

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

841



FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
May 13, 2010

SUBJECT: Amendment #2 to Sole Source Agreements Made Under the Community Services Block Grant - American Recovery and Reinvestment Act of 2009

RECOMMENDED MOTION: That the Board approve and

1. Authorize the Chairman of the Board to sign the attached Amendment #2 to the following sole source agreements made under the Community Services Block Grant - American Recovery and Reinvestment Act of 2009 (CSBG-ARRA):
 - Habitat for Humanity Inland Valley #CAP-09-034 the term July 1, 2009 through September 30, 2010, not to exceed \$133,327;
 - Habitat for Humanity Riverside, Inc. #CAP-09-035 for the term July 1, 2009 through September 30, 2010, not to exceed \$134,239;

FORM APPROVED COUNTY COUNSEL
 BY: *Larisa R-Mckenna*
 LARISA R-MCKENNA
 DATE: 5/12/10
 Purchasing: *Mark Seiler*
 Mark Seiler, Assistant Director
 Departmental Concurrence

Continued (3-pages total)

[Signature]

Maria Y. Juarez, CCAP, Deputy Director for
Lois J. Carson, SCAP, Executive Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10

SOURCE OF FUNDS: 100% Federal – American Recovery and Reinvestment Act of 2009	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
BY: *[Signature]*
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: May 25, 2010
 xc: CAP, Purchasing

Kecia Harper-Ihem
 Clerk of the Board,
 By: *[Signature]*
 Deputy

Prev. Agn. Ref.: 6/2/09 (#3.20, #3.21), 7/14/09 (3.17), 10/20/09 (#3.16), 2/23/10 (#3.11) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.8

FROM: Community Action Partnership
of Riverside County

DATE: May 13, 2010

SUBJECT: Amendment #2 to Sole Source
Agreements Made Under
The American Recovery and
Reinvestment Act of 2009

PAGE: 2 of 3

BACKGROUND:

On February 17, 2009, President Obama signed into law the American Recovery and Reinvestment Act of 2009 (ARRA). The ARRA provides CAP Riverside with approximately \$3.4 million in additional funds to the Community Services Block Grant (CSBG) program for Federal Fiscal Year 2009. The purpose of the ARRA is to create sustainable economic resources in communities by:

1. Providing a wide range of innovative employment-related services and activities tailored to the specific needs of their community;
2. Using funds in a manner that meets the short-term and long-term economic and employment needs of individuals, families, and communities; and
3. Making meaningful and measurable progress toward the reform goals of the ARRA with special attention to creating and sustaining economic growth and employment opportunities.

On June 2, 2009 (#3.20 and #3.21), the Board adopted Resolution #2009-189, approved the CSBG ARRA Local Plan, and approved sole-sourced agreements made under the CSBG-ARRA with the United Way of the Inland Valleys, Boys and Girls Club of Coachella Valley, YMCA of Riverside City and County, Inc., Fair Housing Council of Riverside County, Inc., Riverside Community College District, Habitat for Humanity Inland Valley, Habitat for Humanity Riverside, Inc., Community Settlement Association, Community Investment Corporation, The Foundation for California State University, San Bernardino, Community Access Center and the Riverside County Office on Aging. In addition, the Board authorized the Purchasing Agent to sign ministerial amendments not to exceed the Board authorized amount.

On July 14, 2009 (#3.17), the Board approved the sole source agreement made under the CSBG-ARRA for the County of Riverside Department of Public Health.

On October 10, 2009, the Purchasing Agent signed Amendment #1 for each sole source agreement to incorporate CSBG-ARRA related provisions.

On October 20, 2009 (#3.16) and February 23, 2010 (#3.11), the Board approved the sole source agreements made under the CSBG-ARRA for Riverside County Child Care Consortium, Inland Agency, and Blindness Support Services.

Amendment #2 to Agreement #CAP-09-034 with Habitat for Humanity Inland Valley increases the maximum contract amount from \$90,000 to \$133,327. The increased funding provides additional positions for an Administrative Assistant, a ReStore Assistant, and an Intake Coordinator.

FROM: Community Action Partnership
of Riverside County

DATE: May 13, 2010

SUBJECT: Amendment #2 to Sole Source
Agreements Made Under
The American Recovery and
Reinvestment Act of 2009

PAGE: 3 of 3

BACKGROUND (Continued):

Amendment #2 to Agreement #CAP-09-035 with Habitat for Humanity Riverside, Inc. increases the maximum contract amount from \$90,000 to \$134,239. The increased funding provides additional positions for an Assistant Project Manager, a Clerk, and a Fund Developer.

FINANCIAL IMPACT: No County General Funds will be required.

LJC:MYJ:KA:jb

COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY
AMENDMENT #2
TO THE
PROFESSIONAL SERVICES AGREEMENT WITH
HABITAT FOR HUMANITY INLAND VALLEY

MASTER AGREEMENT: CAP-09-034
CONTRACTOR: Habitat for Humanity Inland Valley
CONTRACT TERM: July 1, 2009 through September 30, 2010
EFFECTIVE DATE OF AMENDMENT: June 1, 2010

The Agreement between the Community Action Partnership of Riverside County, hereinafter referred to as CAP Riverside, and Habitat for Humanity Inland Valley, hereinafter referred to as Contractor, is amended in the following particulars and no others:

- I. On page 1 of the agreement, "MAXIMUM REIMBURSABLE AMOUNT" is modified to read \$133,327.
- II. Rescind Attachment A in its entirety and replace with the revised Attachment A, attached hereto and incorporated herein.
- III. On page 4 of the agreement Section III.A. "FISCAL PROVISIONS, MAXIMUM AMOUNT", is deleted in its entirety and replaced with:

"Total payment under this agreement shall not exceed \$133,327."
- IV. On page 4 of the agreement, Section III.B., "FISCAL PROVISIONS, LINE ITEM BUDGET" is deleted in its entirety and replaced with:

Personnel: Salaries/Wages/Benefits	\$123,488
Direct Program Costs	\$9,839
Total Grant:	\$133,327

The undersigned, as authorized representatives of County of Riverside and CONTRACTOR, respectively, certify the establishment of this Amendment #2 to the AGREEMENT.

COUNTY OF RIVERSIDE

HABITAT FOR HUMANITY INLAND VALLEY

Marion Ashley
Authorized Signature

[Signature]
Authorized Signature

Marion Ashley,
Chairman, Board of Supervisors
Printed Name and Title

Tammy Marni, Director
Printed Name and Title

MAY 25 2010

5-7-10

Date Signed

Date Signed

ATTEST:

KECIA HARPER-IHEM, Clerk

By

[Signature]
DEPUTY

FORM APPROVED COUNTY COUNSEL
BY Larisa R-Mckenna 5/12/10
LARISA R-MCKENNA DATE

**ATTACHMENT A:
SCOPE OF SERVICE**

FUNDING INITIATIVE: 2009 CSBG Recovery Local Plan

Habitat for Humanity Inland Valley will build or rehabilitate simple, affordable houses to sell to low-income families in the Temecula Valley at no profit with no interest loans. CAP Riverside will support Habitat's efforts to accomplish this by funding positions for a Director of Fund Development, a Construction Manager, an Administrative Assistant, a ReStore Assistant, and an Intake Coordinator. Project supports housing.

Geographic Area(s) of Service: Temecula Valley

Program Outcome(s)

1. 1 of 2 (50%) participants will increase their income by retaining a job for 12 months or longer by the end of the contract term.
2. 2 of 3 (67%) participants will increase their income by retaining a job for 4 months or longer by the end of the contract term.

Program Output(s)

Construction

1. Complete six (6) Helping Hands projects (home repair and maintenance projects)
2. Complete ten (10) Neighborhood Stabilization Program (NSP) rehabilitations

Fund Development

3. Write 15-month development plan
4. Submit funding proposal to one funding source each month

Budget

Personnel: Salaries/Wages/Benefits	\$123,488.00
Direct Program Costs	\$ 9,839.00
Total Grant:	\$133,327.00

COMMUNITY ACTION PARTNERSHIP OF RIVERSIDE COUNTY
AMENDMENT #2
TO THE
PROFESSIONAL SERVICES AGREEMENT WITH
HABITAT FOR HUMANITY RIVERSIDE, INC.

MASTER AGREEMENT: CAP-09-035
CONTRACTOR: Habitat for Humanity Riverside, Inc.
CONTRACT TERM: July 1, 2009 through September 30, 2010
EFFECTIVE DATE OF AMENDMENT: June 1, 2010

The Agreement between the Community Action Partnership of Riverside County, hereinafter referred to as CAP Riverside, and Habitat for Humanity Riverside, Inc., hereinafter referred to as Contractor, is amended in the following particulars and no others:

- I. On page 1 of the agreement, "MAXIMUM REIMBURSABLE AMOUNT" is modified to read \$134,239.
- II. Rescind Attachment A in its entirety and replace with the revised Attachment A, attached hereto and incorporated herein.
- III. On page 4 of the agreement Section III.A. "FISCAL PROVISIONS, MAXIMUM AMOUNT", is deleted in its entirety and replaced with:

"Total payment under this agreement shall not exceed \$134,239."
- IV. On page 4 of the agreement, Section III.B., "FISCAL PROVISIONS, LINE ITEM BUDGET" is deleted in its entirety and replaced with:

Personnel: Salaries/Wages/Benefits	\$127,680
Direct Program Costs	\$6,559
Total Grant:	\$134,239

The undersigned, as authorized representatives of County of Riverside and CONTRACTOR, respectively, certify the establishment of this Amendment #2 to the AGREEMENT.

COUNTY OF RIVERSIDE

HABITAT FOR HUMANITY RIVERISDE

Marion Ashley
Authorized Signature

Wain Roberts
Authorized Signature

Marion Ashley,
Chairman, Board of Supervisors
Printed Name and Title

WARIN ROBERTS, EXEC. DIR
Printed Name and Title

MAY 25 2010

Date Signed

5/6/10
Date Signed

ATTEST:
KECIA HARPER IHEM, Clerk
By [Signature]
DEPUTY

FORM APPROVED COUNTY COUNSEL
BY [Signature] 5/12/10
LARISA R-MCKENNA DATE

**ATTACHMENT A:
SCOPE OF SERVICE**

FUNDING INITIATIVE: 2009 CSBG Recovery Local Plan	
Habitat for Humanity Riverside, Inc. will rehabilitate foreclosed homes in the Rubidoux area of Riverside County to be sold to local, very low-income families at no profit with no interest loans. CAP Riverside will support Habitat's efforts to accomplish this by funding positions for a Director of Fund Development , a Construction Manager, an Assistant Project Manager, a Clerk, and a Fund Developer.	
Geographic Area(s) of Service: Rubidoux	
Program Outcome(s)	
<ol style="list-style-type: none"> 1. 1 of 2 (50%) participants will increase their income by retaining a job for 12 months or longer by the end of the contract term. 2. 2 of 3 (67%) participants will increase their income by retaining a job for 4 months or longer by the end of the contract term. 	
Program Output(s)	
<u>Construction</u> <ol style="list-style-type: none"> 1. Rehabilitate ten (10) foreclosed homes <u>Fund Development</u> <ol style="list-style-type: none"> 2. Write 15-month development plan 3. Submit funding proposal to one funding source each month 	
Budget	
Personnel: Salaries/Wages/Benefits	\$127,680.00
Direct Program Costs	6,559.00
Total Grant:	\$134,239.00