

FORM APPROVED COUNTY COUNSEL  
 BY: GREGORY P. PRIAMOS  
 DATE: 8/23/16

602  
 #2258



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Stan Sniff, Sheriff – Coroner - PA

**SUBMITTAL DATE:**  
 August 22, 2016

**SUBJECT:** Ratify and execute Amendment No.1 with Bio-Tox Laboratories for Toxicology Services, for two years. [All Districts]; [Annually \$50,000]; [\$100,000 Total]; 100% General Fund

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and execute Amendment No.1 for FY 16/17 to 17/18 with Bio-Tox Laboratories for Toxicology Services for an increase to the Agreement by \$50,000 from \$510,000 to \$560,000, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved by County Counsel to: (a) sign amendments that do not change the substantive terms of the agreement; (b) sign amendments to the compensation provisions that do not exceed 10% annually.

**BACKGROUND:**

**Summary**

(Continued on Page 2)

**FISCAL PROCEDURES APPROVED**  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: Susana Garcia-Bocanegra 9/17/16  
 Susana Garcia-Bocanegra

Will Taylor  
 Stan Sniff  
 Sheriff – Coroner – PA  
 By Will Taylor, Dir. of Administration

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost:	POLICY/CONSENT (per Exec. Office)
COST	\$ 50,000	\$ 50,000	\$ 100,000	\$ 0	Consent <input type="checkbox"/> Policy <input checked="" type="checkbox"/>
NET COUNTY COST	\$ 50,000	\$ 50,000	\$ 100,000	\$ 0	

**SOURCE OF FUNDS:** General Fund 100%  
**Budget Adjustment:** No  
**For Fiscal Year:** FY16/17-17/18

**C.E.O. RECOMMENDATION:**

**APPROVE**

County Executive Office Signature BY: Elizabeth J. Olson

**MINUTES OF THE BOARD OF SUPERVISORS**

PURCHASING & FLEET SERVICES: Lisa Brandl, Director

Departmental Concurrence

- A-30
- 4/5 Vote
- Positions Added
- Change Order

Prev. Agn. Ref.: 4/23/13 #3.56 | District: ALL | Agenda Number:

3-5

**SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Ratify and execute Amendment No.1 with Bio-Tox Laboratories for Toxicology Services,  
for two years. [All Districts]; [Annually \$50,000]; [\$100,000 Total]; 100% General Fund**

**DATE: August 22, 2016**

**PAGE: 2 of 2 BR17-003**

**BACKGROUND:**

**Summary (continued)**

Coroner cases require toxicological testing to determine the level of chemical substances in bodily fluids and in various organs for determining the mode, manner and cause of death. In many instances, the cause of death is determined solely by toxicological test results. Additionally, many criminal cases require testing of those suspected of being under the influence of drugs or alcohol. Further, the number of Coroner and criminal investigations has increased over the past years, resulting in an increase in the volume of blood samples sent for toxicological screening.

On April 23, 2013, Item #3-56, the Board of Supervisors approved the contract with Bio-Tox Laboratories for Toxicology Testing Services for a period of one (1) year which included an option to renew annually for an additional (4) years. The Sheriff – Coroner's Office is requesting an increase to this contract to meet the demand of toxicology screenings as a result of a 15% Coroner's autopsy case increase since 2011.

**Impact on Residents and Businesses**

The toxicology reports provide support for the determination of cause of death and support criminal cases requiring testing of those suspected of being under the influence of drugs or alcohol. The citizens benefit by having forensic evidence used to solve criminal cases and determine cause of death.

**Contract History and Price Reasonableness**

RFQ# SHARC 183 was sent to thirty-six (36) potential bidders and advertised on the County Website. Bio-Tox Laboratories submitted the single responsive bid. Three vendors issued no bid indicating a lack of resources. After additional follow-up contact with several of the non-responding laboratories (believed to possess the type of expertise sought for its service), it was determined that Bio-Tox is the only vendor/laboratory willing and capable of providing toxicology testing services matching County requirements.

Pricing was vigorously negotiated by Purchasing. Bio-Tox Laboratories continues to honor and maintain the original contract pricing since June 19, 2013.

COUNTY OF RIVERSIDE  
AMENDMENT NO.1 TO THE AGREEMENT  
WITH  
BIO-TOX LABORATORIES

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Original Contract Term:	6/19/13 through 6/30/2018
Contract Term Extended To:	Not applicable
Effective Date of Amendment:	7/1/2016
Original Annual Maximum Contract Amount:	\$510,000
Amended Annual Maximum Contract Amount:	\$560,000
Contract ID: SHARC-96148-001-06/18	

The Agreement between County of Riverside (COUNTY) and Bio-Tox Laboratories (CONTRACTOR), entered into as of April 23, 2013, is amended as follows:


1. Section 3.1 Compensation is deleted in its entirety and replaced with the following: The COUNTY shall pay the CONTRACTOR for services performed, products provided and expenses incurred in accordance with the term of Exhibit B, Payment Provisions. Maximum payments by COUNTY to CONTRACTOR shall not exceed \$560,000 annually including all expenses. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibit B, COUNTY shall not be responsible for payment of any CONTRACTOR's expense related to this Agreement.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**COUNTY OF RIVERSIDE**, a political  
subdivision of the State of California

**BIO-TOX LABORATORIES**

By: \_\_\_\_\_  
John J. Benoit, Chairman  
Board of Supervisors  
Dated: \_\_\_\_\_

By:   
Name: Tracey Stangarone  
Title: Business Manager  
Dated: 08/29/16

ATTEST:

Kecia Harper-Ihem  
Clerk of the Board

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
Gregory P. Priamos  
County Counsel

By:   
Neal Kipnis,  
Deputy County Counsel

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John J. Benoit, Chairman  
Board of Supervisors  
Dated: \_\_\_\_\_

By: *J. Stangorone*  
Name: Tracy Stangorone  
Title: Business manager  
Dated: 8/29/16

ATTEST:

Kecia Harper-Ihem  
Clerk of the Board

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
Gregory P. Priamos  
County Counsel

By: *Neal Kipnis*  
Neal Kipnis,  
Deputy County Counsel

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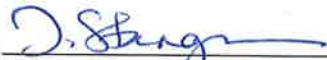
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Dated: 8/29/16

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