

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM:

FIRE

SUBMITTAL DATE:

January 11, 2010

SUBJECT: Sole Source Payment for State Certified training, Rescue Systems II, from Riverside County Training Officers' Association (RCTOA)

RECOMMENDED MOTION: Move that the Board of Supervisors receives and files notice of the proposed purchase of a Certified training class, without securing competitive bids, in accordance with Ordinance No. 459.4, in the amount of \$27,700 from Riverside County Training Officers' Association (RCTOA), pursuant to the Purchasing Agent approving this purchase on behalf of the County.

BACKGROUND: Training classes of this type are very specific in nature and are offered by a limited number of sources; specifically California State Fire Marshall authorized and approved instructors, as well as training sites, as is the case for the Rescue Systems II class. Please note that this specialized training must be conducted at an approved California State Fire Marshall training site. No other local vendors were available to provide this training without adversely affecting the costs of providing the training. If the department goes beyond the local area, it would incur additional expenses such as travel, lodging and per diem.

Glenn Patterson
Glenn Patterson, Deputy Chief, Administration for John R. Hawkins, County Fire Chief

**FINANCIAL
DATA**

Current F.Y. Total Cost:	27,600	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	0	Budget Adjustment:	No
Annual Net County Cost:	0	For Fiscal Year:	09/10

SOURCE OF FUNDS: 100% Grant funded: FP_08_SHSGP_B

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Robert Tremaine*
Robert Tremaine

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: January 26, 2010
xc: Fire, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.:

District: All

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.22

Dep't Recomm.: ☐ Policy ☐ Policy
Per Exec. Ofc.: ☐ Consent ☒ Consent

Purchasing: *Billy Cornett*
Billy Cornett, Purchasing Manager
Department Concurrence

TO: BOARD OF SUPERVISORS

DATE:

SUBJECT:

PAGE:2

BACKGROUND (continued):

PRICE REASONABLENESS: The pricing per student and total class pricing is comparable with the same classes offered elsewhere in the State of California at State Fire Marshall approved sites. The vendor listed has given Riverside County Fire price reductions in the form of "No Charge" for use of approved sites.

The end result will be a benefit to the County of Riverside by increasing the number of Public Safety Personnel trained in these specialized techniques for disaster emergency rescues.

Date: January 11, 2010

From: John Hawkins Department/Agency: Fire

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for training services provided by (RCTOA) Riverside County Training Officers' Association

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested:

Training Services from California State Fire Marshall authorized and approved instructors as well as training sites for Fire Department Rescue Systems II classes.

Supplier being requested:

**RCTOA- Riverside County Training Officers' Association
19510 Van Buren Blvd., #238
Riverside, Ca. 92508
951 571-6311**

Alternative suppliers that can or might be able to provide supply/service:

Yes, but no other local vendors meet the requirements as outlined above by the California State Fire Marshal.

Extent of market search conducted:

Minimal research conducted, due to the lack of local qualified and authorized training sites available in the surrounding Counties.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

There are only two California Fire Marshal authorized and approved sites available that are proximal to our area. RCTOA utilizing San Marcos Fire's training venue and San Bernardino County Fire Departments' site.

Reasons why my department requires these unique features and what benefit will accrue to the county:

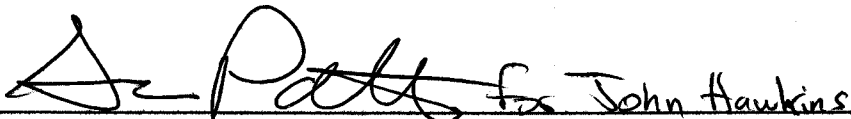
The end result will be a benefit to the County of Riverside by increasing the number of Public Safety Personnel trained in these specialized techniques for disaster emergency rescues.

Price Reasonableness:

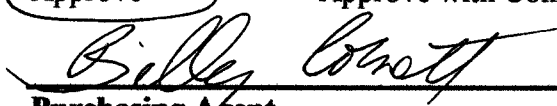
Training classes of this type are very specific in nature and are offered by a limited number of sources. Specifically, California State Fire Marshal authorized and approved instructors as well as training sites. No other local vendors were available to provide this training without adversely affecting the costs of providing the training. If the department goes beyond the local area, it would incur additional expenses such as travel, lodging and per diem. The vendor listed has given Riverside County Fire price reductions in the form of "No Charge" for use of approved sites.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements?

It is not anticipated, as this course will satisfy the State Homeland Security Program for Grant Year '08 and the California State Fire Marshal requirements.


Department Head Signature 1/12/10
Date

Purchasing Department Comments:

<u>Approve</u>	Approve with Condition/s	Disapprove
		1/13/10
Purchasing Agent		Date