

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Supervisor John J. Benoit and Supervisor Kevin Jeffries

SUBMITTAL DATE:
June 27, 2016

SUBJECT: Initiation of Negotiations for the Renewal of the Cooperative Fire Programs-Fire Protection Reimbursement Agreement with the California Department of Forestry and Fire Protection (CAL FIRE) to Provide Fire Protection Services to the County of Riverside, and Immediate Direction on Current Operational Needs; All Districts; [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Direct Supervisor Benoit and Supervisor Jeffries to initiate the negotiations and direct Executive Officer, or his designee, to proceed with the negotiations with CAL FIRE on the terms listed herein and any other terms that may evolve during negotiations for renewal of the Cooperative Fire Programs-Fire Protection Reimbursement Agreement; and
2. To direct the Executive Office and Fire Department to immediately begin to address current operational needs as outlined in this report.

The Board of Supervisors approved the current five-year agreement with CAL FIRE on June 26, 2012 (Item 3.37). This agreement expires on June 30, 2017. Given the complexity and fiscal magnitude of the agreement, formal negotiations should commence immediately. (Continued on the next page)

Departmental Concurrence

Supervisor John J. Benoit, Chairman
District 4

Supervisor Kevin Jeffries
District 1

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ N/A	N/A	N/A	N/A	Consent <input type="checkbox"/> Policy <input type="checkbox"/>
NET COUNTY COST	\$ N/A	N/A	N/A	N/A	
SOURCE OF FUNDS:				Budget Adjustment: No	
				For Fiscal Year: FY 16/17	

C.E.O. RECOMMENDATION:

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- Positions Added
- Change Order
- A-30
- 4/5 Vote

Prev. Agn. Ref.: 6/26/2012 3.37

District: All

Agenda Number:

3-7

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Initiation of Negotiations for the Renewal of the Cooperative Fire Programs-Fire Protection Reimbursement Agreement with the California Department of Forestry and Fire Protection (CAL FIRE) to Provide Fire Protection Services to the County of Riverside, and Immediate Direction on Current Operational Needs; All Districts; [\$0]

DATE: June 27, 2016

PAGE: 2 of 3

BACKGROUND:

Summary

It is our desire to outline points of discussion between the County of Riverside and CAL FIRE. Negotiations are not limited to these terms, but shall be included in the negotiations. The terms fall under operation, management and fiscal categories. It is anticipated that we would initiate the negotiations with CAL FIRE and that the County Executive Officer or his designee keep us apprised of the negotiations.

Among the points to be considered should be:

1. Renegotiate what the State Administrative Rate Charge provides to properly fund local indirect cost pool expenses.
2. Negotiate applying the county's overhead charge on services the county provides to the state.
3. The county is currently being charged the full state administrative fee for overtime. Negotiate removing the full assessment on unplanned overtime.
4. Re-evaluate the duty statement between the County Executive Officer and the County Fire Chief to ensure that it correctly represents the roles and responsibilities the county requires of the leadership in the department.
5. The Standards of Cover report by TriData LLC dated March 2016 recommends, and the Board of Supervisors supports, the consultant recommendation that one of the existing Deputy Chief positions be elevated to a Chief Deputy position to provide oversight for the fire department and assist the fire chief to provide continuity of the mission of the department.
6. Negotiate regular meetings with CAL FIRE Director. These meetings shall be scheduled in advance, with consideration of the calendars of everyone involved, but every effort shall be made to promptly reschedule when necessary.

In addition, there are operational needs the Board of Supervisors would like addressed; therefore, immediate direction is given to the Executive Office and the Fire Department to proceed with the following:

1. Direct the County Executive Office to initiate an audit of the State Administrative Rate and the application of this rate to county operations.
2. Evaluate the duties of the Fire chief and Deputy director to ensure the county's interests are executed and protected. If a new position is required, the Executive Office shall return to the Board of Supervisors to create the position. Either the new or existing county position shall represent the County Executive Officer in all matters related to local government contract fire services, excluding state employee personnel matters and emergency incident management.
3. Direct the fire department to study the current location of state resources and determine whether they can be relocated to better service the regional fire protection system. This study should contemplate sharing of resources and costs for facilities that meet both missions.
4. Ensure the emergency incident processing, dispatch, and getaway times are minimized to the greatest extent possible to ensure the quickest arrival to the incident location.

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PAGE: 3 of 3

5. Under the direction of the Executive Office, the department shall support, organize and routinely utilize a city manager technical advisory committee to promote the benefits of the Cooperative Regional Fire Protection System offered via contract, while providing for the opportunity to thoroughly discuss, analyze and evaluate service delivery costs, models and options.
6. On January 24, 2012 (Item 3.5), the Board of Supervisors approved a policy adopting 3-person staffing on a fire engine, with the following configuration: Fire Captain, Fire Apparatus Engineer and Firefighter, and when possible, for one of these positions to be an EMT or paramedic. With the continuing budget concerns, in particular over the next two fiscal years, it is prudent for the county to have some flexibility on the implementation of this "municipal" staffing level model. Specifically, the Board of Supervisors shall still encourage the current approved direction to implement 3-person staffing on Riverside County fire engines; however, the Fire Chief shall now have the discretion for FY 16/17 and 17/18 that a Fire Captain and two Firefighters (FFII's) or Fire Apparatus Engineer and two FFII's shall be acceptable to avoid certain overtime costs during these two fiscal years. It is also the direction to not automatically upgrade any new county stations to this level, which is in keeping with the recommended budget submitted by the department and approved by the BOS for FY 16/17.

Impact on Citizens and Businesses

The negotiation of services and the payment of these services have a direct impact on the citizens and businesses of Riverside County.

SUPPLEMENTAL:

Additional Fiscal Information

All costs for negotiations are included in the recommended FY 16/17 departmental budgets. No additional general fund dollars will be allocated toward the negotiation of the agreement. Expenses toward the operational needs to be addressed should be funded within the current funding. If additional funding is required for any program or process improvement, then the Fire Department shall return to the Board of Supervisors for funding approval.

Contract History and Price Reasonableness

The County of Riverside has been contracting with CAL FIRE for fire protection services in its current configuration since 1946. The current agreement was approved by the Board of Supervisors on June 26, 2012 (Item 3.37). The term of the current agreement is five years and expires on June 30, 2017.

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3-58

On motion of Supervisor Ashley, seconded by Supervisor Washington and duly carried, IT WAS ORDERED that the recommendation from Supervisor Benoit and Supervisor Jeffries regarding Initiation of Negotiations for the Renewal of the Cooperative Fire Programs – Fire Protection Reimbursement Agreement with the California Department of Forestry and Fire Protection (CAL FIRE) to Provide Fire Protection Services to the County of Riverside, and Immediate Direction on Current Operational Needs, is continued to Tuesday, July 26, 2016 at 9:00 a.m.

Roll Call:

Ayes: Jeffries, Washington, Benoit and Ashley
Nays: None
Absent: Tavaglione

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on July 12, 2016 of Supervisors Minutes.

(seal) WITNESS my hand and the seal of the Board of Supervisors
Dated: July 12, 2016
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

By:  Deputy

AGENDA NO.
3-58

xc: Supvr. Jeffries, Supvr. Benoit, COB