

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3.54a

(1)

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the recommendation from the Executive Office regarding the FY 10/11 Budget Policy and Budget Schedule as presented is approved as recommended.

Roll Call:

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione

(2)

On motion of Supervisor Ashley, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the recommendation from the Executive Office regarding A Public Safety Sales Tax Cap at the Board's preferred amount is continued to Tuesday, February 9, 2010 at 9:00 a.m.

Roll Call:

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on January 26, 2010 of Supervisors
Minutes.

(seal)

WITNESS my hand and the seal of the Board of Supervisors
Dated: January 26, 2010
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

By: [Signature] Deputy

AGENDA NO.
3.54a

xc: E.O., All Depts., COB

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



(3)

On motion of Supervisor Ashley, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the recommendation from the Executive Office regarding a policy on any change to NCC after future Prop 172 revenue exceeds current year actual is continued to Tuesday, February 9, 2010 at 9:00 a.m.

Roll Call:

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione

(4)

On motion of Supervisor Benoit, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the recommendation from the Executive Office regarding the reserve for economic uncertainty will not fall below 6% of discretionary revenue is approved as recommended.

Roll Call:

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on January 26, 2010 of Supervisors
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MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



(5)

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the recommendation from the Executive Office regarding a policy with regard to FY 10/11 NCC target adjustments for public safety and general fund operations is continued to Tuesday, February 9, 2010 at 9:00 a.m.

Roll Call:

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on January 26, 2010 of Supervisors
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WITNESS my hand and the seal of the Board of Supervisors

Dated: January 26, 2010

Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

(seal)

By: [Signature] Deputy

AGENDA NO.
3.54a

xc: E.O., All Depts., COB

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



113

FROM: Executive Office

SUBMITTAL DATE:
Jan. 19, 2010

SUBJECT: Budget Workshop, Including Policy Recommendations on: FY 2010/11 Budget Guidelines and Schedule, Proposition 172 Revenue, and FY 2010/11 Net County Cost.

RECOMMENDED MOTION: That the Board of Supervisors

- 1) Consider the budget policy items to be presented; and
- 2) Take action on policy recommendations related to FY 2010/11 budget guidelines and schedule, public safety sales tax, minimum reserves, and net county cost targets.

BACKGROUND: With the County's general fund status showing no improvement, difficult budget decisions must be made. As part of this workshop, Supervisors will be asked to provide policy direction in several areas:

- Approve the FY 2010/11 budget policy and schedule
- Approve a plan for the treatment of Proposition 172 public safety sales tax
- Approve FY 10/11 budget construction guidelines (including cuts to NCC, use of reserves, and the resulting NCC assigned to individual departments).

Also on today's agenda will be an item from Human Resources that briefs the Board on the benefits and costs of offering an early retirement option to a portion of the county's workforce. This item could reduce the need for future layoffs. The savings to the general fund's Net County Cost is typically estimated to be about one-fifth of the full savings.

Christopher Hans

Christopher Hans, Deputy CEO

**FINANCIAL
DATA**

Current F.Y. Total Cost:	\$0	In Current Year Budget:	no
Current F.Y. Net County Cost:	\$0	Budget Adjustment:	no
Annual Net County Cost:	\$0	For Fiscal Year:	n/a

SOURCE OF FUNDS: N/A

**Positions To Be
Deleted Per A-30**

☐

Requires 4/5 Vote

☐

C.E.O. RECOMMENDATION:

APPROVE

BY:

Jay E. Orr
Jay E. Orr

County Executive Office Signature

Dep't Recomm.: ☐ Consent ☒ Policy
Per Exec. Ofc.: ☐ Consent ☒ Policy

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3.54

RECEIVED RIVERSIDE COUNTY
CLERK/BOARD OF SUPERVISORS
2010 JAN 20 PM 1:57

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Minutes Approval of Policy Positions

17

That the Board of Supervisors approve:

1) The FY 10/11 Budget Policy and Budget Schedule as presented
A/S Approved
Passed T-out

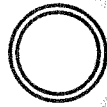
2) A Public Safety Sales Tax cap at the Board's preferred amount
A/B
Continue to
2/9/10 T-out

3) A policy on any change to NCC after future Prop 172 revenue exceeds current year actual
same as 2

4) That the Reserve for Economic Uncertainty will not fall below 6% of discretionary revenue
B/A
Approved
Approved T-out

5) A policy with regard to FY 10/11 NCC target adjustments for public safety and general fund operations
B/A
Unanimous
to 2/9/10
passed T-out

Mid-Year Budget Workshop and FY 2011 Preview



RIVERSIDE COUNTY

JANUARY 26, 2010

TODAY'S AGENDA

2

1) Budget Instructions:

FY 10/11 budget policy, schedule, and ISF rates

2) Early Retirement:

eligibility and term

3) Proposition 172:

backfill cap and future use

4) NCC Dynamics:

FY 10/11 Net County Cost reductions

FY 10/11 Budget Policy and Guidelines

3

- **Net County Cost (NCC):** Ongoing discretionary funds authorized to general fund departments by the Board in FY 09/10's final budget, reduced by an amount to be determined by the Board, will be the basis for developing FY 10/11 proposed budget NCC allocations. This NCC will be increased for budget units in which FY 09/10 Form 11s permanently modified ongoing costs. All budgets will be submitted within this target as approved by the Board.
- **Labor Savings:** At this time no assumed labor savings will be included in NCC targets.
- **Priorities in Budget Construction:** Departments will budget first for basic costs of doing business, such as rent, debt service and utilities. Then, departments will budget for the costs of completing their missions, such as essential materials and services. Finally, departments will budget for non-essential costs, such as subscriptions, memberships and redecoration.
- **Funding Salaries and Benefits:** Unfunded positions should be frozen in the Human Resources Management System.

FY 10/11 Budget Policy and Guidelines

4

- **Addbacks and Impacts:** In the event a department cannot provide core services within its allocated NCC, the department will include this information in its impact report. These impact reports are due to the Executive Office with department's budgets on **March 15, 2010**.
- **General Fund Support "Last In/First Out":** Unless otherwise mandated or restricted, all general fund departmental revenues shall be fully expended in the year received, ensuring that general fund support is provided only as needed.
- **Department Revenue:** Revenue shortfalls will not be backfilled by the general fund.
- **Submittal Deadlines:** All departments will submit their FY 10/11 budget requests to the Executive Office no later than **March 15, 2010**. To be considered on time, budget requests must be complete and in accordance with these budget policies.

FY 10/11 Budget Schedule

5

1/26

- Board Workshop #2
- Budget Policy to Board
- NCC Targets to Board



1/27

- Official budget kickoff (Board-approved policy, NCC targets and timetable to departments)



3/15

- Department Budgets, including impact projection, due to Executive Office



4/19

- Board workshop #3
- Detailed departmental impact report to Board
- Tabulated Budget presented for Board comment



6/15

- Board Adopts Recommended Budget



7/12

- Board Holds Budget and Beilenson Hearings



7/27

- Board Adopts Final Budget (fallback date is 8/10)

Internal Service Fund Direction

6

- ISF's were directed by the CEO in January to lower rates by drawing down cash reserves to minimum levels
- Adoption of the revised rates is planned for the 2/09/10 agenda

Early Retirement Option

7

- Early retirement is presented today as agenda item 3.54b
- This action could reduce the number of expected layoffs
- Issues to be presented to the Board:
 - Eligibility: Who is included?
 - Term: How long will the window remain open to eligible employees?

Prop 172 Cap, Backfill, Future Use

8

- Initiated in 1993
 - To assist in maintaining a sufficient level of public safety services
 - To promote a more orderly transition to the restructured state and local fiscal relationship
- One-half cent sales tax is collected by the BOE and apportioned to the county based on its proportionate share of statewide taxable sales
- Auditor-Controllers then distribute the funds to eligible cities by formula; the County keeps the remainder

Proposition 172 funds

9

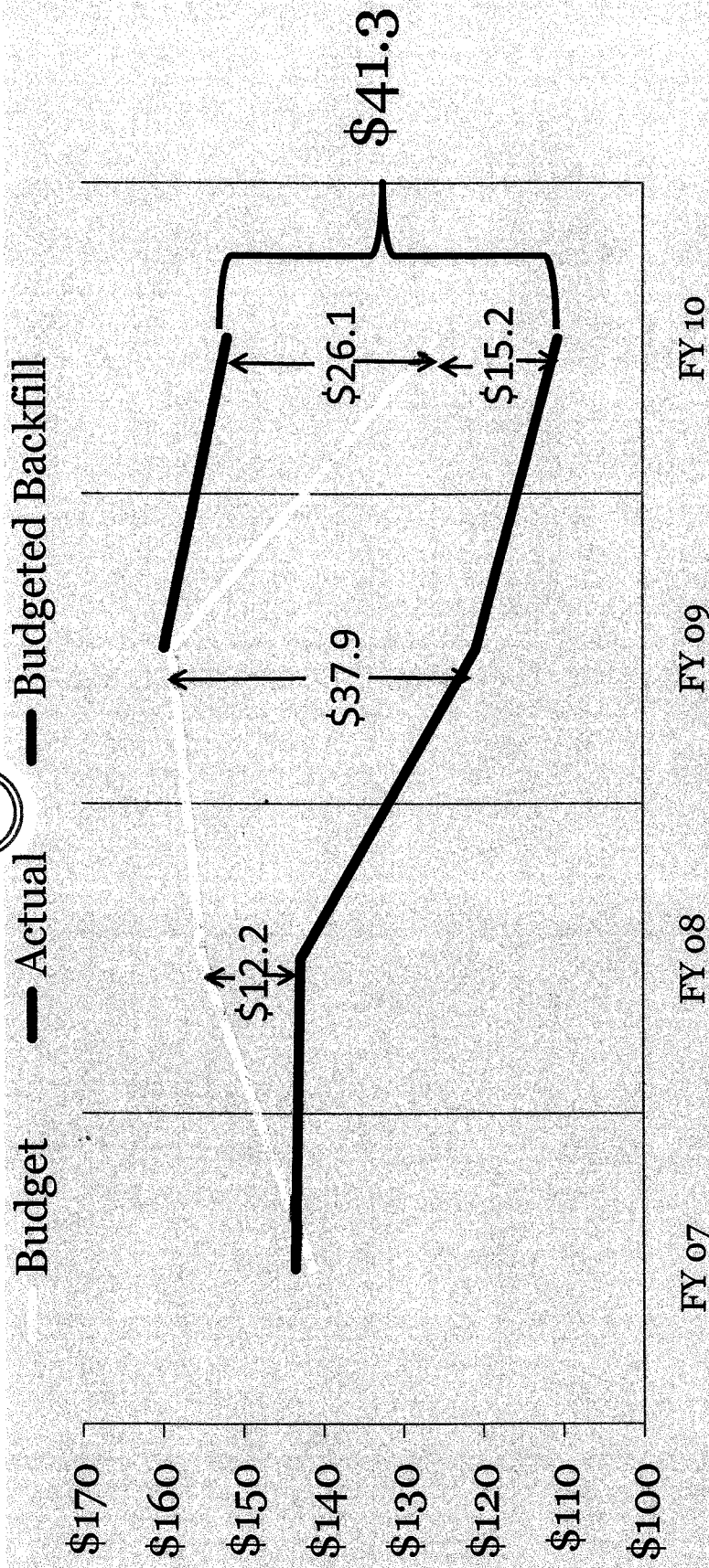
- Allocations by the county Auditor-Controller must be expended on public safety services, defined in GC section 30052

“public safety services include, but is not limited to, sheriffs, police, fire protection, county district attorney, county corrections, and ocean lifeguards.”

- At its maximum in FY 2006/07, the County’s share was \$146 million
- The FY 2009/10 allocation to the County is now expected to total \$110.6 million

Proposition 172 Backfill

10



- Ongoing backfill approved by the Board in the current budget now stands at \$26.1 million
- The remaining question before the Board is how to treat this year's expected additional 172 shortfall of \$15.2M (continued from 3.51 of 11/3/09)
- The cumulative three-year GF backfill now totals \$76.2 million. Backfilling the additional

\$15.2 million will bring the total to \$91.4 million

Future 172 Allocations

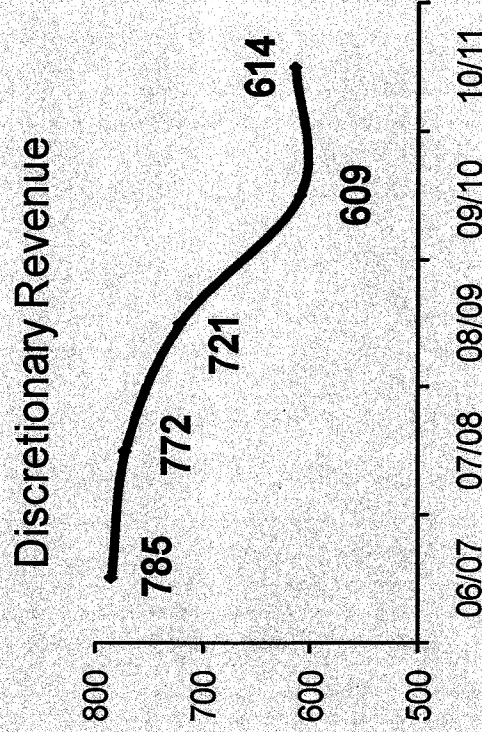
11

- Backfilling 172 losses should be capped somewhere between the \$26.1 million currently budgeted and the \$41.3 million that would include this year's entire shortfall
- As 172 allocations increase, the general fund should be relieved of its 172 backfill obligations on a dollar for dollar basis
- Alternatively, 172 allocation in excess of FY 09/10 actual receipts could be set aside and restricted to public safety. The use of this fund, such as for future jail staffing, could be determined by the Board at a later date

Status Unimproved

12

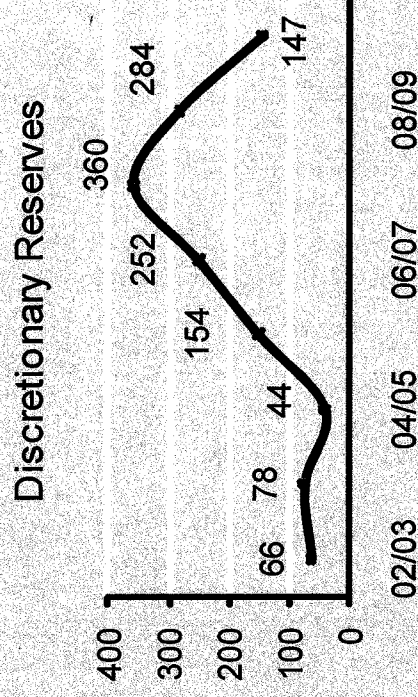
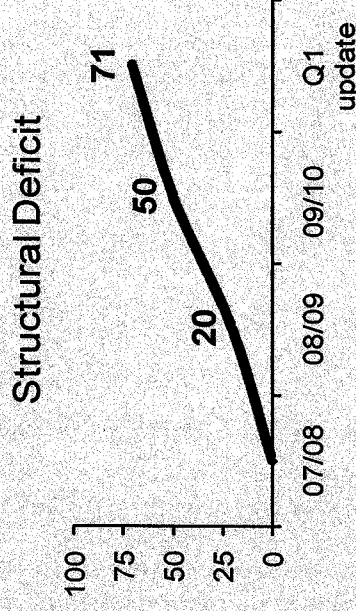
- The US economy is slowly recovering, but the California economy is still shrinking
- Local unemployment is at historic highs
- The state does not yet have a solution to its \$20B budget deficit
- Our own structural deficit is \$71M now, and could increase dramatically based on policy options before the Board today
- Compared to FY 08/09, current-year discretionary revenue is down \$107M, or 15%
- General reserves have fallen by about \$200M in two years



Cuts Will be Needed to Balance

13

- The deficit must be closed before reserves are gone
- A minimum reserve level (at the 6% of discretionary revenue as recommended in the 11/24/09 budget workshop) is needed to protect against insolvency
- The Executive Office developed a model to balance the budget in two years



FY 10/11 Spreadsheet Assumptions

14

- The Reserve for Economic Uncertainty will not be allowed to fall below 6% of discretionary revenue
- Each of the following will increase the structural deficit:
 - 1) Furloughs will expire at the end of FY 09/10
 - 2) Backfill of 172 funds budgeted this year, but no longer expected to be received
 - 3) Continued funding of FY 10/11 public safety COLA's

FY 10/11 NCC Allocations

15

- NCC reduction models will display 3 scenarios:
 - 1) Minor cut to public safety and significant cut to general operations
 - 2) Proportionally increased cut to public safety and decreased cut to general operations; and,
 - 3) Equal cuts to public safety and general operations

Position Control

16

- The CEO has, among others, two tools available to limit the growth of the county's workforce:
 - A Hiring Freeze (HF) is the most restrictive option, but can achieve savings by shrinking the size of the workforce. Attrition of employees for any reason permanently lowers employee count of frozen departments. Limited exceptions are allowed when a critical position vacates. There was a freeze in place for the last quarter of FY 2009 and the beginning of this fiscal year in conjunction with last year's early retirement option.
 - A Maximum Fill Rate (MFR) will not lower personnel costs, but is designed to stop or limit cost growth. It places more responsibility on department heads to manage personnel costs. Under an MFR, departments are restricted to a set number of employees; it doesn't allow growth, but does allow newly vacated positions to be refilled. An MFR is active now for the General Fund.

Approval of Policy Positions

17

That the Board of Supervisors approve:

- 1) The FY 10/11 Budget Policy and Budget Schedule as presented
- 2) A Public Safety Sales Tax cap at the Board's preferred amount
- 3) A policy on any change to NCC after future Prop 172 revenue exceeds current year actual
- 4) That the Reserve for Economic Uncertainty will not fall below 6% of discretionary revenue
- 5) A policy with regard to FY 10/11 NCC target adjustments for public safety and general fund operations

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



16.1

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the recommendation from the Executive Office regarding Budget Workshop – 1st Quarter Adjustments for FY 09/10 for Public Safety Sales Tax (Prop. 172) is continued to Tuesday, January 26, 2010 at 1:30 p.m.

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on January 12, 2010 of Supervisors
Minutes.

(seal)

WITNESS my hand and the seal of the Board of Supervisors
Dated: January 12, 2010
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

By: [Signature] Deputy

AGENDA NO.
16.1

xc: E.O., COB



MEMORANDUM

EXECUTIVE OFFICE, COUNTY OF RIVERSIDE

Bill Luna

County Executive Officer

Jay E. Orr

Assistant County Executive Officer

TO: Kecia Harper-Ihem, COB

FROM: Jay E. Orr, Assistant CEO

DATE: January 4, 2010

RE: CONTINUANCE

Please continue the following item to January 26, 2010 at 1:30 p.m.

Budget Workshop – 1st Quarter Adjustments for FY 09-10 for Public Safety Sales Tax
(Prop. 172) (3.34 12/01/09)

H:\dGRANT\form 11s\continuance.doc

15-11-10 11:51

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3.34

On motion of Supervisor Buster, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the First Quarter Budget Adjustments for FY 2009-10 are approved as recommended by the Executive Office with the exception of the Public Safety Sales Tax (Prop 172) recommendation which is deferred to Tuesday, January 12, 2010 at 1:30 p.m.

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on December 1, 2009 of Supervisors
Minutes.

WITNESS my hand and the seal of the Board of Supervisors
Dated: December 1, 2009
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

(seal)

By: *[Signature]* Deputy

AGENDA NO.
3.34

xc: E.O., All Depts., COB

ATTACHMENT A: RECOMMENDATION SUMMARY

For convenience, this section repeats the recommendations contained in the main document. There is no new information in Attachment A.

Cover letter

IT IS RECOMMENDED that the Board of Supervisors: 1) receive and file this report and all its attachments, 2) approve the recommendations and associated budget adjustments in Attachment A; and 3) approve Attachment B, Resolution 440-8824 authorizing new positions .

Public Safety Sales Tax (Prop 172)

Recommended Motion: That the Board approve and 1) Direct the Executive Office to monitor Proposition 172 receipts and return at midyear with a plan to compensate for projected losses; 2) That safety departments be protected from Proposition 172 losses up to the currently-budgeted levels; and 3) That future Proposition 172 revenue above currently-budgeted levels first be used to reimburse the general fund for all losses.

Additional Beginning Fund Balance

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to make \$3 million in budget adjustments to general fund departments, per Attachment G to account 524740 (county support service).

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to make the following budget adjustments:

Increase designations:

10000-1000100000-320141	DFB – property tax system	4,000,000
10000-1000100000-320109	DFB – capital projects	3,202,572
10000-1000100000-320110	DFB – economic uncertainty	<u>\$33,797,428</u>
	Total	<u>\$41,000,000</u>

Decrease fund balance:

10000-1000100000-325100	Unreserved fund balance	\$41,000,000
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Quarterly Discretionary Revenue Summary

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Decrease estimated revenue:

10000-1300100000-700020	Property tax current secured	\$9,400,000
10000-1300100000-705000	Property tax prior supplemental	3,000,000
10000-1300100000-710020	Sales and use tax	9,200,000
10000-1300100000-750200	CA – motor vehicle in lieu	<u>1,567,145</u>
	Total	<u>\$23,167,145</u>

Increase estimated revenue:

10000-1300100000-781000	Contract redevelopment	\$3,000,000
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Decrease appropriations:

10000-1109000000-581000	Appropriations for contingency	\$20,167,145
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Public Safety Enterprise Communications (PSEC) 800 MHz

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

33500-7400300000-546060	Equipment – communications	\$625,257
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Increase estimated revenue:

33500-7400300000-790600	Contribution from other county funds	\$625,257
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GENERAL GOVERNMENT

Auditor Controller - Internal Audit Unit

Recommended Motion: that the Board direct the Auditor-Controller to continue providing internal audit plan updates, but only on an annual basis.

Clerk of the Board

Recommended Motion: That the Board of Supervisors: 1) approve the purchase of two new copiers; and 2) approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-1000100000-546140	Equipment office	\$50,000
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Decrease appropriations:

10000-1000100000-523600	Audio visual expense	\$50,000
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Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-1000100000-523230	Miscellaneous expense	\$6,000
10000-1000100000-523700	Office supplies	2,000
10000-1000100000-523760	Postage and mailing	1,000
10000-1000100000-525440	Professional services	2,000
10000-1000100000-527180	Operational supplies	10,000
10000-1000100000-528920	Car pool expense	6,000
10000-1000100000-528980	Meals	30,000
	Total	\$57,000

Expected offset:

11072-1000100000-320120	DFB-Youth protection	\$57,000
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Economic Development Agency (EDA)

Palm Springs Multi-Service Center (Roy's Place)

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

30100-7200800000-542040	Buildings – capital projects	\$500,000
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Increase estimated revenue:

30100-7200800000-778370	Interfund – project costs	\$500,000
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EDA-Deferred Maintenance Projects

Recommended Motion:

That the Board of Supervisors: 1) approve the use of \$1,424,550 of beginning fund balance towards the items listed above for FY 09/10 only; 2) direct EDA to identify ongoing funding for underground storage tanks and bring a recommendation to the Executive Office during construction of the FY 10/11 budget; and 3) approve and direct the Auditor-Controller to make the following budget adjustments:

Increase appropriations:

10000-1101000000-551000	Operating transfers-out	\$1,424,550
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Expected offset:

10000-1000100000-325100	Unreserved fund balance	\$1,424,550
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EDA-Special Projects

Recommended Motion: *That the Board of Supervisors: 1) Approve the use of \$1,778,022 of beginning fund balance towards the countywide items listed above for FY 09/10 only; 2) Direct EDA to identify ongoing funding for these items and its other commitments not included in the list above, and bring a recommendation to the Executive Office during construction of the FY 10/11 budget; and 3) Approve and direct the Auditor-Controller to make the following budget adjustments:*

Increase appropriations:

10000-1101000000-551000	Operating transfers-out	\$1,778,022
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Expected offset:

10000-1000100000-325100	Unreserved fund balance	\$1,778,022
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EDA Administration

Recommended Motion: *That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:*

Increase appropriations:

21100-1900500000-536200	Contributions – non-county agencies	\$6,000,000
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Increase estimated revenue:

21100-1900500000-767430	Federal ARRA funds	\$6,000,000
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Aviation Administration

Recommended Motion: *That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:*

Increase appropriations:

22100-1910700000-527660	Operational marketing	\$75,000
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Increase estimated revenue:		
22100-1910700000-778200	Interfund miscellaneous	\$25,000

Expected offset:		
22100-1910700000-325100	Unreserved fund balance	\$50,000

Chiriaco Summit Construction and Land Acquisition

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
22350-1910400000-537180	Interfund expense – salary reimb.	\$2,000
22350-1910400000-542040	Buildings – capital projects	188,000
	Total	\$190,000

Increase estimated revenue:		
22350-1910400000-751230	CA – state match	\$130,000
22350-1910400000-790500	Operating transfer in	60,000
	Total	\$190,000

Desert Center Construction and Land Acquisition

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
22350-1910500000-551100	Contributions to other county funds	\$60,000

Expected offset:		
22350-1910500000-325100	Unreserved fund balance	\$60,000

Desert Expocenter

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
22200-1920100000-542120	Improvements – infrastructure	\$577,092

Increase estimated revenue:		
22200-1920100000-781540	Contributions from other funds	\$275,000

Expected offset:		
22200-1920100000-325100	Unreserved fund balance	\$302,092

Energy Management

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-7200600000-529540	Utilities	\$27,480
10000-7200600000-573800	Intrafund – utilities	<u>(27,480)</u>
	Total	\$0

French Valley Construction and Land Acquisition

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

22350-1910600000-542040	Buildings – capital projects	\$1,730,000
22350-1910600000-537180	Interfund – salary reimbursements	<u>50,000</u>
	Total	\$1,780,000

Increase estimated revenue:

22350-1910600000-767060	Federal – airports improvements	\$1,730,000
22350-1910600000-778200	Interfund miscellaneous	<u>50,000</u>
	Total	\$1,780,000

Real Estate

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-7200400000-526700	Rent/lease – buildings	\$204,158
10000-7200400000-525440	Professional services	335,000
10000-7200400000-572500	Intrafund leases	<u>(204,158)</u>
	Total	\$335,000

Increase estimated revenue:

10000-7200400000-777520	Reimbursement for services	\$335,000
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Workforce Development

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

21550-1900300000-523680	Office equipment – non-fixed assets	\$1,405,000
21550-1900300000-525440	Professional services	310,000
21550-1900300000-530300	Training provider	5,550,000
21550-1900300000-530440	Client services	2,275,000
21550-1900300000-530460	Support services	<u>125,000</u>
	Total	\$9,665,000

Increase estimated revenue:

21550-1900300000-765000	Fed-WIA	\$9,665,000
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Human Resources - Exclusive Care Health Insurance for TAP Employee Dependents

Recommended Motion: That the Board of Supervisors approve continued funding of this program in FY 09/10, to be paid out of the general fund.

Registrar of Voters (ROV)

Recommended Motion: That the Board of Supervisors approve the purchase of an ICR/OCR module and two mail extractors; and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-1700100000-546080	Equipment/Computer	\$10,000
10000-1700100000-546140	Equipment Other	<u>50,000</u>
	Total	\$60,000

Decrease appropriations:

10000-1700100000-527380	Elections	\$60,000
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PUBLIC PROTECTION

Animal Services – Community Health Agency

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-4200600000-518100	Budgeted benefits	\$128,981
10000-4200600000-523700	Office supplies	8,010
10000-4200600000-536260	Support & care of animals	266,325
10000-4200600000-528920	Carpool expense	<u>142,873</u>
	Total	\$546,189

Decrease appropriations:

10000-4200600000-510040	Regular salaries	\$35,798
10000-4200600000-510420	Overtime	100,000
10000-4200600000-520115	Uniforms – replacement clothes	20,000
10000-4200600000-520820	Janitorial services	170,000
10000-4200600000-522310	Maintenance – buildings	92,462
10000-4200600000-523250	Refunds	18,000
10000-4200600000-524500	Administrative support direct	20,000
10000-4200600000-528140	Conference and registration fees	33,000
10000-4200600000-528900	Air transportation	2,500
10000-4200600000-528940	Travel – fuel	2,500
10000-4200600000-528960	Lodging	<u>5,000</u>
	Total	\$499,260

Increase estimated revenue:

10000-4200600000-773220	City bills-field services	\$334,402
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Decrease estimated revenue:

10000-4200600000-720000	County animal licenses	\$200,000
10000-4200600000-773220	City bills-field services	44,847
10000-4200600000-781220	Contributions & donations	33,643
10000-4200600000-781480	Program revenue	<u>53,830</u>
	Total	\$332,320

Court Funding

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-1100100000-528500	Project costs	\$780,850

Expected offset:		
11034-1100100000-325100	Unreserved fund balance	\$780,850

Court Facilities

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-1103900000-528500	Project costs	\$1,157,592

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$1,157,592

Court Reporter Transcripts

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-1104300000-525440	Professional services	\$1,400,000

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$1,400,000

Confidential Court Orders

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
10000-1103300000-525440	Professional services	\$450,000

Decrease appropriations:		
10000-1109000000-581000	Appropriations for contingency	\$450,000

Fire Department

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and revenue as follows:

Increase appropriations:		
10000-2700200000-527780	Special programs expense	\$1,584,441
10000-2700200000-546120	Equipment – fire	25,000
10000-2700200000-546300	Vehicles/buses/heavy trucks	<u>119,821</u>
	Total	\$1,729,262

Increase estimated revenue:		
10000-2700200000-767220	Federal – other grants	\$1,701,266
10000-2700200000-755740	CA – Indian gaming grants	<u>27,996</u>
	Total	\$1,729,262

Probation Department

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-2600200000-510040	Regular salaries	\$84,200
10000-2600200000-518100	Budgeted benefits	<u>34,061</u>
	Total	\$118,261

Increase estimated revenue:

10000-2600200000-755680	CA – other grants	\$118,261
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Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-2600200000-510040	Regular salaries	\$42,756
10000-2600200000-518100	Budgeted benefits	<u>19,809</u>
	Total	\$62,565

Increase estimated revenue:

10000-2600200000-767200	Federal – block grants	\$62,565
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Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Decrease appropriations:

10000-2600400000-530100	Institutional placement	\$8,759,109
10000-2600400000-572000	Intrafund – DPSS	<u>(8,759,109)</u>
	Total	\$0

Public Defender

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-2400100000-510040	Budgeted salaries	\$16,561
10000-2400100000-518100	Budgeted benefits	<u>6,689</u>
	Total	\$23,250

Expected offset:

11123-2400100000-308101	Restricted program money	\$23,250
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Sheriff's Department

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-2500100000-510040	Regular salaries	\$291,264
10000-2500100000-518100	Budgeted benefits	26,549
10000-2500200000-510040	Regular salaries	581,519
10000-2500200000-518100	Budgeted benefits	234,854
10000-2500400000-518100	Budgeted benefits	69,596

10000-2500500000-510040	Regular salaries	6,995
10000-2500600000-510040	Regular salaries	<u>14</u>
	Total	\$1,210,791
Decrease appropriations		
10000-2500300000-510040	Regular salaries	\$191,636
10000-2500300000-518100	Budgeted benefits	97,681
10000-2500400000-510040	Regular salaries	27,608
10000-2500500000-518100	Budgeted benefits	7,618
10000-2500600000-518100	Budgeted benefits	<u>14</u>
10000-2500700000-510040	Regular salaries	429,788
10000-2500700000-518100	Budgeted benefits	185,676
10000-2501000000-510040	Regular salaries	197,671
10000-2501000000-518100	Budgeted benefits	36,930
10000-2501100000-510040	Regular salaries	21,992
10000-2501100000-518100	Budgeted benefits	<u>14,177</u>
	Total	\$1,210,791

HEALTH AND SANITATION

Community Health Agency (CHA)

Recommended Motion: That the Board of Supervisors approve resolution 440-8824, deleting one CHA Maintenance Project Planner and adding two Housekeepers; and approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

10000-4200300000-520260	Computer lines	\$522,311
10000-4200300000-521640	Maintenance – software	<u>15,000</u>
	Total	\$537,311

Decrease appropriations:

10000-4200300000-510040	Regular salaries	\$375,742
10000-4200300000-518100	Budgeted benefits	<u>161,569</u>
	Total	\$537,311

Public Health

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-4200100000-523640	Computer equip. – non-fixed assets	\$295,000
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Decrease appropriations:

10000-4200100000-510040	Regular salaries	\$1,109,375
10000-4200100000-518100	Budgeted benefits	477,031
10000-4200100000-522310	Maintenance – building	8,114
10000-4200100000-523100	Memberships	54
10000-4200100000-523680	Office equip. – non-fixed assets	833
10000-4200100000-523700	Office supplies	16,655
10000-4200100000-523720	Photocopying	2,212
10000-4200100000-523760	Postage and mailing	1,828
10000-4200100000-523800	Printing and binding	8,011
10000-4200100000-524760	Data processing services	19,328

10000-4200100000-526700	Rent and lease of buildings	63,657
10000-4200100000-527780	Special program expense	30,694
10000-4200100000-527840	Training and education tuition	2,201
10000-4200100000-528140	Conference and registration fees	2,583
10000-4200100000-528900	Air transportation	1,490
10000-4200100000-528920	Car pool expense	39,785
10000-4200100000-528960	Lodging	533
10000-4200100000-528980	Meals	440
10000-4200100000-529000	Misc. travel expense	83
10000-4200100000-529040	Private mileage reimbursement	42,351
10000-4200100000-529060	Public service transportation	46
10000-4200100000-529540	Utilities	8,464
10000-4200100000-532640	Capital leases	300,000
10000-4200100000-537000	Interfund expense - leases	5,368
10000-4200100000-572800	Intrafund - miscellaneous	215,000
	Total	\$2,356,136

Increase estimated revenue:

10000-4200100000-774520	Capitated – Medi-Cal	\$51,962
10000-4200100000-774760	Reimburse for health services	546
10000-4200100000-774900	Other third parties	27,412
10000-4200100000-774950	CHDP patients	401
10000-4200100000-776260	Medicare patients	39,157
10000-4200100000-776270	Medi-Cal patients	326,357
10000-4200100000-776310	Private patients	145,821
	Total	\$591,656,

Decrease estimated revenue:

10000-4200100000-751250	CA – family planning	\$153,657
10000-4200100000-776290	MIA	4,161
10000-4200100000-767220	Fed – other operating grants	433,838
10000-4200100000-751680	CA – grant revenue	2,061,136
	Total	\$2,652,792

PUBLIC ASSISTANCE

Community Action Partnership (CAP)

Recommended Motion: That the Board of Supervisors approve the purchase of two vehicles, and approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

21050-5200300000-520200	Communication services	\$10,000
21050-5200300000-523100	Memberships	10,000
21050-5200300000-523620	Books and publications	5,588
21050-5200300000-523680	Office equipment – non-fixed assets	15,862
21050-5200300000-523700	Office supplies	24,000
21050-5200300000-523760	Postage and mailing	3,471
21050-5200300000-523780	Printed forms	32,385
21050-5200300000-524840	Fingerprinting services	1,920
21050-5200300000-525500	Salary and benefit reimbursement	46,050
21050-5200300000-526420	Advertising	5,000
21050-5200300000-527320	Client education services	5,691

21050-5200300000-527780	Special program expense	13,359
21050-5200300000-528140	Conference and registration fees	800
21050-5200300000-528920	Carpool expense	5,177
21050-5200300000-529000	Misc travel expense	2,950
21050-5200300000-529040	Private mileage reimbursement	18,080
21050-5200300000-525080	Temp assist pool services	425,943
21050-5200300000-536240	Other contract agencies	2,717,637
21050-5200300000-546320	Vehicles – cars/light trucks	50,893
21050-5200300000-546380	Vehicles other	<u>10,000</u>
	Total	\$3,404,806
Increase estimated revenue:		
21050-5200300000-767430	Federal ARRA	\$3,394,806
21050-5200300000-790600	Contributions from other county funds	<u>10,000</u>
	Total	\$3,404,806

EDUCATION, RECREATION, CULTURE

Edward Dean Museum

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

10000-1930100000-528500	Project cost expense	\$50,000
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Increase estimated revenue:

10000-1930100000-776770	Edward Dean Museum	\$25,000
10000-1930100000-790600	Contributions from other county funds	<u>25,000</u>
	Total	\$50,000

INTERNAL SERVICE FUNDS (ISF)

Fleet Services

Recommended Motion: That the Board of Supervisors approve language changes to Fleet Services rate structure as follows:

Change descriptions from "Shop Labor Rate – County Vehicles" and "Shop Labor Rate – Non County Vehicles" to "Shop Labor Rate – Fleet Services Vehicles" and "Shop Labor Rate – Non Fleet Services Vehicles."

Information Technology (RCIT)

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:

45500-7400100000-520220	County radio systems	\$550,000
45500-7400100000-522310	Maintenance – buildings	550,000
45500-7400100000-525440	Professional services	500,000
45500-7400100000-540040	Land	700,000
45500-7400100000-546060	Equipment – communications	<u>280,000</u>
	Total	\$2,580,000

Expected offset:		
45500-7400100000-380100	Unrestricted net assets	\$2,580,000

Online Administrative Services Information System (OASIS)

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
45420-1109300000-524680	Consultants – computer/programmer	\$235,494
45420-1109300000-535510	Amortization – equipment	<u>72,493</u>
	Total	\$307,987
Expected offset:		
45420-1109300000-380100	Unrestricted net assets	\$307,987

SPECIAL DISTRICTS

Redevelopment Agency - EDA

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
37100-934001-535220	Taxes and assessments – ERAF	\$27,800,000
Increase estimated revenue:		
37100-934001-781000	Contractual revenue – RDV	\$3,675,800
Expected offset:		
37100-934001- 325100	Unreserved fund balance	\$24,124,200

Redevelopment Agency Capital Projects

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
32700-934001-536280	Contributions – project costs	\$16,592,996
32700-934001-537280	Interfund expense – miscellaneous	<u>525,000</u>
	Total	\$17,117,996
Increase estimated revenue:		
32700-934001-778280	Interfund reimbursement	\$2,117,996
32700-934001-790010	Other financing sources	<u>15,000,000</u>
	Total	\$17,117,996

Flood Control and Water Conservation District

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations as follows:

Increase appropriations:		
48060-947300-551000	Operating transfers out	\$281,000

Expected offset:

48060-947300-380100

Unrestricted net assets

\$281,000

Regional Parks and Open Space District

Recommended Motion: That the Board of Supervisors approve adding one Park Ranger II; and approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Decrease estimated revenue:

25400-931104-700020

Property taxes – current secured

\$233,516

25400-931104-704000

Property taxes – supplemental

100,000

25400-931104-740020

Interest from invested funds

15,000

Total

\$348,516

Increase estimated revenue:

25400-931104-705000

Property taxes – prior supplemental

\$20,000

25400-931104-781000

Contractual revenue

45,000

Total

\$65,000

Expected offset:

25400-931104-320100

Designated fund balance

\$283,516

West County Parks - DIF

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

33120-931122-536780

Interfund – capital projects

\$100,000

33120-931122-540060

Improvements – land

1,813,924

Total

\$1,913,924

Increase estimated revenue:

331120-931122-790500

Operating transfer in

\$1,913,924

Trails West County Parks - DIF

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

33120-931122-540060

Improvements – land

\$1,086,076

Increase estimated revenue:

33120-931122-790500

Operating transfers in

\$1,086,076

Various Parks Departments

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Decrease appropriations:

25400-931104-523800

Printing and binding

\$10,000

Decrease estimated revenue:

25400-931104-740020	Interest	450
25400-931104-781560	Contribution from non-county agency	<u>100</u>
	Total	\$550

Expected offset:

25400-931104-325100	Unreserved fund balance	\$9,450
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Historical Commission

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

25400-931111-523800	Printing and binding	\$10,000
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Increase estimated revenue:

25400-931111-740020	Interest	\$450
25400-931111-780180	Sale of books	<u>100</u>
	Total	\$550

Expected offset:

25400-931111-325100	Unreserved fund balance	\$9,450
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Recreation

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

25420-931180-520115	Uniforms and replacement clothing	\$2,800
25420-931180-520230	Cellular phone	60
25420-931180-520320	Telephone service	17,916
25420-931180-520330	Communication services	1,750
25420-931180-520705	Food	200
25420-931180-520800	Household expense	850
25420-931180-520845	Trash	3,000
25420-931180-520920	Insurance – fire	1,200
25420-931180-520930	Insurance – liability	504
25420-931180-520945	Insurance – property	5,251
25420-931180-521720	Maintenance – fire equipment	60
25420-931180-522310	Maintenance – buildings	1,100
25420-931180-522320	Maintenance – grounds	60,750
25420-931180-523660	Computer supplies	300
25420-931180-523700	Office supplies	3,300
25420-931180-523760	Postage and mailing	1,000
25420-931180-523800	Printing and binding	200
25420-931180-524560	Auditing and accounting	182
25420-931180-524680	Consultants – computer programming	2,500
25420-931180-525300	OASIS – processing financials	1,110
25420-931180-526940	Locks and keys	50
25420-931180-527660	Operational marketing	110,000
25420-931180-527700	Recreational supplies	19,332

25420-931180-527720	Safety and security supplies	11,550
25420-931180-529500	Electricity	31,200
25420-931180-529510	Heating fuel	1,200
25420-931180-529540	Utilities	7,400
25420-931180-537080	Interfund expense – miscellaneous.	1,000
25420-931180-537180	Interfund expense – salary reimb.	267,230
25420-931180-542060	Improvements – buildings	<u>25,000</u>
	Total	\$577,995
Increase estimated revenue:		
25420-931180-776740	Recreation fees	\$355,000
25420-931180-776760	Reservation fees	86,000
25420-931180-790600	Contribution from other county funds	<u>140,000</u>
	Total	\$581,000
Expected offset:		
25420-931180-325100	Unreserved fund balance	(\$3,005)

Arundo Removal SARR

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:

25520-931120-520010	Herbicide	\$8,000
25520-931120-520115	Uniform and replacement clothing	350
25520-931120-520320	Telephone service	500
25520-931120-520845	Trash	1,000
25520-931120-520930	Insurance – liability	3,042
25520-931120-520945	Insurance – property	2,203
25520-931120-521420	Maintenance – field equipment	8,000
25520-931120-521500	Maintenance – motor vehicles	1,500
25520-931120-521720	Maintenance – fire equipment	100
25520-931120-521760	Maintenance – tires	1,250
25520-931120-523220	License and permits	1,116
25520-931120-523700	Office supplies	100
25520-931120-524560	Auditing and accounting	359
25520-931120-525080	Temporary assistance	20,000
25520-931120-525300	OASIS processing – financials	4,780
25520-931120-525310	OASIS processing – HRMS	790
25520-931120-525440	Professional services	105,000
25520-931120-526910	Field equipment – non-fixed asset	500
25520-931120-526940	Locks and keys	250
25520-931120-526960	Small tools and instruments	1,000
25520-931120-527100	Fuel	500
25520-931120-527140	Welding supplies	500
25520-931120-527680	Public signs	500
25520-931120-527720	Safety – security supplies	712
25520-931120-528920	Carpool expenses	59,097
25520-931120-529550	Water	1,453
25520-931120-536760	Interfund expense – audit and acct.	1,394

25520-931120-537180	Interfund expense – salary reimb.	<u>28,173</u>
	Total	\$252,169
Increase estimated revenue:		
25520-931120-755320	CA – Misc. State Reimbursements	\$223,997
Expected offset:		
25520-931120-325100	Unreserved fund balance	\$28,172

Off-Road Vehicle Management

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
25520-931160-551000	Operating transfers out	\$149,842
Increase estimated revenue:		
25520-931160-740020	Interest	\$2,044
25520-931160-755190	Off-highway vehicles	<u>115,100</u>
	Total	\$117,144
Expected offset:		
25520-931160-325100	Unreserved fund balance	\$32,698

Habitat and Open Space Management

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
25520-931170-520010	Herbicide	\$500
25520-931170-520115	Uniforms – replacement	1,400
25520-931170-520320	Telephone service	2,400
25520-931170-520330	Communication services	1,200
25520-931170-520845	Trash	1,500
25520-931170-520930	Insurance – liability	3,042
25520-931170-521420	Maintenance – field equipment	500
25520-931170-521500	Maintenance – motor vehicles	2,080
25520-931170-521760	Maintenance – tires	1,250
25520-931170-522320	Maintenance – grounds	80,000
25520-931170-523220	License and permits	315
25520-931170-523640	Computer equipment – non fixed asset	5,000
25520-931170-523700	Office supplies	350
25520-931170-523760	Postage	30
25520-931170-523840	Computer equipment – software	600
25520-931170-524560	Auditing and accounting	494
25520-931170-525300	OASIS processing – financials	1,528
25520-931170-525310	OASIS processing – HRMS	828
25520-931170-526910	Field equipment – non-fixed asset	1,500
25520-931170-526940	Locks and keys	150
25520-931170-526960	Small tools and instruments	500
25520-931170-527100	Fuel	600

25520-931170-527680	Public signs	1,200
25520-931170-527720	Safety – security supplies	600
25520-931170-527840	Training, education, tuition	500
25520-931170-527940	Weed abatement	8,000
25520-931170-528260	Field supplies	2,000
25520-931170-528920	Carpool expenses	43,200
25520-931170-536760	Interfund expense – audit and acct.	2,194
25520-931170-536840	Interfund expense – county support svcs.	2,244
25520-931170-537090	Interfund expense – personnel services	2,642
25520-931170-537180	Interfund expense – salary reimb.	<u>274,483</u>
	Total	\$442,830
Increase estimated revenue:		
25520-931170-740020	Interest	\$5,000
25520-931170-790500	Operating transfers in	<u>359,842</u>
	Total	\$364,842
Expected offset		
25520-931170-325100	Unreserved fund balance	\$77,988

Natural Resources Education

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
25535-931130-522310	Maintenance – building improvements	\$5,000
25535-931130-522320	Maintenance – grounds	1,000
25535-931130-525300	OASIS processing – financials	500
25535-931130-525440	Professional services	6,650
25535-931130-527780	Special program expense	1,000
25535-931130-536760	Interfund expense – audit and acct.	500
25535-931130-537180	Interfund expense – salary reimb.	69,090
25535-931130-540060	Improvements – land	<u>50,000</u>
	Total	\$133,740
Increase estimated revenue:		
25535-931130-790500	Operating transfers in	\$85,000
25535-931130-740020	Interest – invested funds	<u>4,000</u>
	Total	\$89,000
Expected Offset:		
25535-931130-325100	Unreserved fund balance	\$44,740

Arundo Trust Fund

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Decrease appropriations:		
25520-931107-520010	Herbicide	\$8,500
25520-931107-520115	Uniforms	1,750
25520-931107-520320	Telephone service	2,900
25520-931107-520330	Communication services	1,200
25520-931107-520845	Trash	2,500

25520-931107-520930	Insurance – liability	6,084
25520-931107-520945	Insurance – property	2,203
25520-931107-521420	Maintenance – field equipment	8,500
25520-931107-521500	Maintenance – motor vehicles	3,580
25520-931107-521720	Maintenance – fire equipment	100
25520-931107-521760	Maintenance – tires	2,500
25520-931107-522320	Maintenance – grounds	80,000
25520-931107-523220	License and permits	1,431
25520-931107-522840	Computer equipment – software	5,000
25520-931107-523700	Office supplies	450
25520-931107-523760	Postage	30
25520-931107-523840	Computer equipment – non-fixed asset	600
25520-931107-524560	Auditing and accounting	853
25520-931107-525080	Temporary assistance	20,000
25520-931107-525300	OASIS processing – financials	6,308
25520-931107-525310	OASIS processing – HRMS	1,618
25520-931107-525440	Professional services	105,000
25520-931107-526910	Field equipment – non asset	2,000
25520-931107-526940	Locks and keys	400
25520-931107-526960	Small tools and instruments	1,500
25520-931107-527100	Fuel	1,100
25520-931107-527140	Welding supplies	500
25520-931107-527680	Public signs	1,700
25520-931107-527720	Safety – security supplies	1,312
25520-931107-527840	Training, education, tuition	500
25520-931107-527940	Weed abatement	8,000
25520-931107-528260	Field supplies	2,000
25520-931107-528920	Carpool expenses	102,297
25520-931107-529550	Water	1,453
25520-931107-536760	Interfund expense – audit and acct.	3,588
25520-931107-536840	Interfund expense – county support svcs.	2,244
25520-931107-537090	Interfund expense – personnel services	2,642
25520-931107-537180	Interfund expense – salary reimb.	302,656
25520-931107-546160	Equipment – other	18,000
25520-931107-551000	Operating transfers out	149,842
	Total	\$857,241
Decrease estimated revenue:		
25520-931107-740020	Interest	\$7,044
25520-931107-755190	Off-highway vehicles	149,842
25520-931107-755320	CA – miscellaneous reimbursements	223,997
25520-931107-777520	Reimbursement for services	164,440
25520-931107-790500	Operating transfers in	359,842
	Total	\$905,165
Expected offset:		
25520-931107-325100	Unreserved fund balance	\$47,924

County Services Areas (CSA)

Recommended Motion: That the Board of Supervisors approve and direct the Auditor-Controller to adjust appropriations and estimated revenue as follows:

Increase appropriations:		
24625-915201-527780	Special program expense	\$250,000
24625-915201-537080	Interfund expense – miscellaneous	<u>125,000</u>
	Total	\$375,000
Increase estimated revenue:		
24625-915201-781360	Other miscellaneous revenue	\$375,000
Increase appropriations:		
24575-914501-529530	Streetlights	\$35,000
24575-914501-536200	Contrib. to other non-county agency	<u>15,000</u>
	Total	\$50,000
Increase estimated revenue:		
24575-914501-781360	Other miscellaneous revenue	\$50,000
Increase appropriations:		
23875-908601-529530	Streetlights	\$16,500
23875-908601-536200	Contrib. to other non-county agency	<u>25,000</u>
	Total	\$41,500
Increase estimated revenue:		
23875-908601-781360	Other miscellaneous revenue	\$41,500
Increase appropriations:		
24475-913801-529530	Streetlights	\$500
Increase estimated revenue:		
24475-913801-781360	Other miscellaneous revenue	\$500
Increase appropriations:		
23350-903301-527780	Special program expense	\$3,500
Increase estimated revenue:		
23350-903301-781360	Other miscellaneous revenue	\$3,500
Increase appropriations:		
24630-915201-527780	Special program expense	\$2,000
24630-915201-536200	Contrib. to other non-county agency	<u>5,000</u>
	Total	\$7,000
Increase estimated revenue:		
24630-915201-781360	Other miscellaneous revenue	\$7,000

ATTACHMENT B: RESOLUTION 440-8824

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on November 3, 2009 that pursuant to Section 5.A. of Ordinance No. 440, the County Executive Officer is authorized to make the following listed change(s), operative on the date of approval, as follows:

<u>Job code</u>	<u>+/-</u>	<u>Title</u>	<u>Department</u>
62341	+2	Housekeeper	4200300000 CHA
62762	-1	Maintenance Project Mgr.	4200300000 CHA
85029	+1	Park Ranger II	931104 Parks

**FY 2009 – 2010
1st Quarter Budget Update
Vacancy Report**

The economic downturn continues to have an impact on hiring activity throughout the County due to the hiring freeze and departments' requirements to stay within their required Maximum Fill Rate through the first quarter. However, due to the competitive healthcare market, mandated staffing ratios, and the demands of the patient population, RCRMC continued to have brisk hiring efforts with 76 new employees hired, 55 of those in nursing positions.

Looking forward into the second quarter, several departments anticipate hiring activity. For example, RCRMC anticipates continued staffing activity and currently has 65 requests to fill vacant positions in addition to Registered Nurse hiring. In order to reduce registry and overtime expenditures created by furloughs, RCRMC will be submitting requests to the Executive Office to add positions this quarter.

The Economic Development Agency also anticipates 62 hires related to additional economic stimulus funds. At the Department of Public Social Services, some recruiting is anticipated in support staff such as Eligibility Technicians, Office Assistants, and Accounting Assistants, and is attributed to the increase in caseloads due to the economic downturn. In the Sheriff's department, there will be an anticipated 30 hires to staff dispatch functions. Other county departments have reported that staffing activity has slowed, with most only staffing positions related to attrition.

At the end of the first quarter, the County's workforce was 19,193, a continued decline from the 19,880 regular, per diem, seasonal, and temporary employees we reported at the end of the third quarter. This decline is partially attributed to the success of the Early Retirement Service Credit offered to public safety personnel, resulting in 152 of the County's 186 retirements during the first quarter.

The Human Resources Department is pleased to report that its partnership with the Department of Public Social Services to provide subsidized employment opportunities to customers of DPSS has delivered promising results. The Subsidized Time-Limited Employment Program or "STEP" placed 74 candidates in subsidized employment primarily with DPSS in the first quarter. Fully funded by the American Recovery and Reinvestment Act, this program offers wage subsidies to create employment opportunities. STEP was able to be quickly ramped up by capitalizing on the existing infrastructure of the HR Department's Temporary Assignment Program. By the close of the first quarter, the program expanded to offer STEP candidates to other County departments at no cost to the using department. STEP is enjoying interest from a variety of departments Countywide – anticipating over 100 placements in October - it offers temporary help to departments in lean times, and supports employment opportunities in our community where they might otherwise not exist.

The Human Resources Department remains committed to keeping pace with the County's hiring demands, and to positioning the County as a premier employer in our region for the future.

Vacancy Recruitment Report
FY 09/10 - 1st Quarter Budget Update

Budget Unit	Department Description	Reg/Te mp/Sea sonal/P	MFR as of 09/29/09 (Item 3.90)	Positions as of 10/05/09	Difference	Vacancy %	Active/Anticipa ted Recruiting	Pending Start	Using TAP
1000100000	Board of Supervisors	R	55	51	4	7%	0	0	3
1000190000	Clerk of the Board	T	2	2	0	0%	0	0	1
1000200000	Assessment Appeals Board	R	7	7	0	0%	0	0	0
1100100000	Executive Office	R	29	27	2	7%	0	0	0
1101500000	County Free Library	R	1	0	1	100%	0	0	0
1105000000	Nat'l Pollutant Discharge Elmn Sys	R	2	2	0	0%	0	0	0
1109200000	OASIS Financials	R	43	40	3	7%	0	0	0
1109300000	OASIS HRMS	R	20	20	0	0%	0	0	0
1130100000	Human Resources	R	186	169	17	9%	2	0	0
1130300000	HR - Air Quality Division	R	3	3	0	0%	0	0	0
1130700000	HR - Property Insurance	R	1	1	0	0%	0	0	0
1130800000	HR - Workers Compensation	R	54	52	2	4%	1	0	0
1130900000	HR - Malpractice Insurance	R	2	2	0	0%	0	0	0
1131000000	HR - Liability Insurance	R	32	30	2	6%	0	0	0
1131200000	HR - STD Disability Insurance	R	1	1	0	0%	0	0	0
1131300000	HR - Safety Loss Control	R	19	17	2	11%	1	0	0
1131800000	HR - TAP - Temp Asst Pool	P	1308	603	705	54%	0	0	0
		R	117	21	96	82%	0	0	0
		T	2058	614	1444	70%	0	0	0
1132000000	HR - Exclusive Provider Option	R	35	32	3	9%	0	0	1
1132200000	HR - Employee Assistance Program	R	10	7	3	30%	0	0	1
1132900000	HR - Occupational Health & Wellness	R	24	19	5	21%	0	0	1
1150100000	CFD/Assessment Dist Admin	R	5	5	0	0%	0	0	0
1200100000	Assessor	R	223	205	18	8%	13	0	0
1200200000	County Clerk - Recorder	R	177	172	5	3%	3	0	0
1200300000	AC Recorder Center Div	R	24	25	-1	-4%	0	0	0
		T	2	0	2	100%	0	0	0
1200400000	Integrated Property Tax Management System	R	13	7	6	46%	0	0	0
1300100000	Auditor - Controller	R	94	91	3	3%	0	0	0
1300200000	Internal Audits	R	14	14	0	0%	0	0	0
1400100000	Treasurer - Tax Collector	R	113	108	5	4%	4	0	0
1500100000	County Counsel	R	71	69	2	3%	2	0	0
1700100000	Registrar of Voters	R	35	35	0	0%	0	0	0
		S	6	6	0	0%	0	0	0
1900100000	EDA Administration	R	201	166	35	17%	21	0	17
1900300000	EDA Workforce Development	R	168	124	44	26%	10	2	23
		T	60	8	52	87%	0	0	0
1900400000	EDA HOUSING AUTHORITY	R	116	95	21	18%	16	2	7
1910700000	County Airports	R	10	10	0	0%	0	0	0
1920100000	Fair & Nat'l Date Festival	R	12	10	2	17%	0	0	5
		T	9	9	0	0%	0	0	0
1930100000	Edward Dean Museum	R	3	2	1	33%	1	0	0
		T	1	1	0	0%	0	0	0
2200100000	District Attorney	R	843	807	36	4%	1	0	0
2300100000	Child Support Services	R	371	364	7	2%	4	0	0
		T	3	2	1	33%	2	0	0
2400100000	Public Defender	R	289	283	6	2%	6	0	1
2500100000	Sheriff - Administration	R	55	52	3	5%	0	0	2
2500200000	Sheriff - Support	R	370	342	28	8%	30	0	0
		T	2	1	1	50%	0	0	0
2500300000	Sheriff - Patrol	R	1927	1850	77	4%	11	0	0
		T	2	2	0	0%	0	0	0
2500400000	Sheriff - Corrections	R	1383	1324	59	4%	2	0	0
2500500000	Sheriff - Court Services	R	189	178	11	6%	0	0	0
		T	8	9	-1	-13%	0	0	0
2500600000	Sheriff - CAC Security	R	3	3	0	0%	0	0	0
2500700000	Sheriff - Ben Clark Training Center	R	65	57	8	12%	0	0	0
2500800000	Sheriff - RAID	R	1	1	0	0%	0	0	0
2501000000	Sheriff - Coroner	R	56	53	3	5%	0	0	0
2501100000	Public Administrator	R	17	16	1	6%	0	0	0
2505100000	Sheriff - Cal ID	R	30	28	2	7%	1	0	0

**Vacancy Recruitment Report
FY 09/10 - 1st Quarter Budget Update**

Budget Unit	Department Description	Reg/Temp/Seasonal/P	MER as of 09/29/09 (Item 3.90)	Positions as of 10/05/09	Difference	Vacancy %	Active/Anticipated Recruiting	Pending Start	Using TAP
2600100000	Probation - Juvenile Hall	R	427	415	12	3%	0	3	0
		T	43	37	6	14%	0	0	0
2600200000	Probation	R	370	362	8	2%	1	0	0
		T	20	18	2	10%	0	0	0
2600700000	Probation Administration	R	68	53	15	22%	0	0	0
		T	3	3	0	0%	0	1	1
2700200000	Fire Protection - Forest	R	176	166	10	6%	1	0	0
		T	2	2	0	0%	0	0	0
2700400000	Fire Protection - Contract Svc	R	21	22	-1	-5%	0	0	0
2800100000	Agricultural Commissioner	R	54	54	0	0%	0	0	0
3100100000	TLMA - GIS	R	22	19	3	14%	0	0	0
3100200000	TLMA - Administration	R	68	64	4	6%	0	0	0
3100300000	TLMA - Consolidated Counter Services	R	19	16	3	16%	0	0	0
3100500000	TLMA - Environmental Programs	R	15	15	0	0%	0	0	0
3110100000	TLMA - Building & Safety	R	52	47	5	10%	0	0	0
3120100000	TLMA - Planning	R	59	51	8	14%	0	0	0
3130100000	TLMA - Transportation	R	383	329	54	14%	0	0	0
		T	13	0	13	100%	0	0	0
3130200000	TLMA - Surveyor	R	41	36	5	12%	0	0	0
3130300000	TLMA - Crossing Guard	R	1	1	0	0%	0	0	0
		S	51	38	13	25%	4	0	0
3130700000	TLMA - Transportation Equipment ISF	R	29	26	3	10%	0	0	0
3130800000	TLMA ALUC	R	0	2	-2	#DIV/0!	0	0	0
3140100000	TLMA - Code Enforcement	R	137	132	5	4%	0	0	0
4100100000	Mental Health - Public Guardian	R	33	33	0	0%	0	0	0
4100200000	Mental Health - Treatment	P	57	46	11	19%	2	5	1
		R	655	576	79	12%	16	10	3
4100300000	Mental Health - Detention	P	9	8	1	11%	1	0	0
		R	46	46	0	0%	0	0	0
4100400000	Mental Health - Administration	P	3	2	1	33%	0	0	0
		R	195	169	26	13%	5	2	2
4100500000	Mental Health - Substance Abuse	R	124	108	16	13%	0	0	6
		T	7	5	2	29%	0	0	0
4200100000	Public Health	R	730	656	74	10%	31	4	2
		T	4	2	2	50%	2	2	2
4200200000	CHA - CA Children's Services	R	153	150	3	2%	0	0	1
4200300000	CHA - Admin	R	171	163	8	5%	1	0	4
4200400000	CHA - Environmental Health	R	175	162	13	7%	7	1	9
4200600000	CHA - Animal Control	R	206	199	7	3%	2	0	2
4300100000	RCRMC	R	2252	2233	19	1%	11	8	0
4300200000	RCRMC - Med Indigent Services Program	R	32	28	4	13%	1	3	0
4300300000	RCRMC - Detention Health Systems	R	98	95	3	3%	0	3	0
4500100000	Waste Management	R	308	205	103	33%	0	0	0
		T	1	0	1	100%	0	0	0
5100100000	DPSS Administration	R	3323	3093	230	7%	67	60	8
		T	9	6	3	33%	0	0	0
5200100000	Local Initiative Admin DCA	R	24	22	2	8%	2	0	0
5200200000	DCA - Local Initiative Program	R	15	15	0	0%	0	0	0
5200300000	DCA - Other Programs	R	1	1	0	0%	0	0	0
5300100000	Office On Aging - Title III	R	64	62	2	3%	2	0	0
		T	87	98	-11	-13%	0	0	0
5400100000	Veterans Services	R	12	12	0	0%	0	0	0
6300100000	Cooperative Extension	R	5	5	0	0%	0	0	0
7200100000	Facilities Management - Administration	R	65	59	6	9%	4	0	0
7200200000	Facilities Management - Custodial	R	212	203	9	4%	21	0	0
7200300000	Facilities Management - Maintenance	R	167	161	6	4%	18	0	0
7200400000	Facilities Management - Real Estate	R	24	22	2	8%	1	0	0
7200500000	Facilities Management - Design & Construction	R	30	28	2	7%	1	0	0
7200600000	Facilities Management - Energy Management	R	1	1	0	0%	0	0	0
7200700000	Facilities Management - Parking	R	21	20	1	5%	0	0	0
7201100000	Facilities Management - Project Group	R	12	12	0	0%	0	0	0
7300100000	Purchasing	R	24	22	2	8%	0	0	0
7300300000	Purchasing - Printing Services - ISF	R	23	22	1	4%	0	0	0
7300400000	Purchasing - Supply Services	R	15	16	-1	-7%	0	0	0
7300500000	Fleet Services	R	63	61	2	3%	0	0	0

Vacancy Recruitment Report
FY 09/10 - 1st Quarter Budget Update

Budget Unit	Department Description	Reg/Temp/Seasonal/P	MFR as of 09/29/09 (Item 3-90)	Positions as of 10/05/09	Difference	Vacancy %	Active/Anticipated Recruiting	Pending Start	Using TAP
7300600000	Central Mail Services	R	10	10	0	0%	0	0	0
7400100000	Information Technology	R	188	183	5	3%	0	0	0
7400300000	Information Technology - PSEC - 800 MHz Radio Project	R	13	11	2	15%	0	0	0
915201	CSA 152 NPDES	R	27	22	5	19%	0	0	0
		T	2	2	0	0%	0	0	0
931104	Regional Parks & Open-Space Dist	R	103	90	13	13%	8	5	10
		S	25	17	8	32%	6	2	5
		T	3	2	1	33%	1	0	0
943001	WRMD Operating	R	49	42	7	14%	0	0	0
947200	Flood Control	R	303	231	72	24%	7	1	0
985101	Public Authority - Admin	R	29	3	26	90%	0	0	0
Grand Total			23262	19602	3660	16%	354	14	118

Internal Audit - Workplan Status Report

ATTACHMENT D

Audit Assignment Number	Audit Project	Notes	Status as of September 30, 2009
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✓ = Complete = U = In Process → = Scheduled ■ = Not Scheduled
 X = Cancelled ▲ = Deferred

2008-017	Vehicle Fleet	Audit completed, Final report issued, Agenda 7/14/09	✓
2009-302	Credit Card - Follow-up	Audit work completed, draft report in review process	U
2009-006.001	DPSS - Foster Care	Audit work completed, draft report in review process	U
2009-304	DPSS - Foster Care - Follow-up	Audit work completed, draft report in review process	U
2009-305	Facilities Mgt. - Follow-up	Audit work completed, draft report in review process	U
2009-027.002	Fire Dept. Contract Rates	Audit work completed, draft report in review process	U
2008-022	Human Resources - Short Term Disability	Audit work completed, draft report in review process	U
2008-018	Human Resource - Rate Review	Audit work completed, draft report in review process	U
2009-013	Public Defender	Audit work completed, draft report in review process	U
2009-027.001	Sheriff - Contract Rates	Audit work completed, draft report in review process	U
2010-001	CHA - Animal Control	In Progress	U
2010-006	CHA - Public Health	In Progress	U
2009-301	Fire Dept. - Follow-up	In progress	U
2009-030	Purchasing Group Purchasing Org. Contracts	In progress	U
2008-025	Mental Health - Western Region	In progress	U
2010-003	Fleet Services - Fuel	In Progress	U
2010-004	Sheriff - Vehicle Fleet	In Progress	U
2009-502	Sheriff Athletic Fed.	In progress	U
2010-101	Treasurer-Tax Collector 1Q '10	In Progress	U
2009-104	Treasurer-Tax Collector 4Q '09	In Progress	U
2010-501	Wildomar and Elsinore Cemetery Districts	In Progress	U
2009-601	Quality Assurance and Improvement Program	In Progress	U
2010-000	Fraud, Waste and Abuse Prevention Program	In Progress - Program in place and working	U
2010-005	Agricultural Commissioner	Not Started	→
2010-301	CHA - Environmental Health - Follow-up	Not Started	→
2010-007	Community Action Partnership	Not Started	→
2010-017	County Counsel	Not Started	→
2010-009	Countywide - Overtime	Not Started	→
2010-302	District Attorney - Follow-up	Not Started	→
2010-303	Economic and Facility Development - Follow-up	Not Started	→
2010.002	Fire - Vehicle Fleet	Not Started	→
2010-010	Human Resources - Worker's Compensation	Not Started	→
2010-011	Human Resources -TAP	Not Started	→
2010-012	Information Technology	Not Started	→
2010-304	Mental Health - Follow-up	Not Started	→
2010-013	Office on Aging	Not Started	→
2010-014	Probation - Detention and Correction	Not Started	→
2010-305	Public Defender - Follow-up	Not Started	→

Audit Assignment Number	Audit Project	Notes	Status as of September 30, 2009
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✓ = Complete = ⤿ = In Process → = Scheduled ■ = Not Scheduled
 x = Cancelled ▲ = Deferred

2010-015	Public Social Services	Not Started	→
2010-306	Public Social Services - Follow-up	Not Started	→
2010-016	Public Social Services (Foster Agencies/ Homes)	Not Started	→
2010-307	RCRMC - Computer Disposal - Follow-up	Not Started	→
2010-308	RCRMC - Purchasing - Follow-up	Not Started	→
2010-008	Registrar of Voters	Not Started	→
2010-309	Sheriff - Ben Clark Training Center - Follow-up	Not Started	→
2010-018	TLMA - Code Enforcement	Not Started	→
2010-310	TLMA - Transportation Garage - Follow-up	Not Started	→
2010-102	Treasurer-Tax Collector 2Q '10	Not Started	→
2010-103	Treasurer-Tax Collector 3Q '10	Not Started	→
2010-104	Treasurer-Tax Collector 4Q '09	Not Started	→
2010-019	Veterans Services	Not Started	→
2010-020	Waste Management	Not Started	→

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Countywide Overtime Update

*Riverside County Executive Office
with assistance from Human Resources*

November 3, 2009

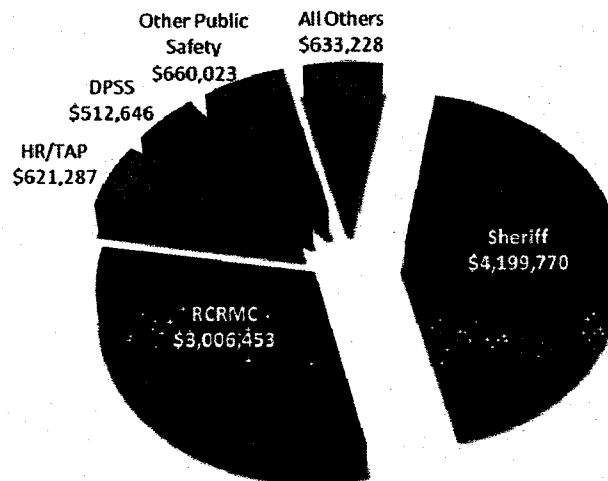
Background

On September 15, 2009 (Item 3.6) the Board approved the Safeguard County of Riverside Against Preventable Expenses (SCRAPE) program update and directed that the Executive Office give a quarterly update on county overtime use. This report provides an analysis of overtime use for the first quarter of fiscal year 2009-2010.

Results

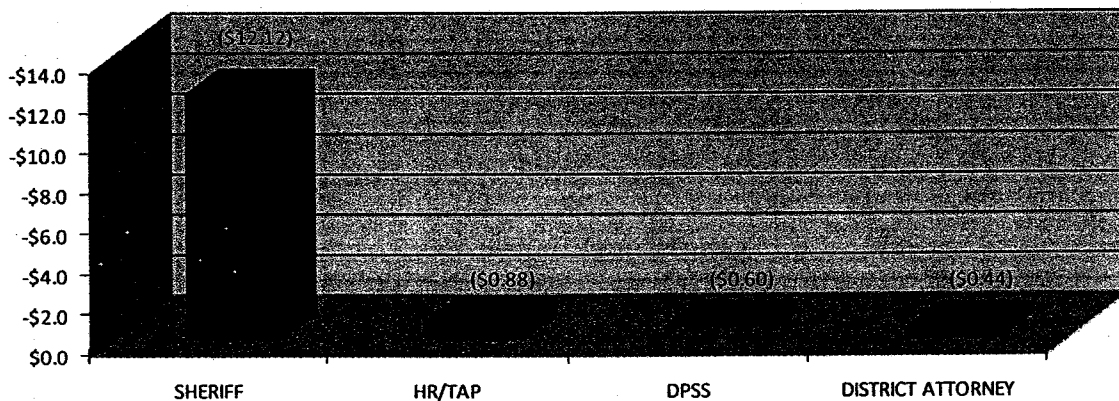
Based on an analysis of first quarter county payroll records*, costs related to overtime and compensatory time totaled more than \$9.6 million.

First Quarter Overtime and Compensatory Time Payments



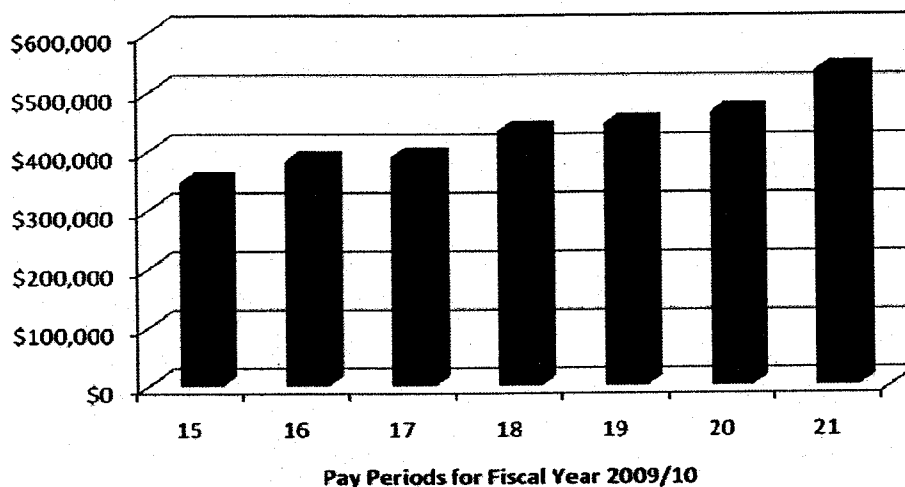
Annual totals for overtime and compensatory time costs will be reduced by \$13.7 million or 28% if current trends continue. The largest reduction in overtime and compensatory time costs will be realized by the Sheriff's Department, Human Resources (Temporary Assistance Pool), Department of Public Social Services, and the District Attorney's Office:

Highest Reduction in Overtime and Compensatory Time (Annualized First Quarter Data, in millions)



* Includes overtime/compensatory time earning codes data from July 2, 2009 through October 7, 2009 (Pay Periods 15 – 21).

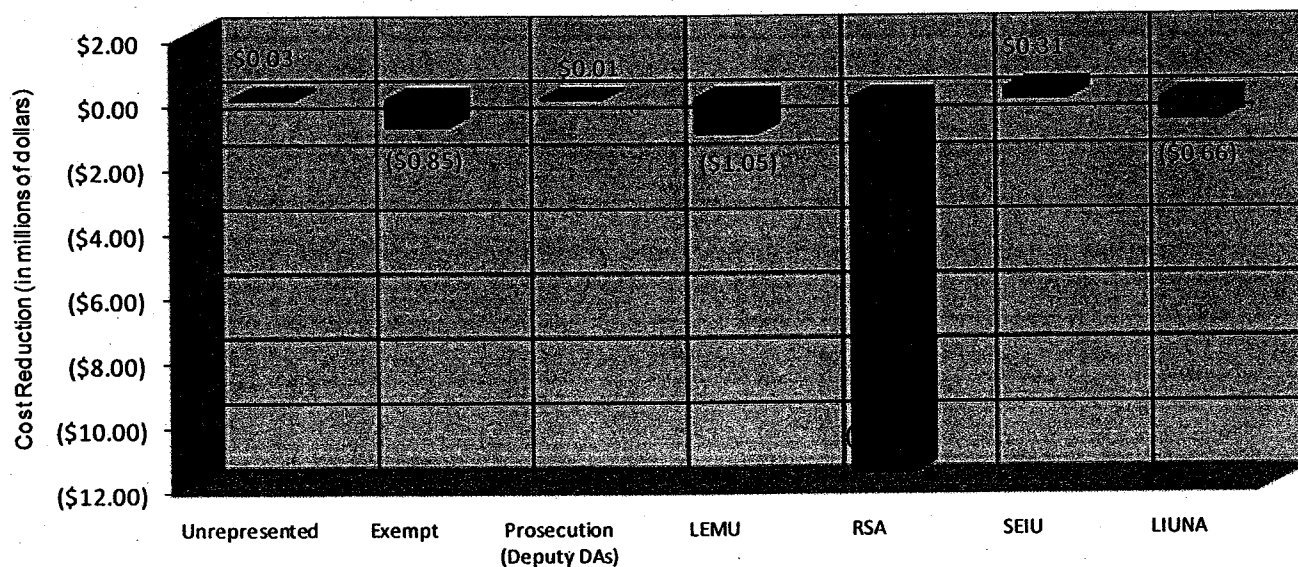
While most departments experienced an overall decrease in overtime and compensatory time payments, the Riverside County Regional Medical Center's (RCRMC) payments increased by approximately 14% when compared to the last fiscal year.



The department reports that it is required to comply with state mandated personnel-to-patient ratios. Consequently, the department has attributed the increased overtime and use of registry staff to increased workload and a reduction in available labor hours. Human Resources reports approximately \$400,000 of increased overtime in RCRMC is attributable to negotiated overtime changes for nurses who worked in excess of 80 hours within a pay period.

Reviewing annualized overtime and compensatory time payment data by union category provides more specific information about where cost savings will be realized:

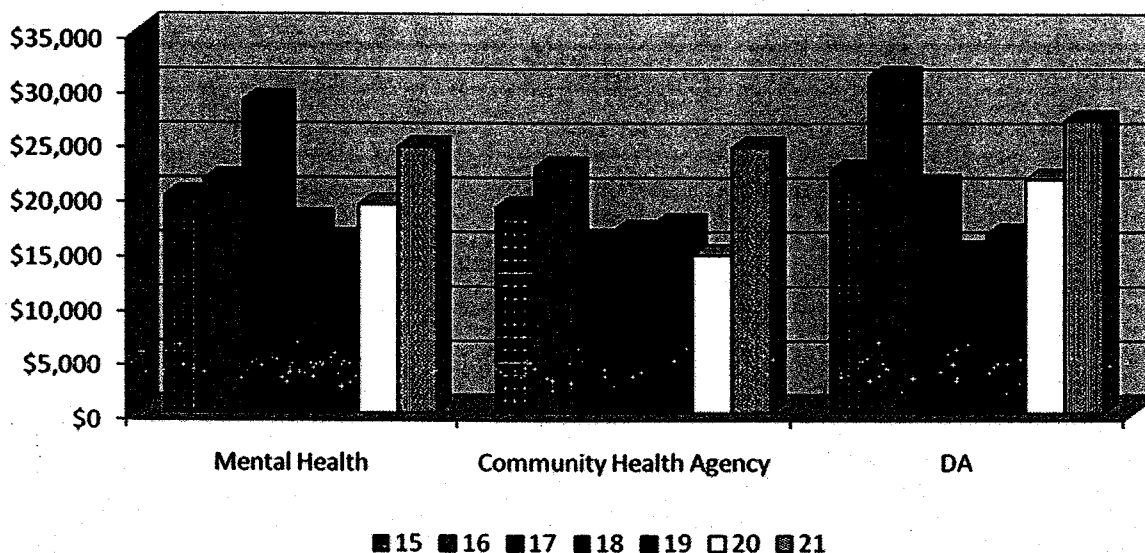
Changes to Overtime and Compensatory Time Payments by Union Category[†]



[†] Union categories with no overtime or compensatory time are not listed.

The increase in payments to the SEIU union category was primarily due to an \$870,000 or 19% expected increase in payments to SEIU Registered Nurses. As noted above, approximately \$400,000 of increased overtime is attributable to negotiated overtime changes for nurses who worked in excess of 80 hours within a pay period. The majority of other classifications within this union category experienced reductions in overtime and compensatory time payments. Attachment 1 of this report provides more detail about overtime and compensatory payments by union.

Although there was an overall decrease in overtime and compensatory costs when compared to the previous year, it should also be noted that there have been several department that have experienced an upward trend in these costs per period since the implementation of mandatory furloughs (first impact pay period 19):



Departments must continue to effectively manage overtime and compensatory time. The Executive Office will continue to work closely with Human Resources and county departments to help ensure that overtime use is reasonable and remains within budget constraints.

ATTACHMENT 1

Comparison of Overtime and Compensatory Time Payment by Union

Union Title	FY 08-09		FY 09-10		Anticipated Change in Payments Increase/(decrease)
	Employee Count	Actual Annual Overtime & Comp Time	Actual FY10 Overtime & Comp Time	Annualized Overtime & Comp Time	
Confidential	273	\$31,822	\$3,469	\$11,366	(\$20,456.24)
Management (General)	464	\$17,805	\$11,066	\$38,529	\$30,724.43
Law Enforcement Exec Staff	30	-	-	-	\$0.00
Parks Management Unit	6	-	-	-	\$0.00
Waste Management Unit	23	-	\$164	\$572	\$572.17
Unrep Mgmt Attorneys Group 7	178	-	-	-	\$0.00
Unrepresented Confidential	232	\$759	\$1,189	\$1,268	\$498.90
Unrepresented Management	326	\$465,754	\$130,118	\$485,296	\$17,541.83
Unrep Total	1,530	\$516,139	\$146,736	\$545,020	\$28,881.12
Exempt	1,445	\$3,162,063	\$2,539	\$2,316,001	(\$846,061.37)
Exempt Total	1,445	\$3,162,063	\$623,539	\$2,316,001	(\$846,061.37)
Prosecution (Deputy DAs)	241	\$134,358	\$38,680	\$143,670	\$9,311.47
Prosecution Total	241	\$134,358	\$38,680	\$143,670	\$9,311.47
Law Enforcement Management	409	\$2,984,397	\$520,927	\$1,934,870	(\$1,049,527.47)
LEMU Total	409	\$2,984,397	\$520,927	\$1,934,870	(\$1,049,527.47)
RSA Law Enforcement	2,637	\$23,027,664	\$3,112,535	\$11,567,245	(\$11,460,429.92)
RSA Public Safety	639	\$919,894	\$228,379	\$819,009	(\$70,884.60)
RSA Total	3,275	\$23,947,558	\$3,342,835	\$12,416,244	(\$11,531,314.42)
SEIU Professional	2,658	\$2,234,035	\$588,370	\$1,999,659	(\$234,376.32)
SEIU Registered Nurses	893	\$4,524,951	\$1,450,814	\$5,987,629	\$862,678.13
SEIU Para Professional	880	\$1,447,591	\$888,018	\$1,422,624	(\$24,967.37)
SEIU Supervisory	1,435	\$2,909,145	\$708,976	\$2,631,341	(\$275,803.97)
SEIU Parks General	88	\$48,010	\$124,824	\$167,184	\$119,174.68
SEIU Parks Supervisory	14	\$16,560	\$19,928	\$18,108	\$1,832.57
SEIU Waste Professional	13	\$1,677	\$418	\$1,351	(\$326.37)
SEIU Waste Trades Crafts Labor	11	\$12,881	\$10	\$7,699	(\$12,842.08)
SEIU Waste Support Services	4	\$2,349	-	-	(\$2,349.05)
SEIU Total	5,993	\$11,197,199	\$3,098,666	\$11,509,331	\$312,131.87
LIUNA Inspection and Technical	1,547	\$2,470,348	\$576,415	\$2,189,587	(\$330,761.59)
LIUNA Trades, Crafts and Labor	1,188	\$1,352,362	\$15,962	\$1,285,001	(\$67,360.75)
LIUNA Supporting Services	4,431	\$3,753,870	\$910,024	\$3,491,506	(\$262,363.45)
LIUNA total	7,166	\$7,576,580	\$1,862,025	\$6,916,094	(\$660,485.78)
Total for all Union Codes	19,649	\$49,518,295	\$9,633,408	\$35,781,231	(\$13,737,064.60)

* Includes all overtime and comp time earnings codes COT,OVT,FOT,SOT,DOT,RTO,SDO,FOA,OSB,OTM,OTS,MOT,CTW,CTM,XOA

** FY 2009/10 Includes data from 7/2/09 - 10/7/09, Pay Period 15 - 21



Countywide Early Retirement Update

*Riverside County Executive Office
with assistance from Human Resources*

November 3, 2009

Background

On September 15, 2009 (Item 3.6) the Board approved the Safeguard County of Riverside Against Preventable Expenses (SCRAPE) program update and directed that the Executive Office give a quarterly update on the cost savings due to early retirement. This report provides an analysis of cost savings due to early retirement for the first quarter of Fiscal Year 2009-10.

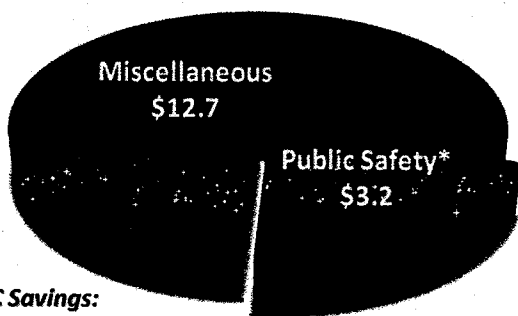
Results

More than 830 miscellaneous and public safety employees have opted to retire early in exchange for two years of additional service credit. Accordingly, the county will realize a net county cost savings estimated to be \$15.9 million during fiscal year 2009-10 and \$21.2 million during fiscal year 2010-11.

County-wide Early Retirement Net County Cost Savings

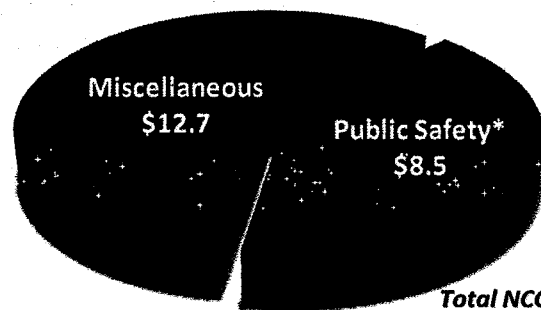
(In millions of dollars)

Fiscal Year 2009-10



Total NCC Savings:
\$15.9 Million

Fiscal Year 2010-11



Total NCC Savings:
\$21.2 Million

It should be noted that the Fiscal Year 2009-10 total for Public Safety is the first year of the early retirement program for this category and includes the initial impact of employee leave payouts. The Miscellaneous reflects the second year of the program for this category and is not impacted by these payouts. Fiscal Year 2010-11 totals represent full year program savings for both categories, assuming the positions left vacant remain open.

Although a larger number of miscellaneous employees retired than public safety employees (677 employees versus 159 employees), the net county cost savings per employee will be greater for the Public Safety category. Public safety employee-related costs are funded by a greater percentage of general funds than miscellaneous employee-related costs. Consequently, the level of savings associated with each retired public safety employee is significantly greater than the savings associated with each retired miscellaneous employee.

The early retirement program will have several benefits for the county, assuming personnel cost controls are maintained and the restructuring of county operations continues in the same direction in future fiscal years:

- Reduction of the net county cost related to salaries and benefits. More cash is available to fund essential government operations thereby keeping more reserves available for future financial needs and obligations.

¹ Public Safety figures are estimates based on preliminary data. Final data will not be available for several weeks.

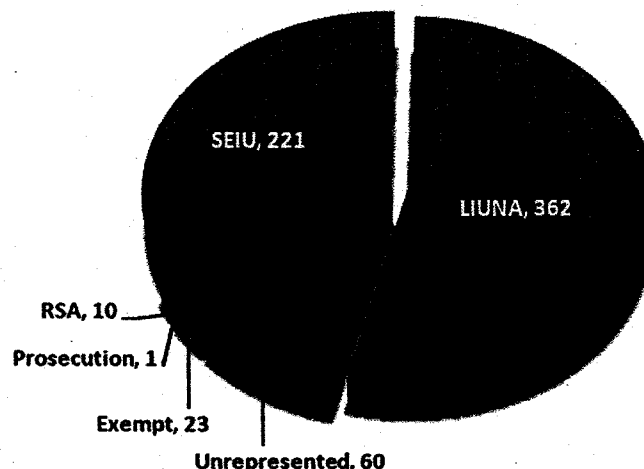
- Reduction of employee annual leave costs. While the leave payout for retiring employees had a significant one-time impact, it ensured accumulated leave was paid out at the lower rate. Leave obligations paid at a later date would more than likely have been paid at higher rates.
- Transfer of early retirement costs from the current period to future periods. Opting to pay retirement costs by increasing the employer contribution rate over 20 years effectively distributes these costs over future periods when economic conditions are expected to stabilize and funding is more available. The increased employer contribution rate would not be effective until Fiscal Year 2011-12.
- Permanent reduction in the county workforce. Workforce reduction by early retirement is less "painful" to county personnel not eligible for retirement and reduces the level of layoffs needed to meet reduced budget targets now, and in the future.

Miscellaneous Employees Early Retirement

On November 18, 2008, the Board of Supervisors authorized Human Resources to offer an early retirement option to approximately 3,400 eligible miscellaneous county employees. The designated early retirement window began January 1, 2009 and ended March 31, 2009. More than 670 or 19.7% of the 3,400 eligible miscellaneous county employees exercised this option. More than 54% of the retirees were from the LIUNA.

Miscellaneous Employee Early Retirees

By Union Category



During Fiscal Year 2008-09, the county experienced a net county cost of \$2.2 million due to the early retirement of miscellaneous employees. The early retirement option was offered towards the end of the fiscal year. Consequently, the salary and benefit savings that could be recognized during the fiscal year were less than the related leave payout costs. The county will experience a net cost savings over the long term.

Current Year Impact

Use of a hiring freeze and a maximum fill rate as methods for controlling personnel costs has been successful. County positions left vacant due to early retirements have remained vacant consequently preserving the related savings. The county will have a net county cost savings of more than \$12.1

million due to the early retirement option extended during the last fiscal year. The county must sustain adequate controls over personnel costs to realize full cost savings for the current fiscal year.

Future Year Impact

Future net county cost savings will depend heavily on the strength of controls over personnel costs. As positions left vacant are filled, cost savings will be reduced.

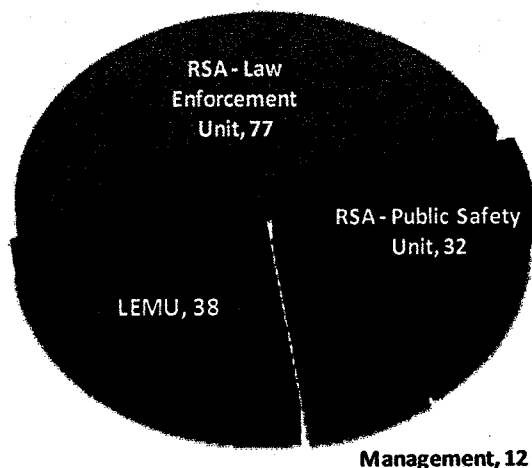
During the November 18, 2008 Board of Supervisors meeting, the Board approved the recommendation that the cost for the early retirement program be included with the employer contribution rate instead of as a lump sum payment to CalPERS. The increased rate will be in effect two years after the designated retirement window. Human Resources estimates an increased annual CalPERS cost of \$2.3 million beginning Fiscal Year 2011-2012 and continuing over 20 years at a total cost of \$30.6 million. This will further reduce the level of net county cost savings attained by the county each year.

Public Safety Employees Early Retirement

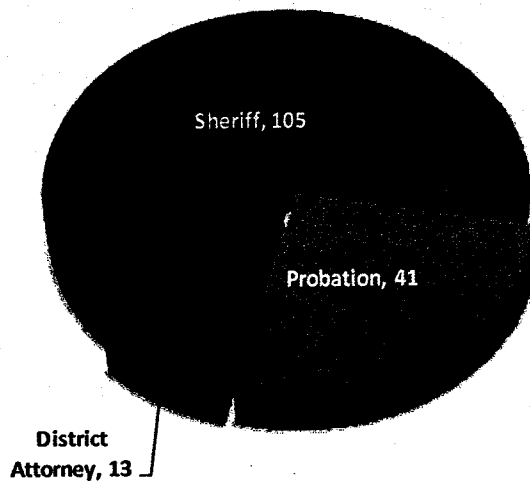
On June 23, 2009, the Board of Supervisors authorized Human Resources to offer an early retirement option to approximately 284 eligible county public safety employees. The designated early retirement window began July 15, 2009 and ended October 13, 2009. Preliminary reports indicate 159 or 56% of the 284 eligible public safety employees exercised this option. More accurate data will be available once Human Resources receives final retirement information. More than 68% of the retirees were from the Riverside Sheriff's Association Public Safety and Law Enforcement Units. When analyzing by department, more than 66% of the retirees were from the Sheriff's Department:

Public Safety Early Retirees

By Union Category



By Department



Current Fiscal Year Impact

Preliminary data indicates the county will have a net county cost savings of more than \$3.1 million due to the early retirement option extended during the current fiscal year. This year's savings was offset by leave payouts totaling more than \$7.7 million. It should be noted that actual cost savings will not be known until final retirement counts are known and public safety departments' report which positions will be left vacant as a result of the early retirement. Vacated positions must be left vacant to realize full cost savings for the current fiscal year.

Future Year Impact

Future net county cost savings will depend heavily on the strength of controls over personnel costs. As positions left vacant are filled, cost savings will be reduced. Preliminary reports indicate the county will have a net county cost savings of more than \$11.6 million during Fiscal Year 2010-11. The county must sustain adequate controls over personnel costs to continue to realize this level of cost savings during subsequent fiscal years.

During the June 23, 2009 Board of Supervisors meeting, the Board approved the recommendation that the cost for the early retirement program be included with the employer contribution rate instead of as a lump sum payment to CalPERS. The increased rate will be in effect two years after the designated retirement window. Human Resources estimates an increased annual CalPERS cost of \$918,566 beginning Fiscal Year 2012-2013 and continuing over 20 years at a total cost of \$12.1 million. This will further reduce the level of net county cost savings attained by the county each year.

Conclusion

Departments must continue to effectively manage staffing levels to ensure maximum payroll savings associated with early retirements can be preserved. The Executive Office will continue to work closely with Human Resources to monitor the county departments' staffing levels.

ATTACHMENT G

DeptId	Account	Dept. Name	Adjustment	Base NCC	Share
1000100000	524740	Board Of Supervisors	\$ 18,456	3,722,007	0.0061519
1000200000	524740	Assessment Appeals Board	\$ 2,134	430,275	0.0007112
1100100000	524740	Executive Office	\$ 15,269	3,079,249	0.0050895
1102900000	524740	Legislative-Admin Support	\$ 9,922	2,000,954	0.0033073
1105000000	524740	Natl Pollutant Dschrg Elim Sys	\$ 12,049	2,430,036	0.0040165
1109900000	524740	Indigent Defense	\$ 62,802	12,665,396	0.0209339
1200100000	524740	Assessor	\$ 30,920	6,235,687	0.0103066
1200200000	524740	Clerk-Recorder	\$ 34,277	6,912,776	0.0114257
1300100000	524740	Auditor-Controller	\$ 19,821	3,997,386	0.006607
1300200000	524740	Internal Audit	\$ 8,309	1,675,694	0.0027697
1400100000	524740	Treasurer-Tax Collector	\$ 8,264	1,666,630	0.0027547
1500100000	524740	County Counsel	\$ 20,841	4,203,046	0.006947
1700100000	524740	Registrar Of Voters	\$ 26,399	5,324,048	0.0087998
1930100000	524740	Edward Dean Museum	\$ 889	179,379	0.0002965
2200100000	524740	District Attorney	\$ 299,799	60,461,348	0.0999329
2300100000	524740	Riv Co Dep Of Child Supt Svcs	\$ 3,789	764,222	0.0012631
2400100000	524740	Public Defender	\$ 165,646	33,406,317	0.0552153
2500100000	524740	Sheriff Administration	\$ 45,160	9,107,535	0.0150533
2500200000	524740	Sheriff Support	\$ 30,692	6,189,753	0.0102307
2500300000	524740	Sheriff Patrol	\$ 419,434	84,588,614	0.1398114
2500400000	524740	Sheriff Corrections	\$ 553,429	111,611,666	0.1844762
2500500000	524740	Sheriff Court Services	\$ 25,926	5,228,544	0.0086419
2500600000	524740	CAC Security	\$ 2,911	587,009	0.0009702
2500700000	524740	Ben Clark Training Center	\$ 40,445	8,156,617	0.0134816
2501000000	524740	Sheriff Coroner	\$ 18,856	3,802,762	0.0062854
2501100000	524740	Public Administrator	\$ 4,990	1,006,262	0.0016632
2600100000	524740	Probation-Juvenile Hall	\$ 90,240	18,199,020	0.0300801
2600200000	524740	Probation	\$ 36,137	7,287,839	0.0120456
2600400000	524740	Probation-Court Placement	\$ 2,611	526,527	0.0008703
2600700000	524740	Probation-Admin & Support	\$ 33,006	6,656,372	0.0110019
2700200000	524740	Fire Protection-Forest	\$ 208,378	42,024,221	0.0694593
2800100000	524740	Agricultural Commissioner	\$ 4,906	989,454	0.0016354
3120100000	524740	Planning	\$ 7,121	1,436,104	0.0023736
3140100000	524740	Code Enforcement	\$ 76,929	15,514,430	0.0256429
4100100000	524740	MH-Public Guardian	\$ 3,416	688,911	0.0011387
4100200000	524740	MH-Treatment	\$ 49,703	10,023,854	0.0165678
4100300000	524740	MH-Detention	\$ 23,736	4,786,958	0.0079121
4100500000	524740	MH-Substance Abuse	\$ 1,677	338,239	0.0005591
4200100000	524740	CHA-Public Health	\$ 67,441	13,601,121	0.0224805
4200200000	524740	CHA-Cal Children's Svcs	\$ 36,851	7,431,803	0.0122836
4200400000	524740	CHA-Environmental Health	\$ 2,888	582,419	0.0009626
4200600000	524740	CHA-Animal Control	\$ 58,497	11,797,263	0.019499
4300200000	524740	RCRMC- Med Ind Svcs	\$ 18,817	3,794,932	0.0062724
4300300000	524740	RCRMC- Detention Health	\$ 79,246	15,981,717	0.0264152
5100100000	524740	DPSS-Administration	\$ 101,211	20,411,611	0.0337371
5100200000	524740	DPSS-Mandated Client Svcs	\$ 28,810	5,810,172	0.0096033
5100300000	524740	DPSS-Categorical Aid	\$ 108,222	21,825,462	0.036074
5100400000	524740	DPSS-Other Aid	\$ 6,868	1,385,114	0.0022894
5400100000	524740	Veterans Services	\$ 3,510	707,928	0.0011701
6300100000	524740	Cooperative Extension	\$ 3,260	657,419	0.0010866
7200200000	524740	FM-Custodial & Housekeeping	\$ 1,581	318,945	0.0005272
7200300000	524740	FM-Maintenance	\$ 15,892	3,205,057	0.0052974
7200400000	524740	FM-Real Estate	\$ 764	154,151	0.0002548
7200500000	524740	FM-Design and Construction	\$ 1,997	402,771	0.0006657
7200600000	524740	FM-Energy Management	\$ 38,148	7,693,348	0.0127159
7300100000	524740	Purchasing	\$ 6,709	1,352,990	0.0022363

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
Speakers are entitled to three (3) minutes, subject
Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Kelly Keenan

Address: DA's OFFICE
(only if follow-up mail response requested)

City: _____ **Zip:** _____

Phone #: _____

Date: 1-26-10 **Agenda #** 3.54a

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** _____ **Neutral**

Note: If you are here for an agenda item that is filed
for "Appeal", please state separately your position on
the appeal below:

_____ **Support** _____ **Oppose** _____ **Neutral**

I give my 3 minutes to: _____

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. **YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.**

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please insure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman may result in removal from the Board Chambers by Sheriff Deputies.

**Riverside County Board of Supervisors
Request to Speak**

Submit request to Clerk of Board (right of podium),
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SPEAKER'S NAME: Daryl Terrell

Address: _____
(only if follow-up mail response requested)

City: Moreno Valley **Zip:** _____

Phone #: _____

Date: 1-26-10 **Agenda #** 3.54a

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ **Support** _____ **Oppose** X **Neutral**

Note: If you are here for an agenda item that is filed
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I give my 3 minutes to: _____

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