

**SUBMITTAL TO THE RIVERSIDE COUNTY IN HOME  
SUPPORTIVE SERVICES PUBLIC AUTHORITY COUNTY OF  
RIVERSIDE, STATE OF CALIFORNIA**

559



**FROM:** DPSS

**SUBMITTAL DATE:**  
April 20, 2010

**SUBJECT:** FY 2010/11 Requested Budget for the Public Authority

**RECOMMENDED MOTION:** That the IHSS – Public Authority Board of Directors:

1. Approve the FY 10/11 Requested Budget for the Public Authority (Attachment A); and,
2. Authorize the Director of DPSS to submit the Budget/Rate Package to the State for Approval.

**BACKGROUND:**

The Riverside County In-Home Supportive Services (IHSS) Public Authority is a State mandated program resulting from the passage of AB 1682. Program responsibilities include the development and maintenance of the provider registry, providing access to training, and maintaining provider benefits. The Riverside County IHSS Public Authority will also provide consumer input and policy development through the In-Home Supportive Services Advisory Committee. (Continued on Page 2)

Departmental Concurrence

*Susan Loew*  
\_\_\_\_\_  
Susan Loew, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 2,498,531	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 683,111	Budget Adjustment:	No
	Annual Net County Cost:	\$ 683,111	For Fiscal Year:	10/11
<b>SOURCE OF FUNDS:</b> Federal (49.00%), State (23.66%), and County Funds (27.34%)				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

**MINUTES OF THE IN HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
BOARD OF DIRECTORS**

On motion of Director Buster, seconded by Director Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: April 20, 2010  
xc: DPSS/IHSS

Kecia Harper-Ihem  
Clerk of the Board  
By: *[Signature]*  
Deputy

**Prev. Agn. Ref.:** | **District:** ALL | **Agenda Number:**

**7.1**

ATTACHMENTS FILED WITH  
THE CLERK OF THE BOARD

Dept Recomm.:  Consent  Policy   
Per Exec. Ofc.:  Consent  Policy

To: IHSS Public Authority

Date: April 20, 2010

Subject: FY 10/11 Requested Budget for the Public Authority  
Page 2

**BACKGROUND: (Continued)**

The FY 10/11 requested budget anticipates an increase of 7.42% in provider hours from FY 0910. The Public Authority also handles existing workload which includes health benefits for the providers who serve our clients.

In FY 09/10 the State reduced funding levels to the In-Home Supportive Services (IHSS) Public Authority (PA) in the State budget process. This total proposed budget for FY 10/11 is estimated to be \$2,498,531, which is a decrease of \$1,006,587 compared to the FY 09/10 budget. Reductions to the budget were achieved in salaries and benefits for \$237,728 and other operating line items for \$768,859. The total FY 10/11 budget decrease is 28.7%.

With your Board's approval, this budget will be submitted to the California Department of Social Services (CDSS) for approval. CDSS will convert this budget into an hourly rate based on the number of service hours that will be rendered by individual providers to IHSS clients. We estimate that the hourly rate for administrative costs will be \$0.13 per hour of service provided, which is \$.07 less than the budgeted amount for the current year FY 09/10 due to the anticipated increase in service hours for FY 10/11.

The funding ratios for the budget are as follows:

Federal	49.00%
State	23.66%
County	<u>27.34%</u>
<b>Total</b>	<b>100%</b>

The County share is estimated to be \$683,111. Based on program expenditure plans for FY 2010/11, a contribution from other funds from the General Fund contingency will be required to balance the FY 10/11 budget.

**Attachments:**

Attachment A-Budget Summary  
Attachment B-Line item budget  
Attachment C-Cash Flow Statement

**IN-HOME SUPPORTIVE SERVICES PROGRAM  
PUBLIC AUTHORITY/NONPROFIT  
CONSORTIUM RATE**

To: Adult Programs Branch  
California Department of Social Services  
744 P Street, MS 19-96  
Sacramento, CA 95814

COUNTY:	Riverside County
CONTACT:	Anna Martinez, Excecutive Director
PA NAME:	Riverside County IHSS Public Authority
PHONE:	(951) 321-6164
ADDRESS:	12125 Day Street Moreno Valley, CA 92557

Please address questions regarding this form to the Fiscal and Administrative Unit, Adult Programs Branch at (916) 229-4582.

Please complete the budget narrative below. The total Public Authority (PA) and Nonprofit Consortium (NPC) rate should include a rate for services (wage and benefits) and a rate for administrative costs. The total rate for wages and benefits should be broken down to include an hourly wage, payroll taxes, and benefits.

- The state and federal governments will not participate in a PA or NPC rate in excess of 200% of minimum wage.
- The state will not participate in an hourly wage in excess of minimum wage unless otherwise provided for in the Annual Budget Act or appropriated by statute.
- The state will not participate in increases to wages or employment taxes, or increases or expansions of benefits negotiated or agreed to by a PA or NPC unless provided for in the Annual Budget Act or appropriated by statute.
- No increase in wages or benefits negotiated or agreed to by a PA or NPC shall take effect until it has been approved by the state or unless provided for in the Annual Budget Act or appropriated by statute.

**BUDGET NARRATIVE**

PA/NPC Hourly Rate:	1	\$11.80
PA/NPC Hourly Administrative Cost:	2	\$0.13
Hourly Services Cost: Total	3	\$11.67
Hourly Wage:	4	\$10.25
Benefits:	5	\$ .60
Payroll Taxes (FUTA, SUI, FICA)	6	\$ .82

Comments (Optional): \_\_\_\_\_

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 10/11

4/5/2010

Line No.	Item Description		On-Going		Total Budget	Total Services	Total Admin.	Portion of Rate
<b>Provider Costs</b>								
1	IP Wages @ 18,660,499 projected hours @ \$10.25 per hour		On-Going		191,270,115	191,270,115		10.25
2	IP Benefit @ \$.60 per hour		On-Going		11,196,299	11,196,299		0.60
3	IP Employer Tax @ 8%		On-Going		15,301,609	15,301,609		0.82
	<b>Total Provider Costs</b>				<b>\$ 217,768,023</b>	<b>\$ 217,768,023</b>		<b>11.67</b>
<b>Administrative Salaries and Benefits</b>								
Line No.	Item Description			FTE			Salaries	
	IHSS Pub Authority Exec Director		On-Going	1	106,808		106,808	
	Administrative Svcs Manager		On-Going	2	172,153		172,153	
	Program Specialist II		On-Going	1	64,311		64,311	
	Community Program Specialist II		On-Going	5	280,520		280,520	
	Senior Admin. Analyst		On-Going	1	26,246		26,246	
	Administrative Svcs Analyst II		On-Going	1	61,482		61,482	
	Social Services Assistant (Registry)		On-Going	6	174,530		174,530	
	Secretary II		On-Going	1	50,898		50,898	
	DPSS Office Support Supervisor I		On-Going	1	43,163		43,163	
	Office Assistant III		On-Going	7	232,493		232,493	
	Sr. Human Resources Clerk		On-Going	2	51,514		51,514	
	<b>Sub Total</b>			<b>28</b>	<b>1,264,119</b>		<b>\$ 1,264,119</b>	
	<b>Admin Benefit &amp; Taxes</b>				<b>607,996</b>		<b>\$ 607,996</b>	
4	<b>Total Salaries, Benefits and Taxes</b>				<b>\$ 1,872,115</b>		<b>\$ 1,872,115</b>	<b>0.10</b>
<b>Operating Costs</b>								
Line No.	Item Description			Cost Types				
5	Facility (Security & Wiring)	One Time		Direct	-		-	0.0000
6	Facility (Space)		On-Going	Direct	202,207		202,207	0.0108
7	Workstation Costs	One Time		Direct	-		-	0.0000
8	Temporary Help Services		On-Going	Direct	-		-	0.0000
9	1-800 Toll Free Services		On-Going	Direct	12,000		12,000	0.0006
10	Provider Background Checks	*	On-Going	Direct	-		-	0.0000
11	Provider Medical Screenings	*	On-Going	Direct	10,000		10,000	0.0005
12	Provider Training Material		On-Going	Direct	3,000		3,000	0.0002
13	Consultant Fees		On-Going	Direct	-		-	0.0000
14	Registry/Benefit Software Maintenance		On-Going	Direct	40,000		40,000	0.0021
15	Staff Training		On-Going	Direct	5,000		5,000	0.0003
16	Transportation		On-Going	Direct	5,000		5,000	0.0003
17	Transportation Maintenance		On-Going	Direct	-		-	0.0000
18	Communications-Cell Phone/Blackberry		On-Going	Direct	8,750		8,750	0.0005
19	Liability Insurance		On-Going	Generic	36,000		36,000	0.0019
20	Facility Improvements	One Time		Direct	1,000		1,000	0.0001
21	Staff Travel		On-Going	Generic	4,500		4,500	0.0002
22	Memberships		On-Going	Generic	15,000		15,000	0.0008
23	Miscellaneous Expenses		On-Going	Generic	-		-	0.0000
24	Books/Publications/Subscriptions		On-Going	Generic	300		300	0.0000
25	Office Supplies		On-Going	Generic	8,500		8,500	0.0005
26	Office Supplies	One Time		Generic	-		-	0.0000
27	Office Equipment	One Time		Direct	7,150		7,150	0.0004
28	Office Equipment		On-Going	Direct	5,500		5,500	0.0003
29	Facility Safety Supplies	One Time		Generic	-		-	0.0000
30	Building Maintenance and Supplies	One Time		Direct	-		-	0.0000
31	Postage		On-Going	Generic	30,000		30,000	0.0016
32	Interpreting/Translating		On-Going	Generic	-		-	0.0000
33	Moving Expense		On-Going	Direct	-		-	0.0000
34	Storage		On-Going	Generic	-		-	0.0000
35	Provider Recruitment (Advertising)		On-Going	Generic	1,200		1,200	0.0001
36	PA Staff Recruitment (Advertising)		On-Going	Generic	-		-	0.0000
37	Printing Providers/Consumers recruit. Matl		On-Going	Generic	4,000		4,000	0.0002
38	PA Printing Services		On-Going	Generic	6,000		6,000	0.0003
39	Legal Notices		On-Going	Generic	-		-	0.0000
	<b>Sub-Total</b>				<b>405,107</b>		<b>405,107</b>	<b>0.02</b>

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 10/11

4/5/2010

Line No.	Item Description		On-Going	Cost Types	Total Budget	Total Services	Total Admin.	Portion of Rate
<b>County Support Services</b>								
40	County Counsel		On-Going	Direct	-		-	0.0000
41	DPSS IT	One Time		Direct	-		-	0.0000
42	DPSS IT		On-Going	Direct	-		-	0.0000
43	DPSS SDD		On-Going	Direct	-		-	0.0000
44	County Property Svcs Charge		On-Going	Generic	-		-	0.0000
45	County Liability Svcs Charge		On-Going	Generic	-		-	0.0000
46	County Workers' Comp. Charge		On-Going	Direct- SalBen	1,928		1,928	0.0001
47	County Delivery Services		On-Going	Generic	500		500	0.0000
48	County Support Services (CowCap)		On-Going	Generic	-		-	0.0000
49	DPSS Operating Support (Fiscal, Acctg.)		On-Going	Direct	-		-	0.0000
50	OASIS Financial Charges		On-Going	Direct	7,000		7,000	0.0004
51	OASIS HRMS Charges		On-Going	Direct	4,000		4,000	0.0002
52	County Annual Audit		On-Going	Direct	-		-	0.0000
53	County Personnel (HR)		On-Going	Direct	16,271		16,271	0.0009
54	DPSS Contracting		On-Going	Direct	-		-	0.0000
55	Indirect Cost Rate Charge		On-Going	Generic	191,610		191,610	0.0103
	<b>Sub-total</b>				<b>221,309</b>		<b>221,309</b>	<b>0.01</b>
	<b>Total PA Administrative Budget</b>				<b>\$ 2,498,531</b>		<b>\$ 2,498,531</b>	<b>0.13</b>
	<b>Total PA Budget (Provider and Admin.Costs)</b>				<b>\$ 220,266,555</b>			<b>11.80</b>
	<b>Percentage to Total Budget</b>				<b>98.87%</b>		<b>1.13%</b>	
<b>Items included within the PA Admin Budget (No State Financial Participation)</b>								
56	Provider Background Checks		On-Going	Direct	-		-	0.0000
57	Provider Medical Screening		On-Going	Direct	10,000		10,000	0.0005
	<b>Total Excluded Items</b>				<b>\$ 10,000</b>		<b>\$ 10,000</b>	<b>0.0005</b>
	<b>Total PA Budget (Provider and Admin.Costs) less excluded items</b>				<b>\$ 220,256,555</b>			<b>\$ 11.80</b>

PA Indirect Cost Rate (ICR)

FY 10/11

DPSS Staff (SDD, Operating Support, Contracting)	-
PA Staff	1,872,115
Total Staff Salaries	1,872,115
ICR Percentage (Estimate)	16.00% **FY10/11
Indirect Cost Rate (ICR amount)	\$ 299,538
<b>PA Total Generic Overhead</b>	<b>107,928</b>
ICR	299,538
ICR Difference	191,610
DPSS Salaries	-
ICR Difference	191,610
<b>Total JV to PA</b>	<b>\$ 191,610</b>

\* Provider Background Checks and Medical Screening Testing will not receive a State Funding Share

\*\*\* Notes: PA Total Generic Overhead include all Generic Operating Costs, and Generic County Support Svcs charges such as County Property Svcs, Liability, Delivery Svcs, Support Svcs (CowCap) and County Delivery Services.

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**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE  
FY10/11**

**Attachment A**

**FY10/11  
Budget**

Line No.	Line Item	Item Description	Budget
1	IP Wages:	Represent 18,660,499 projected annual service hours at a wage of \$10.25 per hour	\$ 191,270,115
2	IP Health Benefits:	Represent 18,660,499 projected annual services hours at a benefit rate of \$.60 per hour	\$ 11,196,299
3	IP Employer Taxes:	Represent 8% of total cost of 18,660,499 annual service hours at \$10.25 per hour	\$ 15,301,609
4	Admin. Salaries and Benefits:	Based on salaries per DPSS-HR, COLA, step increases and a 47.96% benefit ratio	\$ 1,872,115
5	Facilities Improvements	537080 Facilities & Securities Wiring	\$ -
6	Facilities-Lease Costs: On-Going	537000 Admin Lease Space at \$2.13 ave per sq ft per 6,200 sq ft = \$13,206 * 12 mos = \$158,472.00 537000 Admin Lease fee of 4% Lease Cost = \$8,251.79 537000 Tenant Improv. annual fee of 4% of Lease Cost = \$8,319.21 537080 Utilities Costs estimated at \$2,076 * 12 mos = \$24,914 520820 Janitorial Costs = \$750 525320 Security Guard Services = \$1,500	\$ 175,043    \$ 24,914 750 1500
7	Workstation/Furniture:	523680 Office Furniture	\$ -
8	Temporaries Svcs:	525500 Salary/Benefit Reimbursement	\$ -
9	1-800 Line:	520320 \$1,000 per month for 12 months includes NORSTAR, AT&T and SBC on-going costs (\$12,000) 520320 New Substitute Provider Phone Line \$0	\$ 12,000
10	Background Checks:	524580 Background checks - Suspended	\$ -
11	Provider Medical Screenings:	525100 Provider Medical Screenings PA will not order drug & alcohol testing in FY 10/11	\$ 10,000
12	Provider/Consumer Training Mat'l	527860 Provider/Consumer Training Matl. & CPR/FIRST AID	\$ 3,000
13	Consultant Fees:	525440 Professional services estimated \$0	\$ -
14	Registry Software Maint: On-Going	521640 Maint. & support expenses for the Registry Software (RTZ) \$17,000 est. 521640 Maint. & support expenses for the Health Benefit Packages est. at \$17,000 est. Mailing fees \$6,000 est. (\$17,000+\$17,000+\$6,000 = \$40,000)	\$ 40,000
15	Staff Training:	528140 Conferences and Registration Fees (Hotels) 528140 Caregiver Training Conferences 528140 IPA Training (Includes Basic Mediation, CALPERLA Certificate, CAPA Staff, CWDA, Red Cross Instructor, Aging Conf, NASW, Skillpath/Rockhurst, CICA	\$ 5,000
16	Transportation:	528920 Est. Fixed charge of leasing - (3 Toyota Prius) = \$1,525 Est. Fuel Cost = \$1,975	\$ 5,000
17	Transportation Maintenance:	528920 Est. Maintenance costs for 4 cars = \$1,500	\$ -
18	Communication-Cell Phone:	520230 Cell Phone service at approx. 3 phones @ \$760 per month for 12 months = \$2,280 520230 Blackberry Svc ( 5 units @ \$87 p mo. = \$435*12= \$5,220) (\$1,180 + \$5,220 = \$7,500) 520200 Blackberry Equipment ( \$500) 520250 Communications Equip / Installation	\$ 7,500  \$ 500 750
19	Liability Insurance:	520930 CPEIA Liability Insurance costs est. = \$36,000	\$ 36,000
20	Facility Improvement: One time	522310 Facilities Improvements	\$ 1,000
21	Staff Travel	529000 Conference and retreat travel expenses \$1,500 529040 Private Mileage Reimbursement \$1,500 Budgets associated with Basic Mediation, 2 CALPERLA conf, 2 CAPA trainings, CWDA Red Cross Instructor, 2 Aging Conf, NASW, Skillpath/Rockhurst, CICA trainings and conferences 527880 Staff travel \$1,500	\$ 1,500 \$ 1,500  \$ 1,500
22	Membership:	523100 Annual Public Association Membership fees est. for CAPA \$15,000	\$ 15,000

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE  
FY10/11**

Attachment A

FY10/11  
Budget

Line No.	Line Item	Item Description	Budget
23	Miscellaneous Expenses	523230 Bank fees, etc...\$0	\$ -
24	Books/Publication/ Subscriptions:	523620 Est \$0	\$ -
		523820 Purchase of subscriptions for providers, and PA staff (\$300)	\$ 300
25	Office Supplies: On going	523700 Purchase of Office Supplies \$4,000	\$ 8,500
		523700 Printer Toners, paper products, copier supplies \$4,000 Other \$500	
26	Office Supplies: one-time	523700 Purchase of General office supplies \$0	\$ -
27	Office Equipment: one time	Replacement costs for: 523640 Computer Equipment (Desk/Laptop) \$2,000	\$ 5,000
		523640 Computer Equipment (Fax Machines) \$1,500	
		523640 Computer Equipment (4 in 1 Printer/Fax) \$1,500	
		523640 Computer Equipment (Cameras)	\$ -
		523640 Computer Equipment (4Thumb Drives)	
		520200 Wireless Headsets \$0	
		523640 Wireless Mice	
		523680 Postage Machine meter lease and slug \$590	\$ 2,000
		523680 Phone Dialer System \$1,410 est.	
		523840 Software Program > \$5,000	\$ 150
28	Office Equipment: On going	521360 Maint - Computer Equipment (IT) \$0	\$ -
		521380 Maint - Copier Equipment (\$5,500)	\$ 5,500
29	Facility Safety Supplies:	523700 Facility Disaster/Safety Supplies for the Office	\$ -
30	Building Maint & Supplies:	522310 General maintenance	\$ -
31	Postage:	523760 Includes semi-annual newsletter mailing to approx. 19,000 consumers/providers households ( \$14,000), Governing Board recruitment, mailings, training flyer, and regular correspondence (\$16,000) (14,000 + \$16,000 = \$30,000)	\$ 30,000
32	Interpreting/Translating:	525440 Translation charges \$0	\$ -
33	Moving Expense	523300 Moving Expense \$0	\$ -
34	Storage	526720 Storage Rental Fees \$0	\$ -
35	Provider Recruitment Advertising:	526420 Newspaper and Recruitment Promotional Items	\$ 1,200
36	PA Staff Recruitment:	526420 Staff Recruitment advertising	\$ -
37	Printing Provider/Consumers recruitment Mat'l	523800 Printing Providers/Consumers recruitment flyer \$2,000	\$ 10,000
		523800 Printing Providers/Consumers Orientation introduction package \$2,000	
38	PA Printing Mat'l	523800 Monthly Enrollment Package Printing for the Providers = \$1,500	
		523800 Annual Open Enrollment Package Printing = \$1,500	
		523800 Provider Quarterly and Annual Report for the Board est. at \$1,500	
		523800 Public Authority newsletter 2 x year (\$6,500 per issue = \$13,000/year - \$10,000 from A. C.)	
		523800 PA Brochures \$1,500	
		(\$2,000+\$2,000+(\$1,500*4)=\$6,000 = \$10,000)	
39	Legal Notices:	526410 Ave. Legal Notice est. at \$0	\$ -
40	County Counsel:	524700 County Council/Deputy services (.25 FTE )	\$ -
41	DPSS IT: One-Time	537090 System and Network Setup Charge	\$ -
42	DPSS IT: On Going	524760 System and Network Maintenance Charge	\$ -
43	DPSS SDD	536740 Staff Dev. Officer costs (.25 FTE )	\$ -
44	County Property Svcs:	520945 County Property Svcs Charge	\$ -
45	County Liability Svcs:	520930 County Liability Svcs Charge	\$ -
46	County Workers' Comp:	517000 County Workers' Comp. Charge	\$ 1,928

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE  
FY10/11**

Attachment A

FY10/11  
Budget

Line No.	Line Item	Item Description	Budget
47	County Delivery Svcs.	520270 FY 10/11 Mail Delivery and Central mail Services estimate	\$ 500
48	County Support Svcs.	524740 County Support Services (CowCap)	\$ -
49	DPSS Operating Support	536740 DPSS IHSS Liason Services (IT, Contracts, Accounts Payables)	\$ -
50	OASIS Financial :	525310 OASIS Financial System (PA staff fo 26 payperiods)	\$ 7,000
51	OASIS HRMS:	525300 OASIS HRMS Charges	\$ 4,000
52	County Annual Audit:	525440 County Annual Audit	\$ -
53	County Personnel:	537090 Co. HR Charges est. at (\$739 p/p *28 PA staff = \$20,692)	\$ 16,271
54	DPSS Contracting:	536740 DPSS Contracting charges (.10 fte)	\$ -
55	Indirect Cost Rate:	536740 DPSS Indirect Cost Rate charges est. at \$191,610	\$ 191,610
<b>Total PA Budget (Operating Costs)</b>			<b>\$ 626,416</b>
			<b>\$ 1,872,115</b>
			<b>\$ 2,498,531</b>



RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FUNDING SUMMARY  
 FY 10/11  
 Attachment A

4/5/2010

FUNDING	TOTAL AMOUNT	PCSP FUNDING RATIO	PCSP SHARE	IHSS FUNDING RATIO	IHSS SHARE	TOTAL
<b>Total Provider Costs</b>	<b>\$ 217,768,023</b>					
IHSS-Services PCSP	\$ 213,412,663	98.00%	213,412,663	2.00%	4,355,360	
IHSS-Services Non PCSP	\$ 4,355,360					
IHSS Services-Federal Share		50.00%	106,706,331	0%	-	106,706,331
IHSS Services-State Share		32.50%	69,359,115	65%	2,830,984	72,190,100
IHSS Services-County Share		17.50%	37,347,216	35%	1,524,376	38,871,592
<b>Total Providers Costs</b>	<b>\$ 217,768,023</b>	<b>100%</b>	<b>\$ 213,412,663</b>	<b>100%</b>	<b>\$ 4,355,360</b>	<b>\$ 217,768,023</b>
<b>Total Public Authority Admin. Costs (exclude IP Background Checks &amp; Medical Screening Costs)</b>	<b>\$ 1,783,227</b>					
Public Authority Administration-PCSP	\$ 1,747,563	98.00%	\$ 1,747,563	2.00%	\$ 35,665	
Public Authority Administration-Non PCSP	\$ 35,665					
Public Authority Administration-Federal Share		50.00%	873,781	0%	-	873,781
Public Authority Administration-State Share		32.50%	567,958	65%	23,182	591,140
Public Authority Administration-County Share		17.50%	305,823	35%	12,483	318,306
<b>Total Public Authority Admin. Budget (exclude BC &amp; MS)</b>	<b>\$ 1,783,227</b>	<b>100%</b>	<b>\$ 1,747,563</b>	<b>100%</b>	<b>\$ 35,665</b>	<b>\$ 1,783,227</b>
<b>Total IP Background Checks &amp; Medical Screening Costs</b>	<b>\$ 10,000</b>					
Public Authority Administration-PCSP	\$ 9,800	98.00%	\$ 9,800	2.00%	\$ 200	
Public Authority Administration-Non PCSP	\$ 200					
Public Authority Administration-Federal Share		50.00%	4,900	-	-	4,900
Public Authority Administration-State Share		0.00%	-	-	-	-
Public Authority Administration-County Share		50.00%	4,900	100%	200	5,100
<b>Total IP Background Checks &amp; Medical Screening Costs</b>	<b>\$ 10,000</b>	<b>100%</b>	<b>\$ 9,800</b>	<b>100%</b>	<b>\$ 200</b>	<b>\$ 10,000</b>
<b>Sub-Total Including Admin. Budget, IP BC &amp; MS</b>	<b>\$ 1,793,227</b>					
Public Authority Administration-PCSP	\$ 1,757,363	98%				
Public Authority Administration-Non PCSP	\$ 35,865			2%		
Public Authority Administration-Federal Share		50.00%	\$ 878,681	0%	\$ -	\$ 878,681
Public Authority Administration-State Share		32.32%	\$ 567,958	65%	\$ 23,182	\$ 591,140
Public Authority Administration-County Share		17.68%	\$ 310,723	35%	\$ 12,683	\$ 323,406
<b>Sub-Total (Based on \$591,140 State Funding)</b>			<b>\$ 1,757,363</b>	<b>1</b>	<b>\$ 35,865</b>	<b>\$ 1,793,227</b>

<b>Total Public Authority Overmatch</b>	\$	705,304								
Public Authority Administration-PCSP	\$	691,198	98.00%	\$	691,198					
Public Authority Administration-Non PCSP	\$	14,106				2.00%	\$	14,106		
Public Authority Administration-Federal Share- overmatch			49.00%	\$	338,687			\$	6,912	\$
Public Authority Administration-State Share -overmatch			0.00%	\$	-			\$	-	\$
Public Authority Administration-County Share - Overmatch			51.00%	\$	352,511			\$	7,194	\$
<b>Total Public Authority Admin. Budget (exclude BC &amp; MS)- overmatch</b>	\$	705,304	100%	\$	691,198			\$	14,106	\$
			<b>Composite Ratios</b>							
Public Authority Administration-Federal Share			49.00%		1,217,368				6,912	1,224,280
Public Authority Administration-State Share			23.66%		567,958				23,182	591,140
Public Authority Administration-County Share			27.34%		663,234				19,877	683,111
<b>Total Public Authority Admin. Budget</b>	\$	2,498,531	100%	\$	2,448,561			\$	49,971	2,498,531
			<b>Composite Ratios</b>							
Public Authority Administration-Federal Share			49.00%		107,923,700				6,912	107,930,612
Public Authority Administration-State Share			33.04%		69,927,073				2,854,166	72,781,240
Public Authority Administration-County Share			17.96%		38,010,450				1,544,253	39,554,703
<b>Grand Total Providers &amp; Public Authority Admin. Budget</b>	\$	220,266,555	100%	\$	215,861,224			\$	4,405,331	220,266,555

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS-PUBLIC AUTHORITY LINE ITEM BUDGET  
FY 10/11

Attachment A

Staffing Costs, Salaries + Benefits at 47.96% \*

Class Codes	Classification	Range	Salary	Annual Benefits	Total Sal. & Benefit	# Req'd	Ext. Annual Salary	Ext. Annual Benefit	Total Ext. Sal. & Benefit
79894	IHSS Pub Authority Exec Director (Martinez)	MCO/874	\$106,808.25	\$46,427.25	\$153,235.50	1	\$106,808.25	\$46,427.25	\$153,235.50
74191	Administrative Svcs Manager (Hughes)	MCO/436	\$88,563.92	\$37,668.85	\$126,232.77	1	\$88,563.92	\$37,668.85	\$126,232.77
74191	Administrative Svcs Manager (Rivas)	MCO/436	\$83,589.09	\$36,021.31	\$119,610.40	1	\$83,589.09	\$36,021.31	\$119,610.40
79819	Program Specialist II (Galindo)	SEU/433	\$64,311.18	\$29,620.52	\$93,931.70	1	\$64,311.18	\$29,620.52	\$93,931.70
74152	Community Program Specialist II (Garcia)	SEU/379	\$58,251.55	\$27,425.98	\$85,677.53	1	\$58,251.55	\$27,425.98	\$85,677.53
74152	Community Program Specialist II (Martinez)	SEU/379	\$47,513.66	\$16,372.85	\$63,886.51	1	\$47,513.66	\$16,372.85	\$63,886.51
74152	Community Program Specialist II (Miranda)	SEU/379	\$58,251.55	\$27,425.98	\$85,677.53	1	\$58,251.55	\$27,425.98	\$85,677.53
74152	Community Program Specialist II (Swaim)	SEU/379	\$58,251.55	\$27,425.98	\$85,677.53	1	\$58,251.55	\$27,425.98	\$85,677.53
74152	Community Program Specialist II (Valdes)	SEU/379	\$58,251.55	\$27,425.98	\$85,677.53	1	\$58,251.55	\$27,425.98	\$85,677.53
74127	Senior Admin. Analyst (Vacant)	MCO/412	\$26,246.09	\$21,474.07	\$47,720.16	1	\$26,246.09	\$21,474.07	\$47,720.16
74106	Administrative Svcs Analyst II (Simpson-Lara)	SEU/379	\$30,406.54	\$13,565.70	\$43,972.24	1	\$30,406.54	\$13,565.70	\$43,972.24
57726	Social Services Assistant (Duarte)	SEU/112	\$30,767.98	\$13,625.10	\$44,393.08	1	\$30,767.98	\$13,625.10	\$44,393.08
57726	Social Services Assistant (Esquivel)	SEU/112	\$35,289.03	\$19,995.57	\$55,284.60	1	\$35,289.03	\$19,995.57	\$55,284.60
57726	Social Services Assistant (Umutila)	SEU/112	\$30,697.26	\$13,595.40	\$44,292.66	1	\$30,697.26	\$13,595.40	\$44,292.66
57726	Social Services Assistant (Chavez)	SEU/112	\$35,289.03	\$19,995.57	\$55,284.60	1	\$35,289.03	\$19,995.57	\$55,284.60
57726	Social Services Assistant (Vacant)	SEU/112	\$12,190.48	\$9,974.03	\$22,164.51	1	\$12,190.48	\$9,974.03	\$22,164.51
13924	Secretary II (Benner)	UPE/421	\$50,898.39	\$26,786.61	\$77,685.00	1	\$50,898.39	\$26,786.61	\$77,685.00
13416	DPSS Office Support Supervisor I (Dyches)	SEU/203	\$43,162.61	\$20,486.27	\$63,648.88	1	\$43,162.61	\$20,486.27	\$63,648.88
13131	Sr. Human Resources Clerk (Lopez)	UPE/631	\$37,889.02	\$21,302.36	\$59,191.38	1	\$37,889.02	\$21,302.36	\$59,191.38
13131	Sr. Human Resources Clerk (Vacant)	UPE/249	\$13,624.78	\$11,147.55	\$24,772.33	1	\$13,624.78	\$11,147.55	\$24,772.33
13866	Office Assistant III (Garcia, Jessica)	UPE/249	\$32,127.97	\$14,246.73	\$46,374.70	1	\$32,127.97	\$14,246.73	\$46,374.70
13866	Office Assistant III (Lee)	UPE/249	\$30,921.28	\$14,347.24	\$45,268.52	1	\$30,921.28	\$14,347.24	\$45,268.52
13866	Office Assistant III (McCullough-Hurst)	UPE/249	\$38,785.12	\$21,602.71	\$60,387.83	1	\$38,785.12	\$21,602.71	\$60,387.83
13866	Office Assistant III (Ochoa)	UPE/249	\$38,785.12	\$21,602.71	\$60,387.83	1	\$38,785.12	\$21,602.71	\$60,387.83
13866	Office Assistant III (Tracey)	UPE/249	\$31,429.36	\$14,124.00	\$45,553.36	1	\$31,429.36	\$14,124.00	\$45,553.36
13866	Office Assistant III (Valencia)	UPE/249	\$31,175.32	\$15,699.37	\$46,874.69	1	\$31,175.32	\$15,699.37	\$46,874.69
13866	Office Assistant III (Walker)	UPE/249	\$29,269.25	\$14,057.07	\$43,326.32	1	\$29,269.25	\$14,057.07	\$43,326.32
<b>Total</b>			<b>\$1,264,119.37</b>	<b>\$607,995.63</b>	<b>\$1,872,115.00</b>	<b>28</b>	<b>\$1,264,119.37</b>	<b>\$607,995.63</b>	<b>\$1,872,115.00</b>
			\$48,895.00	\$22,090.00					
									<b>Should be \$0.00</b>
									<b>Diff \$0.00</b>

\*Benefit Package Expense used in actual budget

\*\* Step increase est. at

\*\*\*COLA est. at

\*\*\*\*FY10/11 AUB Variables-Hours in Work Year

47.96%  
0.0%  
0.00%  
2088

Notes:

**Classification Services**  
IHSS Pub Authority Exec Director (Mari Manage PA, Report to BOS, Liaison with DPSS etc.  
Administrative Svcs Manager (Hughes) Supervises Community Program Specialists, Registry Staff (SSA's), Office Management, and oversees the operation of the Registry.  
**Program Specialist II (Galindo)** Develops and implements all of the Public Authority policies and procedures as well as the PA newsletter.  
**Community Program Specialist II (Mart)** Develops training curriculum, trains home care workers and consumers. Matches home care workers with consumers.  
**Senior Admin. Analyst (Vacant)** Oversees operation of health benefits program and assists in developing PA budgets, tracks budget and training requests.  
**Administrative Svcs Analyst II (Simpson)** Analyzes health care benefits and eligibility for home care workers, assists in staffing recommendations and coordination of facility needs and planning  
**Social Services Assistant (Duarte)** Recruits home care workers for the Registry, does data entry and oversees the Registry application process.  
**Secretary II (Benner)** Assistant to IHSS PA Exec Director  
**DPSS Office Support Supervisor I (Dyc)** Supervises Clerical, etc.  
**Office Assistant III (Garcia, Jessica)** Provides Support the Registry, PA activities and IHSS Advisory Committee  
**Sr. Human Resources Clerk:** Assists with analyzing health care benefits and eligibility for home care workers, assists in staffing recommendations and coordination of facility needs and planning.

Salary Source: AUB-1 Worksheet for Projected Salaries & Benefits (Annual Salary Column)

Prepared By: Sherril Stanton

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 FY 06/07 IHSS-PUBLIC AUTHORITY BUDGET  
 FY 10/11

Standard New Position Requests: Equipment Costs Per Each Position Type

Positions	Start Up Costs										Total					
	520200	520230	520230	520230	520230	520230	520230	520230	520230	520230		523680	523680	523700	523680	
	QTY	500.00	QTY	760.00	QTY	2,000.00	QTY	1,044.00	QTY	1,500.00	QTY	1,410.00	QTY	8,500.00	QTY	590.00
Position Title	Positions	Comm - Cell Phones	Cell Phone Service	IT-Comp (Desk or Laptop)	(IT) Comm - Blackberry Svc	IT - Comm Equip (Printer)	Office Furniture	Office Supplies	Workstation							
IHSS Pub Authority Exec Director	1	500.00	-	2,000.00	1	1,044.00	1	1,410.00	1	8,500.00	1	590.00				14,044.00
Administrative Svcs Manager	2	-	-	-	1	1,044.00	-	-	-	-	-	-	-	-	-	1,044.00
Program Specialist II	1	-	-	-	1	1,044.00	2	3,000.00	-	-	-	-	-	-	-	4,044.00
Community Program Specialist II	5	-	760.00	-	-	-	-	-	-	-	-	-	-	-	-	760.00
Senior Admin. Analyst	1	-	-	-	1	1,044.00	-	-	-	-	-	-	-	-	-	1,044.00
Staff Analyst II	1	-	760.00	-	-	-	-	-	-	-	-	-	-	-	-	760.00
Social Services Assistant (Registry)	6	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Secretary II	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	760.00
DPSS Office Support Supervisor I	1	-	760.00	-	-	-	-	-	-	-	-	-	-	-	-	760.00
Sr. Human Services Clerk	2	-	-	-	1	1,044.00	-	-	-	-	-	-	-	-	-	1,044.00
Office Assistant III	7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Position Total</b>	<b>28</b>	<b>1</b>	<b>2,280.00</b>	<b>1</b>	<b>5</b>	<b>5,220.00</b>	<b>2</b>	<b>3,000.00</b>	<b>1</b>	<b>1,410.00</b>	<b>0</b>	<b>8,500.00</b>	<b>0</b>	<b>590.00</b>	<b>0</b>	<b>23,500.00</b>

NOTES:

OHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 10/11  
 Attachment A

Office Equipments, Furniture, and Supplies Purchase

Item	Purchase	Volume	Costs	Notes	Account #
<b>Computer Equipments (One Time) (Non-Fixed Asset)</b>					
Cameras	0	300	-		523640
Thumb Drives (Memory Sticks)	0	75	-		523640
MultiMedia Projector	0	4,500	-		523640
Scanner	0	1,000	-		523640
Desk Jet Printer	0	1,000	-		523640
<b>Sub Total</b>			<b>\$ -</b>		
<b>Postage Equipments (One Time)</b>					
Postage Machine	0	4,500	-		523680
Postage Meter Lease	0	900	-		523680
Slug	1	590	590		523680
<b>Sub Total</b>			<b>\$ 590</b>		
<b>Office Equipment (One Time) (Fixed Asset)</b>					
Copier			\$ -	*Depreciation \$\$	532660
<b>Office Equipment (One Time) (Non-Fixed Asset)</b>					
Fax Machine (4 in 1 Printer/Fax)	1	1,500	\$ 1,500		523680
Fax Machine (Fax Machines)	1	1,500	\$ 1,500		
Phone Dialer System	1	1,410	\$ 1,410		523680
			<b>\$ 4,410</b>		
<b>General Office Supplies (One Time)</b>					
Clocks		30	-		523700
Foot Rest		60	-		523700
Telephone Headset	0	75	-		523700
Signage	0	20	-		523700
Decorating Supplies		100	-		523700
Cork Board		99	-		523700
Fire Extinguishers		50	-		523700
First aid kits		50	-		523700
Floor Mats		120	-		523700
Lobby Seats		150	-		523700
Microwave		300	-		523700
Recycle Bin		100	-		523700
Waste Receptacles (general)		70	-		523700
Waste Baskets		5	-		523700
			<b>\$ -</b>		
Conference Table	0	500	\$ -	0	523700
Conference Table	0	1,500	\$ -	0	523700
Book Case	0	325	\$ -		523700
Coffee Maker		350	\$ -		523700
Digital Tape Recorder		250	\$ -		523700
Easel		313	\$ -		523700
File Cabinet		1,500	\$ -		523700
Guest Chair		425	\$ -		523700
Hand truck		500	\$ -		523700
Refrigerator		1,000	\$ -		523700
Dish Washer		780	\$ -	**	523700
Safe		3,500	\$ -		523700
Stack Chairs		230	\$ -		523700
Storage cabinet w/lock		225	\$ -		523700
Translation Equipment		400	\$ -		523700
Vertical Racks (for IT)		500	\$ -		523700
Bulletin Boards Enclosed		765	\$ -		523700
Racks (for IT)		2,000	\$ -		523700
2 Horizontal Patch Panel		75	\$ -		523700
Shelving for Comm Room (IT)		700	\$ -		523700
TV		275	\$ -		523700
VCR		275	\$ -		523700
White Board		300	\$ -		523700
<b>Sub Total</b>			<b>\$ -</b>		

<b>Total Office Supplies</b>	<b>\$ -</b>
<b>Total Office Equipments</b>	<b>\$ 5,000</b>
<b>Grand Total</b>	<b>\$ 5,000</b>

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IT COST PROJECTIONS FOR IHSS-PUBLIC AUTHORITY PROJECT - 28 STAFF**

FY 10/11  
Attachment A

<u>Equipment-Computer (Non-Fixed Asset)</u>	Qty.	Unit Costs	Account #	Extended Total
Desk/Laptop	2	\$ 1,000	523640	\$ 2,000
Fax Machine	1	\$ 1,500	523640	\$ 1,500
4 in 1 Printer	1	\$ 1,500	523640	\$ 1,500
<b>Sub Total</b>				<b>\$ 5,000</b>
<u>Equipment-Computer (Fixed Asset)</u>				
File Server - To replace building file server	1	\$ - *	532640	\$ -
Firewall Server - To replace building firewall server	1	\$ - *	532640	\$ -
<u>Equipment-Computer &amp; Software (Fixed Asset)</u>				
Tarantella Software - HomeCare Access via Web (Research Pending)	1	\$ -	546080	\$ -
<u>Communication Equipment/Installation</u>				
Voice/Data Line Install (RCIT Estimate)	1	750	520250	750
Additional Communication/Installation	0	0	520250	-
				-
<b>Sub Total</b>				<b>750</b>
<b>Total:</b>				<b>\$ 5,750</b>
<b>On Going Maintenance Charges:</b>				
<u>Maintenance Equipment</u>				
Building T-1 Circuit	0	\$ -	521360	\$ -
<u>Data Processing</u>				
CORNET FEE - STANDARD EST. (RCIT)	0	\$ -	524760	\$ -
Email Service Fees	0	\$ -	524760	\$ -
<b>Sub-Total On-Going Maintenance Charges:</b>				<b>\$ -</b>
<b>Total One-Time and On-Going Charges:</b>				<b>\$ 5,750</b>

Prepared By: Sherri D. Stanton

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 10/11  
 Depreciation Schedule

Description	Total	FY	Principal Bal	Interest	Total Payments
PA Building Moreno Valley					537080
					N/A
Final Payments					

Amortization Schedule	Account #	532660
		N/A
Final Payments		

Security System	ACCT#	522310
		N/A
Final Payments		

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 IHSS-PUBLIC AUTHORITY BUDGET AND RATE  
 FY 10/11  
 Attachment A

<u>Office Supplies (On Going)</u>	Purchase	Unit \$	Costs	Account #
Network Laser Printers (Toner)	9	40	360	523700
All-In-One Printers (Toner)	10	60	600	523700
Desk Jet Printers (Toner)	10	48	480	523700
Copier Supplies	10	49	490	523700
Papers	25	30	750	523700
Black Ink Cartridges	12	50	600	523700
Color Ink Cartridges	12	60	720	523700
<b>Total</b>			<b>\$ 4,000</b>	

<u>Facility Safety Supplies-One Time</u>	Purchase	Unit \$	Costs	Account #
Earthquake Mat. Back to Back Partition Straps	0	0	-	523700
Earthquake Materials No tip Partition Straps	0	0	-	523700
Earthquake Materials Semi Flex Brackets	0	0	-	523700
Evacuation Plan Security Frame	0	0	-	523700
Security Hardware for the frames	0	0	-	523700
Key Box for Regional Manager	0	0	-	523700
Evacuation Plans (.05 per Sqf)	0	0	-	523700
Grip A Strip 96"	0	0	-	523700
Additional Facilities Safety Supplies			-	
<b>Total Facility Supplies (One Time)</b>			<b>\$ -</b>	

<u>Office Equipment (On Going)</u>	Purchase	Unit \$	Costs	Account #
Office Equipment (to cover Safety needs or broken equipment)	0	0	-	523680
Computer Equipment (Jazz drives, cd burners reference material)	0	0	-	523680
Software (Software needs other than Microsoft )	1	150	-	523680
<b>Total</b>			<b>\$ -</b>	

<u>Building Maintenance and Supplies</u>	Purchase	Unit \$	Costs	Account #
Additional Fan	0	0	-	522310
Relocate light switches (Lobby to work area)	0	0	-	522310
Bathroom full-length mirrors	0	0	-	522310
Automatic Paper towel dispenser	0	0	-	522310
Automatic toilets	0	0	-	522310
Automatic soap dispensers	0	0	-	522310
Automatic Door Slider	0	0	-	522310
Enlarge kitchen sink/move garbage disposal	0	0	-	522310
Water fountain in lobby	0	0	-	522310
Relocation of Car Cage			-	
<b>Total</b>			<b>\$ -</b>	

Prepared By: Sherri D. Stanton

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**Riverside County: IHSS PA Rate Worksheet**

Projected yearly hours

18,660,449

#	ITEM	BUDGET	SERVICES	ADMIN	Portion of RATE
<b>Provider Costs</b>					
1	IP Wages = proj yearly hours @ \$10.25 per hr	\$ 191,270,115	\$ 191,270,115		10.2500
2	IP Employer Taxes @ 8%	\$ 15,301,609	\$ 15,301,609		0.8200
3	Health Benefits	\$ 11,196,299	\$ 11,196,299		0.6000
		\$ -			0.0000
	<b>Total Provider Costs</b>	<b>\$ 217,768,023</b>	<b>\$ 217,768,023</b>		<b>11.67</b>
<b>Public Authority Administrative costs</b>					
	<b>Salaries &amp; Benefits</b>	\$ 1,872,115		\$ 1,872,115	0.1003
	<b>Overhead Expenses</b>	\$ 626,416		\$ 626,416	0.0336
	<b>Total Public Authority Administrative costs</b>	<b>\$ 2,498,531</b>		<b>\$ 2,498,531</b>	<b>0.13</b>
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 11.80</b>
Total hourly rate: The hourly rate is computed by adding total services costs and total administrative costs and dividing by the number of IHSS hours.					
		Services Cost	Adm Costs	Total Hours	Total PA Hourly Rate
	<b>PA Rate</b>	\$ 217,768,023 +	\$ 2,498,531.00 /	\$ 18,660,449 =	\$ 11.80
	<b>Services Rate = Services Cost Divided by Total Hours</b>	\$ 217,768,023	\$ - /	\$ 18,660,449 =	\$ 11.67
	<b>Admin Rate = Admin Cost Divided by Total Hours</b>		\$ 2,498,531.00 /	\$ 18,660,449 =	\$ 0.13

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 FISCAL-MRU  
 IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES  
 FY 10/11

ATTACHMENT B

Line #	RIFMIS Object Code	Bus. Unit	Fund	Dept ID	Account	Program Code	Description	Projected Amounts
<b>Salaries and Benefits:</b>								
1	1-1103	PAARC	22800	985101	510040		Regular Salaries	1,264,119
2	1-1999	PAARC	22800	985101	518100		Budgeted Benefit	607,996
								<b>1,872,115</b>
<b>Workers Comp Ins.</b>								
3	1-1801	PAARC	22800	985101	517000		Workers Comp Insurance	1,928
								<b>1,874,043</b>
<b>Appropriation 2</b>							<b>Sub-Total</b>	<b>1,874,043</b>
4	2-2070	PAARC	22800	985101	520200		Communications	500
5	2-2072	PAARC	22800	985101	520230		Cellular Phone Service	7,500
6	2-2074	PAARC	22800	985101	520250		Communications Equip / Installation	750
7	2-2076	PAARC	22800	985101	520270		County Delivery Service	500
8	2-2081	PAARC	22800	985101	520320		Telephone Service (Includes Ericsson & AT&T)	12,000
9	2-2154	PAARC	22800	985101	520820		Janitorial Services	750
10	2-2197	PAARC	22800	985101	520930		Insurance - Liability	36,000
11	2-2201	PAARC	22800	985101	520945		Insurance - Property	-
12	2-2264	PAARC	22800	985101	521360		Maint - Computer Equipment (IT)	-
13	2-2265	PAARC	22800	985101	521380		Maint - Copier Machines	5,500
14	2-2275	PAARC	22800	985101	521500		Maint - Motor Vehicles	-
15	2-2284	PAARC	22800	985101	521640		Maint. Software License (Regis./Benefit/Others)	40,000
16	2-2311	PAARC	22800	985101	522310		Maint - Buildings & Improvements	1,000
17	2-2391	PAARC	22800	985101	523100		Memberships	15,000
18		PAARC	22800	985101	523230		Misc. Exp-Bank Fees	-
19	2-2432	PAARC	22800	985101	523300		Moving Expense	-
20	2-2462	PAARC	22800	985101	523620		Books and Publications	-
21	2-2463	PAARC	22800	985101	523640		Computer Equipment - (Non Fixed Asset)	5,000
22	2-2465	PAARC	22800	985101	523680		Office Equipment - (Non Fixed Asset)	2,000
23	2-2466	PAARC	22800	985101	523700		Office Supplies	8,500
24	2-2469	PAARC	22800	985101	523760		Postage/Mailing	30,000
25	2-2471	PAARC	22800	985101	523800		Printing/Binding	10,000
26	2-2472	PAARC	22800	985101	523820		Subscriptions	300
27	2-2473	PAARC	22800	985101	523840		Software Programs <\$5,000	150
28	2-2520	PAARC	22800	985101	524580		Provider Background-Reference Service	-
29	2-2513	PAARC	22800	985101	524700		County Counsel	-
30	2-2515	PAARC	22800	985101	524740		County Support Services (CowCap)	-
31		PAARC	22800	985101	524760		Data Processing Svcs-IT	-
32	2-2530	PAARC	22800	985101	525100		Provider Medical Screenings	10,000
33	2-2535	PAARC	22800	985101	525140		County Personnel Services	-
34	2-2544	PAARC	22800	985101	525300		OASIS Financial Charge	4,000
35		PAARC	22800	985101	525310		OASIS/HRMS Payroll Charge	7,000
36	2-2545	PAARC	22800	985101	525320		Security Guard Services	1,500
37	2-2546	PAARC	22800	985101	525340		Temporary Help Services (Agency Temps)	
38	2-2541	PAARC	22800	985101	525440		Professional Services - Other	
39	2-2555	PAARC	22800	985101	525500		Salary/Benefit Reimbursement	
40	2-2652	PAARC	22800	985101	526410		Legally Required Notices	
41	2-2802	PAARC	22800	985101	526420		Advertising (providers & Staff Recruitment)	1,200
42	2-2683	PAARC	22800	985101	526520		Rent-Lease Copiers	
43	2-2721	PAARC	22800	985101	526700		Buildings - Rent / Lease	
44	2-2723	PAARC	22800	985101	526720		Rent / Lease-Storage	
45	2-2845	PAARC	22800	985101	527860		Training - Materials	3,000
46	2-2846	PAARC	22800	985101	527880		Training - Other (Staff Training)	1,500
47	2-2904	PAARC	22800	985101	528140		Conference and Registration Fees (Hotels)	5,000
48	2-2903	PAARC	22800	985101	528920		Car Pool Expense (4 Toyota Prius)	5,000
49	2-2909	PAARC	22800	985101	529000		Miscellaneous Travel Expense (Meals)	1,500
50	2-2911	PAARC	22800	985101	529040		Private Mileage Reimbursement	1,500
51	2-2957	PAARC	22800	985101	529540		Utilities	-
<b>Appropriation 2</b>							<b>Sub-Total</b>	<b>216,650</b>

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 FISCAL-MRU  
 IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES  
 FY 10/11

ATTACHMENT B

Line #	RIFMIS Object Code	Bus. Unit	Fund	Dept ID	Account	Program Code	Description	Projected Amounts	
52		PAARC	22800	985101	532640		Capital Lease-Facility (Copiers)	-	
53		PAARC	22800	985101	532660		Capital Lease-Other (IT)	-	
56	3-3802	PAARC	22800	985101	536740		Interfnd Exp-Admin supt direct	191,610	
54	Added 11/7/05	PAARC	22800	985101	537000		Interfnd Exp-Leases	175,043	
55		PAARC	22800	985101	537080		Interfnd Exp-Misellaneous	24,914	
57	Added 1/4/06	PAARC	22800	985101	537090		Interfnd Exp-Personnel Svcs	16,271	
	<b>Appropriation 3</b>							<b>Sub-Total</b>	<b>407,838</b>
58	4-4209	PAARC	22800	985101	546080		Equipment - Computer & Software		
59	4-4225	PAARC	22800	985101	546160		Equipment - Other (Fixed Asset)	-	
	<b>Appropriation 4</b>							<b>Sub-Total</b>	<b>-</b>
	<b>Totals for Appropriation 2, 3, &amp; 4</b>							<b>Sub-Total</b>	<b>624,488</b>
	<b>Total Appropriation 1 through 4</b>							<b>Grand Total</b>	<b>\$ 2,498,531</b>

Note: Interfnd Exp-Admin. Supt. Direct - consist of DPSS IHSS-Admin., DPSS Fiscal, DPSS Contracting, DPSS SDD, and ICR (County Support Service Charges)

Revised By: Sherri Stanton

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RIVERSIDE COUNTY DEPARTMENT OF SOCIAL SERVICES  
 FY 10/11 IHSS Public Authority Cash Account Projection  
 Attachment C

Description	FY 09/10												Year End				
	July	Aug	Sept	Oct	Nov	Dec	Qtr 1	Qtr 2	Jan	Feb	Mar	Qtr 3		Apr	May	Jun	Qtr 4
Expenditures:																	
-Salaries and Benefits	156,010	156,010	156,010	156,010	156,010	156,010	468,029	468,029	156,010	156,010	156,010	468,029	156,010	156,010	156,010	468,029	1,872,115
-Operating Costs	33,759	33,759	33,759	33,759	33,759	33,759	101,277	101,277	33,759	33,759	33,759	101,277	33,759	33,759	33,759	101,277	405,107
-County Support Services	18,442	18,442	18,442	18,442	18,442	18,442	55,327	55,327	18,442	18,442	18,442	55,327	18,442	18,442	18,442	55,327	221,309
<b>Total Cash Out</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>624,633</b>	<b>624,633</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>624,633</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>624,633</b>	<b>2,498,531</b>
Federal/State			453,858			453,858	453,858	453,858			453,858	453,858			453,858	453,858	1,815,420
County NCC Share (Special Revenue Fund)			170,775			170,775	170,775	170,775			170,775	170,775			170,775	170,775	683,098
<b>Total Cash In</b>	<b>-</b>	<b>-</b>	<b>624,633</b>	<b>-</b>	<b>-</b>	<b>624,633</b>	<b>624,633</b>	<b>624,633</b>	<b>-</b>	<b>-</b>	<b>624,633</b>	<b>624,633</b>	<b>-</b>	<b>-</b>	<b>624,633</b>	<b>624,633</b>	<b>2,498,531</b>
<b>Operating Capital Requirement</b>	<b>208,211</b>	<b>416,422</b>	<b>(0)</b>	<b>208,211</b>	<b>416,422</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>208,211</b>	<b>416,422</b>	<b>(0)</b>	<b>(0)</b>	<b>208,211</b>	<b>416,422</b>	<b>(0)</b>	<b>(0)</b>	<b>2,498,531</b>
Total Expenditures	208,211	208,211	208,211	208,211	208,211	208,211	624,633	624,633	208,211	208,211	208,211	624,633	208,211	208,211	208,211	624,633	2,498,531
NCC Transferred In																	
<b>Net Funds Needed</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>624,633</b>	<b>624,633</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>624,633</b>	<b>208,211</b>	<b>208,211</b>	<b>208,211</b>	<b>624,633</b>	<b>2,498,531</b>
Reimbursement from Federal/State			453,858			453,858	453,858	453,858			453,858	453,858			453,858	453,858	1,815,420
<b>Fund Balance</b>	<b>208,211</b>	<b>416,422</b>	<b>170,775</b>	<b>378,986</b>	<b>587,196</b>	<b>341,569</b>	<b>170,775</b>	<b>170,775</b>	<b>549,760</b>	<b>757,971</b>	<b>512,324</b>	<b>512,324</b>	<b>720,535</b>	<b>928,746</b>	<b>683,098</b>	<b>683,098</b>	<b>683,111</b>

Public Authority Special Revenue Fund Cash Statement

Increase Estimated Revenue	BU	Fund	Dept ID	Account	Description	Projected \$
	PAARC	22800	985101	760000	Fed-Public Assistance Admin Revenue	1,224,280
	PAARC	22800	985101	750300	CA-Public Assistance Admin Revenue	591,140
<b>Total</b>						<b>1,815,420</b>
<b>Total Estimated Revenue</b>						<b>1,815,420</b>
<b>Decrease in Fund Balance</b>						<b>Projected \$</b>
	RIVCO	22800	985101	325100	Unreserved Fund Balance	683,111
<b>Total Decrease in Fund Balance</b>						<b>683,111</b>
<b>Total Projection for Public Authority</b>						<b>2,498,531</b>

- Notes:
1. Claims are submitted on a quarterly basis.
  2. There is an estimated 2 months delay in reimbursement from the State.