

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

2391



FROM: Stanley L. Sniff Jr., Sheriff-Coroner-PA

SUBMITTAL DATE:
06/08/10

SUBJECT: Approval of the Sheriff's Schedule of Fees and the Introduction
of Amended Ordinance Nos. 508, 596, 608, 743, 836 and 837

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Introduce the Sheriff's Schedule of Fees as listed in Attachment A.
2. For the following fees established by Ordinance, introduce and set for public hearings on or about July 13, 2010, and thereafter approve the Schedule and adopt the following:
Ordinance No. 508.2 (An Amendment to the Ordinance of the County of Riverside authorizing the Sheriff-Coroner-Public Administrator to charge a processing fee of \$130 for a license to engage in fortunetelling and a processing fee of \$111 for a license renewal.
(Continued on Page 2) BR 10-094

Stanley L. Sniff Jr., Sheriff-Coroner-PA
Will Taylor, Director of Administration

FINANCIAL DATA	Current F.Y. Total Cost:	N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	FY 2009-10
SOURCE OF FUNDS: Reimbursement for Services BR 10-094				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Robert Tremaine

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Benoit and duly carried, IT
WAS ORDERED that the above matter is approved as recommended with waiver of the
reading, and that the matter is set for public hearing on Tuesday, July 13, 2010, at 9:30
a.m.

Ayes: Buster, Benoit and Ashley

Nays: None

Absent: Tavaglione and Stone

Date: June 22, 2010

xc: Sheriff., Auditor, COB

Kecia Harper-Ihem

Clerk of the Board

By: Deputy

Prev. Agn. Ref.: 9.9 11/18/08

District: All

Agenda Number:

3.26 6/15/10

3.37

FORM APPROVED COUNTY COUNSEL
BY: BEAUFORD T. MILLER, JR. DATE: 6/19/10
Departmental Clearance
FISCAL PROCEDURES APPROVED
BY: ROBERT E. BYRD, AUDITOR-CONTROLLER
Policy By: Russell Dominicki
Consent ☐ Policy ☐
Dep't Recomm.:
Per Exec. Ofc.:

Ordinance No. 596.2 (An Amendment to the Ordinance of the County of Riverside authorizing the Sheriff-Coroner-Public Administrator to charge a processing fee of \$595 for a license to operate a massage business and a processing fee of \$316 for a business license renewal; a processing fee of \$224 for a massage technician license and a processing fee of \$120 for a license renewal).

Ordinance No. 608.8 (An Amendment to an Ordinance of the County of Riverside authorizing the Sheriff-Coroner-Public Administrator to charge a fee of \$320 for body removal and storage).

Ordinance No. 743.3 (An Amendment to the Ordinance of the County of Riverside authorizing the Sheriff-Coroner-Public Administrator to charge a processing fee of \$510 for a license to operate a sex-oriented business and a processing fee of \$276 for a business license renewal).

Ordinance No. 836.3 (An Amendment to an Ordinance of the County of Riverside authorizing the Sheriff-Coroner-Public Administrator to sell bail bond signboard advertising in County Correctional Facilities for a fee of \$55 per month per facility).

Ordinance No. 837.4 (An Amendment to an Ordinance of the County of Riverside authorizing the Sheriff-Coroner-Public Administrator to charge a fee of \$1,958 for the performance of an autopsy).

BACKGROUND:

The Sheriff's Department has computed the appropriate updated billing rates for the Sheriff's Schedule of Fees, in accordance with the associated legal authority. These rates, except for those set by State law, reflect full cost recovery for all services listed.

The following fee modifications are noteworthy.

The administrative cost to draft ABC letters (a notification to the Alcohol Beverage Control Board that the Sheriff has approved a temporary permit to dispense alcoholic beverages) has increased due to the requirement that a Sheriff's Captain review the letter.

The cost for the Neuropathologist rate now includes fees from the San Diego County Medical Examiner's Office, which is handling certain Neuropathology exams (study of the pathology of the brain, spinal cord and eyes) for the County under contract (4/20/10 3.63). Per this new contract, the San Diego County Medical Examiner's Office charges on a three basis, relative to the complexity of the case.

Staff has added a County processing fee to the issuance of a Secondhand Dealer license and license renewal. The State authorizes the local authority to charge this fee per the Business and Professions Code in Sections 21641 & 21642.

Staff has also added a mileage rate for Sheriff's Corrections buses and vans.

The Updated Schedule includes six fees that require modification and are established by County Ordinance. Specifically, these Ordinances are:

Ordinance 508, last revised by the Board on November 18, 1987, includes the Sheriff's processing fees for an initial license and a renewal license to engage in fortunetelling. The current Ordinance sets license fees at \$250 for the initial license and \$100 for the renewal.

Based on current average salaries and benefits for positions involved in the licensing process, Sheriff's staff proposes the initial license fee be set at \$130, plus current State Department of Justice fingerprint check fees. Staff proposes the fee for a license renewal be set at \$111.

Ordinance 596, last revised by the Board on November 14, 1989, currently includes the Sheriff's processing fee for an initial massage business license and renewal, currently set at \$500 and \$200, respectively. Further, the Ordinance includes the Sheriff's processing fee for a massage technician license and renewal, currently set at \$200 and \$100, respectively.

Based on current average salaries and benefits for positions involved in the licensing process, Sheriff's staff proposes the initial massage business license fee be set at \$595, plus current State Department of Justice fingerprint check fees. Staff proposes the fee for a license renewal be set at \$316.

For a massage technician license and renewal, based on current average salaries and benefits for positions involved in the licensing process, Sheriff's staff proposes the initial license fee be set at \$224, plus current State Department of Justice fingerprint check fees. Staff proposes the fee for a license renewal be set at \$120.

Ordinance No. 608, last amended by the Board on November 18, 2008, established a fee of \$255 for the removal and storage of a body. Based on FY 2008-09 expenditures and current average salaries and benefits for positions involved in the process, Sheriff's staff proposes the fee be set at \$320.

Ordinance No. 743, last amended by the Board on July 2, 1996, currently includes the Sheriff's processing fee for an initial sex-oriented business license set at \$500 and \$250 for a license renewal. Based on current average salaries and benefits for positions involved in the licensing process, Sheriff's staff proposes the initial business license fee be set at \$510, plus current State Department of Justice fingerprint check fees. Staff proposes the fee for a license renewal be set at \$276.

Ordinance No. 836, last amended by the Board on July 17, 2007, established a fee of \$54 per month per County Correctional Facility for bail bond signboard advertising. Based on FY 2008-09 expenditures and current average salaries and benefits for a position involved in the process, Staff has recalculated the fee and proposes a monthly fee per facility signboard of \$55.

Ordinance No. 837, last amended by the Board on November 18, 2008, established a fee of \$2,045 for the County Coroner's Office to conduct an autopsy. Based on FY 2008-09 expenditures and current average salaries and

benefits for positions involved in the process, Sheriff's staff proposes the fee be set at \$1,958. If Toxicology tests are required, charges from a contracted laboratory will be added to this fee. If Histology tests are required, a fee of \$245 will be assessed, which includes charges from a contracted laboratory, plus costs for Sheriff's personnel time.

As indicated above, Sheriff's staff is proposing that public hearings on the modification of the fees associated with these Ordinances be set for July 13, 2010.