

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

355



**FROM:** County Auditor-Controller

**SUBMITTAL DATE:**  
June 17, 2010

**SUBJECT:** Introduction and adoption of Ordinance No. 860.6 of the County of Riverside amending Ordinance 860.5 related to establishing fees of the County Auditor-Controller.

**RECOMMENDED MOTION:**

1. That the Board of Supervisors introduce and set for hearing adoption of Ordinance 860.6 of the County of Riverside pertaining to an amendment of Ordinance 860.5 adopted March 2, 2010, for fees charged for services provided by the County Auditor-Controller.
2. Upon the close of the hearing, that the Board adopt Ordinance 860.6.

**BACKGROUND:** In accordance with the provision of Government Code Section 54985, this amendment revises the current fees for the issuance of warrants, journal processing and services provided by the County Auditor-Controller (see Attachment A).

*Bruce Kincaid*  
BRUCE KINCAID ASST. AUD. - CONTR  
for ROBERT E. BYRD  
County Auditor-Controller

|                       |                               |      |                         |    |
|-----------------------|-------------------------------|------|-------------------------|----|
| <b>FINANCIAL DATA</b> | Current F.Y. Total Cost:      | \$ 0 | In Current Year Budget: | No |
|                       | Current F.Y. Net County Cost: | -0-  | Budget Adjustment:      | No |
|                       | Annual Net County Cost:       | -0-  | For Fiscal Year:        |    |

|                             |   |                          |
|-----------------------------|---|--------------------------|
| <b>SOURCE OF FUNDS:</b> N/A | <b>Positions To Be Deleted Per A-30</b> | <input type="checkbox"/> |
|                             | <b>Requires 4/5 Vote</b>                | <input type="checkbox"/> |

**C.E.O. RECOMMENDATION:** **APPROVE** BY: *Rob Rockwell*  
County Executive Office Signature **Rob Rockwell**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as introduced with waiver of reading and is set for public hearing July 27, 2010 at 9:30 a.m.

Ayes: Buster, Tavaglione, Stone and Benoit  
Nays: None  
Absent: Ashley  
Date: June 29, 2010  
xc: Auditor COB

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

3.18

FORM APPROVED COUNTY COUNSEL  
 BY: *Dalea Gardner* 6/21/10 DATE  
 DALEA GARDNER  
 Policy Policy  
   
 Consent  
  
 ATTACHMENTS FILED WITH THE CLERK OF THE BOARD  
 Per Exec. Off.

**BACKGROUND continued:**

Ordinance 860.6 includes rates the Auditor-Controller will charge for 20 of the services provided to county departments, taxing agencies outside the county (example cities and redevelopment agencies), special districts (example water districts); and, employees and the general public (for garnishments and similar services) as follows:

| <u>Affected Agencies</u>           | <u>Number of Rates</u> |
|------------------------------------|------------------------|
| Taxing Agencies (excluding county) | 6                      |
| Employees and the general public   | 8                      |
| Special Districts                  | 4                      |
| County Departments                 | 2                      |

The rate that will be charged to all county departments is for payroll warrants and direct deposits (see Attachment B). The internal audit rate, which will be charged to the Tax Collector, is for the required quarterly verification of the assets held in the treasury.

There will be increases to current charges for five of the Auditor-Controller's audited rates, particularly for property tax services where we were not fully recovering our cost; additionally, there will be decreases to six rates and no change to an additional eight rates. One new rate for general property tax services will be introduced this year. The Auditor-Controller will also discontinue the rate for an overnight rush of county warrants.

The property tax general services fee is intended to recover costs associated with researching and providing significant amounts of information requested by consulting agencies. The rate will not be charged to taxing agencies or for requests that fall under the California Public Records Act.

These changes are primarily the result of restructuring, auditing rather than reviewing processes and cost-cutting efficiencies.