

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

609



**FROM :** Office on Aging

**SUBMITTAL DATE:**  
March 29, 2010

**SUBJECT:** Fiscal Year 2009-2010 Area Plan Amendment #2 Standard Agreement AP-0910-21 between California Department of Aging (CDA) and County of Riverside, Office on Aging.

**RECOMMENDED MOTION:** That your Honorable Board:

1. Approve and Authorize Chair to execute Standard Agreement AP-0910-21 for FY 2009-2010 (July 1, 2009 to June 30, 2010) with the California Department of Aging (CDA).
2. Return all 4 copies to the Office on Aging for further processing.
3. Direct the Auditor-Controller's Office to increase Estimated Revenue and Appropriations by \$753,528 for FY 09/10 as outlined in Attachment "A"

**BACKGROUND:** The attached contract includes Federal and State transfers requested by our agency and approved by California Department of Aging. These funds support programs and activities for seniors countywide that included Supportive Services Title IIIB, Congregate and Home Delivered Meals programs Title IIIC,

(Continued next page...)

*Edward F. Walsh*

Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$753,528	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10

**SOURCE OF FUNDS: Federal 100%**

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Lani Sioson*  
Lani Sioson

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
 Nays: None  
 Absent: None  
 Date: May 4, 2010  
 xc: Office on Aging, Auditor, EO

Kecia Harper-Ihem  
 Clerk of the Board  
 By: *[Signature]*  
 Deputy

**Prev. Agn. Ref.:** 3.64 Sept.29,2009 | **District:** All | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**3.61**

FISCAL CONTROL...  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: Samuel Wong 4/13/10  
 SAMUEL WONG  
 FORM APPROVED COUNTY COUNSEL  
 BY: Neal R. Kipnis DATE: 4/13/10  
 NEAL R. KIPNIS

Dept Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

Continued.

Preventive Health and Medication Management Title IIID, Family Caregiver Program Title IIIE, Long Term Care Ombudsman Title VIIA, Elder Abuse Prevention Title VIIB.

It also includes information and instruction for the following adjustments:

- Policy change on Federal One Time Only (OTO) fund uses
- Additional Unallocated Baseline Grant Funding

In our FY 09-10 budget submitted to the Board and approved on September 29, 2009 Agenda item 3.64; our agency submitted a Title III/VII / CBSP budget amount of \$6,162,817. The term of this agreement remains unchanged (7/1/09 – 6/30/10) however; the amended agreement amount totals \$6,916,345; therefore, an adjustment of \$753,528 is needed as shown on Attachment "A".

This adjustment includes an increase of \$430,587 on One Time Only (OTO). It reflects also a baseline reduction of Federal funds in Disease Prevention and Elder Abuse of \$1,298 and increases of \$324,239 Baseline Federal funds in Supportive Services Program, Congregate and Home Delivered Meals Program, Disease Prevention Program and Family Caregiver Program for a net total agreement of \$753,528.

The California Department of Aging (CDA) has amended the California Code of Regulations (CCR), Title 22, Section 7314 regarding the use of federal OTO funds. It removes the prohibition against using OTO to increase baseline services effective January 20, 2010. State forms has been amended to reflect the new changes on the uses of One Time Only funds.

Other policy requirements remain in effect for OTO uses:

- OTO funds must be used in the program from which they were incurred and are non-transferable to another program.
- OTO purchases must be for allowable program costs
- Subcontractor receiving OTO funds must have an existing contact with the AAA for the same program from which the OTO funds accrued.

There is no impact to county general fund and we are requesting for no additional matching requirements.

OFFICE ON AGING  
ATTACHMENT A

**Adjusting revenue and appropriations:**

INCREASED ESTIMATED REVENUE

21450-5300100000-767140	Fed-Misc Reimbursement	<u>753,528</u>
		\$753,528

INCREASED APPROPRIATIONS

21450-5300100000-527780	Special Program Expense	59,689
21450-5300100000-536200	Contributions to Non-Co Agency	610,026
21450-5300100000-546140	Equipment-Office	18,000
21450-5300100000-546320	Vehicles-Cars/Light Trucks	<u>65,813</u>
		\$753,528

Attachment A: Area Plan Amendment #2 with CDA

Date: 03/22/10

STATE OF CALIFORNIA }  
BOARD OF SUPERVISORS } §  
COUNTY OF RIVERSIDE }

I, Karen Barton, Deputy Clerk of the Board for the County of Riverside, do hereby certify that the foregoing is a full, true and correct copy of Standard Agreement No. AP-0910-21 approved by the Board of Supervisors at a regular meeting duly held and convened on May 4, 2010, at which meeting a quorum of said Board was present and acting throughout.

Furthermore, I hereby certify that according to provisions of Government Code Section 25103, a copy of Standard Agreement No. AP-0910-21 was delivered to the Chairman of the Board, Marion Ashley.

Dated this 4th day of May, 2010

WITNESS my hand and official seal

Kecia Harper-Ihem, Clerk of the Board

By:  \_\_\_\_\_  
Deputy

STATE OF CALIFORNIA  
**STANDARD AGREEMENT AMENDMENT**  
 STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED \_\_\_\_\_ Pages

AGREEMENT NUMBER <b>AP-0910-21</b>	AMENDMENT NUMBER <b>2</b>
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:  
 STATE AGENCY'S NAME  
California Department of Aging  
 CONTRACTOR'S NAME  
COUNTY OF RIVERSIDE
- The term of this Agreement is July 1, 2009 through June 30, 2010
- The maximum amount of this Agreement after this amendment is: **\$ 6,916,345.00**  
 Six million, nine hundred sixteen thousand, three hundred forty five dollars
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment incorporates the following changes:

- The amount of the contract is increased due to allocation of One-Time-Only funding and an increase in baseline federal funding.
- Effective, January 2010, Exhibit B, Article I, FUNDS, G.1, the word 'cannot' is deleted.
- Effective, January 2010, Exhibit B, Article I FUNDS, G.3, the word 'cannot' is deleted.
- Transfers between line items to the FY 2009-10 Area Plan Budget Revision 1 are reflected in Revision 2.
- Exhibit B, page 10, titled Budget Display, Amendment 2, is attached and replaces Exhibit B, pages 10 and 11, Budget Display Amendment 1.
- The Area Plan Budget, Revision 2, is hereby incorporated by reference and replaces the Area Plan Budget, Revision 1.

WHEN DOCUMENT IS FULLY EXECUTED RETURN  
**CLERK'S COPY**

to Riverside County Clerk of the Board, Stop 1010  
 Post Office Box 1147, Riverside, Ca 92502-1147  
 Thank you.

ATTES:  
**KECIA HARPER-JHEM, Clerk**  
 By [Signature]  
 DEPUTY

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>CONTRACTOR</b>		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) COUNTY OF RIVERSIDE		
BY (Authorized Signature) <u>[Signature]</u> MARION ASHLEY	DATE SIGNED (Do not type) <u>5/4/10</u>	
<b>CHAIRMAN, BOARD OF SUPERVISORS</b>		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		<input checked="" type="checkbox"/> Exempt per: Mello Grünland, Older Californians Act and AG OP 80-111
<b>STATE OF CALIFORNIA</b>		
AGENCY NAME California Department of Aging		
BY (Authorized Signature) <u>[Signature]</u>	DATE SIGNED (Do not type) <u>5-25-10</u>	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Sacramento, CA 95834		

FORM APPROVED COUNTY COUNSEL  
 BY: [Signature] DATE: 5/4/10  
 NBAL R. KIPNIS

MAY 04 2010 3:01

2010-06-100963

**Exhibit B- Budget Detail, Payment Provisions, and Closeout**  
**Area Plan Budget Display**  
**Fiscal Year 2009/10**  
**County of Riverside**

	Original Contract Baseline	Cumulative Transfers	Other Baseline Adjustments	Updated Baseline	Cumulative OTO	Updated Total	Net Change*
<b>Supportive Services</b>							
Federal Title IIIB	1,332,182	390,112	31,073	1,753,367	98,366	1,851,733	519,551
General Fund B	-	-	-	-	-	-	-
<b>Total Supportive Services</b>	<b>1,332,182</b>	<b>390,112</b>	<b>31,073</b>	<b>1,753,367</b>	<b>98,366</b>	<b>1,851,733</b>	<b>519,551</b>
<b>Ombudsman</b>							
Federal Title IIIB	51,924	-	-	51,924	10,293	62,217	10,293
General Fund B	-	-	-	-	-	-	-
Federal Title VIIa	61,226	-	3,678	64,904	5,563	70,467	9,241
General Fund VIIa	-	-	-	-	-	-	-
Special Deposit	53,661	-	-	53,661	87,662	141,323	-
<b>Total Ombudsman</b>	<b>166,811</b>	<b>-</b>	<b>3,678</b>	<b>170,489</b>	<b>103,518</b>	<b>274,007</b>	<b>19,534</b>
<b>Congregate Nutrition</b>							
Federal Title IIIC1	1,603,969	(820,852)	186,227	969,344	42,617	1,011,961	(592,008)
General Fund C1	179,285	-	-	179,285	-	179,285	-
NSIP C1	115,373	-	-	115,373	15,779	131,152	15,779
<b>Total Congregate Nutrition</b>	<b>1,898,627</b>	<b>(820,852)</b>	<b>186,227</b>	<b>1,264,002</b>	<b>58,396</b>	<b>1,322,398</b>	<b>(576,229)</b>
<b>Home-Delivered Meals</b>							
Federal Title IIIC2	836,204	430,740	100,188	1,367,132	91,712	1,458,844	622,640
General Fund C2	226,949	-	-	226,949	-	226,949	-
NSIP C2	231,127	-	-	231,127	31,611	262,738	31,611
<b>Total Home Delivered Meals</b>	<b>1,294,280</b>	<b>430,740</b>	<b>100,188</b>	<b>1,825,208</b>	<b>123,323</b>	<b>1,948,531</b>	<b>654,251</b>
<b>Disease Prevention</b>							
Federal Title IIID	70,963	-	(1,025)	69,938	8,813	78,751	7,788
Federal Title IIID - Med Mgmt	26,318	-	-	26,318	-	26,318	-
General Fund D	-	-	-	-	-	-	-
<b>Total Disease Prevention</b>	<b>97,281</b>	<b>-</b>	<b>(1,025)</b>	<b>96,256</b>	<b>8,813</b>	<b>105,069</b>	<b>7,788</b>
<b>Family Caregiver</b>							
Federal Title IIIE	641,076	-	3,073	644,149	124,419	768,568	127,492
<b>Total Title IIIE</b>	<b>641,076</b>	<b>-</b>	<b>3,073</b>	<b>644,149</b>	<b>124,419</b>	<b>768,568</b>	<b>127,492</b>
<b>Elder Abuse</b>							
Federal Title VIIb	24,575	-	(273)	24,302	1,414	25,716	1,141
General Fund VIIb	-	-	-	-	-	-	-
<b>Total Elder Abuse</b>	<b>24,575</b>	<b>-</b>	<b>(273)</b>	<b>24,302</b>	<b>1,414</b>	<b>25,716</b>	<b>1,141</b>
<b>Community Based Services</b>							
ADCRC	216,248	-	(162,154)	54,094	-	54,094	-
Brown Bag	18,368	-	(13,750)	4,618	-	4,618	-
Linkages	240,811	-	(180,634)	60,177	-	60,177	-
Senior Companion	-	-	-	-	-	-	-
Respite	17,289	-	(12,954)	4,335	-	4,335	-
<b>Total CBSP</b>	<b>492,716</b>	<b>-</b>	<b>(369,492)</b>	<b>123,224</b>	<b>-</b>	<b>123,224</b>	<b>-</b>
<b>Administration</b>							
Federal Title IIIB	159,878	-	-	159,878	-	159,878	-
Federal Title IIIC1	172,158	-	-	172,158	-	172,158	-
Federal Title IIIC2	89,752	-	-	89,752	-	89,752	-
Federal Title IIIE	68,625	-	-	68,625	-	68,625	-
General Fund C1	939	-	-	939	-	939	-
General Fund C2	250	-	-	250	-	250	-
General Fund CBSP	22,057	-	(16,560)	5,497	-	5,497	-
<b>Total Administration</b>	<b>513,659</b>	<b>-</b>	<b>(16,560)</b>	<b>497,099</b>	<b>-</b>	<b>497,099</b>	<b>-</b>
<b>Grand Total - All Funds</b>	<b>6,461,207</b>	<b>-</b>	<b>(63,111)</b>	<b>6,398,096</b>	<b>518,249</b>	<b>6,916,345</b>	<b>753,528</b>
<b>Funding Summary</b>							
Federal Funds	5,485,350	-	322,941	5,808,291	430,587	6,238,878	753,528
General Fund	922,196	-	(386,052)	536,144	-	536,144	-
Special Deposit	53,661	-	-	53,661	87,662	141,323	-
	6,461,207	-	(63,111)	6,398,096	518,249	6,916,345	753,528

**Comments:**

\* Net change represents the net difference between contract amounts as displayed in Amendment #2 versus Amendment #1.

# RESOLUTION

**BE IT RESOLVED** by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, May 4, 2010, that Marion Ashley, the Chairman of this Board is authorized and directed to execute on behalf of said County the State Standard Agreement Amendment No. AP-0910-21 between Riverside County and California Department of Aging providing: for support to programs and activities for seniors countywide that included Supportive Services Title IIIB, Congregate and Home Delivered Meals programs Title IIIC.

Roll Call:

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By: 

Deputy