

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

226



FROM: Purchasing and Fleet Services Department

SUBMITTAL DATE:
July 12 2016

SUBJECT: Ratify and Execute the Amendment with Crothall Laundry Services for Laundry Services and Laundry Rental Services for One (1) Year [All Districts], [Total Cost \$750,000]; [\$750,000 annually]; 100% Enterprise Funds.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and execute the Amendment with Crothall Laundry Services for Laundry Services and Laundry Rental Services for \$750,000 for one (1) year; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding, and as approved by County Counsel to: sign amendments that do not change the substantive terms of the Agreement; and sign amendments to the compensation provisions that do not exceed 10% annually.

BACKGROUND:

Summary

(Continued on Page 2)

Lisa Brandl

Lisa Brandl, Director
Purchasing and Fleet Services

FORM APPROVED COUNTY COUNSEL
BY: *Harsha K. Kelly* 7/13/16
DATE
MARSHA L. VICTOR

Departmental Concurrence

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 750,000	\$ 0	\$ 750,000	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$	
SOURCE OF FUNDS: 100% Enterprise Fund				Budget Adjustment: No	
				For Fiscal Year: 16/17	

C.E.O. RECOMMENDATION:

APPROVE

BY: *Samuel Wong*
Samuel Wong

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 12/14/10 3.45 | **District:** ALL | **Agenda Number:**

3-37

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Ratify and Execute the Amendment with Crothall Laundry Services for Laundry Services
and Laundry Rental Services for One (1) Year [All Districts], [Total Cost \$750,000]; [\$750,000
annually]; 100% Enterprise Funds.
DATE: July 12 2016
PAGE: 2 of 2**

BACKGROUND:

Summary (continued)

Riverside County's University Health System requires a laundry service contract to rent, collect, transport, treat, and clean soiled linen products and medical uniforms used by the department and its patients. The current agreement with Crothall Laundry Services provides laundry rental services, laundering services for customer-owned goods, and the rental of automatic uniform apparel dispensing equipment for Riverside University Health System. This agreement ensures that all linen products and medical uniforms used by the department are cleaned and treated in accordance with the proper cleaning procedures as outlined in the Centers for Disease Control and Prevention; The National Association of Institutional Linen Management; and the California Code of Regulations.

Impact on Citizens and Businesses

There is no negative impact on citizens or businesses in the County of Riverside.

SUPPLEMENTAL:

Additional Fiscal Information

Funds for this contract have been allocated for the FY16/17 budget. Budget adjustments are not necessary. Estimated contract costs are based on reports extracted from the county's financial system.

Contract History and Price Reasonableness

The original contract was bid out on PUARC-1110 with 2 respondents. Crothall Laundry Services was the lowest responsive and responsible bidder, and the agreement was approved by the Board of Supervisors on December 14, 2010. The current agreement with Crothall Laundry Services will need to be extended to allow time for County Purchasing and the hospital to review various procurement options.

Crothall Laundry Services has agreed to extend the current agreement with prices intact.

ATTACHMENTS:

A. AMENDMENT No. 11

COUNTY OF RIVERSIDE
AMENDMENT NO. 11 TO THE AGREEMENT
WITH
CROTHALL LAUNDRY SERVICES

Original Contract Term:	12/14/10 through 7/22/16
Contract Term Extended To:	6/30/17
Effective Date of Amendment:	7/23/16
Original Annual Maximum Contract Amount:	\$1,500,000
Amended Annual Maximum Contract Amount:	\$750,000
Contract ID:	PUARC1110

The Agreement between County of Riverside (COUNTY) and Crothall Laundry Services (CONTRACTOR), entered into as of December 14, 2010, is amended as follows:

1. Section 2 (Period of Performance): Delete the first sentence in its entirety and replace with the following: This Agreement shall be effective upon signature of this Agreement by both parties and continue in effect through June 30, 2017, unless terminated earlier.
2. Section 3 (Compensation): Delete the second sentence in its entirety and replace with the following: Maximum payments by COUNTY to CONTRACTOR shall not exceed \$750,000 annually including all expenses.
3. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

CROTHALL LAUNDRY SERVICES

By: _____
John J. Benoit, Chairman
Board of Supervisors
Dated: _____

By: _____
Name:
Title:
Dated: _____

ATTEST:

Kecia Harper-Ihem
Clerk of the Board

By: _____
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: 
Martha A. Knutson,
Deputy County Counsel