

FORM APPROVED COUNTY COUNSEL
 BY: *[Signature]* 7/28/16
 DATE

GREGORY P. PRAMOS
 Departmental Concurrence

**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

301



FROM: Riverside University Health System – Public Health

SUBMITTAL DATE:

SUBJECT: Approve Agreement # 16-10146 between California Department of Public Health and the County of Riverside Department of Public Health for Nutrition Education and Obesity Prevention for the period of October 1, 2016 through September 30, 2019. Districts– All [\$9,847,014] 100% Federal Funds

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Agreement # 16-10146 between California Department of Public Health and the County of Riverside Department of Public Health in the amount of \$ 9,847,014 for the period of October 1, 2016 through September 30, 2019, and;
2. Authorize the Chairman of the Board to sign six (6) originals of the Standard Agreement, six (6) originals of the Certification Lobbying, six (6) originals of the CCC-307 Contract Certifications, and;
3. Authorize the Director of Public Health or designee to sign subsequent amendments that do not change the substantive terms of the Agreement, as approved by County Counsel.

BACKGROUND: (Continued on page 2)

Summary

GH:rl/ll/la

[Signature]

Sarah S. Mack, Director
 RUHS- Public Health

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 2,461,754	\$ 3,282,338	\$ 9,847,014	\$	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$	\$	\$	\$	

SOURCE OF FUNDS: 100% Federal Funds
Budget Adjustment: No
For Fiscal Year: 16/17-19/20

C.E.O. RECOMMENDATION: **APPROVE**
 BY: *[Signature]*
 Christopher M. Hans
County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- Positions Added
- Change Order
- A-30
- 4/5 Vote

Prev. Agn. Ref.: **District:** All **Agenda Number:**

3-59

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Approved Agreement # 16-10146 between California Department of Public Health and the
 County of Riverside, RUHS, Public Health for Nutrition Education and Obesity Prevention for the period of
 October 1, 2016 through September 30, 2019. Districts– All [\$9,847,014] 100% Federal Funds

DATE:

PAGE: 2 of 2

BACKGROUND:

Summary

The California Department of Public Health, Nutrition Education and Obesity Prevention (NEOPB) Branch represents a statewide movement of local, state and national partners collectively working toward improving the health status of low-income population through increased fruit and vegetable consumption and daily physical activity. Multiple venues are used to facilitate behavior change in the homes, school, worksites, and communities of low-income population to create environments that support fruit and vegetable consumption and physical activity. NEOPB funds must be spent on qualifying nutrition and physical programs in Riverside County through partnerships and coalitions to promote nutrition and physical activity. The target population for this program is eligible for participation in the Supplemental Nutrition Assistance Program Education (SNAP-Ed).

City of Riverside, City of Perris, Jurupa Unified School District, Desert Healthcare District and Reach Out will continue to collaborate and partner with Nutrition & Health Promotion Branch in the promotion of health and nutrition in Supplemental Nutrition Assistance Program Education (SNAP-Ed) eligible populations in Riverside County as part of the NEOP project.

Impact on Residents and Businesses

Based on qualifying areas within the County of Riverside, SNAP-Ed eligible population will be targeted to increase the consumption of healthy foods and beverages, reduce consumption of less healthy foods and beverages and to increase physical activity as part of the NEOPB grant

SUPPLEMENTAL:

Additional Fiscal Information

Public Health receives 100% of its NEOP funding from the State as a pass through from the Federal government. The NEOP program year is based on federal fiscal year (October 1, 2016 – September 30, 2019).

The table below outlines how the funds are distributed over the three year term of the agreement. Funding allocation for the county fiscal years is as follows:

Multi-year contract: Federal and County FY Budget Comparison Table						
County Fiscal Year (FY)	07/01/2016 - 06/30/2017	07/01/2017 - 06/30/2018	07/01/2018 - 06/30/2019	07/01/2019 - 06/30/2020		
Contract Total	\$ 2,461,754	\$ 3,282,338	\$ 3,282,338	\$ 820,584		\$ 9,847,014
Federal Fiscal Year (FFY)	10/01/2016 - 09/30/2017	10/01/2017 - 09/30/2018	10/01/2018 - 09/30/2019	10/01/2019 - 09/30/2020		
Contract Total	\$ 3,282,338	\$ 3,282,338	\$ 3,282,338			\$ 9,847,014

THE NUTRITION EDUCATION AND OBESITY PREVENTION PROGRAM

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter "Department"

TO

County of Riverside, Department of Public Health, hereinafter "Grantee"

**Implementing the project, "Supplemental Nutrition Assistance Program - Education,"
hereinafter "Project"**

GRANT AGREEMENT NUMBER 16-10146

The Department awards this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under Health and Safety Code, Section 131085(a)(b).

PURPOSE: The Department shall provide a grant to and for the benefit of the Grantee; the purpose of the Grant is to provide SNAP-Ed allowable nutrition education and obesity prevention activities and interventions for low-income Californians. The focus of SNAP-Ed is health promotion to help the SNAP-Ed target audience establish healthy eating habits and a physically active lifestyle and for primary prevention of diseases to help the target audience who have risk factors for nutrition related chronic diseases, such as obesity, prevent and postpone the onset of disease by establishing healthier eating habits and being more physically active. The CDPH authority for these contracts is vested in the Federal-Healthy Hunger-Free Kids Act of 2010 (Public Law 111-296), Section 241, enacted on December 10, 2010, which established the Nutrition Education and Obesity Prevention Grant Program for eligible low-income individuals.

GRANT AMOUNT: The maximum amount payable under this Grant shall not exceed Nine Million Eight Hundred Forty Seven Thousand and Fourteen dollars \$9,847,014.

TERM OF GRANT: The term of the Grant shall begin on October 1, 2016, or upon approval of this grant, and terminates on September 30, 2019. No funds may be requested or invoiced for work performed or costs incurred after September 30, 2019.

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch	Grantee: County of Riverside, Department of Public Health
Nestor Martinez, Project Officer	Board of Supervisors; County of Riverside
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: P.O. Box 7600, Riverside, CA 92513
Phone: 916-542-4198	Phone: 951-955-1020
Fax: Not Applicable	Fax: 951-955-1019
E-mail: nestor.martinez@cdph.ca.gov	E-mail: jjbenoit@rcbos.org

Direct all inquiries to:

Department: California Department of Public Health, Nutrition Education and Obesity Prevention Branch	Grantee: County of Riverside, Department of Public Health
Attention: Becky Nguyen, Grant Manager	Attention: Nancy Allende
Address: 1616 Capitol Avenue Sacramento, CA 95814	Address: P.O. Box 7600, Riverside, CA 92513
Phone: 916-449-5413	Phone: 951-358-5311
Fax: Not Applicable	Fax: 951-358-5472
E-mail: becky.nguyen@cdph.ca.gov	E-mail: NAllende@rivcocha.org GHoxter@rivcocha.org

Either party may change its Project Representative upon written notice to the other party.

STANDARD PROVISIONS. The following exhibits are attached and made a part of this Grant by this reference:

- Exhibit A GRANT APPLICATION
The Grant Application provides the description of the project and associated cost.
- Exhibit B BUDGET DETAIL AND PAYMENT PROVISIONS
- Exhibit C STANDARD GRANT CONDITIONS
- Exhibit D REQUEST FOR APPLICATION*
Including all the requirements and Attachments contained therein
- *Incorporated by reference and located:
<http://www.cdph.ca.gov/programs/NEOPB/Pages/SNAP-EdFundingApplicationGuidanceFFY2017-2019.aspx>
- Exhibit E ADDITIONAL PROVISIONS
- Exhibit F FEDERAL TERMS AND CONDITIONS |

GRANTEE REPRESENTATIONS: The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g. e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its contractors and subcontractors to comply with all applicable laws, policies, and regulations.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

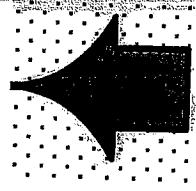
Date: _____

Board of Supervisors
County of Riverside, Department of Public
Health
P.O. Box 7600, Riverside, CA 92513

Date: _____

Angela Salas, Chief
Contracts and Purchasing Services Section |
California Department of Public Health
1616 Capitol Avenue, Sacramento, CA 95814

FORM APPROVED COUNTY COUNSEL (2/1/16)
BY: *[Signature]* DATE



Nutrition Education and Obesity Prevention Branch
FFY 2017-19
Application Checklist

DATE OF SUBMISSION	3/21/2016 , revised 3/24/2016	
ORGANIZATION NAME	County of Riverside, Department of Public Health	
AGREEMENT NUMBER	16-10146	
Plan Submission Contact Name: Nancy Allende		Phone Number: (951) 358-5889
E-mail Address: nallende@rivcocha.org		

The following documents must be completed and submitted with this Application Checklist (Form 1). Email completed application by **April 1, 2016** to NEOPBfiscalrequest@cdpsg.ca.gov. **FFY 17 Budget, and FFY 17-19 IWP and Targeting Summary are to be completed within the California Department of Social Service's SNAP-Ed SharePoint Site.**

APPLICATION CONTENTS:

Application due March 11, 2016

Please Check

- Plan Submission Checklist
- Contract Grantee Information Form (CIGIF)
- ~~Three Year Integrated Work Plan and Targeting Summary~~
- ~~Budget Workbooks for FFY 17, FFY 18, FFY 19~~
- Letter of Agreement (if applicable)
- Request for Non-NEOPB Sponsored Travel (if applicable)

PORTFOLIOS: (Please check the box for each Portfolio chosen.)

Please Check

- LIVE
- LEARN (Ages 0-5)
- LEARN (Ages 6-17)
- SHOP
- WORK

Please include a brief summary indicating which Portfolio(s) were used to guide the development of your activities, why these Portfolio(s) were chosen and any additional information used in your selection process:

RUHS-PH selected all five portfolios, although we envision the majority of the activities taking place in the LIVE, LEARN (PreK) and LEARN (K-12) portfolios. As we conduct activities in the LIVE portfolio, we will incorporate the complimentary setting of PLAY. We selected these portfolios based upon past experiences and successes that RUHS-PH and our subcontractors have had in reaching large numbers of our SNAP-Ed targeted audience. Our CNAP partners' strengths and areas of interest were also factored into the work plan. We recognize the role of the Social Ecological Model and its influence on behavior change, so we wanted to incorporate activities in the SHOP and WORK portfolios as well. Our SHOP activities will be mainly concentrated in our CX3 neighborhoods and those communities identified in our jurisdiction description as

Nutrition Education and Obesity Prevention Branch

FFY 2017-19

Application Checklist

"poverty pocket" cities. WORK activities will be mainly focused on reaching adults participating in job training programs and TANF worksites.

Nutrition Education and Obesity Prevention Branch Grantee Information Form

	This is the information that will appear on your grant agreement cover:	
Organization	Federal Tax ID #	95-6000930 Grant # 16-10146
	Name	County of Riverside, Department of Public Health (Comment: Send Contract Here)
	Mailing Address	Attn: Nutrition and Health Promotion P.O. Box 7600, Riverside, CA 92513 (Comment: Send Contract Here)
	Street Address (If Different)	_____
	County	County of Riverside
	Phone	951-358-5311 Fax 951-358-5472
	Website	http://www.rivco-nutrition.org
	The Grant Signatory has authority to sign the grant agreement cover:	
Grant Signatory	Name	Board Chairperson (varies depending on time of year) (Comment: DO NOT send Contract Here; SEND TO ABOVE ADDRESS)
	Title	Board of Supervisors; County of Riverside
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input type="checkbox"/>	
	Mailing Address	4080 Lemon Street (Comment: DO NOT Send Contract Here; SEND TO ABOVE ADDRESS)
	Street Address (If Different)	Riverside, CA 92501
	Phone	951-955-1020 Fax 951-955-1019
	Email	jjbenoit@rcbos.org
	The Project Director is responsible for all of the day-to-day activities of project implementation and for seeing that all grant requirements are met. This person will be in contact with NEOPB staff, will receive all programmatic, budgetary, and accounting mail for the project and will be responsible for the proper dissemination of program information.	
Project Director	Name	Nancy Allende, RD; Gayle Hoxter, MPH, RD
	Title	Supervising Nutritionist II; PH Program Chief
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input type="checkbox"/>	
	Mailing Address	P.O. Box 7600, Riverside, CA 92513
	Street Address (If Different)	_____
	Phone	951-358-5311 Fax 951-358-5472
Email	NAllende@rivcocha.org ; GHoxter@rivcocha.org	

Nutrition Education and Obesity Prevention Branch

Grantee Information Form

Payment Receiver	All payments are sent to the attention of this person at the designated address.	
	Name	Lucia Aldana and Lisa Lin; Rosa Lozoya (Budget Preparer). See below for payment receiver
	Title	Administrative Services Officer; Administrative Services Analyst; Administrative Services Assistant
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input type="checkbox"/>	
	Mailing Address	P.O. Box 7600, Riverside, CA 92513
	Street Address (If Different)	
	Phone	951-358-5311 Fax 951-358-5472
Email	LAldana@rivcocha.org; LLin@rivcocha.org; RLozoya@rivcocha.org	
Fiscal Reporter	The <i>Fiscal Reporter</i> prepares invoices, maintains fiscal documentation and serves as the primary contact for all related questions.	
	Name	Criselyn Enriquez
	Title	Accountant II
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input type="checkbox"/>	
	Mailing Address	P.O. Box 7849, Riverside, CA 92513
	Street Address (If Different)	4065 County Circle Drive, Suite 403, Riverside 92503
	Phone	951-358-5104 Fax 951-358-5292
Email	CEnriquez@rivcocha.org	
Fiscal Signatory	The <i>Fiscal Signatory</i> has signature authority for invoices and all fiscal documentation reports.	
	Name	Susan Mora; Sarah Mack; Isabel Michaelis
	Title	RUHS PH Deputy Director; RUHS PH Interim Director; RUHS PH Fiscal Manager
	<i>If address(es) are the same as the organization above, just check this box and go to Phone</i> <input type="checkbox"/>	
	Mailing Address	
	Street Address (If Different)	
	Phone	951-358-7509; 951-358-5121; 951-358-5054 Fax 951-358-5120
Email	SMora@rivcocha.org; Ssmack@rivcocha.org; IMichael@rivcocha.org	
Districts	List the all <i>numbers</i> that your organization is under:	
	Assembly	Number 63 rd , 64 th , 65 th , 66 th , 71 st , 80 th
	Senate	31 st , 36 th , 37 th , 40 th
	Congressional	41 st , 44 th , 45 th , 49 th

Supplemental Nutrition Education Program Education (SNAP-Ed)

One-Year Work Plan -- FFY 2017

SNAP-Ed Targeting Summary: Site Setting Listing

SITE INFORMATION

When entering Site Information on Site List, please choose from list below to identify **Site Setting** (Column 0.02 of the "Census Tract Data Sheet" and "Means Tested Program Data Sheet") and **Type of Means-Tested Program** (Column 0.07 of the "Means Tested Program Data Sheet"). Site information entered should be specific to the SNAP-Ed interventions that will occur within these settings. If specific site is not noted below, enter "Other" and specify type of site utilized.

Site Setting [Sites listed in bold text represent "Means Tested Sites" and are included on that list as well.]	Means-Tested Site List [Means-Tested Sites are sites previously known as "Proxy" Sites. These sites offer a high likelihood that CalFresh participants will benefit from SNAP-Ed Activities.]
Adult Education & Job Training	CalFresh Office
Adult Rehabilitation Center	California Food Assistance Program (CFAP)
CalFresh Office	Commodity Foods Distribution Program on Indian Reservation (EDPIR)
Church	Comprehensive Perinatal Service Program (CPSR)
Community Based Organization	Emergency Food Assistance Site
Community Center	Family Resource Center
Community Youth Organization	Food Assistance Site: Food Banks
Elderly Service Center/Senior Center	Food Assistance Site: Food Pantries
Emergency Food Assistance Site	Food Assistance Site: Soup Kitchen
Extension Office	Head Start
Family Resource Center	In Home Supportive Services (IHSS)
Farmers Market	Job Corps
Federally Qualified Health Center (FQHC)	Low Income Home Energy Assistance Program (LIHEAP)
Food Assistance Site: Food Banks	MediCal
Food Assistance Site: Food Pantries	Public Housing [U.S. Dept. of Housing & Urban Development (HUD)]
Food Assistance Site: Soup Kitchen	Retail/Food Stores with Qualifying CalFresh Redemption
Head Start	Section 8 Public Housing Vouchers ("Housing Choice Vouchers")
Individual Home	Shelter/Temporary Housing
Library	Supplemental Security Income (SSI)
Medical/Dental Office	Temporary Assistance For Needy Families (TANF) Job Readiness Program/CalWORKS
Public Housing [U.S. Dept. of Housing & Urban Development (HUD)]	U.S. Department of Energy (DOE) Weatherization Assistance Program
Public/Community Health Center	Women, Infants and Children Program (WIC)
Retail/Food Store	Other: Approved Alternative Methodology Site -- [Specify]
School District Office	Other: [Specify]
School: Parents	
School: Students (After School Program)	
School: Students (Specify Type: Preschool; Elementary; Middle/Jr. High; High; Other: _____)	
Shelter/Temporary Housing	
Temporary Assistance For Needy Families (TANF) Job Readiness Program/CalWORKS	
Women, Infants and Children Program (WIC)	
Worksite	
Youth Education Site (Includes Parks and Recreation)	
Other: [Specify]	

RIVERSIDE COUNTY

6.01	6.02	6.03	6.04	6.05	6.06	6.07	6.08	6.09	6.10	6.11	6.12	6.13	6.14	6.15	6.16	6.17	6.18	6.19	6.20	6.21	6.22	6.23	6.24	6.25	6.26	6.27	6.28	6.29	6.30
Agency	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity	Account	Activity
1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000	1000000000



REVERSE COUNTY

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50			
0.01	0.02	0.03	0.04	0.05	0.06	0.07	0.08	0.09	0.10	0.11	0.12	0.13	0.14	0.15	0.16	0.17	0.18	0.19	0.20	0.21	0.22	0.23	0.24	0.25	0.26	0.27	0.28	0.29	0.30	0.31	0.32	0.33	0.34	0.35	0.36	0.37	0.38	0.39	0.40	0.41	0.42	0.43	0.44	0.45	0.46	0.47	0.48	0.49	0.50			
INDEPENDENT	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION	STATION
0.01	0.02	0.03	0.04	0.05	0.06	0.07	0.08	0.09	0.10	0.11	0.12	0.13	0.14	0.15	0.16	0.17	0.18	0.19	0.20	0.21	0.22	0.23	0.24	0.25	0.26	0.27	0.28	0.29	0.30	0.31	0.32	0.33	0.34	0.35	0.36	0.37	0.38	0.39	0.40	0.41	0.42	0.43	0.44	0.45	0.46	0.47	0.48	0.49	0.50			
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	

SNAP-Ed FFY 2017 Budget

Organization Name:	California Department of Public Health
County/Jurisdiction:	Riverside University Health System-Public Health
FFY 2017 Total Budget:	\$ 3,282,338.00
Budget Adjustment Request:	

Expenses	Carry-In FFY 2016 Budget	FFY 2016 Budget	FFY 2017 Budget	% Difference
Salaries/Benefits	\$167,583	\$1,446,899	\$1,485,775	2.69%
Non-Capital Equipment/Supplies	\$9,980	\$8,614	\$8,178	-5.06%
Materials	\$190,149	\$21,019	\$51,578	145.39%
Travel & Per Diem	\$2,644	\$39,051	\$46,713	19.62%
Building/Space	\$19,530	\$164,501	\$175,656	6.78%
Maintenance	\$72,018	\$47,231	\$96,708	104.76%
Equipment and Other Capital Expenditures	\$0		\$0	
Contracts/Sub-Grants/Agreements**	\$0	\$1,380,181	\$1,104,231	19.99%
Total Direct Costs:	\$461,904	\$3,107,496	\$2,968,839	-4.46%
Indirect Costs*** Indirect Cost Rate= %	\$41,897	\$361,724	\$313,499	-13.33%
Total Federal Funds	\$503,801	\$3,469,220	\$3,282,338	-5.39%

Budget Categories	Justification For Difference Greater Than 5% From FFY 2016 Budget
Salaries/Benefits	NA
Non-Capital Equipment/Supplies	change in categorization of office supply line items. Requesting three computer replacements, per county IT hardware replacement schedule, similar to FFY2016.
Materials	Increased program promotion and education supplies to support staff and subcontractors, including addition of Physical Activity training. Increase due to change in categorization of other line items.
Travel & Per Diem	Increase mileage and car pool rentals due IWP while maintaining reach levels.
Building/Space	Regular annual increase as well as additional square footage utilized at the Innovation location.
Maintenance	Regular annual increase of interdepartmental services, including hardware and software as separate, itemized billing. Operation charges that do not qualify as Indirect Costs.
Equipment and Other Capital Expenditures	NA

SNAP-Ed FFY 2017 Budget

Contracts/Sub-Grants/Agreements	Incremental reductions in subcontracts annually due to decrease in funding in FFY2017 and inability to fully expend funds in FFY15 and FFY16; allocation calculated by reasonable projected reach of low income participants, especially in school settings to align with new IWP. If carryover, will reevaluate amount for each.
Indirect Costs	Several items transferred to maintenance, building and space.

*Provide narrative describing all expenses.

****Please note that funds cannot be carried over into the next Federal Fiscal Year if the funds are in the last year of their 2-year period of performance.

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

Position #	Position Title	Position Name	% SNAP-Ed Time Spent on Admin/Support Duties	% SNAP-Ed Time Spent on Direct Service Delivery	Annual Salary	FTE	Total SNAP-Ed Salary	Benefit Rate	Total SNAP-Ed Benefits	SNAP-Ed Admin Costs	Total SNAP-Ed Salary and Benefits	Budget Line Item
1	Accountant/Finance Analyst	TBD	100.00%	0.00%	\$61,789.75	0.3	\$18,536.93	47.81%	\$8,862.51	\$27,399.00	\$27,399	
2	Accountant/Finance Analyst	TBD	100.00%	0.00%	\$70,452.93	0.1	\$7,045.29	43.00%	\$3,029.47	\$10,075.00	\$10,075	
3	Administrator (e.g., Director of Programs)	TBD	20.00%	80.00%	\$94,710.81	1	\$94,710.81	35.34%	\$33,470.80	\$25,636.40	\$128,182	
4	Chief Executive Officer	TBD	20.00%	80.00%	\$140,147.69	0.25	\$35,036.92	36.73%	\$12,869.06	\$9,581.20	\$47,906	
5	Community Liaison	TBD	0.00%	100.00%	\$49,518.82	1	\$49,518.82	49.67%	\$24,596.00	\$0.00	\$74,115	
6	Community Liaison	TBD	5.00%	95.00%	\$49,518.82	0.5	\$24,759.41	52.28%	\$12,944.22	\$1,885.20	\$37,704	
7	Health Educator (include Health Aide, Health Promotion Instructor, etc.)	TBD	5.00%	95.00%	\$8,515.29	0.25	\$4,628.82	42.35%	\$6,195.31	\$1,041.20	\$20,824	
8	Community Liaison	TBD	0.00%	100.00%	\$89,251.73	0.1	\$8,925.17	40.76%	\$3,637.90	\$0.00	\$12,563	
9	Office Manager/Secretary/Admin Asst	TBD	100.00%	0.00%	\$59,828.06	0.5	\$29,914.03	45.52%	\$13,616.87	\$43,531.00	\$43,531	
10	Nutritionist/Nutrition Educator/Nutrition Aide	TBD	20.00%	80.00%	\$64,561.85	0.9	\$58,105.67	49.51%	\$28,768.12	\$17,374.80	\$86,874	
11	Health Educator (include Health Aide, Health Promotion Instructor, etc.)	TBD	0.00%	100.00%	\$44,693.18	1	\$44,693.18	53.64%	\$23,973.42	\$0.00	\$68,667	
12	Health Educator (include Health Aide, Health Promotion Instructor, etc.)	TBD	0.00%	100.00%	\$60,188.28	0.25	\$15,047.07	45.72%	\$6,879.52	\$0.00	\$21,927	
13	Health Educator (include Health Aide, Health Promotion Instructor, etc.)	TBD	0.00%	100.00%	\$60,708.28	1	\$60,708.28	46.25%	\$28,077.58	\$0.00	\$88,786	
14	Health Educator (include Health Aide, Health Promotion Instructor, etc.)	TBD	0.00%	100.00%	\$60,188.28	1	\$60,188.28	45.72%	\$27,518.08	\$0.00	\$87,706	

SNAP-Ed FFY 2017 Budget

Line Item	Position Title	Rate	Hours	Percentage	Salary	Benefits	Total	Medical/Dental	Other	Grand Total	
15	Health Educator (Include Health Aide, Health Promotion Instructor, etc.)	TBD	0.00%	100.00%	\$45,038.89	1	\$45,038.89	55.30%	\$24,906.51	\$0.00	\$69,945
16	Nutritionist/Nutrition Educator/Nutrition Aide	TBD	0.00%	100.00%	\$74,532.25	0.5	\$37,266.13	29.50%	\$10,993.51	\$0.00	\$48,260
17	Office Manager/Secretary/Admin Assist	TBD	100.00%	0.00%	\$60,292.64	0.2	\$12,058.53	46.94%	\$5,660.27	\$17,719.00	\$17,719
18	Office Manager/Secretary/Admin Assist	TBD	100.00%	0.00%	\$51,068.38	0.95	\$48,514.96	48.58%	\$23,568.57	\$72,084.00	\$72,084
19	Office Manager/Secretary/Admin Assist	TBD	100.00%	0.00%	\$31,304.48	0.4	\$12,521.79	64.76%	\$8,109.11	\$20,631.00	\$20,631
20	Program Assistant	TBD	0.00%	100.00%	\$103,272.45	0.05	\$5,163.62	40.50%	\$2,091.27	\$0.00	\$7,255
21	Research Specialist	TBD	10.00%	90.00%	\$68,866.06	0.1	\$6,886.61	45.79%	\$3,153.38	\$1,004.00	\$10,040
22	Office Manager/Secretary/Admin Assist	TBD	100.00%	0.00%	\$60,694.01	1	\$60,694.01	46.94%	\$28,489.77	\$89,184.00	\$89,184
23	Accountant/Finance Analyst	TBD	100.00%	0.00%	\$71,084.84	0.6	\$2,650.90	48.31%	\$20,604.65	\$63,256.00	\$63,256
24	Project Coordinator	TBD	20.00%	80.00%	\$70,185.53	1	\$70,185.53	38.93%	\$27,323.23	\$19,501.80	\$97,509
25	Office Manager/Secretary/Admin Assist	TBD	100.00%	0.00%	\$45,601.07	0.25	\$11,400.27	54.27%	\$6,186.93	\$17,587.00	\$17,587
26	Project Coordinator	TBD	20.00%	80.00%	\$71,436.42	0.3	\$21,430.93	45.86%	\$9,828.22	\$6,251.80	\$31,259
27	Project Coordinator	TBD	20.00%	80.00%	\$71,580.04	1	\$71,580.04	43.87%	\$31,402.16	\$20,596.40	\$102,982
28	Health Educator (include Health Aide, Health Promotion Instructor, etc.)	TBD	0.00%	100.00%	\$79,612.43	0.15	\$11,941.86	41.60%	\$4,967.81	\$0.00	\$16,910
29	Nutritionist/Nutrition Educator/Nutrition Aide	TBD	5.00%	95.00%	\$58,185.17	0.25	\$14,546.29	49.51%	\$7,201.87	\$1,087.40	\$21,748
30	Research Specialist	TBD	10.00%	90.00%	\$79,360.72	0.1	\$7,936.07	44.37%	\$3,521.23	\$1,185.70	\$11,457
31	Contract Manager	TBD	100.00%	0.00%	\$45,483.30	0.25	\$11,370.83	52.62%	\$5,983.33	\$17,356.00	\$17,354
32	Contract Manager	TBD	100.00%	0.00%	\$101,998.66	0.1	\$10,189.87	40.69%	\$4,134.26	\$14,336.00	\$14,336
33	Intern	TBD	0.00%	100.00%	\$0.00	0	\$0.00	0.00%	\$0.00	\$0.00	\$0
					Total		\$1,023,319.61		\$549,827.71	\$598,262.27	\$1,485,775.59

Definition and basis for calculations of benefit rate(s):
 Describes what is covered in the benefit rate for your agency.
 Includes payroll taxes and medical/dental benefits 29.550 % to 64.760 % of salaries

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

Line Item	Budget Item	Description/Jurisdiction	FTE	Cost per Item	# of Items	Total	Notes
1	Office Supplies	pens, paper, folders, staples, note pad, cartridges, etc.	16.35	\$1.00	300	\$4,905	
3	Postage	Mail state contracts, MOUs, reports and/or correspondences, etc...	16.35	\$7.50	1	\$123	
4	CCHDN Membership	CCHDN Membership fee	1	\$150.00	1	\$150	
5						\$0	
1	Computer	Additional Equipment -As needed and with NEOPB approval; 3 PCs (excludes monitors) plus cables and fees (Estimated Unit Cost \$1,000.00 * Quantity 3 = \$3,000.00)	3	\$1,000.00	1	\$3,000	
2		Designated Staff: Health Educator - TBD, Nutritionist - TBD, and Intern - TBD				\$0	
3						\$0	
TOTAL INVESTMENTS						\$8,978	

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

SNAP-Ed FFY 2017 Budget

3. Materials:

Line Item	Budget Item	Description/Justification	Cost per Item	Quantity	Total	Fiscal Institution
1	Printing	Business cards (Approx. 12-staff x \$54.00 /box=500 ea cards = \$640.00) and Participant data card (Approx. 14,452.5 ea X \$0.05/card) and Flyer (color) (Approx. 14,452.5 ea X \$0.35) = \$5,781.00		1	\$8,616.00	
2	Food Demonstration Materials	Disposable supplies (small plates, forks, napkins, serving bowls, serving spoons, etc.) and ingredients to distribute NEOP approved recipes.	\$0.60	6036.66	\$3,622.20	
3	Food Demo Supplies	(1) Luggage cart, (2) cooking utensils and/or chopping boards, (1) canopy, (including bag, weights, walk, logo), (1) serving bowl, (1) ice chest, (1) blender and (1) water dispenser, (1) platform utility carts, (1) NEOP tablecloth. We anticipate items purchased for FY16 will need to be replaced due to normal wear and tear and potential damage due to frequent use and transportation of supplies. If replacement supplies are unneeded or less than anticipated, we will redistribute those funds in the future.	\$2,189.52	1	\$2,190.00	
4	Educational Materials	Materials required for delivery of critical program services used in events/education.				
5	Food Handler Cards	Brochures and Handouts for Nutrition Education (Approx. 5,500 ea X \$0.14) = \$770.00 MV/Plats, etc. (Approx. 5500 X \$0.35) = \$1,925.00 Employees must have a current Food Handler Certificate for handling/preparing food for food demos.	\$2,695.00	1	\$2,695.00	
6	CATCH/SPARK Training	CATCH/SPARK Early Childhood - Physical Activity Training for Childcare providers, including professional CATCH/SPARK trainer, CATCH/SPARK toolkits, minor PA supplies (balls, hoops, cones), and related PA training fees and supplies.	\$32,897.00	1	\$32,897.00	
7	Visual Aids	Promote eating healthy foods (supplies not limited to Nasco Food Items and visual props for nutrition education, etc.) Polo shirts with embroidered Champion for Change logo. This allows our staff to be recognized (branded) when out in the community doing NEOP related activities.	\$60.00	16.35	\$981.00	
8	NEOP Staff Polo Shirts	One shift per staff. Pricing includes 15 shirts, Digitizing Charge and Taxes - \$394	\$22.24	15	\$334.00	
9					\$0.00	
10					\$5,152.80	

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

Line Item	Position Title/Name	Location	Description/Justification	Trips	Trips	Trips	Trips	Trips	Per Diem	Per Diem	Per Diem	Per Diem	Miles (\$5.00)	Reg. Fee	Other	Total	Budget Instruction
1	All Positions/All Staff	Local	Mileage/Carpool for SOW; may include Coalition/promising practice events, training, meetings, site visits, events, local conferences, airport travel, etc. Designated attendees determined by meetings, site visits and any training topics.	254	16.35	192							225			\$30,828	
2	Administrator - TBD Chief Executive Officer - TBD Project Coordinators - TBD x3	Sacramento	NEOPB SNAP-Ed Meeting & Conference: Program Directors' Meeting/SNAP-Ed LIA FORUM; (4 staff will attend in November and 5 staff will attend in January) Other includes parking and ground transportation (not limited - taxi, shuttle service and/or car rental).	2	4.5	3	2	\$46.00	\$110.00	\$502.00				\$110.00	\$90.00	\$8,730	
3	Administrator - TBD; Nutritionist - TBD; Health Education Assistant - TBD	San Diego	NEOPB SNAP-Ed Meeting & Conference: Childhood Obesity Conference; Other includes parking and ground transportation (not limited to taxi, shuttle service and/or car rental).	1	3.15	4	3	\$46.00	\$110.00				\$950.00	\$50.00	\$2,879		
4	Administrator - TBD	TBD	Other Meeting & Conference: CCLHDN Membership Meeting / Forum Other includes parking and ground transportation (not limited - taxi, shuttle service and/or car rental).	1	1	3	2	\$46.00	\$110.00	\$802.00			\$290.00	\$90.00	\$1,240		

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

Line Item	Description	Quantity	Unit	Rate	Total	Other	Notes
5	Project Coordinator - TBD or Nutritionist - TBD or Health Education Assistant - TBD	2		\$46.00	\$92.00		
6		2		\$110.00	\$220.00		
7		2		\$502.00	\$1,004.00		
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TOTAL					\$5,974.33		

* Lodging costs include taxes. Reimbursement at CalHR rates.

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

SNAP-ED FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

5. Building/Space:

Line Item	Location Name/Address	Calculation Description	Rate	Cost per Month	For Months	Total	Budget Instruction
1	Warehouse Location: Riverside University Health System-Public Health, Nutrition and Health Promotion, 4210 Riverwalk Pkwy, Riverside, CA 92505	(Includes rent, janitorial, security, bldg maintenance). Total projected cost is \$175,655.28 per year (Cost includes rent, janitorial, security, and building maintenance.) Riverwalk 6,082 sq. ft. consists of cubicles, private offices, conference rooms, training room, and file room. 6,082 sq. ft. x \$2,417 per sq. ft. x 12 months = \$156,575.28 includes 4.92% management fee. / Warehouse annual charge for 1500 sq. ft. = \$17,280.00 includes management fee.	16.35	\$895.29	12	\$175,655.66	
2	Space					\$0	
3						\$0	
Total Building/Space						\$175,655.66	

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

Line Item	Location Name/Address	Calculation Description	FTE	Cost per Month	# of Months	Total	Single Instruction	Multiple Instruction
1	Communication * IT/Communication charges are differentiated by hardware, software and etc. Service charges and equipment are commonly billed separately, depending on vendor/department within the County.)	Warehouse Location: Riverside University Health System-Public Health, Nutrition and Health Promotion, 14539 Innovation Drive, Riverside, CA 92518 Desk Phones, voicemail, Cornet connectivity, computer lines, email = \$72.43 per FTE per month IT support charges (desktop services- Hardware troubleshooting, manage, support, patch, and configure server hardware, backup, etc.)= \$187.17 per FTE per month Total projected cost is approx: \$259.60 per FTE per month x FTE 16.35 x 12 months = \$50,933.52	16.35	\$259.60	12	\$50,934		
2	Communication - Equipment replacement	Equipment to be replaced, as needed, not limited to Desk Phones, Cornet connectivity, computer lines, hardware, etc... Administration Location: Riverside University Health System-Public Health, Nutrition and Health Promotion, 4210 Riverwalk Pkwy, Riverside, CA 92505 Warehouse Location: County of Riverside, Department of Public Health, Nutrition and Health Promotion, 14539 Innovation Drive, Riverside, CA 92518	16.35	\$1.53	12	\$300		
3	Communication - Telephone Services	Main line telephones monthly services charges.	16.35	\$6.73	12	\$1,320		

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

Line Item	Description	Quantity	Unit Cost	Total Cost	Category	Sub-Category
4	Maintenance	12	\$32,022	\$384,264	Public Health, Nutrition and Health	IT support charges (software services - troubleshooting, updates, security, manage, support, repair, install, etc.) and Security charges (security policy, incident response & investigations, training development, threat alerts, firewalls, etc.) = \$132,58 per FTE per month Total projected cost is approx. \$163,21 per FTE per month x FTE 16.35 x 12 months = \$32,022.80
5	Call Phones	9.6	\$37.46	\$359.54	Public Health, Nutrition and Health	Unit Cost = monthly rate for non-smart cell phones used by allowable county staff member. County will use a total of 10 cell phones. *Call Phones for field staff 10 FTEs for 12 months @ \$31.64/phone 1. Michael Paahni (#12 Nutritionist) 2. Elda Rivera (#16 Health Educator) 3. Vanessa Michelle (#13 Health Educator) 4. Claudia Palayo (#18 Health Educator) 5. Valeria Comeaux (#31 Project Coordinator) 6. Anna Virgen (#6 Community Liaison) 7. Cherice Hendrickson (#19 Health Educator) 8. Andrea Morey (#28 Project Coordinator) 9. Nancy Allende (#9 Administrator) and 10. Lorie Brendecke (#29 Nutritionist)
6	Utilities	12	\$7,092	\$85,104	Public Health, Nutrition and Health	Riverwalk- 6,082 sq.ft. (Estimated \$452.10 per month x 12 months = \$5,425.20 per year) Warehouse - 1,500 sq. ft. (Estimated \$138.25 per month x 12 months = \$1,659.00 per year) Total projected cost is approx. \$7,096.40 per year
7	Laundry Service	1	\$44.01	\$44.01	Public Health, Nutrition and Health	Laundry service to maintain cleanliness of fruit/veggie costumes
8						
9						
10						
TOTAL MAINTENANCE:				\$396,708		

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

SNAP-Ed FFY 2017 Budget

Budget Item	Description/Justification	FTE	Costs per Item	# of Items	Misc	Total
1						\$0
2						\$50
Total Equipment and Other/Capital Expenditures:						\$50

Organization Name	Description of Service(s)	Total Grant	Budget Justification
City of Riverside	Subcontractor will be conducting activities in Objective 1 (Live, Play and Eat), Objective 2 (School Interventions - K-12 grades) and Objective 4 (Shop). Activities include— conducting nutrition education and physical activity promotion classes (Direct education); conducting and/or participating in community and/or NEOP signature events, as well as displaying NEOP approved posters, brochures and/or videos (Indirect education); conducting Policy Systems and Environmental (PSE) change work - related to Community/School Gardens, Healthy Food & Beverage Standards/Access to Water, or other PSE; Impact/Outcome Evaluation project with youth; conducting community engagement projects and resident forum, mapping and survey work for Communities of Excellence Project - CX-3; Identifying "champions" in their community and/or schools; and promoting NEOP activities through social media and website platforms.	\$520,231	
City of Perris	Subcontractor will be conducting activities in Objective 1 (Live, Play and Eat) and Objective 2 (School Interventions - K-12 grades). Activities include— conducting nutrition education and physical activity promotion classes (Direct education); conducting and/or participating in community and/or NEOP signature events, as well as displaying NEOP approved posters, brochures and/or videos (Indirect education); conducting Policy Systems and Environmental (PSE) change work - related to Community/School Gardens, Access to Water, Physical Activity or other PSE; conducting resident engagement projects with youth and/or adults; identifying "champions" in their community and/or schools; and promoting NEOP activities through social media and website platforms.	\$220,000	
Desert Healthcare District	Subcontractor will be conducting activities in Objective 1 (Live, Play and Eat) and Objective 2 (School Interventions - K-12 grades). Activities include— conducting nutrition education and physical activity promotion classes (Direct education); conducting and/or participating in community and/or NEOP signature events, as well as displaying NEOP approved posters, brochures and/or videos (Indirect education); conducting Policy Systems and Environmental (PSE) change work - related to Community/School Gardens, Access to Water or other PSE; conducting resident engagement project with youth and/or adults; identifying "champions" in their community and/or schools; and promoting NEOP activities through social media and website platforms.	\$140,000	
Reach Out	Subcontractor will be conducting activities in Objective 1 (Live, Play and Eat), Objective 2 (School Interventions - K-12 grades) and Objective 4 (Shop). Activities include— conducting nutrition education and physical activity promotion classes (Direct education); conducting and/or participating in community and/or NEOP signature events, as well as displaying NEOP approved posters, brochures and/or videos (Indirect education); assisting and/or conducting Policy Systems and Environmental (PSE) change work - related to Community/School Gardens, Healthy Food & Beverage Standards/Access to Water, or other PSE; Impact/Outcome Evaluation project with youth; conducting resident engagement project with youth and/or adults; identifying "champions" in their community and/or schools; and promoting NEOP activities through social media and website platforms.	\$200,000	

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

D		
F		
1	Jurupa Unified School District Subcontractor will be working closely with community based subcontractor, Reach Out in facilitating the activities in Objective 2 (School Interventions - K-12 grades) and Objective 4 (Shop). Activities include— facilitating nutrition education and physical activity promotion classes (Direct education); facilitating the display of NEOP approved posters/brochures and school events (indirect education) , conducting Policy Systems and Environmental (PSE) change work - related to School Gardens, Healthy Food & Beverage Standards/Access to Water, Physical Activity or other PSE ; facilitate the Impact/Outcome Evaluation project with youth; identify "champions" in USD schools; and promoting NEOP activities through social media and school website platforms.	\$24,000 \$0
2		
3		
Total Direct Costs:		\$2,968,839

SNAP-Ed FFY 2017 Budget

Organization Name: California Department of Public Health
 County/Jurisdiction: Riverside University Health System-Public Health

9. Indirect Costs:

Line Item	Description	Indirect Cost Rate	Total Admin/Program Dollars	Total Indirect Costs	Total	Budget Estimation
1	21.103% of Total Salaries and Fringe Benefits	21.10%	\$1,485,775	\$313,498.53	\$313,498.53	
Total Budget:				\$3,282,338		

Exhibit B
Budget Detail and Payment Provisions

1. **Invoicing and Payment**

- A. Upon completion of project activities as provided in Exhibit A Grant Application, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the costs specified herein.
- B. Invoices shall include the Grant Number and shall be submitted in triplicate not more frequently than quarterly in arrears to:

Becky Nguyen, Grant Manager
California Department of Public Health
Nutrition Education and Obesity Prevention Branch
1616 Capitol Avenue, MS 7204
Sacramento, CA 95814

C. Invoices shall:

- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
- 2) Bear the Grantee's name as shown on the Grant.
- 3) Identify the billing and/or performance period covered by the invoice.
- 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.

2. **Budget Contingency Clause**

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Grantee to reflect the reduced amount.

3. **Prompt Payment Clause**

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

Exhibit B
Budget Detail and Payment Provisions

4. Amounts Payable

A. The amounts payable under this Grant shall not exceed:

- 1) \$3,282,338 for the budget period of 10/1/16 through 9/30/17.
- 2) \$3,282,338 for the budget period of 10/1/17 through 9/30/18.
- 3) \$3,282,338 for the budget period of 10/1/18 through 9/30/19.

B. Payment allocations shall be made for allowable expenses up to the amount annually encumbered commensurate with the state fiscal year in which services are fulfilled and/or goods are received.

5. Timely Submission of Final Invoice

A. A final undisputed invoice shall be submitted for payment no more than sixty (60) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.

B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

6. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall be at the rates currently in effect as established by the California Department of Human Resources (CalHR).

EXHIBIT C

STANDARD GRANT CONDITIONS

1. **APPROVAL:** This Grant is of no force or effect until signed by both parties and approved by the Department of General Services, if required. The Grantee may not commence performance until such approval has been obtained
2. **AMENDMENT:** No amendment or variation of the terms of this Grant shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement not incorporated in the Grant is binding on any of the parties. In no case shall the Department materially alter the scope of the Project set forth in Exhibit A.
3. **ASSIGNMENT:** This Grant is not assignable by the Grantee, either in whole or in part, without the written consent of the Grant Manager in the form of a written amendment to the Grant.
4. **AUDIT:** Grantee agrees that the Department, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to this Grant. Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after final payment or completion of the project funded with this Grant, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to the project.
5. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with all applicable state and/or federal conflict of interest laws.
6. **INDEMNIFICATION:** Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of any activities related to the Project.

7. FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:

Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of all grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of any applicable state or federal law, or the provisions of this Grant. Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.

8. GOVERNING LAW: This Grant is governed by and shall be interpreted in accordance with the laws of the State of California.

9. INCOME RESTRICTIONS: Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Grant shall be paid by the Grantee to the Department, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the Department under this Grant.

10. INDEPENDENT GRANTEE: Grantee, and its agents and employees of Grantee, in the performance of the Project, shall act in an independent capacity and not as officers, employees or agents of the Department.

11. MEDIA EVENTS: Grantee shall notify the Department's Grant Manager in writing at least twenty (20) working days before any public or media event publicizing the accomplishments and/or results of the Project and provide the opportunity for attendance and participation by Department's representatives.

12. NO THIRD-PARTY RIGHTS: The Department and Grantee do not intend to create any rights or remedies for any third-party as a beneficiary of this Grant or the project.

13. NOTICE: Grantee shall promptly notify the Department's Grant Manager in writing of any events, developments or changes that could affect the completion of the project or the budget approved for this Grant.

14. PROFESSIONALS: Grantee agrees that only licensed professionals will be used to perform services under this Grant where such services are called for.

15. RECORDS: Grantee certifies that it will maintain Project accounts in accordance with generally accepted accounting principles. Grantee further certifies that it will comply with the following conditions for a grant award as set forth in the Request for Applications (Exhibit D) and the Grant Application (Exhibit A).

- Establish an official file for the Project which shall adequately document all significant actions relative to the Project;
- Establish separate accounts which will adequately and accurately depict all amounts received and expended on this Project, including all grant funds received under this Grant;
- Establish separate accounts which will adequately depict all income received which is attributable to the Project, especially including any income attributable to grant funds disbursed under this Grant;
- Establish an accounting system which will adequately depict final total costs of the Project, including both direct and indirect costs; and,
- Establish such accounts and maintain such records as may be necessary for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations.

16. RELATED LITIGATION: Under no circumstances may Grantee use funds from any disbursement under this Grant to pay for costs associated with any litigation between the Grantee and the Department.

17. RIGHTS IN DATA: Grantee and the Department agree that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work submitted under Exhibit A in the performance of the Project funded by this Grant shall be in the public domain. Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Project, subject to appropriate acknowledgment of credit to the Department for financial support. Grantee shall not utilize the materials submitted to the Department (except data) for any profit making venture or sell or grant rights to a third-party who intends to do so. The Department has the right to use submitted data for all governmental purposes.

18. VENUE: The Department and Grantee agree that any action arising out of this Grant shall be filed and maintained in the Superior Court, County of Sacramento, California. Grantee waives any existing sovereign immunity for the purposes of this Grant, if applicable.

Exhibit E

Additional Provisions

1. Additional Incorporated Documents

A. The following documents and any subsequent updates are not attached, but are incorporated herein and made a part hereof by this reference. These documents may be updated periodically by CDPH, as required by program directives. CDPH shall provide the Grantee with copies of said documents and any periodic updates thereto, under separate cover. CDPH will maintain on file, all documents referenced herein and any subsequent updates.

1. *Fiscal and Administrative Guidelines Manual*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/FiscalandAdministrativeGuidelinesManual.aspx>
2. *Program Guidelines Manual*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/NEOPBProgramGuidelinesManual.aspx>
3. *Nutrition Education and Obesity Prevention Branch Program Letters*
<http://www.cdph.ca.gov/programs/NEOPB/Pages/ProgramLetters.aspx>

2. Cancellation / Termination

- A. This Grant may be cancelled by CDPH without cause upon thirty (30) calendar days advance written notice to the Grantee.
- B. CDPH reserves the right to cancel or terminate this Grant immediately for cause. The Grantee may submit a written request to terminate this Grant only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term "for cause" shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of this agreement. Causes for termination include, but are not limited to the following occurrences:
- 1) If the Grantee knowingly furnishes any statement, representation, warranty, or certification in connection with the agreement, which representation is materially false, deceptive, incorrect, or incomplete.
 - 2) If the Grantee fails to perform any material requirement of this Grant or defaults in performance of this agreement.
 - 3) If the Grantee files for bankruptcy, or if CDPH determines that the Grantee becomes financially incapable of completing this agreement.
- D. Grant termination or cancellation shall be effective as of the date indicated in CDPH's notification to the Grantee. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. In the event of early termination or cancellation, the Grantee shall be entitled to compensation for services performed satisfactorily under this agreement and expenses

Exhibit E

Additional Provisions

incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this Grant.

- F. In the event of termination, and at the request of CDPH, the Grantee shall furnish copies of all proposals, specifications, designs, procedures, layouts, copy, and other materials related to the services or deliverables provided under this Grant, whether finished or in progress on the termination date.
- G. The Grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to this agreement after the effective date of termination.
- H. Upon receipt of notification of termination of this Grant, and except as otherwise specified by CDPH, the Grantee shall:
 - 1) Place no further order or subgrants for materials, services, or facilities.
 - 2) Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants.
 - 3) Upon the effective date of termination of the Grant and the payment by CDPH of all items properly chargeable to CDPH hereunder, Grantee shall transfer, assign and make available to CDPH all property and materials belonging to CDPH, all rights and claims to any and all reservations, grants, and arrangements with owners of media/PR materials, or others, and shall make available to CDPH all written information regarding CDPH's media/PR materials, and no extra compensation is to be paid to Grantee for its services.
 - 4) Take such action as may be necessary, or as CDPH may specify, to protect and preserve any property related to this agreement which is in the possession of the Grantee and in which CDPH has or may acquire an interest.
- I. CDPH may, at its discretion, require the Grantee to cease performance of certain components of the Scope of Work as designated by CDPH and complete performance of other components prior to the termination date of the Grant.

3. Avoidance of Conflicts of Interest by Grantee

- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Grantee, subgrants, or employees, officers and directors of the Grantee or subgrants. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Grantee to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
- B. Conflicts of interest include, but are not limited to:
 - 1) An instance where the Grantee or any of its subgrants, or any employee, officer, or director of the Grantee or any subgrant or has an interest, financial or otherwise,

Exhibit E

Additional Provisions

whereby the use or disclosure of information obtained while performing services under the grant would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the grant.

- 2) An instance where the Grantee's or any subgrant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Grantee will be given an opportunity to submit additional information or to resolve the conflict. A Grantee with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating the grant. CDPH may, at its discretion upon receipt of a written request from the Grantee, authorize an extension of the timeline indicated herein.

**Exhibit F
Federal Terms and Conditions**

(For Federally Funded Grant Agreements)

The use of headings or titles throughout this exhibit is for convenience only and shall not be used to interpret or to govern the meaning of any specific term or condition.

The terms "Grantee" and "SubGrantee" shall also mean, "agreement", "grant", "grant agreement", "Grantee" and "Subgrantee" respectively.

The terms "California Department of Public Health" and "CDPH" shall have the same meaning and refer to the California State agency that is a party to this Agreement.

This exhibit contains provisions that require strict adherence to various contracting laws and policies.

Index of Special Terms and Conditions

1. Federal Funds
2. Federal Equal Employment Opportunity Requirements
3. Debarment and Suspension Certification
4. Covenant Against Contingent Fees
5. Air or Water Pollution Requirements
6. Lobbying Restrictions and Disclosure Certification
7. Additional Restrictions
8. Human Subjects Use Requirments
9. Financial and Compliance Audit Requirements
10. Audit and Record Retention
11. Federal Requirements

1. Federal Funds

(Applicable only to that portion of an agreement funded in part or whole with federal funds.)

- a. It is mutually understood between the parties that this Grant may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Grant were executed after that determination was made.
- b. This Grant is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal years covered by the term of this Grant. In addition, this Grant is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms or funding of this Grant in any manner.
- c. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Grant shall be amended to reflect any reduction in funds.
- d. CDPH has the option to invalidate or cancel the Grant with 30-days advance written notice or to amend the Grant to reflect any reduction in funds.

2. Federal Equal Opportunity Requirements

(Applicable to all federally funded grants entered into by the California Department of Public Health (CDPH) formerly known as California Department of Health Services (CDHS).)

- a. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. The Grantee will take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and career development opportunities and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government or CDPH, setting forth the provisions of the Equal Opportunity clause, Section 503 of the Rehabilitation Act of 1973 and the affirmative action clause required by the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212). Such notices shall state the Grantee's obligation under the law to take affirmative action to employ and advance in employment qualified applicants without discrimination based on their race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era and the rights of applicants and employees.
- b. The Grantee will, in all solicitations or advancements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era.
- c. The Grantee will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice, to be provided by the Federal Government or the State, advising the labor union or workers' representative of the Grantee's commitments under the provisions herein and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The Grantee will comply with all provisions of and furnish all information and reports required by Section 503 of the Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212) and of the Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and of the rules, regulations, and relevant orders of the Secretary of Labor.

- e. The Grantee will furnish all information and reports required by Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and the Rehabilitation Act of 1973, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the State and its designated representatives and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Grantee's noncompliance with the requirements of the provisions herein or with any federal rules, regulations, or orders which are referenced herein, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Grantee may be declared ineligible for further federal and state contracts in accordance with procedures authorized in Federal Executive Order No. 11246 as amended and such other sanctions may be imposed and remedies invoked as provided in Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- g. The Grantee will include the provisions of Paragraphs a through g in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or Section 503 of the Rehabilitation Act of 1973 or (38 U.S.C. 4212) of the Vietnam Era Veteran's Readjustment Assistance Act, so that such provisions will be binding upon each subGrantee or vendor. The Grantee will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs or CDPH may direct as a means of enforcing such provisions including sanctions for noncompliance provided, however, that in the event the Grantee becomes involved in, or is threatened with litigation by a subGrantee or vendor as a result of such direction by CDPH, the Grantee may request in writing to CDPH, who, in turn, may request the United States to enter into such litigation to protect the interests of the State and of the United States.

3. Debarment and Suspension Certification

- a. By signing this Grant, the Grantee/Grantee agrees to comply with applicable federal suspension and debarment regulations including, but not limited to 7 CFR Part 3017, 45 CFR 76, 40 CFR 32 or 34 CFR 85.
- b. By signing this Grant, the Grantee certifies to the best of its knowledge and belief, that it and its principals:
- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;
 - (2) Have not within a three-year period preceding this application/proposal/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph b(2) herein; and
 - (4) Have not within a three-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

~~(5) Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under federal regulations (i.e., 48 CFR part 9, subpart 9.4), debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction, unless authorized by the State.~~

(6) Will include a clause entitled, "Debarment and Suspension Certification" that essentially sets forth the provisions herein, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

- c. If the Grantee is unable to certify to any of the statements in this certification, the Grantee shall submit an explanation to the CDPH Program Contract Manager.
- d. The terms and definitions herein have the meanings set out in the Definitions and Coverage sections of the rules implementing Federal Executive Order 12549.
- e. If the Grantee knowingly violates this certification, in addition to other remedies available to the Federal Government, the CDPH may terminate this Agreement for cause or default.

4. Covenant Against Contingent Fees

The Grantee warrants that no person or selling agency has been employed or retained to solicit/secure this Grant upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except *bona fide* employees or *bona fide* established commercial or selling agencies retained by the Grantee for the purpose of securing business. For breach or violation of this warranty, CDPH shall have the right to annul this Grant without liability or in its discretion to deduct from the Grant price or consideration, or otherwise recover, the full amount of such commission, percentage, and brokerage or contingent fee.

5. Air or Water Pollution Requirements

Any federally funded grant and/or subgrants in excess of \$100,000 must comply with the following provisions unless said grant is exempt under 40 CFR 15.5.

- a. Government Grantees agree to comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act [42 U.S.C. 1857(h)], section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).
- b. Institutions of higher education, hospitals, nonprofit organizations and commercial businesses agree to comply with all applicable standards, orders, or requirements issued under the Clean Air Act (42 U.S.C. 7401 et seq.), as amended, and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended.

6. Lobbying Restrictions and Disclosure Certification

(Applicable to federally funded grants in excess of \$100,000 per Section 1352 of the 31, U.S.C.)

a. Certification and Disclosure Requirements

- (1) Each person (or recipient) who requests or receives a grant, subgrant, which is subject to Section 1352 of the 31, U.S.C., and which exceeds \$100,000 at any tier, shall file a certification (in the form set forth in Attachment 1, consisting of one page, entitled "Certification Regarding Lobbying") that the recipient has not made, and will not make, any payment prohibited by Paragraph b of this provision.
- (2) Each recipient shall file a disclosure (in the form set forth in Attachment 2, entitled "Standard Form-LLL 'disclosure of Lobbying Activities'") if such recipient has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered federal action) in connection with a grant or any extension or amendment of that grant, which would be prohibited under Paragraph b of this provision if paid for with appropriated funds.
- (3) Each recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affect the accuracy of the information contained in any disclosure form previously filed by such person under Paragraph a(2) herein. An event that materially affects the accuracy of the information reported includes:

- (a) A cumulative increase of \$25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered federal action;
 - (b) A change in the person(s) or individuals(s) influencing or attempting to influence a covered federal action; or
 - (c) A change in the officer(s), employee(s), or member(s) contacted for the purpose of influencing or attempting to influence a covered federal action.
- (4) Each person (or recipient) who requests or receives from a person referred to in Paragraph a(1) of this provision a grant or subgrant exceeding \$100,000 at any tier under a grant shall file a certification, and a disclosure form, if required, to the next tier above.
- (5) All disclosure forms (but not certifications) shall be forwarded from tier to tier until received by the person referred to in Paragraph a(1) of this provision. That person shall forward all disclosure forms to CDPH Program Contract Manager.

b. Prohibition

Section 1352 of Title 31, U.S.C., provides in part that no appropriated funds may be expended by the recipient of a federal contract or agreement, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract or agreement, the making of any federal grant, the making of any federal loan, entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract or agreement, grant, loan, or cooperative agreement.

7. Additional Restrictions

Grantee shall comply with the restrictions under Division F, Title V, Section 503 of the Consolidated Appropriations Act, 2012 (H.R. 2055), which provides that:

"SEC. 503.(a) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111-148 shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body, except in presentation to the Congress or any State or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government, except in presentation to the executive branch of any State or local government itself.

(b) No part of any appropriation contained in this Act or transferred pursuant to section 4002 of Public Law 111-148 shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

(c) The prohibitions in subsections (a) and (b) shall include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control."

8. Human Subjects Use Requirements

(Applicable only to federally funded agreements in which performance, directly or through a subcontract/subaward, includes any tests or examination of materials derived from the human body.)

By signing this Agreement, Contractor agrees that if any performance under this Agreement or any subcontract or subagreement includes any tests or examination of materials derived from the human body for the purpose of providing information, diagnosis, prevention, treatment or assessment of disease, impairment, or health of a human being, all locations at which such examinations are performed shall meet the requirements of 42 U.S.C. Section 263a (CLIA) and the regulations thereunder.

9. Financial and Compliance Audit Requirements

By signing this Agreement, the Contractor/Subcontractor agrees to abide by all requirements specified in 2 CFR 200 *et seq.*, 2 CFR *et seq.*, as applicable, including but not limited to obtaining an annual audit, and any subsequent federal regulatory additions or revisions.

a. The definitions used in this provision are contained in Section 38040 of the Health and Safety Code, which by this reference is made a part hereof.

b. Direct service contract means a contract or agreement for services contained in local assistance or subvention programs or both (see Health and Safety [H&S] Code section 38020). Direct service contracts shall not include contracts, agreements, grants, or subventions to other governmental agencies or units of government nor contracts or agreements with regional centers or area agencies on aging (H&S Code section 38030).

c. The Contractor, as indicated below, agrees to obtain one of the following audits:

(1) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives \$25,000 or more from any State agency under a direct service contract or agreement, the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit. Said audit shall be conducted according to Generally Accepted Auditing Standards. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**

(2) If the Contractor is a nonprofit organization (as defined in H&S Code section 38040) and receives less than \$25,000 per year from any State agency under a direct service contract or agreement, the Contractor agrees to obtain a biennial single, organization wide financial and compliance audit, unless there is evidence of fraud or other violation of state law in connection with this Agreement. This audit does not fulfill the audit requirements of Paragraph c(3) below. The audit shall be completed by the 15th day of the fifth month following the end of the Contractor's fiscal year, **and/or**

(3) If the Contractor is a State or Local Government entity or Nonprofit organization (as defined in 2CFR Part 200) and expends \$750,000 or more in Federal awards, the Contractor agrees to obtain an annual single, organization wide, financial and compliance audit according to the requirements specified in 2CFR Part 200. An audit conducted pursuant to this provision will fulfill the audit requirements outlined in Paragraphs c(1) and c(2) above. The audit shall be completed by the end of the ninth month following the end of the audit period. The requirements of this provision apply if:

(a) The Contractor is a recipient expending Federal awards received directly from Federal awarding agencies, or

(b) The Contractor is a subrecipient expending Federal awards received from a pass-through entity such as the State, County or community based organization.

(4) If the Contractor submits to CDPH a report of an audit other than a single audit, the Contractor must also submit a certification indicating the Contractor has not expended \$750,000 or more in federal funds for the year covered by the audit report.

- d. Two copies of the audit report shall be delivered to the CDPH program funding this Agreement. The audit report must identify the Contractor's legal name and the number assigned to this Agreement. The audit report shall be due within 30 days after the completion of the audit. Upon receipt of said audit report, the CDPH Program Contract Manager shall forward the audit report to CDPH's Audits and Investigations Unit if the audit report was submitted under Section 16.c(3), unless the audit report is from a City, County, or Special District within the State of California whereby the report will be retained by the funding program.
- e. The cost of the audits described herein may be included in the funding for this Agreement up to the proportionate amount this Agreement represents of the Contractor's total revenue. The CDPH program funding this Agreement must provide advance written approval of the specific amount allowed for said audit expenses.
- f. The State or its authorized designee, including the Bureau of State Audits, is responsible for conducting agreement performance audits which are not financial and compliance audits. Performance audits are defined by Generally Accepted Government Auditing Standards.
- g. Nothing in this Agreement limits the State's responsibility or authority to enforce State law or regulations, procedures, or reporting requirements arising thereto.
- h. Nothing in this provision limits the authority of the State to make audits of this Agreement, provided however, that if independent audits arranged for by the Contractor meet Generally Accepted Governmental Auditing Standards, the State shall rely on those audits and any additional audit work and shall build upon the work already done.
- i. The State may, at its option, direct its own auditors to perform either of the audits described above. The Contractor will be given advance written notification, if the State chooses to exercise its option to perform said audits.
- j. The Contractor shall include a clause in any agreement the Contractor enters into with the audit firm doing the single organization wide audit to provide access by the State or Federal Government to the working papers of the independent auditor who prepares the single organization wide audit for the Contractor.
- k. Federal or state auditors shall have "expanded scope auditing" authority to conduct specific program audits during the same period in which a single organization wide audit is being performed, but the audit report has not been issued. The federal or state auditors shall review and have access to the current audit work being conducted and will not apply any testing or review procedures which have not been satisfied by previous audit work that has been completed.

The term "expanded scope auditing" is applied and defined in the U.S. General Accounting Office (GAO) issued Standards for *Audit of Government Organizations, Programs, Activities and Functions*, better known as the "yellow book".

10. Audit and Record Retention

(Applicable to agreements in excess of \$10,000.)

- a. The Contractor shall maintain books, records, documents, and other evidence, accounting procedures and practices, sufficient to properly reflect all direct and indirect costs of whatever nature claimed to have been incurred in the performance of this Agreement, including any matching costs and expenses. The foregoing constitutes "records" for the purpose of this provision.
- b. The Contractor's facility or office or such part thereof as may be engaged in the performance of this Agreement and his/her records shall be subject at all reasonable times to inspection, audit, and reproduction.
- c. Contractor agrees that CDPH, the Department of General Services, the Bureau of State Audits, or their designated representatives including the Comptroller General of the United States shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Contractor agrees to include a similar right of the State to audit records and

interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, CCR Title 2, Section 1896).

d. The Contractor shall preserve and make available his/her records (1) for a period of three years from the date of final payment under this Agreement, and (2) for such longer period, if any, as is required by applicable statute, by any other provision of this Agreement, or by subparagraphs (1) or (2) below.

(1) If this Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of three years from the date of any resulting final settlement.

(2) If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later.

e. The Contractor shall comply with the above requirements and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code § 10115.10, if applicable.

f. The Contractor may, at its discretion, following receipt of final payment under this Agreement, reduce its accounts, books and records related to this Agreement to microfilm, computer disk, CD ROM, or other data storage medium. Upon request by an authorized representative to inspect, audit or obtain copies of said records, the Contractor and/or Subcontractor must supply or make available applicable devices, hardware, and/or software necessary to view, copy and/or print said records. Applicable devices may include, but are not limited to, microfilm readers and microfilm printers, etc.

g. The Contractor shall, if applicable, comply with the Single Audit Act and the audit reporting requirements set forth in Title 2 of the Code of Federal Regulations, Part 200 (2CFR Part 200).

11. Federal Requirements

Grantor agrees to comply with and shall require all subgrantees, if any, to comply with all applicable Federal requirements including but not limited to the United States Code, the Code of Federal Regulations, the Funding Opportunity Announcement, the Notice of Award, the funding agreement, and any memoranda or letter regarding the applicable Federal requirements.

STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
CERTIFICATION REGARDING LOBBYING

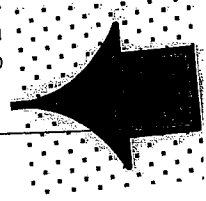
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making, awarding or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subGrantees, subgrants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



County of Riverside, Department of Public Health
Name of Grantee

Board Chairperson
Printed Name of Person Signing for Grantee

16-10146
Contract / Grant Number

Signature of Person Signing for Grantee

Date

Board of Supervisors; County of Riverside
Title

After execution by or on behalf of Grantee, please return to:

California Department of Public Health
Program
P.O. Box 997377, MS 7204
Sacramento, CA 95899-7377
Attention: Becky Nguyen

FORM APPROVED COUNTY COUNSEL

BY: Neal R. Kirnis DATE 7/22/16

CDPH reserves the right to notify the Grantee in writing of an alternate submission address.

CERTIFICATION REGARDING LOBBYING

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Approved by OMB
0348-0046

<p>1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance</p>	<p>2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award</p>	<p>3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: Year _____ quarter _____ date of last report _____.</p>
<p>4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: _____</p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known: _____</p>	
<p>6. Federal Department/Agency</p>	<p>7. Federal Program Name/Description: CDFA Number, if applicable: _____</p>	
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known: \$ _____</p>	
<p>10.a. Name and Address of Lobbying Registrant (If individual, last name, first name, MI):</p>	<p>b. Individuals Performing Services (including address if different from 10a. (Last name, First name, MI):</p>	
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. required disclosure shall be subject to a not more than \$100,000 for each such failure.</p>	<p>Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____</p>	
<p>Federal Use Only</p>		<p>Authorized for Local Reproduction Standard Form-LLL (Rev. 7-97)</p>

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year
Integrated Work Plan
FFY 2017–2019

Riverside County

RIVERSIDE COUNTY

SECTION A: OVERVIEW

1. SNAP-Ed Implementing Agency (counterpart local agency) Names

	California Department of Social Services: CDSS: (County Welfare Departments: CWD)
X	University of California: UC CalFresh UCCE: UC Cooperative Extension: UC CalFresh (UCCE)
X	California Department of Public Health: CDPH: Riverside University Health System - Public Health (RUHS-PH) (LHD)
X	California Department of Aging: CDA: County of Riverside, Office on Aging PSA21 (AAA)
X	Catholic Charities of California: CCC: Catholic Charities of San Bernardino & Riverside Counties (CCC)

2. State Level Goals and Objectives

Overall State Level Goal and Focus

The California SNAP-Ed goal is to improve the likelihood that persons eligible for SNAP-Ed will make healthy food and physical activity choices within a limited budget consistent with the current *Dietary Guidelines for Americans* and *Physical Activity Guidelines for Americans*.

California SNAP-Ed focuses on preventing nutrition and activity-related chronic diseases and improving food security among persons eligible for SNAP-Ed by:

- Providing information and education to promote food resource management, healthy eating, and a physically active lifestyle, and
- Creating supportive food and activity environments in collaboration with community partners in order to make healthy choices easier where people eat, live, learn, work, play, and shop.

Behavioral Outcomes

Goal 1: Increase Consumption of Healthy Foods and Beverages and Decrease Consumption of Unhealthy Foods and Beverages

- **Objective 1a:** Annually improve the dietary quality of meals and snacks consumed by the SNAP-Ed eligible population consistent with the current *Dietary Guidelines for Americans*.
- **Objective 1b:** Annually increase consumption of fruits and vegetables among the SNAP-Ed eligible population.
- **Objective 1c:** Annually decrease consumption of added sugar from food and beverages among the SNAP-Ed eligible population.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year
Integrated Work Plan
FFY 2017–2019

Riverside County

Goal 2: Increase Physical Activity

- **Objective 2:** Annually increase physical activity among the SNAP-Ed eligible population consistent with the current *Physical Activity Guidelines for Americans*.

Goal 3: Improve Food Resource Management

- **Objective 3a:** Annually improve resource management behaviors^[1] among the SNAP-Ed eligible population.
- **Objective 3b:** Annually increase food security^[2] among the SNAP-Ed eligible population.

Physical & Social Environment Outcomes

Goal 4: Increase access to and/or appeal^[3] of healthy dietary choices and decrease access to and/or appeal of unhealthy dietary choices where people eat, live, learn, work, play, or shop.

- **Objective 4a:** Annually improve^[4] food environments at SNAP-Ed eligible sites.
- **Objective 4b:** Annually improve the proportion of healthy to unhealthy food environments in SNAP-Ed eligible communities.

Goal 5: Increase access to and/or appeal^[3] of physical activity opportunities for SNAP-Ed eligible populations.

- **Objective 5a:** Annually improve^[4] environments and opportunities for physical activity at SNAP-Ed eligible sites.
- **Objective 5b:** Annually increase physical activity opportunities and improved environments community-wide in SNAP-Ed eligible communities.

¹ Behaviors, such as reading labels, shopping with a list and comparing prices to maximize use of limited resources to support a healthy diet.

² Defined as not running out of food at the end of the month.

³ Defined as availability, affordability, appropriateness to priority population, variety, quality, and marketing strategies such as placement, point of decision prompts, healthy defaults, and promotion.

⁴ Defined as a combination of introducing healthy changes at new sites and deepening or maintaining changes at existing sites.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

3. Jurisdiction Description

Riverside County is considered the fourth largest county in California with a population exceeding 2.2 million residents. Of the 2.2 million residents, 16.3% of the population lives below the Federal Poverty Level (FPL). The primary language spoken at home among residents 5-17 years old living below the FPL is English only (42.9%), Spanish (54.7%), Asian and Pacific Island languages (0.4%), and speak other languages (0.3%). Among residents 18 years and older living below the FPL, 50.1% speak only English, 44.2% Spanish, 2.9% Asian and Pacific Island languages, 1.7% Indo-European languages, and 1% speak other languages (ACS Census, 2010-2014). Among the SNAP-Ed Eligible, 47.1% are children <6 years, 44.7% are children 7-17 years old, 32.7% are adults 18-64 years old, and 28.3% are seniors 65 years and older. However, of the 35.7% SNAP-Ed eligible, only 13.3% (290,231) of Riverside County residents participate in the CalFresh Supplemental Nutrition Assistance Program.

Out of the 453 census tracts in Riverside County, 121 (26.8%) are SNAP-Ed eligible. Additionally, of the 501 schools in Riverside County, 360 (71.9%) meet SNAP-Ed eligibility (>50% FRPM Enrollment) and 64% of all students in Riverside County are eligible for the Free and Reduced Price Meal program. An estimated 16.9% of all residents live below poverty level with an overall food insecurity rate of 12.7% and a child food insecurity rate of 24.1% in Riverside County. Children of Hispanic/Latino, American Indian and African American/Black descent are among the poorest (www.kidsdata.org). Cities considered to be "poverty pockets," with higher percentages of people living below poverty level compared to the county average (16.9%) are: Desert Hot Springs 33.1%, Coachella 31.5%, Perris 26.3%, Hemet 24.0%, Blythe 23.2%, Indio 22.3%, Cathedral City 21.9%, Banning 21.2% and Moreno Valley 20.1% (U.S. Census, 2010-2014).

In Riverside County, the four leading chronic diseases (which accounted for 63% of all deaths) are heart disease, cancer, lung disease, and stroke. The most recent study from UCLA's Center for Health Policy Research (March 2016) shows that 48% of adults in Riverside County have prediabetes, higher than California average (46%). Without intervention, up to 30% of people with prediabetes will develop type 2 diabetes within five years, and as much as 70 % will develop the disease in their lifetime. These chronic diseases are preventable by changing health behaviors such as physical inactivity, poor diet, and tobacco use (Riverside County Community Health Profile, 2013). Education and income generally correlate with better access to resources such as healthy foods, knowledge of healthy food choices, fitness facilities and health care. Economically disadvantaged individuals are at-risk of poor health behaviors and undesirable health outcomes.

In addition to the SNAP-Ed nutrition program, Riverside County residents have access to learning about healthy eating and active living through participation in other nutrition programs such as the Women, Infants and Children (WIC) program, Expanded Food and Nutrition Education program (EFNEP), Loving Support Breastfeeding program and the Nutrition and Physical Activity Self-Assessment for Child Care (NAP SACC) program. The first three programs target the individual sphere in the Social Ecological Model (SEM), while the NAP SACC program targets both the individual and the organizational levels. The Women Infants and Children (WIC) program is a federally funded nutrition program that provides supplemental foods, health care referrals, and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, infants and children up to age five who are found to be at nutritional risk. The Riverside County WIC program serves 88,800 participants per month via 18 WIC sites, 10 of which are co-located with the RUHS-Medical Clinics which are Federally Qualified Health Centers. Annually, from May through September, WIC participants at 11 of the WIC sites can participate in the Farmers Market Nutrition

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

Program (FMNP) and receive FMNP coupons to redeem at six participating Certified Farmers' Markets locations, which helps promote locally grown produce and increase access and consumption of fruits and vegetables. The Expanded Foods and Nutrition Education Program (EFNEP) is a federally-funded program through USDA's National Institute of Food and Agriculture (USDA NIFA) that offers nutrition education to limited-resource families and children. In Riverside County, EFNEP is implemented through the University of California Cooperative Extension. The Loving Support Breastfeeding program provides direct service with a 24 hour bilingual breastfeeding helpline and policy and systems changes with the breastfeeding friendly physician designation, breastfeeding friendly childcare designation and lactation accommodation for businesses programs. As well, Loving Support staff is involved in the community with hospitals, WIC programs, and the Inland Empire Breastfeeding Coalition. The NAP SACC program works with center and family-based licensed child care providers to become NAP SACC certified. The Certification process includes a five hour training, menu approval by the Registered Dietitian, nutrition and physical activity curriculum, assessment of the nutrition and physical activity environment, and policies which include healthy celebrations and documented physical activity time.

The prevalence of overweight or obese adults in Riverside County is 65.9% overall and 63.1% among SNAP-Ed eligible adults; among children 12-17 years old, 41.7% are obese or overweight. In Riverside County, 54.4% of restaurants are fast-food restaurants, with 67.2% of all adults and 64.3% of SNAP-Ed adults consuming fast food one or more times in the past week. Among SNAP-Ed adults, 65.1% can always find fruits and vegetables in their neighborhood; however, only 37.9% of SNAP-Ed adults can always find affordable fruits and vegetables in their neighborhood (SNAP-Ed County Profiles-Riverside, 2015). Additionally, 6.2% of Riverside County residents had limited access to healthy foods. Nearly 73% of children 2-11 years old and 66.4% of children and teens 12-17 years old consumed two or more servings of fruits per day. Moreover, 39.9% of adults consumed one or more sugar-sweetened beverages per day.

Riverside County has 6.2 recreational facilities per 100,000 residents. Among Riverside County children and teens (2-17) only 14% were physically active for at least an hour every day. In addition, 19% of adults aged 20 and older reported no leisure-time physical activity. Riverside County ranks 24th out of 57 counties in health outcomes (Robert Wood Johnson Foundation, 2015). This was an improvement from the prior year, where Riverside County ranked 26th.

4. Community Assessment

This FFY17-19 Integrated Work Plan was developed using the most current information available from various sources listed in our FFY16 Integrated Work Plan (Community Assessment section), CX³ community assessment results, Riverside County Community Health Survey – Strategic Health Alliance Pursuing Health Equity (SHAPE), 2014 and 2015 Healthy Riverside County Annual Report, and input from community partners.

Riverside University Health System - Public Health recently conducted the community health assessment through a series of community forums and the SHAPE Community Health Survey. Data was gathered from 69 zip codes and 3,480 county residents to identify the top health issues that local residents and neighborhood groups felt were important to the health of their communities. Among the top ten priority issues identified are items related to health and wellness including diabetes (ranked 3rd), walkable streets (8th), safe neighborhoods (9th), and grocery stores and healthy food (10th).

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

The 2014 Healthy Riverside County Annual Report outlines the burden of chronic diseases resulting in increased health care costs, loss of productivity, and premature death, and the importance of obesity prevention. This report identifies the four priorities for the Healthy Riverside County Initiative: healthy eating, active living, reducing tobacco use and building safe and healthy communities. The 2015 Healthy Riverside County Annual Report and Strategic Plan highlights many programs and policy changes including a new specification to provide water stations with bottle filling capability and drinking fountains in all leased facilities; offering healthy snacks in vending machines; planning for a county-sponsored farmers market and participation in physical activity competitions. The strategic plan was developed through analyses of strengths, weaknesses, opportunities and threats (SWOT) on the four initiatives priorities. The plan was developed to help move from envisioning positive outcomes to implementing practical actions to accomplish the established goals. On July 2015, the county Board of Supervisors approved this plan. The strategies address the social determinants of health by way of three domains: schools, workplaces, and our communities/neighborhood. It also serves as a road map for this important work and as an integral step in the long-term monitoring of the initiative's impact on community health.

Riverside County CalFresh participation data and poverty pocket areas of the county (discussed in Jurisdiction Description) was used to identify target communities in this FFY17-19 Integrated Work Plan. Although nine cities are found to have higher percentages of people living below poverty level compared to the county average (Desert Hot Springs, Coachella, Perris, Hemet, Blythe, Indio, Cathedral City, Banning and Moreno Valley), there are some parts of other cities that fit the poverty pocket criteria (for example, Eastside Riverside). We plan to target these communities as well. Assessment data shows that only 37% of SNAP-Ed eligible individuals in Riverside County participate in the CalFresh Supplemental Nutrition Assistance Program. In addition, over 60% of SNAP-Ed adults cannot always find affordable fruits and vegetables in their neighborhood. Our CX³ data shows that our retail environment is lacking consistent and affordable fresh fruits and vegetables for our SNAP-Ed population.

The Office on Aging utilizes the California Aging Reporting System (CARS), with 53% of SNAP-Ed eligible older adults (those participating in senior nutrition education interventions) at high nutrition risk. In conducting over 800 local focus groups and surveys at congregate meal sites, over 40% depend on those meals five days per week, and over 50% have participated in the meal program more than 2 years. According to Health Assessment and Research for Communities (HARC), 4% of Coachella Valley seniors regularly skip meals or cut the size of meals, due to lack of access or income. Approximately 2,600 older adults in the Coachella Valley have reported not eating for an entire day because they have no food available. This proves the importance of congregate meal service, mobile delivery programs, and alternate emergency food sources paired with nutrition education and resource management skills. Lack of steady nutrient consumption and decreased physical activity contribute to chronic disease and frailty in the aging population. The Office on Aging is committed to providing physical activity classes crafted specifically to meet their mobility needs and encourage socialization.

Our community assessment points to the need to work on increasing access to healthy food and physical activity opportunities. SNAP-Ed eligible populations of Riverside County would benefit from nutrition education coupled with physical activity interventions, food security assistance, and implementation of policy, systems and environmental support changes. We narrowed down our site list to be able to provide more comprehensive programming and selected sites where the same families would receive multiple interventions in different settings. Our direct reach education decreases from FFY17 (26,580) to FFY19 (21,780), as all four SNAP-Ed implementing agencies are working towards PSE efforts. PSE reach numbers increase in FFY17 from 30,000 to 43,790 in FFY19.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

5. Community Change Goals

Based on the Community Assessment, our community change goals will focus on 1) increasing access to and consumption of fruits and vegetables, and healthy beverages and 2) increasing awareness of and participation in food assistance programs such as WIC, CalFresh, National School Lunch Program, Summer Feeding programs, Child and Adult Care Food Program. The Riverside County SNAP-Ed LIA partnership decided to organize our local objectives around “Settings” (shop, learn, eat, live, work and play). In each setting, we plan to work, as applicable, on the physical and social environment outcomes listed in the California SNAP-Ed Theory of Change Model, specifically to increase access to affordable fruits and vegetables through healthy retail, Senior Nutrition Farmers’ Market coupons, community/school gardens and working with Feeding America food bank to bring Kid’s produce markets to low income schools; decrease access to sugar sweetened foods and beverages; increase access to healthy meals and snacks; increase access to physical activity; and increase skills and attitudes regarding healthy eating, physical activity and resource management. By addressing these five strategies, we expect to be able to impact the five behavior change outcomes: increase fruit and vegetable consumption, decrease added sugar consumption, increase diet quality of meals and snacks, increase food resource management, and increase physical activity.

We plan to address access to healthy foods (fruits, vegetables and healthy meals and snacks) by various approaches including healthy retail, establish/revitalize/maintain community and school gardens, and Smarter Lunchrooms Movement (SLM) strategies, etc. Currently, our CNAP group is developing a relationship with Feeding America Food Bank in Riverside, cooperating to increase access to healthy foods by SNAP-Ed eligible populations. Some ideas that we are exploring include conducting an environmental scan using CX³ at food pantries in the targeted “poverty pocket” communities to measure accessibility to healthy foods, and making connections to set up a school pantry, or a student or senior center produce program. Moreover, to address food insecurity we plan to work with other CNAP members to increase awareness of the available resources to assist these families to become food secure. We are partnering with DPSS/CalFresh Outreach Branch to reach the underserved populations. In addition, Riverside County has over 20 sponsor agencies that provide summer meals services. CNAP members recognize the need to facilitate and coordinate amongst summer feeding program sponsors to address the food access/food insecurity concern and the sustainability of summer meals feeding program.

To decrease access to sugar-sweetened foods and beverages, we plan to provide Rethink Your Drink education, apply SLM strategies, and provide technical assistance in sharing best practices for healthy vending and procurement policy. We plan to increase access to physical activity in a number of ways including integration of active recess and CATCH/SPARK in preschool and school settings, playground stencils, and sustain our partnership with Safe Routes to School to encourage active transportation. Finally, to increase skills and attitudes regarding healthy eating, physical activity and resource management, we plan to reach SNAP-Ed eligible youth and adults with direct education using evidence based SNAP-Ed approved curricula and materials in conjunction with taste testings, food demonstrations, grocery store tours; indirect education through health fairs/events/posters, distribution of recipe cards and Harvest of the Month information, and other methods; and PSE change such as community gardens, healthy food and beverage policy, signage/murals, etc.

The four local objectives we plan to achieve during FFY17-19:

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

- 1) By September 30, 2019, at least seven SNAP-Ed qualifying communities will make changes to the physical environment and /or policies to support improved nutrition and physical activity behaviors among residents. (LIVE, PLAY & EAT)
- 2) By September 30, 2019, at least 10 school districts and/or afterschool programs will make physical changes to support healthy school environments and improve nutrition and physical activity behaviors amongst students, parents and teachers. (LEARN K12)
- 3) By September 30, 2019, at least 18 childcare, head start and/or preschool sites will implement changes related to healthy food and beverage/ access to water and environmental supports for physical activity.. (LEARN PreK)
- 4) By September 30, 2019, 10-15 SNAP-Ed qualifying retail stores, 5-10 food pantry/school food pantry/ and/or emergency food sites, and 1-3 food banks will implement environmental and system changes and/or develop healthy food and beverage standards and distribution policies to increase fruit and vegetable awareness, knowledge and demand. (SHOP)

6. Partnerships and Collaborative Efforts [County Nutrition Action Plan (CNAP) Partners or Comparable]

The Riverside County SNAP-Ed LIA partners include the Riverside University Health System - Public Health (RUHS-PH), the UCCE/UC CalFresh of Riverside County, the Riverside County Office on Aging, and the Catholic Charities of San Bernardino & Riverside Counties. All four partners are funded through USDA SNAP-Ed and worked collaboratively to develop this three-year work plan.

Riverside County's Nutrition Action Plan (CNAP) was initially formed in 2007 and was mainly comprised of USDA funded partners. Over the years, CNAP grew to include funded and non-funded partners. In 2011, Riverside County formed a larger collaborative called the Riverside County Health Coalition (RCHC). This larger collaborative included public and private sectors, school districts, community businesses, local and regional organizations and community members. RCHC took on the four county priorities: healthy eating, active living, reduce tobacco use and build safe and healthy communities. CNAP became a sub-set and smaller group of RCHC members and other partners. While the RCHC focuses on all county residents, CNAP specifically addresses the needs of SNAP-Ed eligible residents in the county to coordinate USDA food program interventions.

LIAs will promote SNAP-Ed services and activities by connecting with other agencies and CNAP partners, such as the Women, Infants and Children (WIC) program, Riverside County Childcare Consortium, First 5 Riverside County, Riverside County Office of Education, UC Cooperative Extension Expanded Food and Nutrition Education Program (EFNEP), Riverside County Department of Public Social Services - Community Outreach Branch, Nuview Union School District, Alvard Unified School District, Jurupa Unified School District, Riverside Unified School District, Moreno Valley Unified School District, City of Riverside, City of Perris, Riverside County Agricultural Commissioner, Feeding America Riverside/San Bernardino Counties Food Bank, Reach Out, Desert Healthcare District, Dairy Council of California, Community Action Partnership of Riverside County and Family Services Association.

The CNAP group continues to meet at least three times a year. The CNAP meetings serve many purposes including sharing of best practices and expertise, strategic planning, and coordination among members so there is no overlapping and to ensure that services complement each other. The CNAP group continues

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

to see the value of collective impact and is working together to address the state and local objectives and continue the momentum that the Riverside County Health Initiative has generated towards policy, systems and environmental change. The group plans to continue focusing on the same key areas identified in the FFY16 IWP, which align with the current state objectives and our five local objectives in this IWP:

- 1) Increased consumption of and access to fruits and vegetables and healthy beverages (which includes Smarter Lunchrooms Movement, access to water, summer feeding program, and breakfast in the classroom)
- 2) Increased awareness of and participation in food assistance programs (which includes training and support for healthy food pantries).

Examples of numerous on-going collaborative efforts are included in the intervention narrative summary. These efforts also involve other partners that are not typically present at the CNAP table such as Kaiser Permanente, Alliance for a Healthier Generation, Riverside Community Health Foundation, UC Cooperative Extension Master Gardener Program, retail grocery stores, and multiple school districts – given the expanse of the county and multiple obligations. Connections with these partners are made on an individual, personalized basis as well as at the larger Riverside County Health Coalition and other collaborative meetings.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

7. Key Messages (X all that apply).

X	Food Safety	X	Physical Activity	X	Fiber-Rich Foods
X	Whole Grains	X	My Plate-Healthy Eating Plan	X	Fat-Free & Low-fat Milk or Equivalent (& Alt. Calcium Sources)
X	Fruits & Vegetables	X	Limit Added Sugars or Caloric Sweeteners	X	Other (<i>specify</i>): Rethink Your Drink
X	Fats and Oils	X	Food Shopping/ Preparation		Other (<i>specify</i>):
X	Lean Meat & Beans				
X	Sodium & Potassium				
X	Promote Healthy Weight				

8. Educational Materials, Resources and Curriculum

All educational materials, resources and curriculum selected for Riverside County's FFY17-FFY19 work plan come from the California SNAP-Ed Integrated Curricula List and/or the SNAP-Ed Strategies and Interventions: An Obesity Prevention Toolkit for States, available at: <https://snaped.fns.usda.gov/snap/SNAP-EdInterventionsToolkit.pdf>. Each LIA partner reviewed the integrated list and selected approved materials appropriate for the intended SNAP-Ed targeted audience for the intervention. Each local objective will list the curriculum, toolkit, and/or resource used for each activity and SNAP-Ed funded partner(s).

9. Intervention and Evaluation Plan Narrative Summary [Not to exceed 8 pages]

Intervention Summary

Just as in FFY16, LHD will continue to subcontract funds to four targeted communities: Riverside (City of Riverside), Perris (City of Perris), Jurupa Valley (Reach Out and Jurupa Unified School District [JUSD]) and Desert Hot Springs (Desert Healthcare District) for FFY17-FFY19. Together, the four LIAs and LHD subcontractors will collaborate to deliver evidenced-based obesity prevention programs and identify policy, systems and environmental (PSE) change strategies utilizing multi-level interventions and public health approaches.

Over the next three years, the four LIA partners and subcontractors will address five local objectives. Each of these local objectives will focus on an environmental setting (LIVE, LEARN, SHOP, PLAY and EAT) and together will have a broader reach of children, adults and seniors. Interventions will include nutrition education, both direct and indirect, and support PSE strategies to be more effective in addressing obesity in the county's SNAP-Ed population. The information gathered in the jurisdiction description assisted the LIA partners in identifying which communities within the county had the greatest need for concentrated interventions. Areas of the county identified as "poverty pockets" are the primary focus. Poverty pockets are defined as cities with higher

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

percentages of people living below poverty level, compared to the county average of 16.9%. We will coordinate activities to complement each other if we serve the same areas so there is no overlap.

Objective 1 (LIVE, PLAY, EAT)

LIAs will be addressing interventions conducted where people **Live, Play and Eat**. Together, the four SNAP-Ed funded agencies will collaborate to address the needs of SNAP-Ed individuals in seven qualifying communities to promote healthy food and beverage strategies, increase skills and attitudes towards healthy eating, active living, and resource management. Year 1 will focus on building partnerships to support the interventions in five qualifying communities, and then in year 2 we will continue collaborating and building partnerships and add an additional community and then do the same in year 3, for a total of seven communities by 2019. Objective 1 will allow us to work with SNAP-Ed individuals of all ages; LHD and UCCE will reach children, youth and adults through parks, community centers, youth centers, and/or faith based organizations and CCC and AAA will reach adults and seniors participating in community centers, congregate meal sites and faith based organizations. UCCE is currently working with the Torres Martinez Indian Reservation (Thermal/Salton City area) to provide direct and indirect education to youth and adults. They will continue to build on this relationship in the next three years. In FFY16, LHD made a connection with the Morongo Band of Mission Indians (Banning/Cabazon area) and had the opportunity to participate in an event on the reservation. In FFY17, we hope to build this partnership and provide direct and indirect education over the next three years.

All LIAs and the LHD subcontractors will conduct direct education using a combination of single session and class series, workshops and spotlight education, as appropriate. From past experience, we found that not every participant is at the same stage of change and a brief 15-minute educational session (spotlight) could be effective in delivering a focused message. When possible, indirect education in the form of posters, videos, brochures and online resources/social media will be used to reinforce the messages SNAP-Ed individuals received through direct education. We plan to use different PSE strategies to complement direct and indirect education including a community garden, sharing of model healthy food and beverage standards and hydration stations to increase access to water, and create awareness and facilitate opportunities for physical activity through the use of stencils, bingoize and physical activity classes

LHD plans to identify "Community Champions" such as residents, physicians, community based partners or stakeholders who can advocate for healthy changes in these same seven communities. LHD will utilize the champions to be guest speakers at NEOPB signature events; such as Latino Health Awareness Month, Black Health Awareness Month or Food Day events. Through the advocacy of "Community Champions" LHD hopes to inspire and empower others in the community to make healthy changes, just as the champions did themselves.

LHD subcontractors will build on the successes from FFY15 and FFY16 and continue to leverage funding from community partners. The City of Riverside, an LHD funded subcontractor, has been successful in leveraging outside funding through the Kaiser Permanente HEALZone grant to advance PSE work in two CX³ neighborhoods by installing outdoor fitness equipment at Bordwell and Lincoln Parks and a preschool playground.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

at Bobby Bonds Park. The city also captivated the momentum of the Healthy Food and Beverage policy that first started in youth programs, leading to the city council adopting a city-wide vending and procurement policy.

The City of Perris, another LHD funded subcontractor, worked with the Safe Routes to School program in Riverside County to apply for the Active Transportation Program grant and was awarded infrastructure funds for street improvements near schools in the CX³ neighborhood for enhanced walkability. Most recently, City of Perris and Eastern Municipal Water District have partnered on a "Perris Green City Farm program" which will feature a learning garden to teach residents low-cost gardening concepts. LHD will be collaborating with the program to provide nutrition education along with a UC Cooperative Extension Master Gardener. UC CalFresh has been partnering with the Community Settlement Association (CSA) to revitalize and expand their community garden to grow produce for families at the CSA food pantry. This project has received funding from the Kaiser Permanente HEALZone grant through Riverside Community Health Foundation to expand the garden. UC CalFresh will be leading this project with a team of Master Gardeners in the next three years. UC CalFresh has also been working with youth centers including the Boys and Girls Clubs and Youth Opportunity Centers. They plan to introduce a garden component at three sites by 2019. Office on Aging will continue to implement a "Bingocize" train-the-trainer model, to promote physical activity in the senior population at congregate meal sites. Catholic Charities will continue to engage residents in the development of community gardens and encourage families to use their CalFresh benefits to purchase seeds to start up their home gardens.

Objective 2 (LEARN K-12)

LHD and subcontractors along with UCCE will work collaboratively to provide interventions in the **Learn (K-12)** setting. UCCE plans to work with the following school districts: Coachella Valley Unified, Alvord Unified (Riverside area), Val Verde (Perris and Moreno Valley areas) Unified, Banning Unified and Palm Springs Unified. UCCE's focus will be on Coachella and Alvord since they have been building a strong relationship at the district level over the years. LHD and subcontractors plan to work with the following school districts: Desert Sands Unified, Riverside Unified, Jurupa Unified, Palm Springs Unified, San Jacinto Unified, Alvord Unified, Moreno Valley Unified, Perris Elementary, Perris Union High, Banning Unified and Val Verde Unified. To meet the needs of the school districts, LHD and UCCE will work together to ensure that elementary, middle and high schools in those districts receive interventions without overlapping services. For example, at Alvord, Banning and Val Verde Unified, UCCE will focus on middle and high schools, while LHD will focus on elementary schools.

The LHD, their subcontractors and UCCE will conduct direct education using a combination of single session and class series, as appropriate for the grade level. Both agencies will participate in school events, such as Open House, Back-to-School, Walk to School Day and Wellness Day events to provide indirect education. LHD will leverage the Safe Routes to School program in Riverside County and encourage the schools that are receiving SNAP-Ed interventions to participate in the Walk to School Day events to encourage physical activity. Schools will also be provided with additional indirect education through the display of posters and/or murals with healthy eating and active living messages to once again reinforce direct education messages.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

PSE efforts have been enhanced through the efforts of LHD subcontractors by seeking external funding to support the NEOPB initiatives in schools. Alvord Unified has been recognized by the Alliance for a Healthier Generation for their programming, training and policy work towards active, healthy schools and have been awarded funds to build on PSE efforts in the future. Jurupa Unified is frequently in pursuit of additional funding sources to supplement fitness opportunities for students (such as 100 Mile Club, soccer intramurals, elementary school tracks and soccer goals) as well as partnering for school food pantries, school-based health centers, and stipends for wellness leaders on campus. Desert Healthcare District has established an innovative collective impact project, providing swim lessons and nutrition education to third graders across Palm Springs Unified, with the investment and backing of several key community partners. Riverside Unified continues to grow the number of elementary school sites hosting "Kids Produce Market" (a monthly food distribution for students attending specific low-income schools), in cooperation with Feeding America. City of Perris has contributed to a successful grant application for Safe Routes to School infrastructure funds to improve walkability at a local school. UCCE/UC CalFresh has been working on school garden projects and has started Smarter Lunchrooms Movement (SLM) with two schools in Coachella Valley Unified as well as helped them secure the USDA Team Nutrition SLM grant. In the next 3 years, UC CalFresh plans to pilot Shaping Healthy Choices Program, one school per year. The Shaping Healthy Choices Program, from UC Davis Center for Nutrition in Schools, is a multi-component, school-based intervention that was developed to improve children's health. The program integrates nutrition education with school wellness policy and other PSE components to sustain positive student health outcomes.

As the LHD and subcontractors implement SNAP-Ed activities, they will identify "School Champions" such as students, parents, faculty or counselors who advocate for healthy change in their schools. These "School Champions" will be invited to take a leadership role for school events like Walk to School Day and Wellness Days to empower others to make healthy changes. With each passing year, UCCE, LHD and subcontractors will continue providing direct education, with greater emphasis on integrating more into PSE strategies. We will work with the targeted school districts to take the comprehensive school health approach to the next level as much as possible. In 2017, LHD and UCCE will begin the planning and coordination phase for school gardens, SLM, Access to Water, and stencils. By 2018, both LIAs will establish or revitalize 5 school gardens, 4 SLM sites, 3 Access to Water sites, and 3 stencil sites. In 2019, LHD and UCCE will support the existing sites and in addition will add 5 school gardens, 4 SLM sites, 3 Access to Water sites and 4 stencil sites. Both LHD and UCCE plan to promote physical activity and active recess, including CATCH/SPARK activities, facilitate the painting of murals or playground stencils, and advocate for healthy food and beverages and water access at school sites.

Objective 3 (LEARN PreK)

LHD and UCCE will collaborate to provide interventions in the **Learn (Early childhood)** setting. In year one, we plan to work with at least five sites, add six additional sites in year two, and another seven sites by year three to reach a minimum of 18 childcare, head start and/or preschool sites by 2019. UCCE plans to work with Desert Sands Unified (DSUSD) Head Start Program and YMCA Early Childhood Program to provide direct education to children and families, and take steps to integrate PSE activities by including physical activity/CATCH and possibly mural or

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

playground stencils. LHD will partner with the Nutrition and Physical Activity Self-Assessment of Childcare Centers (NAPSACC) program to identify SNAP-Ed eligible early childhood education sites located in the "poverty pocket" cities of the county. Through direct and indirect education, LHD will introduce Potter the Otter, Harvest of the Month, and Rethink Your Drink nutrition education and healthy beverage messages for preschool children and their families. LHD will promote physical activity and PSE strategies by offering training and technical assistance to staff using Shape of Yoga, SPARK/CATCH, or other age-appropriate SNAP-Ed approved physical activity material. To further promote physical activity and affect environmental change, centers will be encouraged to utilize playground stencils to encourage active play.

Objective 4 (SHOP)

UCCE, CCC and LHD and their subcontractors will work collaboratively to provide interventions where SNAP-Ed families **Shop**. CCC and UCCE will provide direct education through classes and spotlight education at food pantries and/or emergency food sites. Indirect education will be provided by LHD, UCCE and CCC, through distribution of posters, brochures and online resources/social media, Harvest of the Month handouts and recipe cards to promote awareness of food assistance programs and tips for storage and preparation of food pantry items. LHD will identify retail grocery stores in the "poverty pocket" cities and small markets in the Eastside/Riverside CX³ neighborhood. Through retail merchandising materials and healthy retail strategies, LHD will increase fruit and vegetable awareness, including common marketing tactics of improving display, pricing, variety and quality. Retail partners, such as Cardenas and Rio Ranch Markets, are energetic partners in hosting store tours, Fruit and Veggie Fest events and have a strong potential for comprehensive PSE work to connect directly with residents as they shop.

Moreover, all four LIAs plan to collaborate with Feeding America to encourage healthy food access at food pantries in the "poverty pocket" areas, and coordinate with partners to bring attention and potential funding to areas with limited options for dependable emergency food, and to offer supplementary programs and services when appropriate. Jurupa, Alvord and Riverside Unified school districts have been successful at food distribution to students and families, meeting the needs of food insecurity in a forum that can provide education and environmental supports. School food pantries or distribution events can provide a meaningful link to healthy food access, bridging the gap between shop and learn objectives. In 2017, LHD, UCCE and CCC will assess, plan and coordinate healthy retail and emergency food PSE efforts. By 2018, at least 10 retail stores will adopt healthy signage, at least 1 store will implement a healthy checkout aisle and 2 food pantries will adopt a PSE change. In 2019, the three LIAs will continue supporting the existing sites, 2 additional retail sites will implement a healthy checkout aisle and 3 additional food pantries will adopt a PSE change. Our goal in the next three years is to provide food pantry volunteers and facilities with technical assistance and support to prioritize healthy eating within the emergency food system, including nutrition education and helpful information to complement the needs and build the resource management skills of families receiving food.

With the interventions outlined above in the four local objectives in various settings (Live, Eat, Play, Learn, and Shop), all four LIA partners will reach all age groups of the SNAP-Ed eligible population using the three approaches: direct and indirect nutrition education, PSE change, and media and communications.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

During this three year period, we will form partnerships, provide training, engage communities, seek local champions and leverage funds to contribute towards physical and social environment outcomes and behavioral outcomes in the California SNAP-Ed Theory of Change Model.

Evaluation Narrative Summary

Over the three year integrated work plan, LIAs have included a number of evaluation methods; process, formative and impact/outcome. Annually, each LIA will use process evaluation to track and report SNAP-Ed activities for each of the five local objectives. LHD and their subcontractors, AAA, and CCC will use the Activity Tracking Form (ATF) to report activities and UCCE will use the UC CalFresh Reporting Tools Workbook (RTW). The information entered into the ATF and RTW, will then allow LIAs to run Education and Administrative Reporting Systems (EARS) reports and Semi-Annual Activity (SAAR) reports to monitor SNAP-Ed activities. With this data, LIAs can make decisions throughout to direct work plan efforts and divert resources to the most effective programs.

To evaluate PSE efforts, LHD and CCC will utilize the Reach, Effectiveness, Adoption, Implementation and Maintenance (RE-AIM) report to summarize progress. LHD will be meeting with their subcontractors on a quarterly basis to update and summarize their PSE efforts using the on-line Access database. By maintaining the database on a quarterly basis, LHDs will track, inform and improve continued PSE efforts. LHD and subcontractors will utilize success stories to document best practices and noteworthy PSE efforts for others to learn from.

Coordinated by the LHD and subcontractors, Communities of Excellence - CX³ tools will be utilized in both the Live and Shop objectives, to gather community data on healthy food availability, marketing and signage, walkability, and to evaluate the emergency food climate of several key "poverty pockets" in order to inform stakeholders on areas of high concern. These CX³ findings can also inspire resident projects, implore civic leadership intervention, attract external grant funding, and bleed into the Learn and Play objectives affecting local schools and parks. The NEOPB database will be utilized to capture the progress and process of implementing PSE changes in the Live, Learn, and Shop objectives, in addition to photos and success stories and the identification of "Champions" in their respective areas of influence. We also plan to take photographs to document environmental changes and collect success stories.

- In Objective 1 (LIVE), LHD and the City of Riverside subcontractor will use the CX³ assessment tools to reassess the environmental changes that have occurred in the two Eastside/Riverside neighborhoods. This reassessment will take place in year 3, as the third data point for the Eastside neighborhood, serving as a culminating evaluation of NEOPB and HEALZone efforts with multiple agencies involved.
- In Objective 4 (SHOP), the LHD CX³ assessment tools will be used to assess the retail and emergency food sites. During year 1, baseline data will be collected, followed by interventions and subsequently in year 2 and 3, the sites will be re-evaluated to measure the outcome of intervention and PSE strategies throughout each year.

Impact/Outcome evaluation of the nutrition education class series for youth will be conducted by LHD subcontractors using a survey from the compendium of surveys from the Nutrition Education and Obesity Prevention Branch compendium of surveys for IOE projects. This targeted program will use a matched-pair, pre/post evaluation design with data from individual youth in the intervention group, as well as control group. Annually, the rigor of the IOE project will increase with more matched pairs. The survey used will measure change in consumption of fruits, vegetables, and other foods; physical activity behaviors as well as

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

knowledge and attitudes related to eating healthy foods and drinking healthy beverages. The information gathered from this evaluation can be used to inform future SNAP-Ed programming and add to the evidence base for related strategies helping to strengthen future PSE interventions with youth.

UCCE will conduct impact/outcome evaluation using approved evaluation tools that are appropriate for the curriculum or lesson taught, including PSSC Checklist, Intent-to-Change Tools (ITC), Teacher Observation Tool (TOT), Taste Testing Tool (TTT), and student pre/post or retrospective surveys. These tools are listed in the "Core Curriculum and Evaluation Tools with SMART Objectives". UCCE will also use success story and pre/post photos to evaluate PSE efforts.

AAA will be conducting Food Behavior Checklist surveys and collecting RAPA pedometer data for evaluation purposes. CCC will conduct impact/outcome evaluation using approved evaluation tools and surveys that are appropriate for the curriculum used, including pre-test and post-test surveys for Food Smarts and the use of Food Behavior Checklist surveys. CCC will also use success stories, focus group interviews, and pre/post photos to evaluate PSE efforts.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

SECTION B: Target Audience Description

1. Gender & Age

1. Gender	%	2. Age	#
Male	20%	0 to 4 years old (Preschool):	21,562
Female	80%	5 to 17 years old (School Age):	575,820
		18 to 59 years old (Adult):	115,000
		60 years old and over (Senior):	7,188
Total:	100%	Total:	719,570

3. Ethnicity/Race

Total Percentage Hispanic/Latino	Total Percentage Not Hispanic/Latino	Total Percentage Ethnicity
60%	40%	100%

RACE	Hispanic/Latino	Not Hispanic/Latino
Black or African American	1%	14%
Asian	0%	2%
American Indian/Alaskan Native	.5%	.5%
Native Hawaiian/Other Pacific Islander	.5%	.5%
White	54%	20%
Multiple/Other	4%	3%
Total:	60%	40%

4. Languages Used in Intervention Activities and Materials

English	70%	Farsi	0%	Russian	0%
Spanish	30%	Hmong	0%	Tagalog	0%
Arabic	0%	Khmer (Cambodian)	0%	Vietnamese	0%

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

Armenian	0%	Korean	0%	Other (specify):	0%
Bosnian	0%	Lao	0%	Other (specify):	0%
Cantonese	0%	Mandarin	0%	Total:	0%

5. Projected Number of Low-Income Persons Reached

	FFY 17	FFY 18	FFY 19
Direct Education (estimated unduplicated):	26,580	24,180	21,780
Indirect Education:	179,020	178,970	179,250
Policies, Systems, and Environment (PSE) Change/Supports:	30,000	36,000	43,790

6. Intervention Sites

Site Setting	#	Site Setting	#	Site Setting	#
Adult Education and Job Training Sites	13	Food Assistance Site: Food Pantries	24	Schools: Students (Middle/Junior High)	46
Adult Rehabilitation Centers	1	Food Assistance Site: Soup Kitchens	0	Schools: Students (High School)	48
CalFresh Offices	13	Head Start Programs	41	Schools: Students (After School)	211
California Food Assistance Program (CFAP)	0	Individual Homes	0	Schools (Parents)	259
Churches	51	In Home Supportive Services (IHSS)	0	Section 8 Public Housing Voucher ("Housing Choice Vouchers")	0
Commodity Foods Distribution on Indian Reservation (FDPIR)	0	Job Corps	0	Shelters/Temporary Housing	0
Community Based Organizations	0	Libraries	15	Supplemental Security Income (SSI)	0
Community Centers	22	Low Income Home Energy Assistance Program (LIHEAP)	0	Temporary Assistance for Needy Families TANF Job Readiness Program/ CalWORKS	0
Community Youth Organizations	2	MediCal	0	U.S. Department of Energy (DOE) Weatherization Assistance Program	0
Comprehensive Perinatal Service	0	Medical/Dental Offices	0	Youth Education Site (includes Park and	67

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

Program (CPSP)				Recreation)	
Elderly Service Center/Senior Centers	36	Public/Community Health Centers	2	Women, Infants and Children Program (WIC)	19
Emergency Food Assistance Sites	5	Public Housing [U.S. Dept. of Housing and Urban Development (HUD)]	0	Worksites	0
Extension Offices	0	Retail/Food Stores	22	Other (specify): Childcare	22
Family Resource Centers	7	Retail and Food Store with Qualifying CalFresh Redemption	2	Other (specify): City Building	7
Farmers' Markets	0	Schools: District Office	10	Other (specify): Event Location	8
Federally Qualified Health Centers (FQHC)	22	Schools: Students (Preschool)	0	Other (specify): Mobile Home/Apartment Complex	34
Food Assistance Site: Food Banks	4	Schools: Students (Elementary)	168	Other (specify): Indian Reservation	3
				TOTAL SITES:	1,184

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year
Integrated Work Plan
FFY 2017–2019

Riverside County

SECTION C: INTERVENTION PLAN

I. Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

By September 30, 2019, at least seven SNAP-Ed qualifying communities will make changes to the physical environment and /or policies to support improved nutrition and physical activity behaviors among residents. (LIVE, PLAY & EAT)

SNAP-Ed State Goals (check all that apply):

X	Goal 1: Food and Beverages (Behavioral)
X	Goal 2: Physical Activity (Behavioral)
X	Goal 3: Food Resource Management (Behavioral)
X	Goal 4: Access to and/or appeal of dietary choices(Physical and Social Environmental)
X	Goal 5: Access to and/or appeal of physical activity opportunities (Physical and Social Environmental)

II. PSE Strategy(ies) that support the Three-Year SNAP-Ed Local Objective listed above:

- Healthy Food and Beverage Standards
- Community Gardens
- Access to Water
- Environmental Support to Promote Physical Activity / Stencils
- Signage and Marketing of Food and Nutrition Assistance Programs

III. Annual Objectives to support the Three-Year SNAP-Ed Local Objective listed above:

Local Objectives must be S.M.A.R.T (Specific, Measureable, Achievable, Realistic, and Time-Bound)

1. FFY 2017 (Year 1) Objective(s):

- a. By September 30, 2017, LIAs will collaborate with at least five SNAP-Ed qualifying communities to build partnerships with community leaders, civic leaders, stakeholders, identified "Champions", and other community based partners through the County Nutrition Action

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year Integrated Work Plan FFY 2017–2019

Riverside County

Plan (CNAP), Riverside County Health Coalition and other collaborative meetings to advance healthy food and beverage strategies and environmental supports for active living.

- b. By September 30, 2017, LIAs will provide direct education classes to reach at least 4,500 SNAP-Ed qualified individuals to change their behavior towards healthy eating, active living and food resource management.
- c. By September 30, 2017, LHD, UCCE and CCC will reach 23,700 SNAP-Ed qualifying individuals with indirect nutrition education messages through community events and display of posters, brochures, online resources/social media and/or videos to increase exposure to healthy eating and physical activity messages.
- d. By September 30, 2017, provide training and/or technical assistance to at least 5 SNAP-Ed qualifying communities to build capacity for implementation of healthy food and beverage strategies and environmental supports for physical activity.

2. FFY 2018 (Year 2) Objective(s):

- a. By September 30, 2018, LIAs will collaborate with one additional SNAP-Ed qualifying community to build partnerships with community leaders, civic leaders, stakeholders, identified "Champions", and other community based partners. To advance healthy food and beverage strategies and environmental supports for active living.
- b. By September 30, 2018, LIAs will provide direct education classes to reach at least 4,320 SNAP-Ed qualified individuals to change their behavior towards healthy eating, active living and food resource management.
- c. By September 30, 2018, reach 24,350 SNAP-Ed qualifying individuals with indirect nutrition education messages through community events and display of posters, brochures, online resources/social media and/or videos to increase exposure to healthy eating and physical activity messages.
- d. By September 30, 2018, continue to provide training and/or technical assistance to one additional SNAP-Ed qualifying community to further increase capacity to advance the implementation of healthy food and beverage strategies and environmental supports for physical activity.

3. FFY 2019 (Year 3) Objective(s):

- a. By September 30, 2019, LIAs will collaborate with one additional SNAP-Ed qualifying community to build partnerships with community leaders, civic leaders, stakeholders, identified "Champions", and other community based partners. To advance healthy food and beverage strategies and environmental supports for active living.
- b. By September 30, 2019, LIAs will provide direct education classes to reach at least 4,140 SNAP-Ed qualified individuals to change their behavior towards healthy eating, active living and food resource management.

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

- c. By September 30, 2019, reach 25,050 SNAP-Ed qualifying individuals with indirect nutrition education messages through community events and display of posters, brochures and/or videos to increase exposure to healthy eating and physical activity messages.
- d. By September 30, 2019, continue to provide training and/or technical assistance one additional SNAP-Ed qualifying community to further increase capacity to advance the implementation of healthy food and beverage strategies and environmental supports for physical activity.

Three-Year SNAP-Ed Local Objective #1 (FFY 2017–FFY 2019):

By September 30, 2019, at least seven SNAP-Ed qualifying communities will make changes to the physical environment and/or policies to support improved nutrition and physical activity behaviors among residents. (LIVE, PLAY & EAT)

Activity Number	Activity Description	Intervention Categories*		Responsible SNAP-Ed Agency(ies)	Subcontractors	Time Frame: Year & Quarter** <i>Check all that apply</i>	Documentation				
1.1	Establish and maintain communication with community partners and stakeholders to provide linkages and coordination of efforts to address food security, healthy eating, active living and awareness of and participation in food assistance programs: such as coalition meetings, County Nutrition Action Plan and Local Implementing Agency meetings.		CED		CWD: LHD: City of Riverside, City of Perris, DHCD, JUSD and Reach Out AAA: UCCE: CCC:	Year 1				On File: Meeting agenda/notes, emails Submit: ATF	
			CEI	X		CWD	Q1	Q2	Q3		Q4
			MPR	X		LHD	X	X	X		X
		X	C&C	X		AAA					
			TTA	X		UCCE					
			CCC	X		Year 2					
						Q1	Q2	Q3	Q4		
						X	X	X	X		
						Year 3					
						Q1	Q2	Q3	Q4		
						X	X	X	X		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

<p>1.2</p>	<p>Conduct direct nutrition education classes (includes single class, workshop, series and/or spotlights) reaching 12,960 SNAP-Ed individuals at community centers, congregate meal sites, senior centers, youth centers, FQHC, WIC sites, faith-based organizations, , and/or parks using SNAP-Ed approved materials.</p> <ul style="list-style-type: none"> • Year 1 - reach 4,500 individuals • Year 2 - reach 4,320 individuals • Year 3 - reach 4,140 individuals 	<table border="1"> <tr><td>X</td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>	X	CED		CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD and Reach Out AAA: UCCE: CCC:</p>	<table border="1"> <tr><td align="center" colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td align="center" colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td align="center" colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Sign-in sheet, Class flyer (if available), Data cards, UC CalFresh TEA, NARF</p> <p>Submit: ATF, UC CalFresh RTW</p>
X	CED																																																													
	CEI																																																													
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<p>1.3</p>	<p>Conduct indirect nutrition education activities through events reaching 20,000 SNAP-Ed individuals at community centers, congregate meal sites, senior centers, youth centers, FQHC, WIC sites, faith-based organizations, and/or parks using SNAP-Ed approved materials.</p> <ul style="list-style-type: none"> • Year 1 - reach 7,000 individuals • Year 2 - reach 6,500 individuals • Year 3 - reach 6,500 individuals <p>Annually, host at least one NEOPB signature event.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td>X</td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI	X	MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD and Reach Out AAA: UCCE: CCC:</p>	<table border="1"> <tr><td align="center" colspan="4">Year 1</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td align="center" colspan="4">Year 2</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><td align="center" colspan="4">Year 3</td></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Event flyer, Community event summary, Indirect Tracking Form</p> <p>Submit: ATF , UC CalFresh RTW</p>
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

<p>1.4</p>	<p>Provide posters, videos, and/or brochures to reach 40,800 SNAP-Ed individuals at community centers, congregate meal sites, senior centers, youth centers, FQHC, WIC sites, faith-based organizations, , and/or parks using SNAP-Ed approved materials.</p> <ul style="list-style-type: none"> • Year 1 - reach 12,500 individuals • Year 2 - reach 13,600 individuals • Year 3 - reach 14,700 individuals <p>Includes notification of SNAP-Ed classes and events and promotion of Food and Nutrition Assistance Programs.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI		MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD and Reach Out AAA: UCCE: CCC:</p>	<p align="center">Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p align="center">Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p align="center">Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Indirect Tracking Form</p> <p>Submit: ATF, UC CalFresh RTW</p>
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<p>1.5</p>	<p>Utilize social media and website platforms and pursue local media and public relations efforts to support, NEOPB media campaign, NEOPB signature events, community events, NEOP activities and/or increase awareness of SNAP-Ed programs.</p> <p>Includes notification of SNAP-Ed classes and events and promotion of Food and Nutrition Assistance Programs.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td>X</td><td>CEI</td></tr> <tr><td>X</td><td>MPR</td></tr> <tr><td></td><td>C&C</td></tr> <tr><td></td><td>TTA</td></tr> </table>		CED	X	CEI	X	MPR		C&C		TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD, JUSD and Reach Out AAA: UCCE: CCC:</p>	<p align="center">Year 1</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p align="center">Year 2</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table> <p align="center">Year 3</p> <table border="1"> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Screen shot, press release/media article</p> <p>Submit: ATF</p>
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Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

1.6	Identify and involve community residents, physicians, partners and/or stakeholders as "Champions" who are empowered to advocate for healthy changes in their neighborhoods.	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td>X</td><td>MPR</td></tr> <tr><td>X</td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI	X	MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD, JUSD and Reach Out AAA: UCCE: CCC: :</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Champion Profile</p> <p>Submit: ATF</p>
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

<p>1.7</p>	<p>Provide technical assistance and training to community agencies on PSE efforts such as; Community Gardens, Healthy Food and Beverage Standards, Environmental Supports to promote Physical Activity (stencils and walkability), and/or Summer Feeding Programs at community sites.</p> <ul style="list-style-type: none"> • Year 1 - Planning, Coordination and Training • Year 2 - Training and Implementation • Year 3 - Training and Implementation <p>Community Garden - Establish and/or revitalize at least five community gardens to encourage participants to grow their own food and/or increase consumption of locally grown food.</p> <p>Healthy Food and Beverage Standards/Access to Water - Support at least four agencies with model policies on vending, procurement and hydration stations to increase access to healthier options.</p> <p>Physical Activity - Create awareness and facilitate the use of stencils and CATCH curriculum, as well as participation in physical activity classes, to increase active play in at least five sites.</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD, JUSD and Reach Out AAA: UCCE: CCC: :</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Training agenda / sign-in sheet, notes / email</p> <p>Submit: ATF, PSE report, UC CalFresh RTW</p>
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Riverside County

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Integrated Work Plan
FFY 2017–2019**

Riverside County

<p>1.8</p>	<p>Provide technical assistance and training on SNAP-Ed approved materials such as; Rethink Your Drink, Harvest of the Month, Bingocize, Physical Activity curriculums (CATCH) PowerPlay, UC CalFresh curricula, etc. for community partners. Year 1 – conduct 4 trainings Year 2 – conduct 4 trainings Year 3 – conduct 4 trainings</p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE		CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD and Reach Out AAA: UCCE: CCC: :</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<p>On File: Agenda, Sign-in sheet Submit: ATF, UC CalFresh RTW</p>
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<p>1.9</p>	<p>Coordinate youth and/or resident projects to increase awareness, knowledge, and attitudes about nutrition and physical activity related environmental factors and to empower communities to advocate for healthy changes. Present findings to community stakeholders. Projects may include Communities of Excellence – (CX³), photovoice, and Youth Participatory Action Research (YPAR). <ul style="list-style-type: none"> Year 1 – at least two projects Year 2 – at least one project <p>(Youth and/or resident projects may occur in a school or community setting.)</p> </p>	<table border="1"> <tr><td></td><td>CED</td></tr> <tr><td></td><td>CEI</td></tr> <tr><td></td><td>MPR</td></tr> <tr><td>X</td><td>C&C</td></tr> <tr><td>X</td><td>TTA</td></tr> </table>		CED		CEI		MPR	X	C&C	X	TTA	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<p>CWD: LHD: City of Riverside, City of Perris, DHCD and Reach Out AAA: UCCE: CCC: :</p>	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4					<p>On File: Sign-in sheet, Community Presentation / Findings, Photos Submit: ATF</p>
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

1.10	Conduct a final re-assessment of at least 2 (CX ³) Communities using the CX ³ survey tools.		CED		CWD	CWD: LHD: City of Riverside AAA: UCCE: CCC: :	Year 1				On File: CX ³ surveys, Data sheets Submit: ATF
			CEI	X	LHD		Q1	Q2	Q3	Q4	
			MPR		AAA						
		X	C&C		UCCE		Year 2				
		X	TTA		CCC		Q1	Q2	Q3	Q4	
								Year 3			
								Q1	Q2	Q3	Q4
										X	X

***Intervention Categories Legend**

CED = Community/Nutrition and Physical Activity Education Direct; CEI = Community/Nutrition and Physical Activity Education Indirect; MPR = Media, Social Media, Public Relations and Messaging; C&C = Coordination and Collaboration; TTA = Training and Technical Assistance

****Time Frame: Year & Quarter:**

Year 1 (FFY 2017); Year 2 (FFY 2018); Year 3 (FFY 2019)
Qtr. 1 (Oct. 1-Dec. 31); Qtr. 2 (Jan. 1-March 31); Qtr. 3 (Apr. 1-Jun. 30); Qtr. 4 (Jul. 1-Sept.30)

Educational Materials, Resources, and Curriculum

Activity Number	Curriculum, Toolkit, Resource Name	SNAP-Ed Agency(ies)		Level of Evidence Base	
1.3, 1.4, 1.5, 1.7,1.8	Harvest of the Month		CWD		Research Tested
		X	LHD		Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC	X	Resource

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**Three-Year
Integrated Work Plan
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Riverside County

1.2, 1.3, 1.4, 1.5, 1.7, 1.8	Rethink Your Drink materials	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td>X</td><td>N/A - Please describe below: Resource</td></tr> </table>		Research Tested		Practice Tested		Emerging	X	N/A - Please describe below: Resource
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X	N/A - Please describe below: Resource																				
1.5, 1.8, 1.9, 1.10	Communities of Excellence in Nutrition, Physical Activity, and Obesity Prevention (CX ³) materials	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td>X</td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested		Practice Tested	X	Emerging		N/A - Please describe below:
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1.2, 1.3, 1.8	Latino Campaign materials (including Flavors of My Kitchen cookbook)	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td>X</td><td>N/A - Please describe below: Resource</td></tr> </table>		Research Tested		Practice Tested		Emerging	X	N/A - Please describe below: Resource
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1.2, 1.3, 1.8	Fruit, Vegetable, and Physical Activity Toolbox for Community Educators	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

1.2, 1.3, 1.8	African American Campaign materials (including Soulful Recipes)	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td>X</td><td>N/A - Please describe below: Resource</td></tr> </table>		Research Tested		Practice Tested		Emerging	X	N/A - Please describe below: Resource
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	Emerging																				
X	N/A - Please describe below: Resource																				
1.2, 1.3, 1.7, 1.8	Physical Activity (PA) Integration materials (including Shape of Yoga, Power cards, Power Up in 10, etc.)	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td>X</td><td>Emerging</td></tr> <tr><td>X</td><td>N/A - Please describe below: Resource</td></tr> </table>		Research Tested		Practice Tested	X	Emerging	X	N/A - Please describe below: Resource
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1.2, 1.3, 1.8	PowerPlay! Campaign materials (including Kids Get Cookin cookbook)	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><td>X</td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td>X</td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>	X	Research Tested		Practice Tested	X	Emerging		N/A - Please describe below:
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1.4, 1.5	Get Fresh and NEOPB videos, including: <ul style="list-style-type: none"> • Cooking with Chef Video (Lessons 1-3) • Shopping Tips Video (Lesson 4) • Cooking with Kids Video • Instant Recess • Eat Well, Move More • Lower the Chances • Other NEOPB videos 	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td>X</td><td>Emerging</td></tr> <tr><td>X</td><td>N/A - Please describe below: Resource</td></tr> </table>		Research Tested		Practice Tested	X	Emerging	X	N/A - Please describe below: Resource
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1.2, 1.3, 1.8	Coordinated Approach to Child Health (CATCH)	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><td>X</td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>	X	Research Tested		Practice Tested		Emerging		N/A - Please describe below:
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

1.2, 1.3, 1.8	Sports, Play & Active Recreation for Kids (SPARK)		CWD	X	Research Tested
		X	LHD		Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
1.2, 1.3, 1.8	Nutrition 5 Class Series (Orange County Health Care Agency)		CWD		Research Tested
		X	LHD	X	Practice Tested
		X	AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
1.2, 1.3, 1.8	MyPlate for My Family Education Toolkit		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
		X	UCCE		N/A - Please describe below:
			CCC		
1.2, 1.8	Choosing Healthy Beverages		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
1.2, 1.8	Cooking Matters		CWD		Research Tested
		X	LHD	X	Practice Tested
			AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		

Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

1.2, 1.3, 1.5	Eatfresh.org Text Message Nutrition Class and Eatfresh.org materials	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td>X</td><td>Emerging</td></tr> <tr><td>X</td><td>N/A - Please describe below: Resource</td></tr> </table>		Research Tested		Practice Tested	X	Emerging	X	N/A - Please describe below: Resource
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1.2, 1.8	Fresh from the Garden	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td>X</td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested		Practice Tested	X	Emerging		N/A - Please describe below:
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1.2, 1.8	Eat Healthy, Be Active Community Workshop	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.2, 1.8	Eat Smart, Live Strong: Nutrition Education for Older Adults	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA		UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.2	Food Smarts	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA		UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

Three-Year
Integrated Work Plan
FFY 2017-2019

Riverside County

1.3, 1.4	Let's Eat for the Health of It, ChooseMyplate.gov and USDA Team Nutrition materials	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD		LHD		AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td></td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td>X</td><td>N/A - Please describe below: Resource</td></tr> </table>		Research Tested		Practice Tested		Emerging	X	N/A - Please describe below: Resource
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X	N/A - Please describe below: Resource																				
1.3, 1.4	10 Tips Nutrition Education Series	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.2, 1.8	UC CalFresh: Plan, Shop, Save, Cook (PSSC)	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.2, 1.8	UC CalFresh: Making Every Dollar Count	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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1.2, 1.8	UC CalFresh: TWIGS curriculum	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td></td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD		LHD		AAA	X	UCCE		CCC	<table border="1"> <tr><td></td><td>Research Tested</td></tr> <tr><td>X</td><td>Practice Tested</td></tr> <tr><td></td><td>Emerging</td></tr> <tr><td></td><td>N/A - Please describe below:</td></tr> </table>		Research Tested	X	Practice Tested		Emerging		N/A - Please describe below:
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

1.3	Young at Heart		CWD		Research Tested
			LHD	X	Practice Tested
		X	AAA		Emerging
			UCCE		N/A - Please describe below:
			CCC		
1.3, 1.8	Bingocize		CWD		Research Tested
			LHD	X	Practice Tested
		X	AAA		Emerging
			UCCE		N/A - Please describe below:
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1.3, 1.4	Indian Health Service – Division of Diabetes Treatment and Prevention – Printable Materials http://www.ihs.gov/MedicalPrograms/Diabetes/index.cfm?module=resourcesPrintableMaterials		CWD		Research Tested
		X	LHD		Practice Tested
			AAA		Emerging
			UCCE	X	N/A - Please describe below: Resource
			CCC		
1.3, 1.4	American Indian Health – Eating Healthy and Nutrition (National Library of Medicine/NIH): (Recipes) https://americanindianhealth.nlm.nih.gov/eating.html		CWD		Research Tested
		X	LHD		Practice Tested
			AAA		Emerging
			UCCE	X	N/A - Please describe below: Resource
			CCC		

Evaluation Activities (FFY 2017 - FFY 2019)

[(Evaluation Type)]

Activity Number	Evaluation Activity Description	Formative	Process	Outcome or Impact	Responsible SNAP-Ed Agency(ies)	Time Frame: Year & Quarter** Check all that apply	Tool/Documentation
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

E.1.1	Track and report all direct and indirect education, social media, and training activities conducted in Activity 1.2, 1.3, 1.4, 1.5 and 1.8.		X		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td>X</td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD	X	AAA	X	UCCE	X	CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh RTW</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other:</td></tr> </table>	X	EARS/ATF		PSE RE-AIM Report	X	UC CalFresh RTW		Food Behavior Checklist		UC Intent to Change	List other:	
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E.1.2	Summarize progress of PSE efforts; including Community Gardens, Healthy Food and Beverage Standards, Environmental Supports to promote Physical Activity (stencils and walkability), and/or Summer Feeding Program for Activity 1.7.		X	X	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td>X</td><td>UCCE</td></tr> <tr><td>X</td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA	X	UCCE	X	CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td>X</td><td>PSE RE-AIM Report</td></tr> <tr><td>X</td><td>UC CalFresh RTW</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other: Success Story, Photos</td></tr> </table>	X	EARS/ATF	X	PSE RE-AIM Report	X	UC CalFresh RTW		Food Behavior Checklist		UC Intent to Change	List other: Success Story, Photos	
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Supplemental Nutrition Assistance Program Education (SNAP-Ed)

Riverside County

**Three-Year
Integrated Work Plan
FFY 2017–2019**

Riverside County

E.1.3	Provide technical assistance to NEOP funded staff, subcontractors, "Champions" and partners as requested, in addition to scheduled conference calls and/or in-person meeting, trainings, webinars, and observations to promote skill building, sharing of best practices, and advancement of obesity prevention efforts for Activity 1.2, 1.3, 1.6, 1.7, 1.8 and 1.9.		X		<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td>X</td><td>X</td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4	X	X	X	X	Year 2				Q1	Q2	Q3	Q4	X	X	X	X	Year 3				Q1	Q2	Q3	Q4	X	X	X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh RTW</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other:</td></tr> </table>	X	EARS/ATF		PSE RE-AIM Report		UC CalFresh RTW		Food Behavior Checklist		UC Intent to Change	List other:	
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E.1.4	Use Communities of Excellence in Nutrition, Physical Activity and Obesity Prevention (CX ³) assessment tools in Year 3 to evaluate environmental changes in two neighborhoods for Activity 1.10.		X	X	<table border="1"> <tr><td></td><td>CWD</td></tr> <tr><td>X</td><td>LHD</td></tr> <tr><td></td><td>AAA</td></tr> <tr><td></td><td>UCCE</td></tr> <tr><td></td><td>CCC</td></tr> </table>		CWD	X	LHD		AAA		UCCE		CCC	<table border="1"> <tr><th colspan="4">Year 1</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><th colspan="4">Year 2</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><th colspan="4">Year 3</th></tr> <tr><td>Q1</td><td>Q2</td><td>Q3</td><td>Q4</td></tr> <tr><td></td><td></td><td>X</td><td>X</td></tr> </table>	Year 1				Q1	Q2	Q3	Q4					Year 2				Q1	Q2	Q3	Q4					Year 3				Q1	Q2	Q3	Q4			X	X	<table border="1"> <tr><td>X</td><td>EARS/ATF</td></tr> <tr><td></td><td>PSE RE-AIM Report</td></tr> <tr><td></td><td>UC CalFresh RTW</td></tr> <tr><td></td><td>Food Behavior Checklist</td></tr> <tr><td></td><td>UC Intent to Change</td></tr> <tr><td colspan="2">List other: CX³ survey tools</td></tr> </table>	X	EARS/ATF		PSE RE-AIM Report		UC CalFresh RTW		Food Behavior Checklist		UC Intent to Change	List other: CX ³ survey tools	
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