

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



509

ID # 2205

**FROM:** Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
08/23/2016

**SUBJECT:** Approval of the Two-Year School Resource Officers Agreement with the Alvord Unified School District, District Two. [\$284,000 - School Services Law Enforcement Revenue 100%]; and Amend Ordinance No. 440 pursuant to Resolution No. 440-9041.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Two-Year School Resource Officers (SRO's) Agreement with the Alvord Unified School District, and authorize the Chair to sign all copies of the Agreement.
2. Amend Ordinance No. 440 pursuant to Resolution 440-9041 submitted herewith. Per the Resolution add the following position:

Ord. 440	Class Code	+/-	Class Title	Salary Plan	Grade	Salary
2500300000	37602	+1	Deputy Sheriff	RSA	249	\$62,302 - \$88,200

3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

**BACKGROUND:**

**Summary**

[Continue on Page 2]

**FISCAL PROCEDURES APPROVED**  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: Susana Garcia-Bocanegra 8/29/16  
Susana Garcia-Bocanegra

Stan L. Sniff  
Stan L. Sniff  
Sheriff-Coroner-PA  
By Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 138,000	\$ 146,000	\$ 284,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	

<b>SOURCE OF FUNDS:</b> School Services Law Enforcement Revenue 100%	<b>Budget Adjustment:</b> Yes
	<b>For Fiscal Year:</b> 16/17-17/18

**C.E.O. RECOMMENDATION:** APPROVE

BY: Elizabeth J. Olson  
County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

FORM APPROVED COUNTY COUNSEL  
BY: Karin L. Watts-Bazan 8/16/16  
KARIN L. WATTS-BAZAN

Departmental Concurrence

8/23/2016  
Approved by Michael T. Stock  
Asst. County Executive Officer/  
Human Resources Director

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: | District: 2/2 | Agenda Number:

**3-43**

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approval of the Two-Year School Resource Officers Agreement with the Alvord Unified  
School District, District Two. [\$284,000 - School Services Law Enforcement Revenue 100%]; and Amend  
Ordinance No. 440 pursuant to Resolution No. 440-9041.**

**DATE: 08/23/2016**

**PAGE: 2 of 3 (BR 17-018)**

**BACKGROUND:**

**Summary (Continued)**

Under this agreement the Sheriff's Department will provide One (1) Deputy Sheriff to serve as SRO for the Alvord Unified School District. All costs for this service will be fully recovered through Board-approved rates. County Counsel has approved the Agreement as to form.

The FY 2016-17 estimated law enforcement cost is \$138,000. Sheriff's staff has recommended budget adjustments that correspond with this contract. The Department is recommending these budget adjustments now as it could not anticipate the addition in expenditures and include them in its FY 2016-17 budget. The second year's revenue estimate includes an approximate 6% projected rate increase.

**Impact on Residents and Businesses**

The Sheriff and the District share common goals that include the provision of programs that address the needs of students at risk. The SRO's serve as a visual deterrent to aberrant behavior and thereby enhance the District's campus control and student protection. All costs will be fully recovered through Board approved contract rates.

**ATTACHMENTS**

- 3 Original contracts
- 1 Resolution 440 -9041
- 1 Schedule A

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Approval of the Two-Year School Resource Officers Agreement with the Alvard Unified  
School District, District Two. [\$284,000 - School Services Law Enforcement Revenue 100%]; and  
Amend Ordinance No. 440 pursuant to Resolution No. 440-9041**

**DATE: 08/23/2016**

**PAGE: 3 of 3 (BR 17-018)**

**Schedule A – FY 16/17**

**Increase Appropriations**

10000-2500300000-510040	Regular Salaries	92,400
10000-2500300000-518100	Budgeted Benefits	39,600
10000-2500300000-528920	Car Pool Expense	<u>6,000</u>
		<b>\$138,000</b>

**Increase Estimated Revenue**

10000-2500300000-773570	School Services Law Enforcement	<b>\$138,000</b>
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RESOLUTION NO. 440-9041

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on September 13, 2016, that pursuant to Section 4(a)(ii) of Ordinance No. 440, the Sheriff/Coroner/Public Administrator is authorized to make the following listed change(s), operative on the date of approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
37602	+ 1	2500300000	Deputy Sheriff

LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE  
COUNTY OF RIVERSIDE AND THE ALVORD UNIFIED SCHOOL DISTRICT FOR  
THE COUNTY SHERIFF'S PROVISION OF SCHOOL RESOURCE OFFICERS

THIS AGREEMENT is made and entered into by and between the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of its Sheriff's Department, hereinafter "SHERIFF", and the ALVORD UNIFIED SCHOOL DISTRICT, a Special-Purpose District, hereinafter "DISTRICT".

WHEREAS, SHERIFF and DISTRICT have identified a need to provide additional law enforcement among DISTRICT'S school sites; and

WHEREAS, SHERIFF and DISTRICT share common goals that include the provision of programs within DISTRICT'S jurisdiction that address the needs of students at risk; and

WHEREAS, SHERIFF and DISTRICT desire to work cooperatively toward these goals by entering into this Agreement to place one Deputy Sheriff as School Resource Officer on the DISTRICT campus as needed to assist in the teaching of police science classes and to be a visual deterrent to aberrant behavior and thereby enhance DISTRICT'S campus control and student protection; these positions will hereinafter be referred to as "SROs";

IT IS THEREFORE AGREED AS FOLLOWS:

1. TERM This Agreement shall be effective from July 1, 2016 through June 30, 2018, unless sooner terminated as provided in Paragraph 8.

2. SCOPE OF SERVICES

A. SHERIFF agrees to provide a total of one Deputy Sheriff to serve as SRO. The SRO will be assigned to Villegas Middle School DISTRICT campus in Riverside and Lake Hills Elementary School DISTRICT campus in Riverside. The duties of the SRO may include provision of class presentations on relevant law enforcement issues, patrol of said middle school and elementary school campuses, investigation of crimes, maintenance of order on campuses, counseling of students and their parents, and serving as liaisons at elementary and secondary school sites. The SRO will also serve a liaison role between the educators employed by the DISTRICT, the School Attendance Review Boards (S.A.R.B.), the Probation Department, and other law enforcement officials, and perform other related duties. It is understood that SRO will be assigned to the DISTRICT on a full-time basis. Work hours will normally be 0800 to 1600 hours.

B. DISTRICT agrees to comply with all reasonable requests of SHERIFF necessary to the performance of SROs' duties under this Agreement. DISTRICT agrees to furnish a space at the middle school for use by SRO while performing the above-described services.

3. MODIFICATION OF SERVICES No portion of the services or responsibilities of either party described in this Agreement may be eliminated, reduced, or appreciably changed without the mutual written consent of both parties.

4. COMPENSATION DISTRICT shall reimburse SHERIFF the full cost of rendering service pursuant to this Agreement. Such cost of services shall be established by the County Board of Supervisors in the form of an hourly rate for an SRO and a mileage rate, and shall include all items of cost and expense to the Sheriff for providing the services hereunder. Total cost to DISTRICT under this two-year Agreement is estimated to be \$284,000. SHERIFF has based this cost estimate on a projection of 1,440 service hours and mileage for one SRO for FY 2016-17 plus anticipated contract rate adjustments. Payment for services shall be rendered on a monthly basis upon receipt by DISTRICT of a proper invoice submitted by SHERIFF. DISTRICT will notify County prior to February 1, 2017 of any reduction of services necessary due to lack of funding.

5. VACATION AND HOLIDAY TIME

A. SROs' vacation time shall not conflict with the schedule of duties mutually developed by DISTRICT and SHERIFF.

B. Because DISTRICT and SHERIFF holidays may not correspond, holiday time will be taken by SROs in accordance with DISTRICT holidays during the contract period. The excess days shall be taken with reasonable notice to DISTRICT, but shall not conflict with the schedule of duties mutually developed by DISTRICT and SHERIFF.

6. ADMINISTRATION AND SUPERVISION SHERIFF (or his designee) shall administer this Agreement and supervise SROs on behalf of the County of Riverside. The Superintendent of DISTRICT (or designee) shall administer this Agreement on behalf of DISTRICT.

7. COUNTY EMPLOYEE SRO shall remain employees of SHERIFF on special assignment to DISTRICT for the purposes set forth in this Agreement, and shall not be considered agent, employee, or SRO of DISTRICT.

8. TERMINATION Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In the event of termination, District shall pay for services actually rendered through the termination date only.

9. HOLD HARMLESS AND INDEMNIFICATION

A. DISTRICT shall indemnify and hold harmless the County, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives from any

liability, claim, damage or action whatsoever, based or asserted upon any act or omission of DISTRICT, its officers, employees, contractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. DISTRICT shall defend, at its sole cost and expense, including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the County, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives in any such action or claim. With respect to any action or claim subject to indemnification herein by DISTRICT, DISTRICT shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of County; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes DISTRICT's indemnification of County. DISTRICT's obligations hereunder shall be satisfied when DISTRICT has provided to County the appropriate form of dismissal (or similar document) relieving the County from any liability for the action or claim involved. Any insurance coverage shall in no way limit or circumscribe DISTRICT's obligations to indemnify and hold harmless the County.

B. County shall indemnify and hold harmless the DISTRICT, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of County, its officers, employees, contractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. County shall defend, at its sole cost and expense, including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the DISTRICT, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives in any such action or claim. With respect to any action or claim subject to indemnification herein by County, County shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of DISTRICT; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes County's indemnification of DISTRICT. County's obligations hereunder shall be satisfied when County has provided to DISTRICT the appropriate form of dismissal (or similar document) relieving the DISTRICT from any liability for the action or claim involved. Any insurance coverage shall in no way limit or circumscribe County's obligations to indemnify and hold harmless the DISTRICT.

10. ASSIGNMENT Neither this Agreement nor any duties or obligations under this Agreement may be assigned by DISTRICT without prior written consent of SHERIFF.

11. ENTIRE AGREEMENT This Agreement supersedes any and all agreements, either oral or written, between the parties, and contains all of the covenants and agreements between the parties with respect to the subject matter hereof. Each party acknowledges that no other agreement, understanding or promise, oral or otherwise, relative to this subject matter exists between the parties at the time of execution of this Agreement. Any modification of this Agreement shall be

effective only if it is in writing and signed by both parties.

12. NOTICES Any notice required or desired to be served by either party upon the other shall be addressed to the respective parties as set forth below:

Sheriff

District

Stan Sniff, Sheriff  
Post Office Box 512  
Riverside, California 92502

Alvord Unified School District  
9 KPC Parkway  
Corona, CA 92879  
Attn.: Assistant Superintendent

An information copy of any notice to Sheriff shall also be sent to:

Clerk of the Board of Supervisors  
County of Riverside  
4080 Lemon Street, 1st Floor  
Riverside, California 92501

13. WAIVER Any waiver by SHERIFF of any breach of any one or more of the terms of this agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term thereof. Failure on the part of SHERIFF to require exact, full, and complete compliance with any term of this Agreement shall not be construed in any manner as changing the terms hereof, or estopping SHERIFF from enforcement hereof.

14. SEVERABILITY If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

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IN WITNESS WHEREOF, the duly authorized representative of each of the parties hereto has signed in confirmation of this Agreement on the dates indicated below.

ALVORD UNIFIED SCHOOL DISTRICT

Date: 7/19/16

By:   
Kirk Skorpanich, Assistant Superintendent

ATTEST:

Name:  
Title:

By: \_\_\_\_\_

COUNTY OF RIVERSIDE

Date: \_\_\_\_\_

By: \_\_\_\_\_  
John J. Benoit, Chairman  
Riverside County Board of Supervisors

ATTEST:

Name: Kecia Harper-Ihem  
Title: Clerk of the Board

By: \_\_\_\_\_  
Deputy

FORM APPROVED COUNTY COUNSEL  
BY:   
NEAL R. KIPNIS DATE 8/2/16