

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

131



**FROM:** Office on Aging

**SUBMITTAL DATE:**  
June 28, 2016

**SUBJECT:** Approve Fiscal Year 2016-17 Service Agreements between the Riverside County Office on Aging and ten (10) providers to deliver services required by the Older Americans Act (OAA) Title III – Grants for State & Community Programs on Aging for the period July 1, 2016 to June 30, 2017, renewable annually for up to three (3) years. [Districts – ALL] [Total Cost:\$14,029,320] [Source of Funds: Federal 83%, State 11% and Local 6%].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and execute Agreements between Riverside County Office on Aging and the ten (10) providers identified in Attachment A to deliver supportive and nutrition services required by the Older Americans Act (OAA) Title III – Grants for State & Community Programs on Aging for the period of July 1, 2016 to June 30, 2017, renewable annually for up to three (3) years at the amounts within the annual aggregate budget; and;
2. Authorize the Purchasing Agent, in accordance with Ordinance 459, to sign Agreement Amendments, renewals and new agreements, as approved by County Counsel with providers, identified in Attachment A, that: a) do not substantially change the terms of the agreement, and b) to increase or decrease the amounts allocated to each provider to fulfill the requirements of the California Department on Aging (CDA) Standard Agreement and use available funding through June 30, 2020.

(Continued on Page 2)

Anna L. Martinez  
Director

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
<b>COST</b>	\$ 3,507,330	\$ 3,507,330	\$ 14,029,320	\$ 0	
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
<b>SOURCE OF FUNDS:</b> Federal 83%, State 11%, Local 6%				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 2016/17 - 2019/20	

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Lani Sioson

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

Purchasing & Fleet Services:   
Teresa Summers, Assistant Director

☐ A-30 ☐ Positions Added ☐ 4/5 Vote ☐ Change Order

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3-27

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Approve Fiscal Year 2016-17 Service Agreements between the Riverside County Office on Aging and ten (10) providers to deliver services required by the Older Americans Act (OAA) Title III – Grants for State & Community Programs on Aging for the period July 1, 2016 to June 30, 2017, renewable annually for up to three (3) years. [Districts – ALL] [Total Cost: \$14,029,320] [Source of Funds: Federal 83%, State 11% and Local 6%].

**DATE:** June 28, 2016

**PAGE:** Page 2 of 3

**BACKGROUND:**

**Summary:**

Every four (4) years, Office on Aging (OoA) is required to competitively bid the services required by the Older Americans Act (OAA) Title III – Grants for State & Community Programs on Aging to find qualified service providers to deliver these critical services. A Request for Proposal (RFP) was facilitated by the County Purchasing Department to assist OoA in finding service providers who are capable, responsible and appropriate to deliver the necessary and mandated OAA Title III supportive and nutrition services to the target population of Riverside County. These services include: Title IIIB - Supportive Services, Title IIIC - Congregate and Home Delivered Senior Nutrition and the Title IIIE - Family Caregiver Support Program (FCSP).

The service agreement with each service provider reflects the current requirements of the OAA, the California Department of Aging (CDA) and the County. The requirements are subject to modification(s), during the four year period, depending on outcome of the federal and state final legislative process.

These programs are funded by the Older Americans Act and Older Californians Act, and support the goals and objectives of the 2016-2020 Riverside County Area Plan on Aging, titled "The Changing Face of Aging", approved by the Board of Supervisors on May 24, 2016.

**Price Reasonableness and Contract Terms:**

County Purchasing, on behalf of the OoA released RFP #OAARC-015 Office on Aging Senior Services 2016-2020 for the period July 1, 2016 to June 30, 2020. The notification of the RFP was sent to thirty vendors, was advertised in newspapers, OoA's website and County Purchasing's website. The proposals were evaluated by an evaluation team consisting of OoA staff and an advisory council member, who reviewed and evaluated the proposals. Each RFP response was evaluated based on the criteria set forth in the RFP: overall response to the RFP requirements, bidders experience and ability, proposed cost-budget, references, financials, clarification, exceptions, deviations and credentials, resumes, licenses, and certifications.

The proposals received were from providers that have the expertise and knowledge in providing senior services and each proposal identified their requested service delivery area. The proposed rates to fulfill the delivery of services were appropriate and within industry standards for the service provision. The OoA and Purchasing Department agree and recommend awarding a service agreement to the providers identified in Attachment A.

The service agreement performance period will begin July 1, 2016 and may be renewed for up to three (3) additional fiscal years. There are provisions for termination and non-renewal. The OoA is recommending authority for the Purchasing Agent to enter into agreements for similar services, up to the aggregate budget if additional providers are needed to fulfill the contract obligations. The CDA Standard Agreement describes the requirements for service delivery. The services are reported, monitored and costs are billed monthly after the service has been delivered in accordance with the requirements. A year-end report from each service provider is reconciled annually to review the cost appropriateness of service delivery, along with service goal achievements.

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11:** Approve Fiscal Year 2016-17 Service Agreements between the Riverside County Office on Aging and ten (10) providers to deliver services required by the Older Americans Act (OAA) Title III – Grants for State & Community Programs on Aging for the period July 1, 2016 to June 30, 2017, renewable annually for up to three (3) years. [Districts – ALL] [Total Cost: \$14,029,320] [Source of Funds: Federal 83%, State 11% and Local 6%].

**DATE:** June 28, 2016

**PAGE:** Page 3 of 3

### **Impact on Citizens and Businesses**

These funds are to be utilized in accordance with the requirements of the Older Americans Act, for individuals aged 60 and older with the greatest social and economic need; with considerable emphasis on programs and services that help older individuals find employment, support older individuals and persons with disabilities to live as independently as possible in their home and community, promote healthy aging and community involvement, and assist family members in their vital care giving role.

### **FINANCIAL IMPACT:**

These services are funded with federal and state funds which are allocated to Area Agencies on Aging through a Standard Agreement with CDA. The OoA's budget, as submitted for FY 2016/17, reflects the amounts specified in the agreement. CDA Standard Agreement describes the requirements for the allotted funding.

No additional County funds are required or requested to fulfill the obligations of these services.

### **ATTACHMENTS:**

**Attachment A: Service Provider Summary of Services, awarded amount and current aggregate budget allocated for these contracted services.**

**Attachment B: Ten (10) Service Provider Agreements, as approved by County Counsel and the Service Provider.**

## Attachment A

Office on Aging  
 FY 2016/17 Service Agreements  
 July 1, 2016 - June 30, 2017

Subrecipient	Title	Program	Amount for 2016/17	
Alzheimers Greater Los Angeles	Title IIIE	Family Caregiver Support- Case Management	\$	10,850
Alzheimers Greater Los Angeles	Title IIIE	Family Caregiver Support-Assessment		3,617
Alzheimers Greater Los Angeles	Title IIIE	Family Caregiver Support-Training		9,532
Alzheimers Greater Los Angeles	Title IIIE	Family Caregiver Support-Counseling		2,000
Alzheimers Greater Los Angeles	Title IIIE	Family Caregiver Support-Respite		22,992
			\$	48,991
Eisenhower Medical Center	Title IIIB	Adult Day Care	\$	32,998
Eisenhower Medical Center	Title IIIB	Family Caregiver Support Program-Respite		1,500
			\$	34,498
Independent Living Partnership	Title IIIB	Transportation	\$	62,475
			\$	62,475
Inland Caregiver Resource Center	Title IIIB	Support Services- Homemaker	\$	31,879
Inland Caregiver Resource Center	Title IIIB	Support Services-Personal Care		58,514
Inland Caregiver Resource Center	Title IIIB	Adult Day Care		9,495
Inland Caregiver Resource Center	Title IIIE	Family Caregiver Support-Case Management		17,492
Inland Caregiver Resource Center	Title IIIE	Family Caregiver Support-Assessment		8,736
Inland Caregiver Resource Center	Title IIIE	Family Caregiver Support-Training		6,000
Inland Caregiver Resource Center	Title IIIE	Family Caregiver Support-Support Group		5,403
Inland Caregiver Resource Center	Title IIIE	Family Caregiver Support-Respite		29,315
			\$	166,834
Inland Counties Legal Services	Title IIIB	Legal Assistance	\$	73,605
			\$	73,605
Mizell Senior Center	Title IIIC	Congregate Nutrition	\$	236,956
Mizell Senior Center	Title IIIC	Home Delivered Nutrition		563,558
			\$	800,514
Riv-SB County Indian Health, Inc	Title IIIC	Congregate Nutrition	\$	25,061
Riv-SB County Indian Health, Inc	Title IIIC	Home Delivered Nutrition		48,000
			\$	73,061
Senior Helping Hands	Title IIIB	Supportive Services- Personal Care	\$	7,439
Senior Helping Hands	Title IIIB	Supportive Services- Homemaker		11,636
			\$	19,075
SMC Pro Care	Title IIIB	Supportive Services- Personal Care	\$	7,439
SMC Pro Care	Title IIIB	Supportive Services- Homemaker		11,636
			\$	19,075
Sodexo America, LLC	Title IIIC	Congregate Nutrition	\$	572,776
Sodexo America, LLC	Title IIIC	Home Delivered Nutrition		536,377
			\$	1,109,153
Family Service Association	Title IIIC	Congregate Nutrition	Under Negotiation	
		Sub Total:	\$	2,407,281
		Amount reserved for additional services	\$	1,100,049
		Grand Total for Aggregate Budget	\$	3,507,330