

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

709



**FISCAL PROCEDURES APPROVED**  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: *[Signature]*  
 Susana Garcia-Bocanegra

**FROM:** Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
01/08/2016

**SUBJECT:** Approval of Budget Adjustments for the Purchase of Vehicles and Mobile Electronics for Sheriff's Court Services Civil Fleet, [All Districts]; [\$2,090,296] 100% Sheriff's Writ Assessment Fund Revenue

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Purchasing Agent to purchase of one plain vehicle, five stealth vehicles, and thirty black and white vehicles; thirty-five mobile radios and thirty-five mobile data computers, and
2. Authorize Purchasing Agent, in accordance with Ordinance 459, based on the availability of fiscal funding, to authorize changes to the scope of services/work that do not change the substantive terms, of the purchase order, including the compensation provision that do not exceed 10% of the overall cost; as approved by County Counsel and,
3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

*[Signature]*  
 Stan Sniff  
 Sheriff-Coroner-PA  
 Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 2,090,296	\$ 0	\$ 2,090,296	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	

<b>SOURCE OF FUNDS:</b> 100% Sheriff's Writ Assessment Fund Revenue	<b>Budget Adjustment:</b> Yes
	<b>For Fiscal Year:</b> 15/16

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature** BY: *[Signature]*  
Elizabeth J. Olson

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30  
 Positions Added  
 Change Order  
 4/5 Vote

**Prev. Agn. Ref.:**

**District:** All

**Agenda Number:**

3-27

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approval of Budget Adjustments for the Purchase of Vehicles and Mobile Electronics  
for Sheriff's Court Services Civil Fleet, [All Districts]; [\$2,090,296] 100% Sheriff's Writ Assessment  
Fund Revenue**

**DATE:** 01/08/16

**PAGE:** Page 2 of 3 (BR 16-053)

**BACKGROUND:**

**Summary**

The Sheriff's Court Services Division needs to replace 36 vehicles, one plain vehicle, five stealth vehicles and thirty black and white vehicles, in its civil law enforcement fleet. The current fleet is five years or older, of which 26 black and white units were replaced in 2010. Court Services vehicles do not travel the miles typical of other divisions within the Sheriff's Department, and the vehicles proposed for replacement average about 50,000 miles under the County Fleet mileage replacement standard of 115,000 miles. However, there are a number of reasons that necessitate replacement of these vehicles. County Fleet is now replacing new Patrol Unit vehicles with either Ford Interceptors or Chevrolet Caprice. In an effort to gain the full mileage use of them with their existing equipment, the vehicles will be rotated to patrol stations. The redistribution of these vehicles will delay the need to purchase some replacement patrol vehicles for the field.

The Sheriff's Department plans to use Sheriff's Writ Assessment funds to purchase the vehicles outright. Sheriff's Court services, as authorized by State Government Code Section 26746, deposits \$12, from each transaction derived from the Sheriff's Writ Assessment services into a special fund. This fund can be used to supplement the County's cost for vehicle fleet replacement, equipment, maintenance, and civil process operations.

**Impact on Citizens and Businesses**

The new vehicles will be equipped with up to date mobile communications equipment that will allow law enforcement immediate document processing support from field to office, while processing civil matters with citizens. The purchase is being funded 100% by fees already collected and set aside for the Civil Courts Division, so there will be no impact on the General Fund.

**ATTACHEMENTS:**

Schedule A

Schedule B

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approval of Budget Adjustments for the Purchase of Vehicles and Mobile Electronics  
for Sheriff's Court Services Civil Fleet, [All Districts]; [\$2,090,296] 100% Sheriff's Writ Assessment  
Fund Revenue**

**DATE:** 01/08/16

**PAGE:** Page 3 of 3 (BR 16-053)

**Schedule A**

**Increase Appropriations:**

10000-2500500000-520240	Communication Equipment	\$ 682,650
10000-2500500000-528920	Car Pool Expense	\$1,158,796
10000-2500500000-546070	Equipment – Vehicle Communication	<u>\$ 248,850</u>
	TOTAL	\$ 2,090,296

**Memo Line Only:**

11067-2500500000-321141	Rst For Sheriff Civil Fees	\$ 2,090,296
-------------------------	----------------------------	--------------

**Increase Estimated Revenue:**

45300-7300500000-777620	Vehicle Cost Recovery	\$1,158,796
-------------------------	-----------------------	-------------

**Increase Appropriations:**

45300-7300500000-546320	Vehicles – Cars/Light Trucks	\$1,158,796
-------------------------	------------------------------	-------------

**ATTACHMENT B - COURT SERVICES FLEET**

**Court Services - East**

Unit Number	Mileage	Make/Model	Color	New Model	Vehicle Cost	MDC-Tablet	Equipment	Installation	Radio	Data	Cell/AVL Pkg	Total
1	94,447	Chevy/Malibu	Grey	Camry	29,885	0	0	0	0	0	0	29,885
2	58,390	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
3	66,661	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
4	41,298	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
5	28,548	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
6	68,756	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
7	28,808	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
8	72,512	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
9	9,781	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
10	25,075	Ford / Crown Vic	B&W	Expedition 4x4	32,667	3,550	7,500	1,920	7,110	5,024	1,600	59,371
11	36,930	Ford / Crown Vic	Stealth/Tan	Interceptor	32,000	3,550	8,000	1,920	7,110	5,024	1,600	59,204
												\$ 618,092

**Court Services - Central**

Unit Number	Mileage	Make/Model	Color	New Model	Vehicle Cost	MDC-Tablet	Equipment	Installation	Radio	Data	Cell/AVL Pkg	Total
1	42,345	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
2	49,470	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
3	78,083	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
4	38,190	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
5	77,449	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
6	75,596	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
7	71,184	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
8	30,742	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
9	46,478	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
10	66,673	Ford / Expedition	B&W	Expedition 4x4	32,667	3,550	7,500	1,920	7,110	5,024	1,600	59,371
11	80,183	Ford / Expedition	B&W	Expedition 4x4	32,667	3,550	7,500	1,920	7,110	5,024	1,600	59,371
12	61,057	Ford / Crown Vic	Stealth/Tan	Interceptor	32,000	3,550	8,000	1,920	7,110	5,024	1,600	59,204
13	2,017	Ford / Crown Vic	Stealth/Silver	Interceptor	32,000	3,550	8,000	1,920	7,110	5,024	1,600	59,204
												\$ 765,486

**Court Services - West**

Unit Number	Mileage	Make/Model	Color	New Model	Vehicle Cost	MDC-Tablet	Equipment	Installation	Radio	Data	Cell/AVL Pkg	Total
1	76,727	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
2	54,096	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
3	88,671	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
4	50,035	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
5	56,222	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
6	72,718	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
7	41,159	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
8	56,146	Ford / Crown Vic	B&W	Interceptor	32,000	3,550	7,500	1,920	7,110	5,024	1,600	58,704
9	30,814	Ford / Crown Vic	B&W	Expedition 4x4	32,667	3,550	7,500	1,920	7,110	5,024	1,600	59,371
10	36,716	Ford / Expedition	B&W	Expedition 4x4	32,667	3,550	7,500	1,920	7,110	5,024	1,600	59,371
11	49,512	Ford / Crown Vic	Stealth/White	Caprice	34,788	3,550	6,700	400	7,110	5,024	1,600	59,172
12	58,191	Ford / Crown Vic	Stealth/Silver	Caprice	34,788	3,550	6,700	400	7,110	5,024	1,600	59,172
												\$ 706,718

**Total Units:** 1 - Toyota Camry Hybrid: \$29,885  
 2 - Chevrolet Caprice: \$118,344  
 5 - Ford Expedition 4x4: \$296,855  
 28 - Ford Interceptor: \$1,645,212  
**Total: \$2,090,296**