

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Supervisor Kevin Jeffries and Supervisor John Tavaglione

SUBMITTAL DATE:
August 18, 2016

SUBJECT: Financial Evaluation of Supervisor-Generated Form 11s

RECOMMENDED MOTION: That the Board of Supervisors:
Direct the Executive Office to: develop a process for Supervisor-generated policy proposals to receive a review by County budget and finance staff to determine potential costs or savings of implementation or to provide a cost/benefit analysis where appropriate; and, return to the board within 60 days with a proposal to amend Board Policy A-5 to implement this process.

BACKGROUND:

Summary

Existing Board Policy A-5 requires all county agencies to have their Form 11s reviewed by the Executive Office and to include Financial Data before being voted upon by the Board of Supervisors.
(Continued on the next page)

Departmental Concurrence


 Supervisor Kevin Jeffries
 District 1
 
 Supervisor John Tavaglione
 District 2

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost: | POLICY/CONSENT (per Exec. Office) |
|-----------------|----------------------|-------------------|-------------|---------------|--|
| COST | \$ N/A | N/A | N/A | N/A | Consent <input type="checkbox"/> Policy <input type="checkbox"/> |
| NET COUNTY COST | \$ N/A | N/A | N/A | N/A | |

SOURCE OF FUNDS:

| |
|-----------------------|
| Budget Adjustment: No |
| For Fiscal Year: |

C.E.O. RECOMMENDATION:

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

- Positions Added
- Change Order
- A-30
- 4/5 Vote

Prev. Agn. Ref.: _____ District: All _____ Agenda Number: _____

3-81

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Financial Evaluation of Supervisor-Generated Form 11s**

DATE: August 18, 2016

PAGE: 1 of 2

BACKGROUND:

Summary (continued)

During the course of budget discussions at the July 26th Board of Supervisors meeting, it was pointed out that unlike the other county agencies and departments, policy proposals generated by members of the Board of Supervisors do not receive any sort of official review by the County Executive Office, frequently leaving the Board to make decisions without having any estimate of the potential costs or savings of the proposal.

In the interests of providing more information to the Board of Supervisors, and providing a clearer budget context to such policy proposals, this change would call for the Executive Office to review Board-generated Form 11's prior to putting such items on the agenda. The EO's office shall develop a process (including necessary submittal deadlines) to provide for the financial review of such submittals. Potential budget impacts will then be known to both decision makers and department/agency heads prior to Board action. To protect the independence of the Board, the financial information on policy proposals would be provided without a recommendation for or against approval, but should include a thorough evaluation of the pros and cons of the proposed change(s) and where appropriate and possible provide its anticipated short-term and long-term impacts. This policy shall not apply to Board appointments or CID grant awards.

Impact on Citizens and Businesses

Requiring more information on the potential financial impact of Board Member-generated policy proposals will help the public, stakeholders, the media and the Board itself to better evaluate the merits of these proposals in the context of the county budget.