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**SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** General Manager-Chief Engineer

**SUBMITTAL DATE:**  
June 21, 2016

**SUBJECT:** Approve Contract Change Order No. 1, Hemet MDP Line C, Stage 4, Project No. 4-0-00212-04, District 3 [\$314,396] District Funds 0%

**RECOMMENDED MOTION:** That the Board of Supervisors: Ratify the attached Contract Change Order No. 1 between the District and C.P. Construction Co., Inc. to increase the construction contract from \$4,838,414 to \$5,152,810 as required for extra work compensation to rehabilitate Whittier Avenue between State Street and approximately 200 feet east of San Jacinto Street. The City of Hemet will be reimbursing the District for the full contract increase.

**BACKGROUND:**

Summary

The Board approved a contract with C.P. Construction Co., Inc. in the amount of \$4,838,414 as Agenda Item No. 11-1 on July 21, 2015.

Departmental Concurrence

ST:mcv  
P8\205228

*[Signature]*  
**JASON E. UHLEY**  
General Manager-Chief Engineer

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 314,396	\$ 0	\$ 314,396	\$ 0	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET DISTRICT COST	\$ 0	\$ 0	\$ 0	\$ 0	

**SOURCE OF FUNDS:** 25140 947460 527980  
Zone 4 Const/Maint/Misc-Contracts

**Budget Adjustment:** No  
**For Fiscal Year:** 15/16

**C.E.O. RECOMMENDATION:**

APPROVE  
*[Signature]*  
BY: **Steven C. Horn**

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]*  
GREGORY P. PRIAMOS  
DATE: 6/21/16

FISCAL PROCEDURES APPROVED  
JEANINE J. REY, FINANCE DIRECTOR  
BY: *[Signature]*  
JEANINE J. REY 6/21/16

- A-30
- Positions Added
- 4/5 Vote
- Change Order

Prev. Agn. Ref.: 11-1 of 07/21/15 | District: 3<sup>rd</sup> | Agenda Number:

**11-1**

**SUBMITTAL TO THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT  
BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FORM 11:** Approve Contract Change Order No. 1, Hemet MDP Line C, Stage 4,  
Project No. 4-0-00212-04, District 3 [\$314,396] District Funds 0%

**DATE:** June 21, 2016

**PAGE:** Page 2 of 2

**BACKGROUND:**

**Summary (continued)**

Per Section II, Article 2.07A Board authorization of Contract Change Order No. 1 is necessary to ratify payment for extra work exceeding \$100,000. The extra work is associated with the addition of street paving along Whittier Avenue from State Street to approximately 200 feet east of San Jacinto Street as requested by the City of Hemet.

During the course of project construction, the City requested expanding the paving limits beyond the District's trench limits to the full width of Whittier Avenue. The expanded work from State Street to Buena Vista Street and from Santa Fe Street to the end of the project consists of removing and replacing the top one and one-half (1½) inches of existing pavement. Additionally, due to the poor condition of the existing street subgrade the extra work between Buena Vista Street and Santa Fe Street consists of removing the existing street section and replacing with five (5) inches of hot mix asphalt over six (6) inches of aggregate base.

Discussions between the District, the City of Hemet, and the Contractor concluded with the City agreeing to fully reimburse the District the total amount of Change Order No. 1. See Attachment C for Hemet City Council action on May 10, 2016 authorizing the City Manager to negotiate and execute an amendment to the Cooperative Agreement with the District to include up to an additional \$463,438.06 for street paving.

The Contract Change Order for the work in the amount of \$314,396.76 will increase the total construction cost of the project to \$5,152,810.76. Upon reimbursement, the net District cost will be unchanged from the original Board authorized amount of \$4,838,414.00.

**Impact to Residents and Businesses**

Coordinating with the City of Hemet to pave an additional half-width of Whittier Avenue (using funding from the City's Pavement Management Program) provides a more complete and high quality project to the residents and minimizes disruption to the traveling public.

**Contract History and Price Reasonableness**

Pursuant to Public Contract Code 21091, invitation of sealed bids was solicited by advertising in print and digital media. The additional work under this change order was performed at the established contract rate. The public will realize substantial savings via the efficiency of incorporating this work into the ongoing project rather than a separate street improvement project.

**ATTACHMENTS:**

**A. Change Order Report**

NUMBER	AMOUNT	PERCENT	DESCRIPTION
Change Order No. 1	\$314,396.76	6.5%	Revised Paving Limits

**B. City of Hemet Reimbursement Commitment Letter**

**C. City of Hemet Council Meeting Minutes and Staff Report, May 10, 2016**

**D. Vicinity Map**

RIVERSIDE COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

Project: Hemet MDP Line C, Stage 4  
Project No. 4-0-00212-04

Sheet 1 of 1 sheets

**CONTRACT CHANGE ORDER NO. 1**

To C.P. Construction Co., Inc., Contractor  
You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications.

NOTE: THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY THE GENERAL MANAGER-CHIEF ENGINEER OR THE BOARD OF SUPERVISORS OF THE DISTRICT.

Description of work to be done, estimate of quantities, and prices to be paid. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. Change requested by City of Hemet

This change order will cover three (3) items of extra work performed by the Contractor during the course of construction for which no payment item was included in the contract. The Contractor was directed to perform the extra work described in this change order on a lump sum basis in accordance with Section II, Article 2.07. Extra work is itemized as follows:

1. Per the City of Hemet's request, the Contractor was directed to extend the paving width on Whittier Avenue, from the edge of the District's trench limits to the full width of Whittier Avenue. The additional paving consists of the removal and replacement of the top 1-½ inches of existing pavement and extends from State Street to Buena Vista Street. The associated lump sum cost for the extra work is \$41,379.64.
2. Per the City of Hemet's request, the Contractor was directed to extend the paving width on Whittier Avenue, from the edge of the District's trench limits to the full width of Whittier Avenue. However, due to the poor condition of the road subgrade, the road rehabilitation entails a full structural reconstruction with the removal and replacement of the top 11 inches to a 5-inch thick hot mix asphalt over a 6-inch aggregate base section. The associated lump sum cost for the extra work is \$225,406.81.
3. Per the City of Hemet's request, the Contractor was directed to extend the paving width on Whittier Avenue, from the edge of the District's trench limits to the full width of Whittier Avenue. The additional paving consists of the removal and replacement of the top 1-½ inches of existing pavement and extends from Santa Fe Street to the end of the project, approximately 200 feet east of San Jacinto Street. The associated lump sum cost for the extra work is \$47,610.31.

Attached for reference are the City of Hemet's statement of reimbursement and the Contractor's cost breakdown.

The total lump sum cost associated with this change order is \$314,396.76 and will constitute full compensation, including all direct and indirect costs, for the extra work. The City of Hemet shall reimburse the District the total lump sum amount for this contract change order of \$314,396.76.

Estimated Cost: Decrease \$ \_\_\_\_\_ or Increase \$ 314,396.76

By reason of this order the time of completion will be adjusted as follows: 0

Submitted by: *Kent Allen* Date: 6/11/16  
 KENT ALLEN, Construction Engineer

Approved: *Jason E. Uhley* Date: 6/9/16  
 JASON E. UHLEY, General Manager-Chief Engineer

\_\_\_\_\_  
 Chairman, Board of Supervisors

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may be otherwise noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above.

Accepted: Date 6-2-14 Contractor C.P. Construction Co., Inc.  
 By: *[Signature]* Title PROJECT MANAGER

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to the proceeding with the ordered work and filing a written protest within the time therein specified.

FORM APPROVED COUNTY COUNSEL  
BY: *Marsha L. Victor* 6/7/16  
MARSHA L. VICTOR DATE

# HEMET MDP LINE C, STAGE 4



The project consists of the construction of approximately 6,600 linear feet of reinforced concrete pipe ranging from 18 inch to 78 inch in diameter. The project is located along Whittier Avenue between Palm Avenue and San Jacinto Street within the City of Hemet and unincorporated Riverside County near Hemet, California.

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# **ATTACHMENT C**





# City of Hemet

510 E. Florida Ave. Hemet, CA 92543 (951) 765-2360

Riverside County Flood Control  
Attention: Kent Allen, P.E.  
1995 Market Street  
Riverside, CA 92501

April 27, 2016

Subject: Whittier Storm Drain Paving (Phases 2 and 3)

Dear Mr. Allen,

Per prior communications you have had with my staff, please accept this letter as authorization for RCFC to authorize additional work for its contractor to perform additional paving on Whittier Ave as part of the ongoing storm drain installation. We have an item on the May 10 City Council Agenda to obligate funds from our pavement management program to perform this work.

It is our understanding that the original scope of the County work is to re-pave approximately ½ street width of Whittier Ave as part of the storm drain installation. The City will pay the cost for paving the other half of the roadway similar to our agreement for Phase 1.

Per 4/26/16 email from Simon Tse the City cost for paving and requested concrete work for Phases 2 and 3 of the project will consist of the following work and cost on Whittier Ave:

<i>State Street to Buena Vista</i>			
Grind [sf]	14,218	@ \$1.00	= \$14,218.00
Overlay [tons]	128	@ \$100.00	= \$12,796.20
<i>Buena Vista to Santa Fe Street</i>			
Grind [sf]	35300	@ \$2.94	= \$103,782.00
Overlay [tons]	908.10	@ \$100.00	= \$90,810.00
Excavation [cy]	634.09	@ \$11.00	= \$6,975.02

Aggregate Base [cy]	634.09 @ \$60.00	= \$38,045.56
Curb & Gutter [lf]	468.00 @ \$38.00	= \$17,784.00
<i>Santa Fe Street to San Jacinto Street</i>		
Grind [sf]	28,969 @ \$1.00	= \$28,969.00
Overlay [tons]	261 @ \$100.00	= \$26,072.10
<b>Total</b>		<b>= \$339,451.87</b>

The City agrees to the above work at a cost not to exceed \$339,451.87. Thank you and your staff for the cooperation we have received in coordinating this work.

Sincerely,



Steven Latino, P.E.  
 Director of Engineering  
 City Engineer

REQUEST FOR CHANGE ORDER

Ref. Contract.4-0-0212-04

C.P. Job #1670

CHANGE ORDER NUMBER 002

DATE 5/30/16

PROJECT: Hemet MDP Line C, Stage 4  
OWNER Riverside County Flood Control  
CONTRACTOR: CP Construction Co, Inc.  
ADDRESS: PO Box 1206 Ontario, CA 91762

You are hereby directed to make the herein described changes from the Specifications and/or Drawings, or do the following described work not included in the Specifications and/or Drawings on the Contract. (This Change Order is not effective until signed by the Owner and the Contractor).

DESCRIPTION OF CHANGE ORDER

Additional Grinding and Cap to full width between State Street and Buena Vista as well as between Santa Fe to San Jacinto. A full road section is to be replaced from Buena Vista to Santa Fe.

Cost per attached cost sheet.  
\$314,396.76

Firm \$ 0.0 Estimated \$ 0.0, Cost Decrease \$ \_\_\_\_\_ or Increase \$ 314,396.76  
Financial pricing includes any amount payable by the Owner for California State and Use Taxes.

By reason of this Change Order the date of completion will be extended 0 days.

Prepared By: C.P. Construction Co, Inc. Date: 5/30/16

Approval Recommended By: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if the Change Order is accepted, we will supply the materials, all equipment, furnish all labor, except as may otherwise be noted above, and perform services necessary for the work above specified, and will accept as full payment therefore the price(s) shown above.

ACCEPTED, Date 5/30/16 Company Name C.P. Construction Co., Inc.

Signature: Timothy Rastedt Title Project Manager

REMARKS

T & M sheets attached for reference for daily totals.

REFERENCES

Prepared By  
C.P Construction Co. Inc.



# C.P. Construction Company, Inc.

SEWER

P.O. BOX 1206 ♦ ONTARIO, CALIFORNIA 91762

PHONE: (909) 981-1091

WATER

State Contractor's License No. 304795--Class "A"

FAX: (909) 981-6704

May 30, 2016

To: Riverside Flood Control

From: Timothy Rastedt

Re: Cost for Additional Paving and Road Construction

Job: 1670 - Whittier Storm Drain

The City of Hemet has requested that we pave the entire street from State to San Jacinto. Also included in the request is to replace the full section of roadway from Buena Vista to Santa Fe. All costs related to this change order request is above and beyond our contract quantities. All work shall be completed under contract prices as prepared in our original bid.

Additional Costs: State to Buena Vista	
Grind and Cap (full road width minus trench width)	
	= 41,379.64
Additional Costs: Buena Vista to Santa Fe	
Grind and Cap & Full Depth Roadway Reconstruction	
	= 225,406.81
Additional Costs: Santa Fe to San Jacinto	
Grind and Cap(full road width minus trench width)	
	=47,610.31
Total Change Order:	= 314,396.76

Thanks

If you need any additional items or information please let me know.

Sincerely,

Timothy Rastedt  
C.P. Construction  
909-919-5470



# MINUTES

## REGULAR MEETING OF THE HEMET CITY COUNCIL

May 10, 2016

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**5:00 p.m.**  
**City of Hemet Council Chambers**  
**450 E. Latham Avenue**

**www.cityofhemet.org**  
*Please silence all cell phones*

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### Call to Order

Mayor Wright called the meeting to order at 5:02 p.m.

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### Roll Call

**PRESENT:** Council Members Krupa and Milne, Mayor Pro Tem Raver and Mayor Wright

**ABSENT:** Council Member Youssef

**Mayor Pro Tem Raver moved and Council Member Milne seconded a motion to excuse Council Member Youssef. Motion carried 4-0.**

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### Closed Session

#### Notice of Opportunity for Public Comment

There were no public comments presented at this time.

The City Council recessed to Closed Session at 5:03 p.m.

1. Conference with Labor Negotiators  
Pursuant to Government Code section 54957.6  
Agency designated representatives: *City Manager Meyerhoff*  
Employee organization:  
*Service Employees International Union (SEIU) General Employees*  
*Hemet Non-Sworn Police Employees Association*  
*Hemet Mid-Manager's Association*  
*Hemet Police Management Association*  
*Hemet Police Officers Association*
  2. Conference with Legal Counsel - Anticipated Litigation  
One (1) matter of significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) & (3)
  3. Conference with Legal Counsel - Existing Litigation  
Pursuant to Government Code section 54956.9(d)(1)  
Name of case: *Salvador Gonzaga v. Linda Ann Olsen, et al. MCC 1301784*
-

## REGULAR SESSION

7:00 p.m.

City of Hemet City Council Chambers

450 E. Latham Avenue

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### Call to Order

Mayor Wright called the meeting to order at 7:00 p.m.

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### Roll Call

PRESENT: Council Members Krupa, Milne and Mayor Wright

ABSENT: Council Member Youssef and Mayor Pro Tem Raver

**Council Member Krupa moved and Council Member Milne seconded a motion to excuse Council Member Youssef and Mayor Pro Tem Raver. Motion carried 3-0.**

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### Invocation

Invocation was given by Merrill Brinton, Hemet-San Jacinto Interfaith Council.

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### Pledge of Allegiance

Pledge of Allegiance was led by Marie McDonald.

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## City Attorney Closed Session Report

4. Conference with Labor Negotiators

Pursuant to Government Code section 54957.6

Agency designated representatives: *City Manager Meyerhoff*

Employee organization:

*Service Employees International Union (SEIU) General Employees*

*Hemet Non-Sworn Police Employees Association*

*Hemet Mid-Manager's Association*

*Hemet Police Management Association*

*Hemet Police Officers Association*

**The City Council was given an update by the City's Negotiator. There was no additional reportable action.**

5. Conference with Legal Counsel - Anticipated Litigation

One (1) matter of significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) & (3)

**The City Council discussed one matter of anticipated litigation. This matter will come back for additional discussion. There was no additional reportable action.**

6. Conference with Legal Counsel - Existing Litigation  
Pursuant to Government Code section 54956.9(d)(1)  
Name of case: *Salvador Gonzaga v. Linda Ann Olsen, et al. MCC 1301784*  
**The City Council gave directions to staff regarding the listed case. There was no additional reportable action.**
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## Presentation

7. Hemet CAN PLUS Student's Tobacco Waste Clean-up at Weston and Oltman Parks  
**Michael Ramirez, Hemet CAN**, gave the City Council an update on the PLUS Students efforts to reduce tobacco use. Students from the local schools gave presentations to the City Council's and participated in clean-up efforts that led to the adoption of an ordinance prohibiting smoking in public parks.  
PLUS Students in attendance from Hemet High were Angle Ruiz and Madalynn Daniels.  
PLUS Students in attendance from West Valley were Melissa Acosta, Issa Martinez, Emily Montanez, Lizbet Toledo, Paola Chavez, Sabrina Foster and Andrew Mozqueda.  
The PLUS Students gave the City Council a powerpoint presentation on how the parks look 11 months later. A survey was completed to help measure the effects of the ordinance. The City Council adopted an ordinance prohibiting smoking in public parks. Survey's were conducted 5 months prior to the adoption of the ordinance and again 5 months after. There was a visual decrease in smoking and a decrease in patrons seeing trash from tobacco use. Even though the ordinance is in place there is still smoking and trash from tobacco use in both Weston and Oltman Parks. Graphs were displayed showing the survey results. Pictures of the trash collected prior to the ordinance and trash collected after the ordinance were displayed. The students suggested larger signs for more awareness of the prohibition by patrons, more enforcement and/or greater fines.  
**Valerie Valez, HUSD**, PLUS stands for Pure Leaders Uniting Students. With their efforts the use of tobacco amongst the students is declining. The one trend locally, State and Nationally that is declining is the use of E-tobacco products. In general we are making great progress. These students are making presentations at their schools and the middle schools.  
**Mayor Wright**, impressive efforts. The City will be undertaking a Park Master Plan and will consider your recommendations at that time. The PLUS Students are great mentors for the other students.
8. Proclamation proclaiming May 6-12<sup>th</sup> as Public Service Recognition Week  
**Mayor Wright**, read and presented the proclamation to Tim Burke, SEIU Representative.  
**Tim Burke**, thanked the City Council for recognizing the Public Employees and appreciating the work they do.
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## City Council Business Consent Calendar

9. **Approval of Minutes** – April 26, 2016
10. **Receive and File** – Warrant Register
  - a. Warrant register dated April 14, 2016 in the amount of \$635,759.98. Payroll for the period of March 28, 2016 to April 10, 2016 was \$594,408.05.
11. **Recommendation by Public Works** – First Amendment to Professional Services Agreement with Michael Baker International, Inc.
  - a. Approve the First Amendment to the Professional Services Agreement with Michael Baker International, Inc. for environmental and regulatory services to update the city-wide Long-Term Routine Maintenance Permitting Program in an amount not to exceed \$83,500; and
  - b. Authorize the Deputy City Manager/Administrative Services Director to record a supplemental appropriation of \$17,200 in Storm Drain Fund 254-4650-2710; and
  - c. Authorize the City Manager to execute the amendment to the agreement.
12. **Recommendation by Engineering** – Whittier Avenue Storm Drain
  - a. Authorize the Deputy City Manager/Administrative Services Director to establish budget in the amount of \$339,451.87 plus a 10% contingency of \$33,945.19 for a total expenditure in the amount of \$373,397.06 in Fund No. 222-5618-5500; and
  - b. Authorize the City Manager to negotiate and execute a future amendment to the Cooperative Agreement with Riverside County Flood Control and Water Conservation District to include the additional \$373,397.06 in addition to the previously authorized amendment of \$90,041 for street paving.
13. **Recommendation by Public Works** – Authorizing the Submittal of Application for Payment Programs through CalRecycle
  - a. Adopt a resolution authorizing the submittal of application for payment programs through the Department of Resources Recycling and Recovery (CalRecycle) and establishing the City Manager, or his designee, as the signatory authority for those submissions. **Resolution No. 4671**

Item No. 13 was removed from the Consent Calendar. **Council Member Milne moved and Council Member Krupa seconded a motion to approve the remaining Consent Calendar Items as presented. Motion carried 3-0.**

### Item No. 13

**Mayor Wright**, asked what the funding has been used for in the past and what it will be used for in the future.

**Kris Jensen, Public Works Director**, these funds have been used for a number of small projects. This is a non-competitive grant that is given on a per capita basis. The funding is based on the amount of beverage container recycling received by the State from the area. The funding is generally between \$20,000 and \$24,000 a year. The use of the funding is very

specific. A portion of the funding is used for litter abatement. Volunteer projects are supported with this money. A number of trash and recycle containers have been purchased with this money for city facilities and parks. Some of the plastic park equipment has been purchased with the money. A portion of the funds can be used for staffing for special events like the air show and used oil events. Future use of the funds is getting more difficult. It is harder to find products that are made just with recycled beverage containers.

**Council Member Krupa moved and Council Member Milne seconded a motion to approve this item as presented. Motion carried 3-0.**

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## **Communications from the Public**

**Cindy Wilson, U-Haul**, distributed a booklet to the City Council and gave an overview of the way U-Haul benefits the community. Ms. Wilson expressed concern with the zoning at some of the locations in Hemet that are currently U-Haul Dealerships. A number of established businesses in Hemet have become dealerships to supplement their income. There is one company owned store on State Street the others are independent locations throughout the City. Some of the businesses that were previously operating have been told to stop and to remove the U-Haul's because of the zoning.

**Mayor Wright**, recommended that Ms. Wilson meet with the City Manager and the Community Development Director.

**Stacy Olsen and Melissa Diaz Hernandez, Hemet-San Jacinto United for Change**, invited the City Council to attend the Forum on Homelessness to be held on May 21<sup>st</sup> from 1:00 to 4:00 p.m. at the Cornerstone Church. Flyers were distributed.

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## **Discussion/Action Item**

14. **Discussion of Fiscal Year 2016-17 Proposed Budget** – Deputy City Manager/Administrative Services Director Hurst

*Discussion regarding this item, with possible direction to staff*

**Jessica Hurst, Deputy City Manager/Administrative Services Director**, gave the City Council a powerpoint presentation on the proposed 2016-17 annual budget. Staff will bring back the budget for an additional discussion on May 24<sup>th</sup> and proposed adoption on June 14, 2016. Conservative revenue projections were used in the preparation of the budget, as well as, a reasonable level of expenditures to provide necessary services to the community. The proposed budget is consistent with the 5-year plan. Ms. Hurst noted errors in dates on pages S1 and S2 that will be corrected. The FY 2016/2017 General Fund deficit is \$348,518. General Fund Salary and benefits decreased by \$1,406,500. The major factors are a decrease of \$400,000 for overtime, a decrease of \$171,700 for PERS and a decrease of \$620,100 for Retiree Medical. The following proposed position changes resulted in a decrease of \$456,889: eliminate the Assistant City Manager/Economic Development; add an Executive Analyst; eliminate a Limited Term Sergeant; eliminate a Limited Term Investigator; add a Library Assistant II; and eliminate the City's Housing Program including a Housing Specialist. The proposed budget has an overall General Fund decrease of \$104,540 in Maintenance and Operations. The major factors are: \$10,000 decrease in Council travel; \$44,000 net decrease in Contract Services; \$13,000 increase for an online recruitment/application system; \$12,000 decrease in tourism program; and various decreases for one-time projects, including CIP. The proposed budget has an overall General Fund decrease of \$160,300 for the Internal Service Funds. The major factors are: \$271,900 decrease in City Attorney; \$254,900 decrease in



IT/Telephone; \$298,100 increase in Liability Insurance; and \$68,400 increase in Equipment, Vehicle and Facility costs. The proposed budget includes an overall increase in General Fund Revenue of \$2,146,807. The major categories are: Sales Tax - \$390,000 (3.2%) increase; Property Tax - \$1,683,466 (16.4%) increase; and Development Fees - \$186,000 (8.2%) decrease. The proposed revenue for the Water Fund is \$11,133,300 with proposed expenditures of \$9,559,990 (not including CIP). Proposed positions changes are: eliminate Management Assistant and add an Executive Analyst. This budget will include an Emergency Services Fund, previously Emergency Services was allocated with IT, it is proposed for better tracking of reimbursable cost to separate the two functions. The Capital Improvement Plan (CIP) was approved by Council on April 26, 2016. All projects are to be funded through special revenue funds, grants, impact fees, internal services funds, etc. No projects are funded by the General Fund.

**Mayor Wright**, during the recession bids were coming in about 30 – 35% lower than anticipated. What percentage is the decrease in actual bid versus projected costs at this time? **Steve Latino, Engineering Director/City Engineer**, we haven't been tracking that. There has been an overall increase almost back to pre-recession costs. Material costs have actually increased. A lot of lower costs bids were due to companies bidding low to keep work coming and employees employed.

**Mayor Wright**, great overview, even with conservative estimates it looks like the City's budget is going in the right direction.

**Edna LeBron, Housing Specialist**, I want to clarify a few things. The City's Housing Program is not declining. The Housing Department has many programs to administer not just the housing program. I do many programs...not just the housing program. There are two current CalHome Programs, an NSP Project on Mobley Lane that has to be monitored for 55 years or the City will have to return the \$2.8 million to HUD, and current grants and past grants that have to be monitored. The Department had 3.5 people until 2012, now it has one. The Senior Home Repair Program that the City has administered for years has a budget of \$200,000 for the next FY and waiting list of seniors in need of home repairs. No additional applications are being accepted due to the long waiting list, but calls are received daily requesting applications. Some of these programs are funded by CDBG. Code Enforcement gets an allocation from CDBG with Housing Funds. These programs require site visits and historical preservation of records. I've been told the City does not have funding or enough money to keep me employed, but who will do this job. I have been without a supervisor for years and no one to advocate for my job. Ms. LeBron invited the Council Members to come by her office and see what she does.

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## City Council Reports

### 15. CITY COUNCIL REPORTS AND COMMENTS

#### A. Council Member Krupa

##### 1. Riverside Conservation Authority (RCA)

RCA is taking into consideration the recommendations on the fee credits and will be bringing the item back in June or July.

##### 2. Ramona Bowl Association

Pageant is over for the season. The final numbers for the season should be available soon. It was a great cohesive cast. The largest crowd was on the last Sunday.

**Mayor Wright**, it was a good season with great attendance.

3. Riverside Transit Agency (RTA)

RTA approved a balanced budget, the Department of Labor is still concerned with the PEPRAs changes but allowed the transportation funding anyway.

4. Watermaster Board

5. Library Board

The Victorian Tea and Fashion Show will be held on Sunday, May 15<sup>th</sup> at 1:00 p.m.

6. League of California Cities

Council Member Krupa attended the General meeting, updates from the April Policy Committee meetings and the legislation.

7. Riverside County Transportation Commission (RCTC)

8. Western Riverside Council of Governments (WRCOG)

B. Council Member Milne

1. Riverside County Habitat Conservation Agency (RCHCA)

2. Riverside Conservation Authority (RCA)

3. Disaster Planning Commission

Council Member Milne attended LEAC with Council Member Krupa, Mayor Pro Tem Raver and Mayor Wright. There were over 30 people from Hemet there to support two Police employees that received recognition.

C. Council Member Youssef

1. Planning Commission

D. Mayor Pro Tem Raver

1. Traffic and Parking Commission

2. Riverside Transit Agency (RTA)

3. Riverside County Transportation Commission (RCTC)

4. Watermaster Board

E. Mayor Wright

1. Park Commission

2. Riverside County Habitat Conservation Agency (RCHCA)

3. Ramona Bowl Association

4. League of California Cities

Mayor Wright attended the League General meeting, after the Policy committee updates the topic was redistricting. The last Policy Committee meeting the League passed a resolution requesting that the Governor work with the League to enact legislation requiring Edison to compensate customers affected by prolonged power outage under specific circumstances that is AB 1800. AB 2709 is to eliminate mylar balloons.

5. Western Riverside Council of Governments (WRCOG)

Mayor Wright attended ROTC's Pass and Review at Hemet High School.

Mayor Wright attended the Healthy Valley Foundation Gala.

Mayor Wright attended the SCAG Conference in Palm Springs.

F. Ad-Hoc Committee Reports

1. Diamond Valley Lake Recreation Ad-Hoc Committee (January 27, 2015)

Next meeting, May 17, 2016

2. Grant Ad-Hoc Committee (June 23, 2015)

Mayor Wright requested that a meeting be scheduled.

3. Homeless Ad-Hoc Committee (February 9, 2016)

Mayor Wright requested that a meeting be scheduled.

4. Special Events Ad-Hoc Committee (March 22, 2016)

Met last week, recommendations will be on a future agenda.

G. City Manager Meyerhoff

1. Manager's Reports
2. Staff Spotlight
3. Update on Future Agenda Items

**Alex Meyerhoff, City Manager,** gave the City Council an update on previously requested future agenda items.

Youth Council/Parks/Skateparks: Citizens Visionary Workshop for Parks, Park Master Plan RFP to be prepared in FY 16/17 and released in July or August. There is \$3 million in Parks DIF available. Staff will continue to research skateparks.

**Mayor Wright,** recommended an Ad-Hoc Committee that includes public and staff.

Energy Efficiency upgrades: Through WRCOG Energy Leadership Partnership Programs and SCE, City completed internal audits through LINCUS of specific City facilities, including City Hall, Library, PD, Covell, Corporation Yard. Audit provided a series of specific recommendations. City Participated in Direct Install program to retrofit City buildings. Additional energy efficiency improvements to be included as future CIP projects.

City as an MSHCP Mitigation Bank: Staff will work with RCA to conduct a Work Study.

Stetson Crossing: At the Strategic Planning Session the Council expressed interest in a mixed use including education at this site. There has been some renewed interest in this location.

WRCOG – TUMF Update: WRCOG has initiated the TUMF program update and schedule.

Boarded-up Buildings - Staff will meet with Mayor Pro Tem Raver and Mayor Wright and report back.

Battalion Chiefs: Chief Brown has begun the process of updating the Job Descriptions.

SunEdison Improvements: On April 21<sup>st</sup>, City issued a Notice of Default to the Developer to complete all Public Improvements under Solar Fee and Improvement Agreement. A Demand letter was sent to KeyBank National Association.

Groundwater Sustainability Agency: City is meeting with EMWD later this week and will come back with a Work Study at a later date.

Future Work Study Sessions will include: Riverside County EDA – Section 8 Program; RCTC State Route 79 By-Pass; TUMF Revision; Groundwater Sustainability Agency; and RCA's MSHCP Update.

4. Update from Strategic Planning

**Mr. Meyerhoff,** the Economic Development Strategies that were discussed at the April 15th meeting are already in the City's General Plan. A workstudy session will be scheduled on these policies at a later date.

**The City Council directed staff to schedule the next Strategic Planning Session.**

**Police Chief Brown**, announced that this is National Police Week. In 1962, President John F. Kennedy signed a proclamation which designated May 15 as Peace Officers Memorial Day and the week in which the date falls as Police Week. Currently, tens of thousands of law enforcement officers from around the world converge on Washington, DC to participate in a number of planned events which honor those that have paid the ultimate sacrifice. The Hemet Police Department has never had an officer killed in the line of duty. However, in 2006, two Hemet officers were shot by a suspect high on methamphetamine. In 2015, 25 Hemet officers were violently assaulted on the job. In the first two months of 2016, Hemet police officers were involved in 2 separate officer involved shootings. The officers performed decisively and with honor to protect innocent citizens and their fellow officers. At the annual Employee Appreciation Dinner, 8 officers will be honored with the "Life-saving Medal" and 4 officers with the "Police Cross" for exceptional performance in the face of violence.

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## **Future Agenda Items**

Drone Issues  
Skatepark Ad-Hoc Committee

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## **Adjournment**

Adjourned at 8:31 p.m. to Tuesday, May 24, 2016 at 7:00 p.m.

*Staff Report*

TO: Honorable Mayor and Members of the City Council

FROM: Steven Latino, Engineering Director/City Engineer  
Alexander Meyerhoff, City Manager

DATE: May 10, 2016

RE: Whittier Avenue Storm Drain Project

**RECOMMENDATION:**

1. Authorize the Deputy City Manager/Administrative Services to establish a budget of \$339,451.87 plus a 10% contingency of \$33,945.19 for a total expenditure in the amount of \$373,397.06 in Fund No. 222-5618-5500
2. Authorize the City Manager to negotiate and execute a future amendment to the Cooperative Agreement with Riverside County Flood Control and Water Conservation District to include the additional \$373,397.06 in addition to the previously authorized amendment of \$90,041(February 9, 2016 Council Meeting) for street repaving.

**BACKGROUND:**

On August 5, 2014 the City of Hemet entered into a Cooperative Agreement for the Hemet Master Drainage Plan, Line C, Stage 4. The work includes the installation of the master planned storm drain line from Palm Avenue to San Jacinto Street along Whittier Avenue. As a part of the project, the County will be responsible to repair/replace approximately half of the street along the pipe trench line.

At the February 9, 2016 Council Meeting City Council Authorized the City Manager to amend the above agreement for an additional \$90,041. This allowed the entire width of Whittier to be repaved along with Phase 1 of the storm drain project from Palm Avenue to State Street. This allowed for a uniform full width resurfacing instead of the original half width paving that would have left an inconsistent roadway surface.

Phases 2 and 3 of the storm drain project, which are the final phases of construction, are nearing completion and City staff has negotiated similar terms with Riverside County Flood Control for these areas of the project on Whittier, from State to San Jacinto Street. Similar to the prior amendment this would allow for the entire width

of Whittier to be repaved along the completion of the storm drain project instead of the originally planned half width paving. Additionally, large portions of the roadway section on Whittier Avenue, from Buena Vista to Santa Fe Street, were discovered to be in extremely poor condition. This amendment includes reconstruction of new asphalt and base material for that segment along with construction of missing segments of curb and gutter.

**ANALYSIS:**

City staff has coordinated with the County to get an estimate of the work, which is being based on the bid cost as follows:

<i>State Street to Buena Vista</i>			
Grind [sf]	14,218	@ \$1.00	= \$14,218.00
Overlay [tons]	128	@ \$100.00	= \$12,796.20
<i>Buena Vista to Santa Fe Street</i>			
Grind [sf]	35300	@ \$2.94	= \$103,782.00
Overlay [tons]	908.10	@ \$100.00	= \$90,810.00
Excavation [cy]	634.09	@ \$11.00	= \$6,975.02
Aggregate Base [cy]	634.09	@ \$60.00	= \$38,045.56
Curb & Gutter [lf]	468.00	@ \$38.00	= \$17,784.00
<i>Santa Fe Street to San Jacinto Street</i>			
Grind [sf]	28,969	@ \$1.00	= \$28,969.00
Overlay [tons]	261	@ \$100.00	= \$26,072.10
<b>Total</b>			<b>= \$339,451.87</b>

The additional work will be completed by the County's contractor, and a future amendment to the Cooperative Agreement will be necessary; however, due to timing will have to be completed after the work has been done.

**FISCAL IMPACT:**

The recommended action will have no impact on the City's General Fund. The work will be paid for using Measure A funds identified for street rehabilitation and maintenance. The funds are available in account 222-5618-5500 which is designated for Citywide Pavement Rehabilitation.



Respectfully submitted,



Steven Latino  
Engineering Director/  
City Engineer

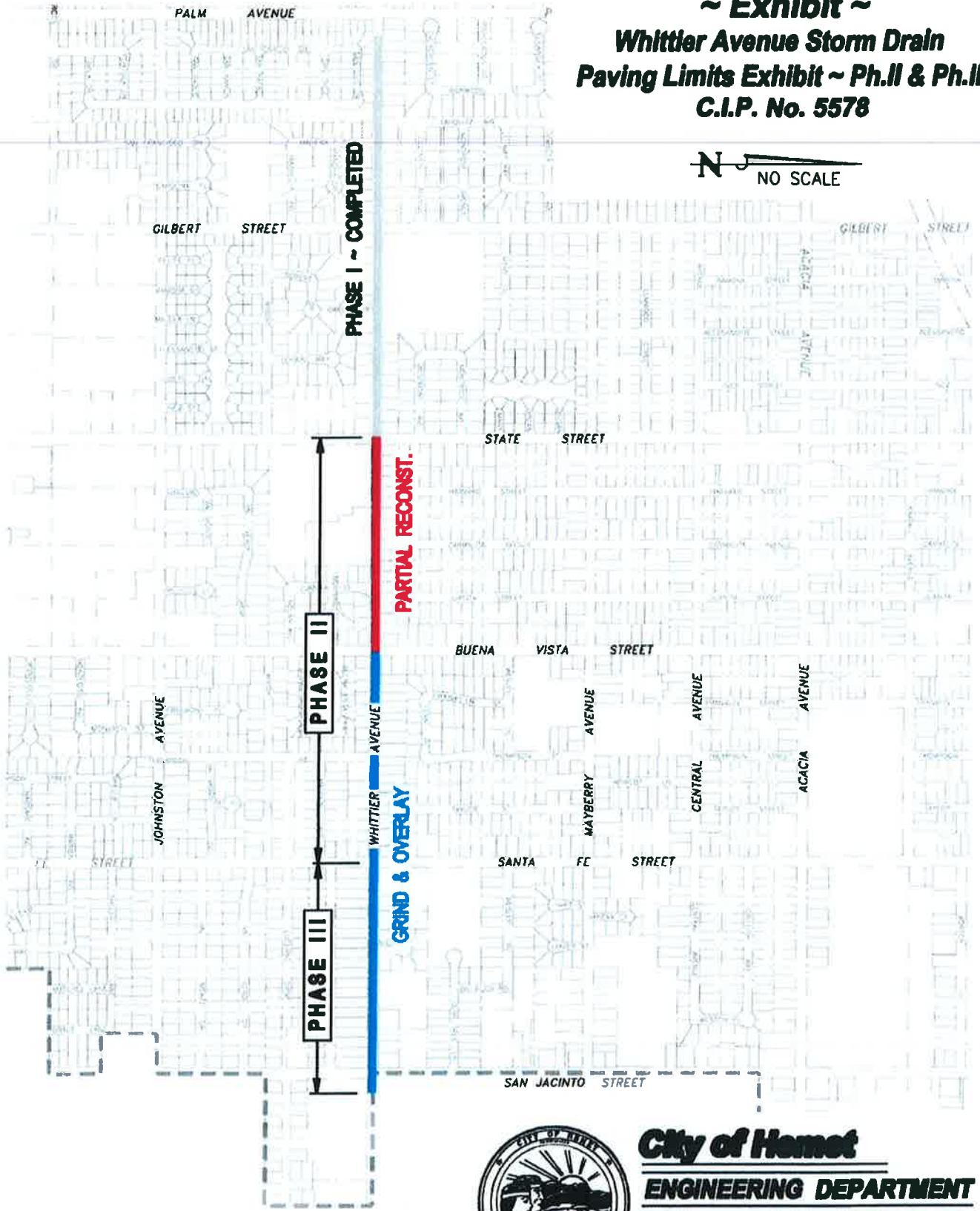
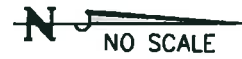
Fiscal review:



Jessica A. Hurst  
Deputy City Manager  
Admin Services

Attachment(s): Exhibit "A" – Paving Limits Exhibit

**~ Exhibit ~**  
**Whittier Avenue Storm Drain**  
**Paving Limits Exhibit ~ Ph.II & Ph.III**  
**C.I.P. No. 5578**



**City of Hemet**  
**ENGINEERING DEPARTMENT**

**610 E. FLORIDA AVENUE**  
**HEMET, CA 99818**  
**(907) 763-6330**