

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: [Signature]

Departmental Concurrence

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

772C



FROM: Executive Office

SUBMITTAL DATE:  
May 12, 2016

SUBJECT: Criminal Justice Administration Fee Charge to Arresting Agencies, All Districts [\$0]

RECOMMENDED MOTION: That the Board of Supervisors approve a criminal justice administration fee/jail access fee in the amount of \$514.58 for FY 15/16.

BACKGROUND:

Summary

Government Code §29550 allows counties to impose a fee upon a city, special district, school district, community college district, college, or university for reimbursement of expenses incurred for booking and processing a person arrested by an employee of any of the afore named entities when the arrested person is brought to the county jail for booking or detention. The previous fee was \$425.82; the new fee is \$88.76 higher. The proposed amount, \$514.58, was determined by the Sheriff based upon actual costs. The increase is based upon a seven percent increase for allowed operations. Additionally due to provisions of Proposition 47, bookings have decreased. The actual rate is determined by dividing the total Continued

[Signature]  
Elizabeth J. Olson  
Principal Management Analyst

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ N/A	\$ N/A	\$ N/A	\$ N/A	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS:

Budget Adjustment: No  
For Fiscal Year: FY 15/16

C.E.O. RECOMMENDATION:

APPROVE

BY:

Paul McDonnell

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- ☐ A-30 ☐ Positions Added ☐ Change Order  
☐ 4/5 Vote

Prev. Agn. Ref.: 3.4 3/24/15

District: All

Agenda Number:

3-2

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: Criminal Justice Administration Fee Charge to Arresting Agencies, All Districts [\$0]**

**DATE: May 12, 2016**

**PAGE: 2 of 2**

**BACKGROUND:**

**Summary (continued)**

cost of all bookings by the number of bookings. The Auditor/Controller's Office reviewed and approved the methodology used. The amount is summarized as attached and was developed in compliance with federal circular A-87 as well as the 2011 amendments to Government Code §29550 through 29552. Applicable cost elements for the fee include all expenditures incurred during the booking and processing of arrested individuals including but not limited to searching, wrist banding, bathing, clothing, fingerprinting, document preparation, medical and mental health screening, warrant service, inventory of an arrestee's property, laundry and storage of the arrestee's clothing, and inmate classification.

The state began reimbursing counties for a portion of the fees attributed to arresting agencies in FY 07/08. Provisions of the realignment of public safety in 2011 changed the way the state reimbursed counties. Starting in FY 11/12 state reimbursement is a set allocation to the Local Law Enforcement Services Account. Riverside County's share of the \$35 million state allocation is \$3,413,483.

The county remains entitled to charge arresting entities a jail access fee if the local agency exceeds its three-year rolling average of non-felony bookings for designated crimes. Traffic and domestic violence arrests are excluded.

Prior to 2013 all criminal justice administration/jail access fee updates required that fees be changed only at the beginning of a fiscal year and only after 45 days written notice to the affected entities followed by a public hearing on the issue. This notice has been eliminated as has a public hearing requirement. The Board of Supervisors can amend the fee at any time.

**Impact on Citizens and Businesses**

The FY 15/16 fee benefits both citizens and businesses since it provides information on the full cost of booking an arrestee into one of the county's five jails.

**ATTACHMENTS : Jail Access Fee Summary**

COUNTY OF RIVERSIDE  
JAIL ACCESS FEE PURSUANT TO gc 29551(B)  
CRIMINAL JUSTICE FEE PURSUANT TO gc 29550.2.(a)  
FOR FISCAL YEAR 15/16

	Booking Fee Cost	
	TOTAL	PER/BKNG
<u>DIRECT COSTS:</u>		
DIRECT BOOKING PERSONNEL	19,956,104.29	369.39
SERVICES & SUPPLIES	2,374,592.83	43.95
TOTAL DIRECT COSTS	\$ 22,330,697.12	\$ 413.34
<u>INDIRECT COSTS:</u>		
INDIRECT BOOKING PERSONNEL	1,999,597.08	37.01
SHERIFF'S DEPARTMENT OVERHEAD	3,470,093.69	64.23
TOTAL INDIRECT COSTS	\$ 5,469,690.77	\$ 101.24
TOTAL DIRECT & INDIRECT COSTS	\$ 27,800,387.89	\$ 514.58
TOTAL BOOKINGS FOR FY 2014/15	54,025	
AVERAGE COST PER BOOKING FOR FY 15/16		\$514.58