

**SUBMITTAL TO THE FLOOD CONTROL AND  
WATER CONSERVATION DISTRICT BOARD  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

621B



FISCAL PROCEDURE APPROVED  
NAN M. CHAND, FINANCE DIRECTOR

**FROM:** General Manager-Chief Engineer

**SUBMITTAL DATE:**  
January 12, 2010

**SUBJECT:** Amendment No. 2, extending time for performance  
of Multi-Year Consulting Services Agreement for "On-Call"  
Environmental and Regulatory Support Services with Helix  
Environmental Planning, Inc. (Consultant), executed April 12, 2005.

**RECOMMENDED MOTION:**

1. Approve the Amendment to the Consulting Services Agreement between the District and Consultant.
2. Authorize the Chairman to execute the Agreement documents on behalf of the District.
3. Direct the Purchasing Agent to issue a Purchase Order on behalf of the District.

**BACKGROUND:**

The Consulting Services Agreement sets forth the terms and conditions by which Consultant will provide "On-Call" Environmental and Regulatory Support Services to the District.

County Counsel has approved this Consulting Services Agreement Amendment as to legal form.

Continued on Page 2.

TLC:blj

**WARREN D. WILLIAMS**  
General Manager-Chief Engineer

**FINANCIAL  
DATA**

Current F.Y. District Cost:	\$123,800	In Current Year Budget:	YES
Current F.Y. County Cost:	N/A	Budget Adjustment:	NO
Annual Net District Cost:	\$123,800	For Fiscal Year:	FY 09-10

**SOURCE OF FUNDS:** Continued on Page 2

Positions To Be  
Deleted Per A-30 ☐

Requires 4/5 Vote ☐

**C.E.O. RECOMMENDATION:**

APPROVE

BY: Michael R. Shetler  
Michael R. Shetler

**County Executive Office Signature**

**MINUTES OF THE FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

On motion of Supervisor Tavaglione, seconded by Supervisor Buster and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: January 12, 2010  
xc: Flood, Purchasing

Kecia Harper-Ihem  
Clerk of the Board  
By: Kecia Harper-Ihem  
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

11.4

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIPNIS DATE

Departmental Concurrence

Dep't Recomm.: ☐ Policy ☐ Policy  
☐ Consent ☐ Consent  
Per Exec. Ofc.: ☐ Policy ☐ Policy

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**Page 2**

**BACKGROUND: (continued)**

The original Agreement, adopted by the Board on April 12, 2005, set forth the terms and conditions by which Consultant was to perform environmental and regulatory support services for the District on an as-needed basis.

Amendment No. 2 extends the time of performance through June 30, 2010 to allow consultant to complete the work in progress.

**FINANCIAL INFORMATION:**

Sufficient funds are available in the District's Zones 1 through 7 Capital Budgets for FY 2009-2010.

**SOURCE OF FUNDS:**

25110 947400 525440 Zone 1 Const/Maint/Misc Professional Services  
25120 947420 525440 Zone 2 Const/Maint/Misc Professional Services  
25130 947440 525440 Zone 3 Const/Maint/Misc Professional Services  
25140 947460 525440 Zone 4 Const/Maint/Misc Professional Services  
25150 947480 525440 Zone 5 Const/Maint/Misc Professional Services  
25160 947500 525440 Zone 6 Const/Maint/Misc Professional Services  
25170 947520 525440 Zone 7 Const/Maint/Misc Professional Services

TLC:blj

**CONSULTING SERVICES AGREEMENT**  
**ON-CALL ENVIRONMENTAL SERVICES**  
**AMENDMENT NO. 2**

The RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT, herein called "DISTRICT" and HELIX ENVIRONMENTAL PLANNING, INC., hereinafter called "CONSULTANT", previously entered into that certain Agreement, dated April 12, 2005, hereinafter called "AGREEMENT", and

DISTRICT and CONSULTANT wish to amend and extend the term of AGREEMENT as more particularly set forth herein.

NOW, THEREFORE, AGREEMENT is hereby amended as follows, effective July 1, 2009:

1. Paragraph 4 of AGREEMENT is amended to read:

TERM OF AGREEMENT - CONSULTANT shall continue and diligently perform the services in a timely manner through June 30, 2010.

2. Except to the extent specifically added to, modified or amended hereunder, all of the terms, covenants and conditions of said AGREEMENT dated April 12, 2005 shall remain in full force and effect between the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on

JAN 12 2010

(to be filled in by Clerk of the Board)

RECOMMENDED FOR APPROVAL

By Warren D. Williams  
WARREN D. WILLIAMS  
General Manager-Chief Engineer

**RIVERSIDE COUNTY FLOOD CONTROL  
AND WATER CONSERVATION DISTRICT**

By Marion Ashley  
MARION ASHLEY, Chairman  
Riverside County Flood Control and Water  
Conservation District Board of Supervisors

APPROVED AS TO FORM:

ATTEST:

PAMELA J. WALLS  
County Counsel

By Neal Kipnis  
NEAL KIPNIS  
Deputy County Counsel

KECIA HARPER-IHEM  
Clerk of the Board

By Deirdre Ellen  
Deputy

(SEAL)

CSA- On Call Environmental Services Agreement - Amendment No. 2 FY 09/10  
TLC:blj  
11/24/09

HELIX ENVIRONMENTAL PLANNING, INC.

By: 

Responsible Officer

GREG MASON

Printed Name

VICE PRESIDENT619.462.1515

Area Code/Phone Number

(NOTARY)

CSA- On Call Environmental Services Agreement – Amendment No. 2 FY 09/10

TLC:blj

11/24/09

# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of San Diego } ss.

On 12-17-09 before me, Kristin Olszak, Notary Public  
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")

personally appeared Greg Mason  
Name(s) of Signer(s)

☒ personally known to me  
☐ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.

Kristin Olszak  
Signature of Notary Public

## OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

### Description of Attached Document

Title or Type of Document: Consulting Services Agreement

Document Date: 7-1-09 Number of Pages: 3

Signer(s) Other Than Named Above: \_\_\_\_\_

### Capacity(ies) Claimed by Signer

Signer's Name: \_\_\_\_\_

- ☐ Individual  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Attorney-in-Fact  
☐ Trustee  
☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_



