

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

608



**FROM:** Department of Public Social Services/Riverside County Children and Families Commission

**SUBMITTAL DATE:**  
April 6, 2010

**SUBJECT:** Amended Fiscal Year 2009/2010 Annual Budget of the Riverside County Children and Families Commission

**RECOMMENDED MOTION:** That the Board of Supervisors receive and file the Amended FY 2009/2010 Annual Budget of the Riverside County Children and Families Commission.

**BACKGROUND:** The Riverside County Children and Families Commission (RCCFC) was established by this Board in the adoption of Ordinance 784, enacted on January 22, 1999. The Commission implements the provisions of Proposition 10, which provides tobacco tax funds to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development and to ensure that children are ready to enter school.

The Amended Fiscal Year 2009/2010 Annual Budget was approved by the Commission on March 25, 2010. This amended budget reflects the Commission's decision to increase funding for services, and minor revisions to other expenses and revenues based on more current data. Ordinance 784 requires the annual budget be submitted to the Board of Supervisors for review and comment.

Departmental Concurrence

*Susan Loew*

Susan Loew, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	N/A

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: May 4, 2010  
xc: DPSS/Commission, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

**Prev. Agn. Ref.:** | **District:** | **Agenda Number:**

**2.25**

ATTACHMENTS FILED WITH  
THE CLERK OF THE BOARD

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, AUDITOR-CONTROLLER  
BY: *Samuel Wong* 4/13/10  
SAMUEL WONG

Dep't Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

**RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION  
2009/2010 FISCAL YEAR BUDGET REVISION**

**DRAFT**

DESCRIPTION		CURRENT	YEAR TO	PROJECTED	REVISED	AMOUNT BUDGET
REVENUES		APPROVED	DATE	THRU	PROPOSED	ADJUSTED
ACCOUNT	BUDGET FOR	ACTUALS	THRU	THRU	BUDGET FOR	
	FY 2009/2010	01/31/10	06/30/10	FY 2009/2010		(+/-)
Interest-Invested Funds	740020	\$ 1,298,862	\$ 275,420	\$ 732,624	\$ 732,624	\$ (566,238)
ST Surplus Monetary Inv Fund (SMIF)	740021	-	-	59,015	59,015	59,015
Healthy Kids (State)	751610	81320	250,000	-	-	(250,000)
Retention Incentives (CARES)	751630	81200	113,000	31,570	144,570	31,570
Special Needs (State) <sup>(1)</sup>	751650	81700	-	(43,330)	(43,330)	(43,330)
CA-Tobacco Tax Prop 10 <sup>(1)</sup>	754000	23,977,233	13,598,966	23,606,010	23,606,010	(371,223)
School Readiness (State)	755760	81600	2,487,957	40,308	2,711,398	223,441
Other Misc Revenue	781360	5,000	1,374	5,000	5,000	-
Other Misc Revenue (RCCCC)	781360	90,000	33,723	90,000	90,000	-
Other Misc Revenue (AmeriCorps)	781360	81100	32,000	5,100	5,100	(26,900)
Other Misc Revenue (Packard)	781851	65,000	-	-	-	(65,000)
<b>TOTAL REVENUES</b>	<b>11</b>	<b>\$ 28,319,052</b>	<b>\$ 13,938,031</b>	<b>\$ 27,310,387</b>	<b>\$ 27,310,387</b>	<b>\$ (1,008,665)</b>
<b>EXPENSES</b>						
Regular Salaries	510040	\$ 1,900,171	\$ 875,879	\$ 1,649,941	\$ 1,649,941	\$ (250,230)
Payoff Permanent-Seasonal	510200	2,000	-	2,000	2,000	-
Temporary Salaries	510320	60,000	-	-	-	(60,000)
TAP Salaries	510330	-	12,816	20,000	20,000	20,000
Overtime	510420	2,000	127	500	500	(1,500)
Overtime - Holiday	510421	1,000	-	500	500	(500)
Administrative Leave	510440	18,000	9,170	18,000	18,000	-
Bilingual Pay	510520	4,698	2,221	4,700	4,700	2
Shift Differential	510620	100	2	100	100	-
Holiday Pay	510700	100	-	100	100	-
Retirement - Misc	513000	283,336	153,143	254,320	254,320	(29,016)
Retirement Debt Svc - Misc	513001	58,822	31,253	52,800	52,800	(6,022)
Social Security	513120	113,967	52,882	101,000	101,000	(12,967)
Medicare Tax	513140	26,654	13,015	23,930	23,930	(2,724)
Flex Benefit Plan	515040	241,902	110,898	242,850	242,850	948
Life Insurance	515100	3,360	1,128	3,470	3,470	110
Long Term Disability	515120	10,232	5,058	8,920	8,920	(1,312)
Optical Insurance	515160	1,586	785	1,590	1,590	4
Retiree Health Ins	515200	2,500	1,454	2,500	2,500	-
Short Term Disability	515220	5,210	1,538	3,490	3,490	(1,720)
Unemployment Insurance	515260	8,199	4,170	7,360	7,360	(839)
Workers Comp Insurance	517000	10,000	5,105	10,210	10,210	210
Def Comp Ben Mgmt & Conf	518010	12,000	3,653	7,800	7,800	(4,200)
Flexible Spending Account Fees	518020	200	52	200	200	-
LIUNA Pension Plan	518060	1,344	599	1,540	1,540	196
SEIU Pension Plan	518120	2,496	1,029	2,500	2,500	4
SEIU Training	518140	250	123	250	250	-
LIUNA Health & Safety	518150	135	60	160	160	25
Other Post Employment Benefits	518180	-	3,661	6,900	6,900	6,900
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>29</b>	<b>\$ 2,770,262</b>	<b>\$ 1,289,821</b>	<b>\$ 2,427,631</b>	<b>\$ 2,427,631</b>	<b>\$ (342,631)</b>
Insurance - Liability	520930	\$ 7,500	\$ 900	\$ 7,500	\$ 7,500	\$ -
Maint - Other	521560	38,000	11,163	33,710	33,710	(4,290)
Miscellaneous Expenses	523230	4,000	1,048	4,000	4,000	-
Special Events	523270	133,500	929	122,500	122,500	(11,000)
Administrative Expenses	523350	40,215	102,350	97,288	97,288	57,073
Office Equipment Non Fixed Asset	523680	14,000	3,458	50,500	50,500	36,500
Office Supplies	523700	96,700	14,161	84,400	84,400	(12,300)
Printing/Binding	523800	96,750	10,923	88,000	88,000	(8,750)
Auditing and Accounting	524560	16,000	16,000	16,000	16,000	-
Payroll Services	524561	-	-	3,500	3,500	3,500
Legal Services	525020	60,000	17,768	70,000	70,000	10,000
Personnel Services	525140	25,000	18,244	19,000	19,000	(6,000)
Oasis Processing-Financials	525300	28,000	5,814	14,173	14,173	(13,827)
Oasis Processing-HRMS	525310	-	3,224	6,769	6,769	6,769
Temporary Help Services	525340	-	24,226	35,000	35,000	35,000
Professional Services	525440	352,020	188,693	441,042	441,042	89,022
Advertising	526420	64,800	10,374	54,800	54,800	(10,000)
Advertising - Programs	526420	-	-	295,000	295,000	295,000
Rent - Lease Buildings	526700	255,000	169,478	255,800	255,800	800
Special Program Expense (FAF/Parent Kits)	527780	260,000	-	420,189	420,189	160,189
Conference/Registration Fees	528140	6,000	479	6,000	6,000	-
Car Pool Expense	528920	5,000	1,014	5,000	5,000	-
Miscellaneous Travel Expense	529000	12,500	7,600	25,088	25,088	12,588
Private Mileage Reimbursement	529040	23,000	8,874	20,288	20,288	(2,712)
Utilities	529540	90,700	44,123	90,700	90,700	-
<b>TOTAL OPERATING EXPENSES</b>	<b>25</b>	<b>\$ 1,628,685</b>	<b>\$ 660,843</b>	<b>\$ 2,266,247</b>	<b>\$ 2,266,247</b>	<b>\$ 637,562</b>
Contract - Other Miscellaneous	527980	80000	-	25,000	25,000	25,000
Contract - Emergency Fund	527980	80000	-	17,936	619,116	619,116
Contract - Community Response Fund	527980	80000	-	44,652	750,000	750,000
Contract - Community Funding	527980	80000	-	946,193	5,726,911	5,726,911
Contract - Healthy Families	527980	80000	-	459,238	875,664	875,664
Contracts - AmeriCorps	527980	81100	91,935	61,238	88,572	(3,363)
Contracts - CARES (Local) *	527980	81150	2,173,532	751,500	2,173,532	-
Contracts - CARES (State)	527980	81200	113,000	113,000	113,000	-
Contracts - Evaluation *	527980	81250	263,900	141,237	263,900	-
Contracts - Healthy Kids (Local) *	527980	81300	2,000,000	917,399	2,250,000	250,000
Contracts - Healthy Kids (State)	527980	81320	250,000	-	-	(250,000)
Contracts - Operational	527980	81400	19,944,700	8,251,031	14,818,269	(5,126,431)
Contracts - Operational Expansion *	527980	81400	-	57,703	2,006,747	2,006,747
Contracts - Preschool for All	527980	81460	859,500	59,917	134,400	(725,100)
Contracts - School Readiness (Local) *	523680	81550	2,528,599	1,226,347	2,123,991	(404,608)
Contracts - School Readiness (State)	527980	81600	2,487,957	1,435,060	2,720,333	232,376

**RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION  
2009/2010 FISCAL YEAR BUDGET REVISION**

**DRAFT**

DESCRIPTION	ACCOUNT	CURRENT APPROVED BUDGET FOR FY 2009/2010	YEAR TO DATE ACTUALS THRU 01/31/10	PROJECTED THRU 06/30/10	REVISED PROPOSED BUDGET FOR FY 2009/2010	AMOUNT BUDGET ADJUSTED (+/-)
<b>REVENUES</b>						
Contracts - Special Needs (Local) *	527980 81650	500,000	312,140	500,000	500,000	-
<b>TOTAL CONTRACTS</b>	<b>17</b>	<b>\$ 31,213,123</b>	<b>\$ 14,794,841</b>	<b>\$ 35,189,435</b>	<b>\$ 35,189,435</b>	<b>\$ 3,976,312</b>
Contingencies	581000	\$ 50,000	\$ -	\$ -	\$ -	\$ (50,000)
<b>TOTAL CONTINGENCIES</b>	<b>1</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (50,000)</b>
<b>TOTAL EXPENDITURES</b>	<b>72</b>	<b>\$ 35,662,070</b>	<b>\$ 16,745,505</b>	<b>\$ 39,883,313</b>	<b>\$ 39,883,313</b>	<b>\$ 4,221,243</b>

<b>NET INCOME/(LOSS)</b>	<b>\$ (7,343,018)</b>	<b>\$ (2,807,474)</b>	<b>\$ (12,572,926)</b>	<b>\$ (12,572,926)</b>	<b>\$ (5,229,908)</b>
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<b>AMOUNT FROM RESTRICTED FUNDS (2)</b>	<b>\$ 4,693,666</b>	<b>\$ 3,207,636</b>	<b>\$ 5,840,163</b>	<b>\$ 5,840,163</b>	<b>\$ 1,146,497</b>
AMOUNT FROM PY MENTAL HEALTH INITIATIVE ALLOCATION	1,099,958	(61,775)	(3,903,098)	(3,903,098)	(5,003,056)
AMOUNT FROM PFA INITIATIVE	439,961	59,917	(505,960)	(505,960)	(945,921)
AMOUNT FROM PY CAPACITY BUILDING INITIATIVE	69,408	24,675	228,893	228,893	159,485
AMOUNT FROM EVALUATION	243,766	141,237	234,249	234,249	(9,517)
AMOUNT FROM 10% SET ASIDE & OTO	3,145,916	104,351	516,618	516,618	(2,629,298)
AMOUNT FROM EXPANSION SET ASIDE	-	57,703	2,036,747	2,036,747	2,036,747
AMOUNT FROM COMMUNITY FUNDING	-	946,193	5,751,911	5,751,911	5,751,911
AMOUNT FROM EMERGENCY FUND	-	17,936	619,116	619,116	619,116
AMOUNT FROM COMMUNITY RESPONSE FUND	-	44,652	750,000	750,000	750,000
AMOUNT FROM HEALTHY FAMILIES	-	459,238	875,664	875,664	875,664
AMOUNT FOR YEAR END RESTRICTIONS(PREPAIDS/IMPRESST CASH)	-	-	1,070	1,070	1,070
	<b>\$ 9,692,675</b>	<b>\$ 5,001,763</b>	<b>\$ 12,445,373</b>	<b>\$ 12,445,373</b>	<b>\$ 2,752,698</b>

<b>ADJUSTED NET INCOME/(LOSS)</b>	<b>\$ 2,349,657</b>	<b>\$ 2,194,289</b>	<b>\$ (127,553)</b>	<b>\$ (127,553)</b>	<b>\$ (2,477,210)</b>
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<sup>(1)</sup> Note: Revenue includes accrual for revenue earned not yet received

<sup>(2)</sup> Note: Denotes funds that have been restricted in revised Resolution 06-04 dated January 23, 2006.

<b>AB 109 Percentages</b>	
Administration	6.50%
Evaluation:	1.26%
Program:	92.24%
	<u>100.00%</u>