

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

645



**FROM:** Community Action Partnership of Riverside County

**SUBMITTAL DATE:**

April 8, 2010

**SUBJECT:** Amendment #1 to Agreement #UO6097 with Richard Heath and Associates, Inc. for the California Lifeline Telephone Program

**RECOMMENDED MOTION:** That the Board of Supervisors ratify and:

- 1) Authorize the Chairman of the Board to sign the attached Amendment #1 to Agreement #UO6097 between Richard Heath and Associates, Inc. (RHA) and Community Action Partnership of Riverside County (CAP Riverside), increasing the maximum contract amount from \$10,500 to \$15,750 for the term July 28, 2009 through July 27, 2010.
- 2) Instruct the Auditor Controller to adjust the budget as identified in the attached Schedule A.

FISCAL PROVISIONS CONTROLLER  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: Samuel Wong 4/20/10  
 SAMUEL WONG  
 Departmental

FORM APPROVED COUNTY COUNSEL  
 BY: Larisa R-Mickenna 4/14/10  
 LARISA R-MICKENNA  
 DATE

Continued – 3 pages total

Maria Y. Juarez, CCAP, Deputy Director for  
 Lois J. Carson, CCAP, Executive Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 5,250	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$	Budget Adjustment:	Yes
	Annual Net County Cost:	\$	For Fiscal Year:	09/10

<b>SOURCE OF FUNDS:</b> 100% Richard Heath & Associates, Inc.	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
 BY:   
 Debra Cournoyer

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
 Nays: None  
 Absent: None  
 Date: May 4, 2010  
 xc: CAP, EO, Auditor

APR 8 2010 5:31

Kecia Harper-Ihem  
 Clerk of the Board  
 By:   
 Deputy

**Prev. Agn. Ref.:** 1/5/10 (#3.9) | **District:** All | **Agenda Number:**

3.17

ATTACHMENTS FILED WITH

Dept's Recomm.:  Consent  Policy   
 Per Exec. Ofc.:  Consent  Policy

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**PAGE:** 2 of 3

**BACKGROUND:**

On January 5, 2010 (Agenda Item #3.9), the Board ratified Agreement #UO6097 with Richard Heath and Associates, Inc. to fund the 2009-2010 Program Year. Since 2003, RHA has made funding available to CAP Riverside for a marketing program to increase participation in the California Lifeline Telephone Program (CLTP), which provides telephone service to eligible low-income consumers at reduced rates. CAP Riverside acts as the "Outreach Provider" by:

- Educating consumers about CLTP and its enrollment process;
- Disseminating CLTP materials in mail campaigns or at community events; and
- Referring consumers to the phone carrier of their choice or the LifeLine Call Center.

Amendment #1 to the agreement increases the maximum contract amount from \$10,500 to \$15,750 and enables CAP Riverside to provide outreach to 1,000 additional consumers for a total of 3,000.

**FINANCIAL IMPACT:** No County General Funds will be required.

**CONCUR/EXECUTE:** Auditor Controller

LJC:MYJ:KA;jb

WHEN DOCUMENT IS FULLY EXECUTED RETURN  
CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010  
Post Office Box 1147, Riverside, Ca 92502-1147  
Thank you.



Community Action Partnership of Riverside County  
Contract #: UO6097, Amendment #1

**FIRST AMENDMENT TO THE  
OUTREACH PARTNER AGREEMENT**

This Amendment #1 to the Outreach Partner Agreement ("Agreement"), is dated as of March 23, 2010, between Richard Heath and Associates, Inc., ("RHA") and Community Action Partnership of Riverside County ("Outreach Partner"), collectively referred to as "Parties".

Whereas RHA and Outreach Partner have entered into the Outreach Partner Agreement dated July 28, 2009. RHA and Outreach Partner mutually agree to change certain provisions of the Agreement:

Outreach Partner Agreement

1) Delete and Replace Section 25 with the following:

Julie Weigand, Senior Program Manager  
Richard Heath and Associates, Inc.  
590 W. Locust Avenue, Suite 103  
Fresno, CA 93650

2) Replace Addendum 1 dated July 28, 2009, with Addendum 1, Amendment 1 dated March 23, 2010. The revised education goal and Not-to-Exceed Amount is noted below:

	Amended	From	Increase
2009-2010 Payment	\$15,750	\$10,500	\$5,250
Educations Goal	3,000	2,000	1,000

Except as specifically changed above all other terms and conditions of the Outreach Partner Agreement shall remain unchanged, in full force and effect. The aforementioned changes will become effective immediately upon the execution of this Amendment by the Parties.

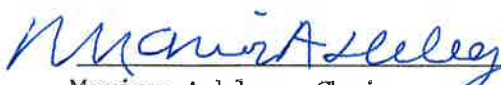
"RHA"

"Outreach Partner"

RICHARD HEATH AND ASSOCIATES, INC.

COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY

By:   
David Wear, Chief Executive Officer

  
Marion Ashley, Chairman  
Board of Supervisors

ATTEST:  
KECIA HARPER-IHEM, Clerk  
By:   
DEPUTY

May 24, 2010  
Date

MAY 04 2010  
Date

590 W. Locust Avenue, Suite 103  
Fresno, CA 93650  
Phone: (559) 447-7000

4080 Lemon Street  
Riverside, CA 92501  
(951) 955-9500

FORM APPROVED COUNTY COUNSEL  
BY:   
LARISA R-MCKENNA DATE

Previous Contract Total	\$10,500
Addition or Reduction	\$ 5,250
Revised Contract Total	\$15,750

**ORIGINAL**

MAY 04 2010 3:17

2010-05-100818

**ADDENDUM I  
Amendment 1**

**Community Action Partnership of Riverside County**

Compensation under the Agreement shall be determined by the performance of specified and mutually agreed to Outreach Activities projected by the Outreach Partner. Payments will be made monthly for educations performed and verified by submitted signatures and activity statements.

**LifeLine 2009 – 2010 Payment Schedule (Amended, March 23, 2010)**

Activity/Goal	Units	Rate	Payment Not to Exceed
Educations verified by signatures	3,000	\$5.25	\$15,750

Changes in Outreach activity will be updated with an amendment to the Addendum I. Outreach Partner shall submit Statements of Activity as completed to RHA to report the following activities:

- Number of verifiable educations

The Monthly Activity Summary Invoice (Attachment 1) with backup Workshop Education Signature Sheets (Attachment 2) and 1-on-1 Education Signature Sheets (Attachment 3) provided as documentation should be delivered by mail or efax to RHA by the seventh (7<sup>th</sup>) of the following month. The invoicing period will include all activity performed in the prior month. For example, documentation for activity performed in the month of September will be submitted to RHA after September 30<sup>th</sup> and before October 7<sup>th</sup>.