

FORM APPROVED COUNTY COUNSEL
 BY: GREGORY P. PRIAMOS
 DATE: 4/27/16

Departmental Concurrence

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

848



FROM: TLMA – Transportation Department

SUBMITTAL DATE:
 May 12, 2016

SUBJECT: Amendment No. 2 to Contract 14-02-006 Van Dyke Landscape Architects (VDLA) for On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services. All Districts; [\$2,900,000 Total]; Local Funds 100%.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the attached Amendment No. 2 to increase the contract budget for FY 2015-16 to \$850,000 and approve the annual contract amount of \$650,000 for FY 2016-17 and FY 2017-18 for the On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services Contract with Van Dyke Landscape Architects (VDLA) with the County of Riverside; and
2. Authorize the Chairman of the Board to execute the same; and
3. Authorize the Director of Transportation and Land Management (TLMA), or his designee, to approve extensions as provided for in the original agreement.

Patricia Romo
 Assistant Director of Transportation

Juan C. Perez
 Director of Transportation and Land Management

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (Per Exec. Office)
COST	\$ 850,000	\$ 650,000	\$ 2,900,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

SOURCE OF FUNDS: DBF (90%), L&LMD 89-1-C (5%), Various Transportation Projects (5%). There are no General Funds used in this project.
 Budget Adjustment: No
 For Fiscal Year: 15/16-17/18

C.E.O. RECOMMENDATION:

APPROVE

BY:

Tina Grande

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 04/01/14, Item 3.12 | District: ALL | Agenda Number:

3-46

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Amendment No. 2 to Contract 14-02-006 Van Dyke Landscape Architects (VDLA) for On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services. All Districts; [\$2,900,000 Total]; Local Funds 100%

DATE: May 12, 2016

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BACKGROUND:

Summary

The County of Riverside Transportation Department (Transportation Department) is responsible for landscape plan check, landscape inspection, standard landscape details, specifications, and guidelines for new residential and commercial development in the County of Riverside (County). On April 1, 2014 (Agenda Item 3-12), the Board of Supervisors approved an On-Call Landscape Architecture Services Contract with Van Dyke Landscape Architects (VDLA) for a three (3) year term expiring June 30, 2016 with the option to renew for up to two (2) additional one (1) year terms. On June 16, 2015 (Agenda Item 3-60), the Board of Supervisors (BOS) approved the 1st Amendment to the Contract with Van Dyke Landscape Architects (VDLA) to increase Fiscal Year 2014/2015 and Fiscal Year 2015/2016 contract amounts from \$400,000 to \$600,000 per each fiscal year. Due to the increased activity related to this on-call contract, this amendment increases the annual contract amount for fiscal year 2015/2016 from \$600,000 to \$850,000 and allows for an annual contract amount of \$650,000 for the optional 1 year extensions for FY 2016-17 and FY 2017-18 as approved by the Director of Transportation. The hourly rates within the agreement have remained unchanged.

The existing On-Call Services Contract between the County & Van Dyke Landscape Architects (VDLA) provides for on-call landscape architect services for a not to exceed amount of \$600,000 annually for tasks that may be assigned by the Transportation Department. The County utilized the consultant services of Van Dyke Landscape Architects (VDLA) to assist in in the Governor's drought declaration by reviewing and assisting in the update to Ordinance 859.3, the Water Efficient Landscape Requirements Ordinance (BOS Agenda July 21, 2015 Item 3-51), the implementation of the revised 2015 Model Water Efficient Landscape Ordinance (MWELo), and the reporting requirements of said MWELo effective December 1, 2015. In addition to stricter water efficient requirements, there has been a noted increase in development related landscape plan checking, inspection, and the required need to scrutinize proposed water budgets per updated Ordinance 859.3, the Water Efficient Landscape Requirements Ordinance to address state mandated water reductions and reporting.

Starting in March of 2015, existing Transportation Department Staff and Van Dyke Landscape Architects (VDLA) in conjunction with Economic Development Agency (EDA)/County Service Area (CSA) Staff have successfully streamlined the CSA landscape plan checking process for those landscaped areas being maintained by a CSA and continues to assist with required landscape inspections to insure projects are constructed to County standards including those related to Ordinance 859.3, the Water Efficient Landscape Requirements Ordinance. This process is now centralized with existing Transportation Department Staff utilizing Van Dyke Landscape Architects (VDLA) and providing project related information concurrently to EDA/CSA Staff. EDA/CSA Staff provides direction as needed to Transportation Department Staff regarding issues or concerns that arise.

Impact on Residents and Businesses

The Transportation Department will continue to utilize Van Dyke Landscape Architects (VDLA) to efficiently review landscape plans for new residential and commercial development in an expedient manner and provide landscape inspections for those new projects seeking final occupancy. Currently about 90% of all landscape plan checks are performed electronically via Bluebeam Software. The Bluebeam electronic plan check system allows for expedient plan check delivery, plan check processing, and return of plan check comments.

SUPPLEMENTAL:

Additional Fiscal Information

It is estimated that 90% (\$765,000) of the \$850,000 FY 2015/2016 contract will be funded using the Deposit-Based Funds (DBF) submitted by proponents of private developments. The remaining 10% (\$85,000) will be split between the Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD No. 89-1-C) assessments for field inspection and various Transportation Department related projects.

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FORM 11: Amendment No. 2 to Contract 14-02-006 Van Dyke Landscape Architects (VDLA) for On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services. All Districts; [\$2,900,000 Total]; Local Funds 100%

DATE: May 12, 2016

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Van Dyke Landscape Architects has through this contract assisted the Transportation Department with on-call landscape architect services with expenditures as shown:

Original Contract amount:	\$ 150,000 FY 2013/14
	\$ 400,000 FY 2014/15
	<u>\$ 400,000 FY 2015/16</u>
	Total \$950,000

Revised Contract Amendment #1 (Approved 6/16/2015 Item 3-60):	\$ 150,000 FY 2013/14
	\$ 600,000 FY 2014/15
	<u>\$ 600,000 FY 2015/16</u>
	Total \$1,350,000

Proposed Contract Amendment #2 (including approval of option year 4 and 5):	\$ 150,000 FY 2013/14
	\$ 600,000 FY 2014/15
	\$ 850,000 FY 2015/16
	\$ 650,000 FY 2016/17
	<u>\$ 650,000 FY 2017/18</u>
	Total \$2,900,000

ATTACHMENTS:

Amendment

2nd AMENDMENT TO CONTRACT

for On-Call Landscape Architecture Services

For On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services

between County of Riverside and Van Dyke Landscape Architects (VDLA)

THIS AMENDMENT (hereinafter the "2nd Amendment") to a Contract is made and entered into as of this _____ day of _____, 2016, by and between the County of Riverside, a political subdivision of the State of California (hereinafter the "COUNTY"), and Van Dyke Landscape Architects (VDLA) (hereinafter "LANDSCAPE ARCHITECT").

RECITALS

- A. COUNTY and LANDSCAPE ARCHITECT entered in a Contract entitled "On-Call Landscape Architecture Services Contract between County of Riverside – Transportation Department and Van Dyke Landscape Architects (VDLA)" dated April 1, 2014, Agenda Item 3.12 (hereinafter the "Agreement"). The Contract provides the terms and conditions, scope of work, schedule and budget for the performance of professional and technical services necessary to provide on-call services.
- B. Due to an increased amount of development activities, the amount of compensation was required to be increased to provide timely and efficient performance of On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Services on behalf of the COUNTY. The parties augmented the compensation amount on June 16, 2015 in an amendment entitled "1st Amendment to Contract for On-Call Landscape Architecture Service for On-Call Landscape Architecture, Landscape Plan Check, & Landscape Inspection Service between County of Riverside and Van Dyke Landscape Architects (VDLA)" (1st Amendment), Agenda Item 3-60.
- C. The parties therefore now desire to amend the compensation amount for the remainder of Fiscal Year 2015/2016.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. Article VI – COMPENSATION subsection B.1. of the original Contract was amended by 1st Amendment on June 16, 2015 (Agenda Item 3-60) by deleting the sentence “The total amount of the contract shall not exceed \$400,000 per year.” and replacing with the following: “The total amount of the contract is not to exceed \$600,000 per a Fiscal Year (July 1 through June 30)”. This 2nd Amendment amends the previously amended Contract language by replacing it with the following: “The total amount of the contract shall not exceed \$850,000 per a Fiscal Year (July 1 through June 30) for Fiscal Year 2015-16 and The total amount of the contract shall not exceed \$650,000 per a Fiscal Year (July 1 through June 30) for Fiscal Year 2016-17 and Fiscal Year 2017-18”.
2. In Appendix C - BUDGET AND FEE SCHEDULE OF SERVICES subsection C. Budget of the original Contract was amended by 1st Amendment on June 16, 2015 (Agenda Item 3-60) by deleting the sentence “The total amount of the contract shall not exceed \$400,000 per year.” and replacing with the following: “The total amount of the contract is not to exceed \$600,000 per a Fiscal Year (July 1 through June 30)”. This 2nd Amendment amends the previously amended Contract language by replacing it with the following: “The total amount of the contract shall not exceed \$850,000 per a Fiscal Year (July 1 through June 30) for Fiscal Year 2015-16 and The total amount of the contract shall not exceed \$650,000 per a Fiscal Year (July 1 through June 30) for Fiscal Year 2016-17 and Fiscal Year 2017-18”.
3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the Contract shall remain in full force and effect between the parties hereto.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Contract to be duly executed this day and year first written above.

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APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:

 Dated: 5/25/16

JUAN C. PEREZ

Director of Transportation and Land Management

APPROVED AS TO FORM:

GREGORY P. PRIAMOS

 Dated: 4/27/16
Deputy
County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

_____ Dated: _____

PRINTED NAME
Chairman, Riverside County Board of Supervisors

ATTEST:

_____ Dated: _____

KECIA HARPER-IHEM

Clerk of the Board (SEAL)

LANDSCAPE ARCHITECT Approvals

LANDSCAPE ARCHITECT:

 Dated: 4/29/16

Mitch Phillippe, Principal, RLA# 3781

Van Dyke Landscape Architects (VDLA)

 Dated: 4-28-16

Yale Hooper, CID, CLIA

Van Dyke Landscape Architects (VDLA)