

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Department of Economic Development Agency

**SUBMITTAL DATE:**

December 7, 2009

**SUBJECT:** Riverside EO/Library – Grace Mellman Exterior Renovation – Notice of Completion

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve a reduction of the contract retention for Dalke & Sons Construction, Inc. from 10% to 5% per General Conditions of the contract;
2. Accept the Grace Mellman exterior renovation by Dalke & Sons Construction, Inc. as completed and authorize the Clerk of the Board to file the Notice of Completion; and
3. Authorize the release of \$13,526 in retained funds to the contractor in accordance with the contract terms.

**BACKGROUND:** (Commences on Page 2)

Robert Field

Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 13,526	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10

<b>SOURCE OF FUNDS:</b> E.O. Libraries	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:

County Executive Office Signature

Jennifer L. Sargent

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
 Nays: None  
 Absent: None  
 Date: January 26, 2010  
 xc: EDA, Auditor, Recorder

Kecia Harper-Ihem  
 Clerk of the Board

By:   
 Deputy

Prev. Agn. Ref.: 3.15, 2-3-09, 3.32, 10-21-08

District: 3

Agenda Number:

**3.13**

ATTACHMENTS FILED  
 THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL  
 BY:   
 DATE: 1/12/10  
 FISCAL PROCEDURES APPROVED  
 ROBERT BYRD, AUDITOR-CONTROLLER  
 BY:   
 DATE: 1/13/10  
 SUSANA GARCIA-BOCANEGRA  
 Departmental Concurrence

Dep't Recomm.: ☐ Consent ☒ Policy  
 Per Exec. Ofc.: ☐ Consent ☒ Policy

**BACKGROUND:**

On February 3, 2009 the Board of Supervisors approved the construction agreement with Dalke & Sons and the County of Riverside. The contract was included in the total project budget of \$197,545 for the landscaping and painting of the exterior of the Grace Mellman Library.

This project provided new exterior lighting to highlight the building's Architecture, a new drip style irrigation system and new drought tolerant plants and shrubs to the grounds surrounding the building. Through this project, the exterior of the Library and Book store was completely prepped and painted.

The project was inspected and found to comply with all contract requirements. This Board action will release the balance of the contract retention funds of \$13,526 to Dalke & Sons Construction, Inc.

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
RIVERSIDE CO. CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

DOC # 2010-0037161

01/28/2010 08:00A Fee:NC

Page 1 of 2

Recorded in Official Records

County of Riverside

Larry W. Ward

Assessor, County Clerk & Recorder



S	R	U	PAGE	SIZE	DA	MISC	LONG	RFD	COPY
1			2						
M	A	L	465	426	PCOR	NCOR	SMF	NCHG	EXAM
nchg cc						T:	CTY	UNI	509

### NOTICE OF COMPLETION

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

C  
509

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Grace Mellman Library Exterior Renovation (FPG2008000751)

**Date of Completion:** Date Hereof 01/26/10

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center  
4080 Lemon Street, Riverside, CA 92501

**Name of contractor:** Dalke & Sons Construction, Inc

**Street or legal description of site:** 41000 County Center Dr. Temecula, Ca

**Dated:** 01/26/10

**Owner:** County of Riverside  
(Name of Public Entity)

By: Marion Ashley  
Marion Ashley, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

ss

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on 01/26/10 (Date)

Marion Ashley

~~Jeff Stone~~, Chairman of the Board of Supervisors  
Marion Ashley

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: Keith Guter Deputy

FORM APPROVED COUNTY COUNSEL

By: Marshall Victor 1/12/10  
MARSHALL VICTOR DATE

01.26.10 3.13



**LARRY W. WARD  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

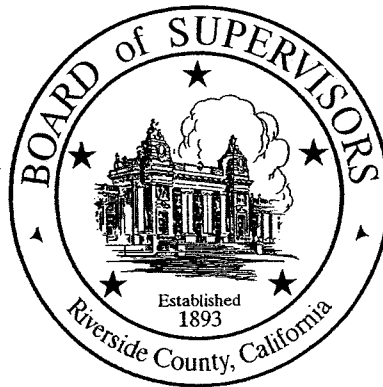
<http://riverside.asrclrec.com>

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION OF THE SEAL for the Riverside County Board of Supervisors  
(embossed on document)



Date:

1-26-10

Signature:

Karen Barton

Print Name:

Karen Barton, Board Assistant, Riverside County Clerk of the Board

