

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Fire Department

**SUBMITTAL DATE:**  
September 14, 2016

**SUBJECT:** Authorization to accept donation of two (2) Electric GEM Carts from the City of Temecula; District 3; [\$500 annually] 24% General Fund, 41% Contract Reimbursement, 35% Structural Fire Taxes & Prop 172

**RECOMMENDED MOTION:** That the Board of Supervisors authorize and accept the donation of two (2) Electric GEM carts VIN 5ASAG47472F023190 and 5ASAK27452F031405 from the City of Temecula to Riverside County Fire Department.

**Policy**

**BACKGROUND:**

**Summary**

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 500	\$ 200	\$ 500	\$ 200
<b>NET COUNTY COST</b>	\$ 120	\$ 48	\$ 120	\$ 48
<b>SOURCE OF FUNDS:</b> 24% General Fund, 41% Contract Reimbursement, 35% Structural Fire Taxes & Prop 172			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	16/17

**C.E.O. RECOMMENDATION:**

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**MINUTES OF THE BOARD OF SUPERVISORS**

3-32

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA  
FORM 11: Authorization to accept donation of two (2) Electric GEM Carts from the City of Temecula;  
District 3; [\$500 annually] 24% General Fund, 41% Contract Reimbursement, 35% Structural Fire Taxes  
& Prop 172

DATE: September 14, 2016

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**BACKGROUND:**

**Summary (continued)**

The City of Temecula proposes to donate two (2) electric GEM carts to Riverside County Fire Department for use at the Ben Clark Training Center (BCTC). Once titles are transferred the Fire Department will be responsible for the cost of maintenance, repair, and replacement of these carts.

The City of Temecula contracts with the Riverside County Fire Department for fire services and desires to donate two (2) carts to the Fire Department. The carts will be utilized by staff members located at BCTC to transport people and various items between the administrative offices and the drill grounds. The carts were originally purchased for \$4,420 and \$5,508 in 2003. The fair market value is estimated at \$1,200 to \$1,600. The annual maintenance costs are minimal. We estimate costs of \$500 for FY 16/17 and \$200 each fiscal year thereafter. The higher initial cost is for replacement batteries at a cost of \$300.

The carts are identified as:

2002 Electric GEM      VIN 5ASAG47472F023190

2002 Electric GEM      VIN 5ASAK27452F031405

**Impact on Residents and Businesses**

There is no impact to businesses or citizens.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The carts were originally purchased for \$4,420 and \$5,508 in 2003. The fair market value is estimated at \$1,200 to \$1,600. The annual maintenance costs are minimal. We estimate costs of \$500 for FY 16/17 and \$200 each fiscal year thereafter. The higher initial cost is for replacement batteries at a cost of \$300. These costs will be allocated in the Fire Department's annual Cost Allocation Plan.

**Contract History and Price Reasonableness**

The City of Temecula has been contracting for Riverside County Fire Services since 1990.

**CITY OF TEMECULA  
FINANCE DEPARTMENT**

**MEMORANDUM**

**TO:** City Manager  
**FROM:** Finance Director  
**DATE:** August 2, 2016  
**SUBJECT:** Donation of Surplus Property

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The Temecula Fire Department currently owns two surplus 2002 Electric GEM carts that are no longer of use to the Department. They wish to donate the carts to Riverside County Fire Department for use at the Ben Clark Training Center.

Pursuant to Temecula Municipal Code Section 3.28.330 – Surplus Supplies-Sale, *“The Purchasing Agent shall have authority, subject to approval of the City Manager, to dispose of surplus supplies or equipment by auction or by sale or otherwise after reviewing bids or proposals which, in his or her judgment, provide the maximum return to the city.”*

In discussing this with the City Attorney, he advised me to draft a letter for your approval to donate these two carts to another public entity, in lieu of selling the surplus equipment, as it provides a greater public purpose which may benefit the City and other public agencies.


Alternatively, these vehicles have an approximate market value of \$1,200 - \$1,600, and could be sold at auction.

As these vehicles are registered with the Department of Motor Vehicles, it will be necessary to sign over the Title to Riverside County Fire Department, if approved. The Purchasing Manager will assist in the transfer of Title and the disposal of the assets in the City's Fixed Asset system.

<u>Asset/Vehicle #</u>	<u>Vehicle Make/Model</u>	<u>VIN</u>	<u>Plate</u>
03105	2002 Electric GEM	5ASAG47472F023190	1180516
03106	2002 Electric GEM	5ASAK27452F031405	1180517

Please let me know if you have any further questions.

Donation Approved       Donation Not Approved

Signature 

Date 8/31/16