

FORM APPROVED COUNTY COUNSEL  
 BY: *[Signature]* 8/22/16  
 DATE: GREGORY P. PRIAMOS

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

618



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
 September 20, 2016

**SUBJECT:** Hemet Regional Service Center-Parking Lot Expansion Contract-Approval of Notice of Completion to Roadway Engineering & Contracting, Inc., District 3, [\$40,317], CDBG Federal Fund – 100%.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Hemet Regional Service Center Parking Lot Expansion Project constructed by Roadway Engineering & Contracting, Inc. as complete and authorize the Clerk of the Board to record the attached Notice of Completion;
2. Authorize the Assistant County Executive Officer/EDA to execute the attached Notice of Completion for the project; and
3. Authorize the release of retained fund in the amount of \$40,317 Roadway Engineering & Contracting, Inc. in accordance with the contract terms.

**BACKGROUND:**

Summary  
 (Commences on Page 2)

*[Signature]*

Robert Field  
 Assistant County Executive Officer/EDA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 40,317	\$ 0	\$ 40,317	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0	
<b>SOURCE OF FUNDS:</b> CDBG Federal Fund-100%				<b>Budget Adjustment:</b> No	
				<b>For Fiscal Year:</b> 2015/2016	

**C.E.O. RECOMMENDATION:**

APPROVE  
 BY: *[Signature]*  
 Rohini Dasika

County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Departmental Concurrence

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**  
**FORM 11: Hemet Regional Service Center-Parking Lot Expansion Contract-Approval of Notice of Completion**  
to Roadway Engineering & Contracting, Inc., District 3, [\$40,317], CDBG Federal Fund – 100%.  
**DATE:** September 20, 2016  
**PAGE:** 2 of 2

**BACKGROUND:**

**Summary**

On March 01, 2016, the Board of Supervisors approved the construction agreement between the County of Riverside and Roadway Engineering & Contracting, Inc., for the Hemet Regional Service Center Parking Lot Expansion Project in the amount of \$366,719. During the construction, five change orders were submitted totaling \$36,456, increasing the contract value to \$403,175.

The project was developed to accommodate the parking availability of the increasing amount of customers who are served by non-profit and government agencies' staff in the City of Hemet and surrounding region. The project increased the amount of parking spaces from the former 32 parking spaces to an additional 88 parking spaces, including 30 secured employee parking spaces.

The project has been inspected and found to comply with all contract requirements. This Board action will release \$40,317 contract retention funds to Roadway Engineering and Contracting, Inc., after the Notice of Completion has been recorded and the 35 day lien period has expired.

**Impact on Citizens and Businesses**

The project will mitigate serious parking and traffic issues that existed at the Hemet Regional Service Center. The additional 88 spaces will improve traffic flow, both and off the site, and enhance pedestrian and employee safety.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

All costs associated with the agreement will be funded by CDBG Federal Fund – 100%, thus no additional net county cost will be incurred and no departmental budget adjustment is required.

**ATTACHMENT:**

Notice of Completion

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Hemet Regional Service Center- Parking Lot Expansion Project (3.99-13)

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Roadway Engineering & Contracting, Inc., 10247 Bellegrave Ave, Mira Loma, CA 91752

**Street or legal description of site:** 723 N. State Street, Hemet, CA 92543 (Riverside County Assessor's Parcel Number 439-060-013.

**Dated:** September 13, 2016

**Owner:** County of Riverside  
(Name of Public Entity)

**By:** \_\_\_\_\_  
Robert Field  
Assistant County Executive Officer/EDA

**VERIFICATION**

I am the Assistant County Executive Officer/EDA of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on \_\_\_\_\_

**By:** \_\_\_\_\_  
Robert Field, Assistant County Executive Officer/EDA

**FORM APPROVED COUNTY COUNSEL**  
**BY:** Jhaila R. Brown 8-18-16  
**JHAILA R. BROWN** **DATE**