

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

749



FROM: FIRE

SUBMITTAL DATE:
February 11, 2016

SUBJECT: Approval of the Third Amendment to the Fuel and Propane Use Agreement for the Riverside Community College District on behalf of Moreno Valley College for an additional two (2) years [\$2,000]; Contract revenue from the Riverside Community College District on behalf of Moreno Valley College. District 1 [\$2,000] Contract Revenue

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached Third Amendment to the Fuel and Propane Use Agreement for the Riverside Community College District on behalf of Moreno Valley College, between the County of Riverside and the Riverside Community College District on behalf of Moreno Valley College; and
2. Ratify and Authorize the Chairman of the Board to execute this Fuel and Propane Use Agreement on behalf of the County.

BACKGROUND:

Summary

Continue page 2

[Signature]
John R. Hawkins,
County Fire Chief

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 1,000	\$ 1,000	\$ 2,000	\$ N/A	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	

SOURCE OF FUNDS: Contract revenue from the Riverside Community College District on behalf of Moreno Valley College.	Budget Adjustment: No
	For Fiscal Year: 15/16

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: *[Signature]*
Tina Grande

MINUTES OF THE BOARD OF SUPERVISORS

FORM APPROVED COUNTY COUNSEL
DATE 2/17/16
BY: GREGORY P. PRIAMOS
Departmental Concurrence

- Positions Added
- Change Order

- A-30
- 4/5 Vote

BACKGROUND:

Summary (continued)

The Riverside Community College District on behalf of Moreno Valley College desires to continue contracting with the Riverside County Fire Department for Fuel and Propane, and as such, the two agencies have reached an agreement as to the level of service to be provided to the College.

There are no County positions involved in this Agreement. The term of this agreement is November 7, 2015 through November 6, 2017. The total estimated contract revenue will be received annually to cover the full contract costs, with the current FY 14/15 estimated at \$1,000.

The agreement has been reviewed and approved by Riverside County Counsel.

Impact on Citizens and Businesses

The only change to this Agreement by the Third Amendment is to extend the term. There is no impact on businesses or citizens of the County of Riverside due to the renewal of this agreement.

SUPPLEMENTAL:

Additional Fiscal

The renewal of this agreement does not contain new additional impact to the general fund.

Contract History and Price Reasonableness

The Riverside Community College District on behalf of Moreno Valley College has been contracting with Riverside County Fire Department for Fuel and Propane Use since 2010. This Fuel and Propane is used to operate the props and equipment for the Fire Academy. The reimbursement amount is the actual and current Fuel and Propane fees invoiced to and paid by the Riverside County Fire Department by current approved County vendors.

AMENDMENT 3 TO FUEL AND PROPANE USE AGREEMENT

This document amends the original Agreement between the RIVERSIDE COMMUNITY COLLEGE DISTRICT on Behalf of MORENO VALLEY COLLEGE and the COUNTY OF RIVERSIDE, which was entered into on November 6, 2012.

The agreement is hereby amended as follows:

Paragraph H: The parties intend to renew this agreement for two (2) years, commencing on November 7, 2015 and terminating on November 6, 2017.

Paragraph Q: The contact for Riverside Community College District shall now read:

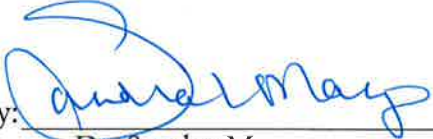
Arthur Turnier
Dean of Instruction,
Public Safety Education and Training
16791 Davis Ave.
Riverside, CA 92508

All other terms and conditions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

RIVERSIDE COMMUNITY COLLEGE
DISTRICT on Behalf of Moreno
Valley College

COUNTY OF RIVERSIDE

By: 

Dr. Sandra Mayo
President, Moreno Valley College

By: ~~Marion Ashley~~ John J. Benoit

Chairman, Board of Supervisors

Dated: 1/25/16

Dated: _____

FORM APPROVED BY COUNTY CLERK
BY: 
ERIC STOPPER
DATE: 2/12/16

AGREEMENT/CONTRACT (A/C) TRANSMITTAL FORM

Vendor / Other Party Name	Business Location (City & State)	Time Period A/C is in Effect	Description of Goods/Services <small>(if amendment, also include amendment number, first, second, third, etc)</small>	Amount	Budget Code
County of Riverside	Riverside, CA	Nov. 7, 2015 - Nov. 6, 2018	Amendment 3 to Fuel & Propane Use Agreement Originally entered into on Nov. 6, 2012	\$3,000.00	11 FTA 1000 0 2133 5000 4690

- 1) Initiating Department Manager Title and Signature Art Turnier Date: 12/22/15
 2) Email A/C to Ruth Adams for review and approval of the A/C and insurance requirements. Print reply email approving A/C and insurance requirements to include in packet.
 3) Submit the following items with the A/C transmittal form as a complete packet (incomplete packets will delay processing):

- Checklist:**
- Original A/C transmittal form (all fields must be completed)
 - Copy of the board report (required for all agreements over \$84,100)
 - TWO (2) originals of the A/C signed by the vendor
 - Printed email of approval from Ruth Adams
 - Requisition Number A-6588 (leave blank if revenue generating) include copy of Galaxy requisition
 - Certificate of insurance from vendor OR Certificate of insurance **NOT** required per email from Ruth Adams
 - A/C reviewed by Area VC (for district A/Cs only) or Functional VP (for college A/Cs only) Initial: Art Turnier Date: 1-5-16

For College A/Cs UNDER \$84,100

- 4) College Vice President (VP) of Business Services must review the attached A/C for appropriateness
 College VP Signature: Art Turnier Date: JAN 6 2016 VP forward to President's Office for A/C signature
 5) President's Office: After signing A/C, route complete packet, including both fully executed A/Cs to Budget Office for review/verification of funds. Initial: _____
 6) Budget Analyst _____ Date: _____ Route to Purchasing

For College A/Cs OVER \$84,100

- 4) College Vice President (VP) of Business Services must review the attached A/C for appropriateness
 College VP Signature: _____ Date: _____ VP forward to Budget Office
 5) Budget Analyst Initial _____ Date: _____
 6) Route to Vice Chancellor, Business & Financial Services for A/C signature. Initial: _____ Date: _____ Route to Purchasing

For District A/Cs

- 4) Initiating department forward complete A/C transmittal packet to Budget Office
 5) Budget Analyst Initial _____ Date: _____
 6) Route to Vice Chancellor, Business & Financial Services for A/C signature. Initial: _____ Date: _____ Route to Purchasing

Purchasing: send completed A/C to: Julie Ruiz at College/Location: OTC / MVC