

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

325



FROM: Community Health Agency / Department of Public Health

SUBMITTAL DATE:
June 10, 2010

SUBJECT: Approve the Sole Source Agreement between the County of Riverside Department of Public Health (DOPH) and the Riverside County Childcare Consortium to evaluate the effectiveness of conducting and operating 2010-2011 childcare provider-based novel influenza A (H1N1) vaccination clinics.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the Sole Source Agreement between the County of Riverside Department of Public Health (DOPH) and the Riverside County Child Care Consortium (RCCCC) from June 1, 2010 through June 30, 2011 in the amount of \$114,400; and
- 2) Authorize the Purchasing Agent to issue a purchase order to Riverside County Childcare Consortium in the amount of \$114,400; and
- 3) Authorize the Auditor Controller to make adjustments to the 2010-2011 fiscal year budget as outlined in the attached Schedule A; and
- 4) Authorize the Chairman of the Board to sign three (3) originals of said Agreement.

SH:KS:nm FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
BY Samuel Wong 6/16/10 Susan O. Harrington
SAMUEL WONG Susan Harrington, Director of Public Health

FINANCIAL DATA	Next F.Y. 10/11 Total Cost:	\$114,400	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	YES
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

SOURCE OF FUNDS: 100% federally funded by the Centers for Disease Control and Prevention through the California Department of Public Health.	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVED BY Debra Cournoyer
Debra Cournoyer
County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone and Benoit
Nays: None
Absent: Ashley
Date: June 29, 2010
xc: CHA-Public Health, Auditor, EO, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: [Signature]
Deputy

Prev. Agn. Ref.: | District: ALL | Agenda Number:

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.25

DATE: 6/10/10
 BY: Mark Spiller, Assistant Director
 DEPT: Department of Public Health
 POLICY: Purchasing: Policy:
 DEPT RECOMM: PER EXEC OFC:

SUBJECT: Approve the Sole Source Agreement between the County of Riverside Department of Public Health (DOPH) and the Riverside County Childcare Consortium to evaluate the effectiveness of conducting and operating 2010-2011 childcare provider-based novel influenza A (H1N1) vaccination clinics.

BACKGROUND: In June 2009, the World Health Organization (WHO) declared a pandemic due to a novel influenza A (H1N1) virus. In November 2009, the Riverside County Department of Public Health (RCDOPH) activated its Department Operations Center (DOC) to coordinate activities in response to the H1N1 pandemic. During the response phase, RCDOPH scheduled vaccine clinics for childcare providers; however, not all childcare providers opted to participate in the vaccination campaign. The H1N1 outbreak has highlighted the need to evaluate the barriers and facilitators to partnering with RCDOPH to conduct and operate H1N1 vaccination clinics in childcare settings. The evaluation of this influenza pandemic will afford the opportunity to examine alternatives for response to future public health emergencies.

The Riverside County Child Care Consortium (RCCCC) is a service agency which provides advocacy and resources in the establishment and support of quality, affordable and accessible childcare services for children and families in Riverside County. For the evaluation component of the H1N1 Vaccination Campaign, RCCCC will disseminate and ensure completion of evaluation surveys by the ninety-two (92) childcare providers in Riverside County at which RCDOPH offered to provide vaccination clinics. In addition, RCCCC will contract with the ninety-two (92) childcare providers to provide them with a reimbursement for participating in the evaluation, completing the survey and hosting a vaccination clinic, if applicable. The reimbursement for hosting a vaccination clinic is for costs that the childcare provider may have incurred for facility usage, staff time, printing/photocopying consents or informational sheets, and supplies.

All ninety-two (92) childcare providers will receive a reimbursement of \$500 each for completing and submitting the survey; and twenty-nine (29) of these will receive an additional \$2,000 for their participation in hosting a vaccination clinic during the vaccination campaign. This is a total amount of \$104,000. RCCCC will make payment of the reimbursements to the childcare providers and will receive a payment of \$10,400 as an administrative fee for executing the contracts and providing funding to the childcare providers.

PRICE REASONABLENESS:

The cost for RCCCC to assist RCDOPH in completing this After Action Evaluation of childcare provider-based clinics for the 2009 H1N1 Vaccination Campaign is \$114,400. This amount includes a reimbursement for all childcare providers for hosting a vaccination clinic and/or for completing the evaluation survey. RCCCC will ensure that surveys are returned and will process the surveys for data entry and analysis. Using any other agency would be cost prohibitive as no other agency has access to the information to implement this project with childcare providers throughout the county.

An itemized cost comparison may be found below:

	RCCCC	Loma Linda University
Administrative reimbursement	: \$10,400	\$40,000
Total man hours needed	: 450	450
Cost per hour	: \$23.11	\$88.88

SUBJECT: Approve the Sole Source Agreement between the County of Riverside Department of Public Health (DOPH) and the Riverside County Childcare Consortium to evaluate the effectiveness of conducting and operating 2010–2011 childcare provider-based novel influenza A (H1N1) vaccination clinics.

FINANCIAL INFORMATION: 100% federally funded by the Centers for Disease Control and Prevention through the California Department of Public Health. The entire amount (\$114,400) will need to be added to the proposed FY 10/11 budget in the professional services category.

ACO

SCHEDULE A

Community Health Agency
Department of Public Health
Public Health Emergency Preparedness and Response Branch
Public Health Emergency Response (PHER) Grant H1N1 Phase III
HS100074

Budget Adjustment
Fiscal Year 2010/11

INCREASE IN APPROPRIATIONS:

21760- 4200100000- 525440	Professional Services	<u>\$ 114,400</u>
---------------------------	-----------------------	-------------------

TOTAL INCREASE IN APPROPRIATION \$114,400

INCREASE IN ESTIMATED REVENUE:

21760- 4200100000- 767220	Fed- Other Operating Grants	<u>\$114,400</u>
---------------------------	-----------------------------	------------------

Date: June 8, 2010
From: Susan Harrington
Department/Agency: Department of Public Health (DOPH)
To: Board of Supervisors
Via: Purchasing Agent
**Subject: Request for Sole Source Procurement for After Action
Evaluation of the 2009 H1N1 Childcare Provider-Based
Vaccination Campaign Efforts**

The information below is provided in support of my Department requesting approval for a sole source contract. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: After Action Evaluation of Riverside County 2009 H1N1 Childcare Provider-Based Vaccination Campaign Efforts.

Supplier being requested:

Riverside County Child Care Consortium (RCCCC)
2010 Iowa Avenue, Suite 100
Riverside, California 92507

Alternative suppliers that can or might be able to provide supply/service:

The Riverside County Child Care Consortium (RCCCC) is a service agency which provides advocacy and resources in the establishment and support of quality, affordable and accessible childcare services for children and families in Riverside County. RCCCC provides leadership and guidance to local communities to establish childcare assistance programs. They are the only entity in the county that has existing, on-going relationships with all ninety-two (92) child care providers at which RCDOPH offered to provide vaccination clinics. If another organization was selected to conduct this evaluation, they would need to coordinate with RCCCC to gain access to information about the individual childcare providers.

Extent of market search conducted: Market research was conducted via the internet in an attempt to identify any other agencies that routinely coordinate and contract with childcare providers to provide support, information sharing and resources. RCCCC was identified as the agency best-positioned to support the campaign evaluation.

Unique feature of the supply/service being requested from this supplier that no alternative supplier can provide: The Riverside County Child Care Consortium is a service agency which supports the ninety-two (92) childcare providers at which RCDOPH offered to provide vaccination clinics. Since 1982, RCCCC has been mandated to administrate education funding and program development policies for the county's childcare providers. RCCCC was appointed as the Local Child Care and Development Planning Council for Riverside County and is primarily responsible for developing new childcare centers, providing community childcare resources, training childcare providers, and assisting planning departments with zoning, ordinance and regulation issues. Because of this presence in the community, RCCCC is uniquely positioned to assist RCDOPH in evaluating the effectiveness of the vaccination campaign at childcare providers. If another organization was selected to conduct this evaluation, they would need to coordinate with RCCCC to gain access to the individual childcare providers. Also, another agency would not have the unique perspective of how childcare providers function and the limitations that they face in coordinating childcare provider-based vaccination clinics.

Reasons why my department requires these unique features and what benefit will accrue to the County: PHEPR is conducting an After Action Evaluation to assess the effectiveness of conducting childcare provider-based vaccination clinics during the 2009 H1N1 Vaccination Campaign. This information will be included as part of an overall After Action Report (AAR) for the 2009 H1N1 Vaccination Campaign. This comprehensive AAR is required by the Centers for Disease Control and Prevention and the California Department of Public Health as part of the Public Health Emergency Response (PHER) grants.

Price Reasonableness: The cost for RCCCC to assist RCDOPH in completing this After Action Evaluation of childcare provider-based clinics for the 2009 H1N1 Vaccination Campaign is \$114,400. This amount includes a reimbursement for all childcare providers for hosting a vaccination clinic and/or for completing the evaluation survey. RCCCC will ensure that surveys are returned and will process the surveys for data entry and analysis. Using any other agency would be cost prohibitive as no other agency has access to the information to implement this project with childcare providers throughout the county.

An itemized cost comparison may be found below:

	RCCCC	Loma Linda University
Administrative reimbursement	: \$10,400	\$40,000
Total man hours needed	: 450	450
Cost per hour	: \$23.11	\$88.88

Does moving forward on this product or service further obligate the County to future similar contractual arrangements? No, moving forward on this project will not obligate the County for any future contractual arrangements with RCCCC.

Susan D. Harrington 6/9/10
Department Head Signature Date

Purchasing Department Comments

Approve

Approve with Condition/s

Disapprove

[Signature] 6-13-10
Purchasing Agent Date

COUNTY OF RIVERSIDE
COMMUNITY HEALTH AGENCY

FOR COUNTY USE ONLY



COUNTY DEPT/DIVISION DOPH/ Public Health Emergency Preparedness and Response		CONTRACT NO. 10-092	RFP NO. -----
FUND: 21770	DEPARTMENT IDs: 4200102100	PROJECT-GRANT N/A	PROGRAM HS100074
CLASS/LOCATION: 6610-33201		CONTRACT AMOUNT \$114,400	ACCOUNT NO. 525440
PERIOD OF PERFORMANCE: June 1, 2010 through June 30, 2011			
COUNTY CONTACT: Aphrodyi Walker (951) 358-7100		CONTRACTOR REPRESENTATIVE: Deborah Clark-Crews (951) 248-0015	
PROGRAM NAME: After Action Evaluation of Riverside County 2009 H1N1 Childcare Provider-Based Vaccination Campaign Efforts			

This Agreement is made and entered into by and between the County of Riverside, a political subdivision of the State of California, through its Community Health Agency, [Department of Public Health Laboratory], hereinafter referred to as ("COUNTY"), and

Riverside County Child Care Consortium

hereinafter referred to as ("CONTRACTOR").

WITNESSETH:

WHEREAS, the COUNTY has entered into an agreement to evaluate the effectiveness of conducting and operating 2009-2010 childcare provider-based novel influenza A (H1N1) vaccination clinics and

WHEREAS, the CONTRACTOR is a service agency which provides advocacy and resources in the establishment and support of quality, affordable and accessible childcare services for children and families in Riverside County for the H1N1 Vaccination.

NOW THEREFORE in consideration of the mutual promises, covenants and conditions hereinafter contained, the Parties hereto mutually agree as provided on pages 1 through 16, Exhibit A, consisting of three (3) page(s), Exhibit B, consisting of two (2) page(s), Attachment A, consisting of seven (7) page(s), attached hereto and incorporated herein.

CONTRACTOR

Riverside County Child Care Consortium

By Deborah A. Clark-Crews

DEBORAH A. CLARK-CREWS
Print Name

Date 6/16/10

COUNTY

By Marion Ashley
Chairman of the Board of Supervisors
MARION ASHLEY

Print Name

Date JUN 29 2010

FORM APPROVED COUNTY COUNSEL

BY: NEAL R. KIPNIS DATE

ATTEST:

By _____

ATTEST:
 KECA HARPER-IHEM, Clerk
 By _____ DEPUTY

JUN 29 2010 3.25

1 **1. DESCRIPTION OF SERVICES**

2 **1.1** CONTRACTOR shall provide all services as outlined and specified in Exhibit A,
3 SCOPE OF WORK, attached hereto and by this reference incorporated herein.

4 **1.2** CONTRACTOR shall perform to the satisfaction of the COUNTY and in
5 conformance to and consistent with the highest standards of firms/professionals in
6 the same discipline in the State of California.

7 **1.3** CONTRACTOR affirms this is fully apprised of all the work to be performed under
8 this Agreement; and the CONTRACTOR agrees it can properly perform this work
9 at the prices stated in Exhibit B, PAYMENT PROVISION. CONTRACTOR is not
10 to perform services or provide products outside of this Agreement.

11 **1.4** Acceptance by the COUNTY of the CONTRACTOR'S performance under this
12 Agreement does not operate as a release of CONTRACTOR'S responsibility for
13 full compliance with the terms of this Agreement.
14

15 **2. PERIOD OF PERFORMANCE**

16 **2.1** This Agreement shall be effective on June 1, 2010 through June 30, 2011, unless
17 terminated as specified in Section 14, TERMINATION.
18

19 **3. COMPENSATION.**

20 **3.1** In consideration of services provided by CONTRACTOR pursuant to Exhibit A,
21 SCOPE OF WORK, attached hereto and incorporated herein, CONTRACTOR
22 shall be entitled to receive payment as specified in Exhibit B, PAYMENT
23 PROVISIONS, attached hereto and incorporated herein. Maximum payment by
24 COUNTY to CONTRACTOR shall not exceed one hundred fourteen thousand
25 four hundred dollars (\$114,400), including all expenses.

26 **3.2** COUNTY is not responsible for any fees or cost incurred above or beyond the
27 contracted amount, as stated above in Section 3, COMPENSATION, Paragraph
28

1 3.1, and shall have no obligation to purchase any specified amount of services.
2 Unless otherwise specifically stated in Exhibit B, PAYMENT PROVISIONS,
3 COUNTY shall not be responsible for payment of any of CONTRACTOR'S
4 expenses related to this Agreement.

5 **3.3** COUNTY requires written proof satisfactory to COUNTY of cost increases prior
6 to any approved price adjustment. A minimum of 30-day advance notice in
7 writing is required to be considered and approved by COUNTY. No retroactive
8 price adjustments will be considered. Any price increases must be stated in a
9 written amendment to this Agreement.

10 **3.4** COUNTY obligation for payment of this Agreement beyond the current fiscal
11 year end is contingent upon and limited by the availability of COUNTY funding
12 from which payment can be made. No legal liability on the part of the COUNTY
13 shall rise for payment beyond June 30 of each calendar year unless funds are
14 made available for such payment. In the event such funds are not forthcoming for
15 any reason, COUNTY shall immediately notify CONTRACTOR in writing; and
16 this Agreement shall be deemed terminated and have no force and effect.
17
18

19 **4. HOLD HARMLESS/INDEMNIFICATION.**

20 **4.1** CONTRACTOR shall indemnify and hold harmless the County of Riverside, its
21 Agencies, Districts, Special Districts and Departments, their respective directors,
22 officers, Board of Supervisors, elected and appointed officials, employees, agents
23 and representatives from any liability, claim, damage or action whatsoever, based
24 or asserted upon any act or omission of CONTRACTOR, its officers, employees,
25 subcontractors, agents or representatives arising out of or in any way relating to
26 this Agreement, including but not limited to property damage, bodily injury, or
27 death. CONTRACTOR shall defend, at its sole cost and expense, including but
28

1 not limited to attorney fees, cost of investigation, defense and settlements or
2 awards, the County of Riverside, its Agencies, Districts, Special Districts and
3 Departments, their respective directors, officers, Board of Supervisors, elected
4 and appointed officials, employees, agents and representatives in any such action
5 or claim. With respect to any action or claim subject to indemnification herein by
6 CONTRACTOR, CONTRACTOR shall, at their sole cost, have the right to use
7 counsel of its own choice and shall have the right to adjust, settle, or compromise
8 any such action or claim without the prior consent of COUNTY; provided,
9 however, that any such adjustment, settlement or compromise in no manner
10 whatsoever limits or circumscribes CONTRACTOR'S indemnification of
11 COUNTY. CONTRACTOR'S obligation hereunder shall be satisfied when
12 CONTRACTOR has provided to COUNTY the appropriate form of dismissal (or
13 similar document) relieving COUNTY from any liability for the action or claim
14 involved.

15 **4.2** The specified insurance limits required in this Agreement shall in no way limit or
16 circumscribe CONTRACTOR'S obligations to indemnify and hold harmless
17 COUNTY.

18 **4.3** In the event there is conflict between this clause and California Civil Code
19 Section 2782, this clause shall be interpreted to comply with Civil Code 2782.
20 Such interpretation shall not relieve the CONTRACTOR from indemnifying the
21 COUNTY to the fullest extent allowed by law.

22
23 **5. INDEPENDENT CONTRACTOR.**

24 **5.1** The CONTRACTOR is, for the purpose relating to this Agreement, an
25 independent CONTRACTOR and shall not be deemed an employee of the
26 COUNTY. It is expressly understood and agreed that the CONTRACTOR
27 (including its employees, agents and subcontractors) shall in no event be entitled
28 to any benefits to which COUNTY employees are entitled, including but not

1 limited overtime, any retirement benefits, worker’s compensation benefits, and
2 injury leave or other leave benefits. There shall be no employer-employee
3 relationship between the parties; and CONTRACTOR shall hold COUNTY
4 harmless from any and all claims that parties; and CONTRACTOR shall hold
5 COUNTY harmless from any and all claims that may be made against COUNTY
6 based upon any contention by a third party that an employer-employee
7 relationship exists by reason of this Agreement. It is further understood and
8 agreed by the parties that CONTRACTOR in the performance of this Agreement.

9 **5.2** It is further understood and agreed by the parties hereto that CONTRACTOR in
10 the performance of this Agreement is subject to the control or direction of
11 COUNTY merely as to the result to be accomplished by the services hereunder
12 agree to render and perform and not as to the means and methods for
13 accomplishing the results.

14 **6. LIABILITY INSURANCE** Without limiting or diminishing the CONTRACTOR’S
15 obligation to indemnify or hold the COUNTY harmless, CONTRACTOR shall procure
16 and maintain or cause to be maintained, at its sole cost and expense, the following
17 insurance coverage’s during the term of this Agreement:

18 **6.1 Workers’ Compensation:**

19 If the CONTRACTOR has employees as defined by the State of California, the
20 CONTRACTOR shall maintain statutory Workers' Compensation Insurance
21 (Coverage A) as prescribed by the laws of the State of California. Policy shall
22 include Employers’ Liability (Coverage B) including Occupational Disease with
23 limits not less than \$1,000,000 per person per accident. The policy shall be endorsed
24 to waive subrogation in favor of The County of Riverside, and, if applicable, to
25 provide a Borrowed Servant/Alternate Employer Endorsement.

26 **6.2 Commercial General Liability:**

27 Commercial General Liability insurance coverage, including but not limited to,
28 premises liability, contractual liability, products and completed operations

1 liability, personal and advertising injury covering claims which may arise from or out
2 of CONTRACTOR'S performance of its obligations hereunder. Policy shall name all
3 Agencies, Districts, Special Districts, and Departments of the COUNTY of Riverside,
4 their respective directors, officers, Board of Supervisors, employees, elected or
5 appointed officials, agents or representatives as Additional Insureds. Policy's limit of
6 liability shall not be less than \$1,000,000 per occurrence combined single limit. If
7 such insurance contains a general aggregate limit, it shall apply separately to this
8 agreement or be no less than two (2) times the occurrence limit.

9 **6.3 Vehicle Liability:**

10 If vehicles or mobile equipment are used in the performance of the obligations
11 under this Agreement, then CONTRACTOR shall maintain liability insurance for
12 all owned, non-owned or hired vehicles so used in an amount not less than
13 \$1,000,000 per occurrence combined single limit. If such insurance contains a
14 general aggregate limit, it shall apply separately to this agreement or be no less
15 than two (2) times the occurrence limit. Policy shall name the County of
16 Riverside, its Agencies, Districts, Special Districts, and Departments, their
17 respective directors, officers, Board of Supervisors, employees, elected or
18 appointed officials, agents or representatives as Additional Insureds.

19 **6.4 General Insurance Provisions - All lines:**

20 **6.4.1** Any insurance carrier providing insurance coverage hereunder shall be
21 admitted to the State of California and have an A M BEST rating of not
22 less than A: VIII (A:8) unless such requirements are waived, in writing, by
23 the County Risk Manager. If the County's Risk Manager waives a
24 requirement for a particular insurer such waiver is only valid for that
25 specific insurer and only for one policy term.

26 **6.4.2** The CONTRACTOR must declare its insurance self-insured retentions. If
27 such self-insured retentions exceed \$500,000 per occurrence such
28 retentions shall have the prior written consent of the County Risk Manager

1 before the commencement of operations under this Agreement. Upon
2 notification of self insured retention unacceptable to the COUNTY, and at
3 the election of the County's Risk Manager, CONTRACTOR'S carriers
4 shall either; 1) reduce or eliminate such self-insured retention as respects
5 this Agreement with the COUNTY, or 2) procure a bond which guarantees
6 payment of losses and related investigations, claims administration, and
7 defense costs and expenses.

8 **6.4.3** CONTRACTOR shall cause CONTRACTOR'S insurance carrier(s) to
9 furnish the County of Riverside with either 1) a properly executed original
10 Certificate(s) of Insurance and certified original copies of Endorsements
11 effecting coverage as required herein, or 2) if requested to do so orally
12 or in writing by the County Risk Manager, provide original Certified
13 copies of policies including all Endorsements and all attachments thereto,
14 showing such insurance is in full force and effect. Further, said
15 Certificate(s) and policies of insurance shall contain the covenant of the
16 insurance carrier(s) that thirty (30) days written notice shall be given to the
17 County of Riverside prior to any material modification, cancellation,
18 expiration or reduction in coverage of such insurance. In the event of a
19 material modification, cancellation, expiration, or reduction in coverage,
20 this Agreement shall terminate forthwith, unless the County of Riverside
21 receives, prior to such effective date, another properly executed original
22 Certificate of Insurance and original copies of endorsements or certified
23 original policies, including all endorsements and attachments thereto
24 evidencing coverage's set forth herein and the insurance required herein is
25 in full force and effect. *CONTRACTOR shall not commence operations*
26 *until the COUNTY has been furnished original Certificate (s) of Insurance*
27 *and certified original copies of endorsement or policy of insurance*
28 *including all endorsements and any and all other attachments as required*

1 *in this Section. An individual authorized by the insurance carrier to do so*
 2 *on its behalf shall sign the original endorsements for each policy and the*
 3 *Certificate of Insurance.*

4 **6.4.4** It is understood and agreed to by the parties hereto and the insurance
 5 company(s), that the Certificate(s) of insurance and policies shall so
 6 covenant and shall be construed as primary insurance, and the COUNTY'S
 7 insurance and/or deductibles and/or self-insured retention's or self-insured
 8 programs shall not be construed as contributory.

9 **6.4.5** The COUNTY'S Reserved Rights –Insurance. If, during the term of this
 10 Agreement or any extension thereof, there is a material change in the
 11 scope of services; or, there is a material change in the equipment to be
 12 used in the performance of the scope of work (such as the use of aircraft or
 13 watercraft) the COUNTY reserves the right to adjust the type of insurance
 14 required herein, if; in the COUNTY Risk Manager's reasonable judgment
 15 the amount or type of insurance carried by the CONTRACTOR has
 16 become inadequate

17 **6.4.6** CONTRACTOR shall pass down the insurance obligations contained
 18 herein to all tiers of subcontractors working under this Agreement.

19 **6.4.7** The insurance requirements contained in this Agreement may be met with
 20 a program(s) of self-insurance acceptable to the COUNTY.

21
 22 **7. LICENSE.**

23 **7.1** CONTRACTOR shall, through the term of this Agreement, maintain all licenses
 24 necessary for the provision of the services hereunder and required by the laws and
 25 regulations of the United States, the State of California, County of Riverside, and
 26 all other governmental agencies. CONTRACTOR shall notify COUNTY
 27 immediately, in writing, of inability to obtain or maintain such license. Said
 28 inability shall be cause for termination of this Agreement.

1 **7.2** CONTRACTOR shall ensure that CONTRACTOR'S employees, agents and
2 other CONTRACTOR'S performing services under the terms of this Agreement
3 are in compliance with all relative licensing requirements. CONTRACTOR
4 hereby agrees to notify COUNTY immediately, in writing, of inability of
5 CONTRACTOR or any of CONTRACTOR'S employees, agents and other
6 CONTRACTOR'S, to obtain or maintain such license(s). Said inability shall be
7 cause for termination of this Agreement.

8 **7.3** A copy of each such license, permit, approval, waiver, exemption, registration,
9 accreditation, and certificate shall be provided to COUNTY.

10 **8. RECORDS AND DOCUMENTS.**

11 **8.1** CONTRACTOR shall make available, upon written request by any duly authorized
12 Federal, State or COUNTY agency, a copy of this Agreement and such books,
13 documents and records as are necessary to certify the nature and extent of the
14 CONTRACTOR'S costs related to this Agreement. All such books, documents and
15 records shall be maintained by CONTRACTOR for at least five years following
16 termination of this Agreement and be available for audit by the COUNTY.
17 CONTRACTOR shall provide to the COUNTY reports and information related to
18 this Agreement.

19
20 **9. OSHA REGULATIONS**

21 **9.1** CONTRACTOR hereby certifies awareness of the Occupational Safety and Health
22 Administration (OSHA) standards and codes as set forth by the U.S. Department of
23 Labor, and the derivative Cal/OSHA standards, laws and regulations relating
24 thereto, and verifies that all performance under this Agreement shall be in
25 compliance therewith.

26
27 **10. CONFIDENTIALITY**

1 **10.1** CONTRACTOR shall not use for personal gain or make other improper use of
2 privileged or confidential information which is acquired in connection with this
3 Agreement. The term “privileged or confidential information” includes but is not
4 limited to: unpublished or sensitive technological or scientific information;
5 medical, personnel, or security records; anticipated material requirements or
6 pricing/purchasing actions; COUNTY information or data which is not subject to
7 public disclosure; COUNTY operational procedures; and knowledge of selection of
8 contractors, subcontractors or suppliers in advance of official announcement.

9 **10.2** CONTRACTOR shall protect from unauthorized disclosure names and other
10 identifying information concerning persons receiving services pursuant to this
11 Agreement, except for general statistical information not identifying any person.
12 CONTRACTOR shall not use such information for any purpose other than carrying
13 out the CONTRACTOR’S obligations under this Agreement. The CONTRACTOR
14 shall promptly transmit to the COUNTY all third party requests for disclosure of
15 such information. The CONTRACTOR shall not disclose, except as otherwise
16 specifically permitted by this Agreement or authorized in advance in writing by the
17 COUNTY, any such information to anyone other than the COUNTY. For purposes
18 of this paragraph, identity shall include, but not be limited to name, identifying
19 number, symbol, or other identifying particular assigned to the individual, such as
20 finger or voice print or a photograph.

21
22
23 **10.3 HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT**

24 **(HIPAA)** - The Contractor in this Agreement is subject to all relevant requirements
25 contained in the Health Insurance Portability and Accountability Act of 1996
26 (HIPAA), Public Law 104-91, enacted August 21, 1996, and the laws and
27 regulations promulgated subsequent thereto. The Contractor hereto agrees to
28 cooperate in accordance with the terms and intent of this Agreement for

1 implementation of relevant law(s) and/or regulation(s) promulgated under this Law.
2 The Contractor further agrees that it shall be in compliance, and shall remain in
3 compliance with the requirements of HIPAA, and the laws and regulations
4 promulgated subsequent hereto, as may be amended from time to time.
5

6 **11. CONDUCT OF CONTRACTOR.**

7 **11.1** CONTRACTOR covenants that it presently has no interest, including, but not
8 limited to, other projects or contracts, and shall not acquire any such interest, direct
9 or indirect, which would conflict in any manner or degree with CONTRACTOR'S
10 performance under this Agreement. CONTRACTOR agrees to inform the
11 COUNTY of all the CONTRACTOR'S interests, if any, which are or may be
12 perceived as incompatible with the COUNTY'S interest

13 **11.2** CONTRACTOR shall not, under circumstances which could be interpreted as an
14 attempt to influence the recipient in the conduct of his duties, accept any gratuity or
15 special favor from individuals or firms with whom the CONTRACTOR is doing
16 business or proposing to do business, in accomplishing the work under this
17 Agreement.

18 **11.3** CONTRACTOR or its employees shall not offer gifts, gratuity, favors, and
19 entertainment directly or indirectly to COUNTY employees.
20

21 **12. INSPECTION OF SERVICE; QUALITY CONTROL/ASSURANCE**

22 **12.1** All performances (which includes services, workmanship, materials, supplies and
23 equipment furnished or utilized in the performance of this Agreement) shall be
24 subject to inspection and test by the COUNTY or other regulatory agencies at all
25 times. CONTRACTOR shall provide adequate cooperation to any inspector or
26 other COUNTY representative to permit him/her to determine the
27 CONTRACTOR'S conformity with the terms of this Agreement. If any services
28 performed or products provided by CONTRACTOR are not in conformance with

1 the terms of this Agreement, the COUNTY shall have the right to require the
2 CONTRACTOR to perform the services or provide the products in conformance
3 with the terms of the Agreement at no additional cost to the COUNTY. When
4 the services to be performed or the products to be provided are of such nature that
5 the difference cannot be corrected, the COUNTY shall have the right to 1) require
6 the CONTRACTOR immediately to take all necessary steps to ensure future
7 performance in conformity with the terms of the Agreement; and/or 2) reduce the
8 Agreement price to reflect the reduced value of the services performed or
9 products provided. COUNTY may also terminate this Agreement for default and
10 charge to CONTRACTOR any costs incurred by the COUNTY because of the
11 CONTRACTOR'S failure to perform.

12 **12.2** CONTRACTOR shall establish adequate procedures for self-monitoring and
13 quality control and assurance to ensure proper performance under this Agreement;
14 and shall permit a COUNTY representative or other regulatory official to monitor,
15 assess or evaluate CONTRACTOR'S performance under this Agreement at any
16 time upon reasonable notice to CONTRACTOR.

17
18 **13. DISPUTES**

19 **13.1** The parties shall attempt to resolve any disputes amicably the working level. If
20 that is not successful, the dispute shall be referred to the senior management of the
21 parties. Any dispute relating to this Agreement which is not resolved by the
22 parties shall be decided by the COUNTY'S Purchasing Department's Compliance
23 Contract Officer shall be the final and conclusive unless determined by a court of
24 competent jurisdiction to have been fraudulent, capricious, arbitrary, or so grossly
25 erroneous as necessarily to imply bad faith. CONTRACTOR shall proceed
26 diligently with the performance of this Agreement pending the resolution of a
27 dispute.

28 **13.2** Prior to the filing of any legal action related to this Agreement, the parties shall be

1 obligated to attend a mediation session in Riverside County before a neutral third
2 party mediator. A second mediation session shall be required if the first session is
3 not successful. The parties shall share the cost of the mediations.
4

5 **14. TERMINATION.**

6 **14.1** COUNTY may terminate this Agreement without cause upon 30 days written
7 notice served upon the CONTRACTOR stating the extent and effective date of
8 termination.

9 **14.2** COUNTY may, upon five (5) days written notice, terminate this agreement for
10 CONTRACTOR'S default, if CONTRACTOR refuses or fails to comply with the
11 terms of this Agreement or fails to make progress so as to endanger performance
12 and does not immediately cure such failure. In the event of such termination, the
13 COUNTY may proceed with the work in any manner deemed proper by
14 COUNTY.

15 **14.3** After receipt of the notice of termination, CONTRACTOR shall:

16 **14.3.1** Stop all work under this Agreement on the date specified in the notice of
17 termination;

18 **14.3.2** Transfer to COUNTY and deliver in the manner as directed by
19 COUNTY any materials, reports or other products which, if the
20 Agreement had been completed or continued, would have been required
21 to be furnished to COUNTY.

22 **14.4** After termination, COUNTY shall make payment for CONTRACTOR'S
23 performed up to the date of termination in accordance with this Agreement and at
24 the rates set forth in Exhibit B, Payment Provision.

25 **14.5** CONTRACTOR'S rights under this Agreement shall terminate (except for fees
26 accrued prior to the date of termination) upon dishonesty or a willful or material
27 breach of this Agreement by CONTRACTOR; or in the event CONTRACTOR'S
28 unwillingness or inability for any reasons whatsoever to perform the terms of this
Agreement. In such event, CONTRACTOR shall not be entitled to any further

1 compensation under this Agreement.

2 **14.6** The rights and remedies of COUNTY provided in this section shall not be
3 exclusive and are in addition to any other rights and remedies provided by law or
4 under this Agreement.

5 **15. FORCE MAJEURE**

6 **15.1** Neither Party shall be liable nor deemed to be in default for any delay or failure
7 in performance under this Agreement or other interruption of service or
8 employment deemed resulting, directly or indirectly, from acts of God.

9 **16. NONDISCRIMINATION AND ELIGIBILITY**

10 **16.1** CONTRACTOR shall not discriminate in the provision of services, allocation of
11 benefits, accommodation in facilities, or employment of personnel, on the basis of
12 ethnic group identification, race, color, creed, ancestry, religion, national origin,
13 physical handicap, medical condition, or sex in the performance of this
14 Agreement; and, to the extent they shall be found to be applicable hereto, shall
15 comply with the provisions of California Fair Employment and Housing Act
16 (Gov. Code 12900 et. Seq.), the Federal Civil Rights Act of 1964 (P.L. 88-352),
17 the Americans with Disabilities Act of 1990 (42 U.S.C. §1210 et. Seq.) and all
18 other applicable laws or regulations.

19
20 **17. CONFLICT OF INTEREST**

21 **17.1** CONTRACTOR and CONTRACTOR'S employees shall have no interest, and
22 shall not acquire any interest, direct or indirect, which will conflict in any manner
23 or degree with the performance of services required under this Agreement.

24
25 **18. ALTERATION**

26 **18.1** No alteration or variation of the terms of this Agreement shall be valid unless
27 made in writing and signed by the parties hereto, and no oral understanding or
28 agreement not incorporated herein, shall be binding on any of the parties hereto.

1 **18.2** Only the County Board of Supervisors or the County Purchasing Agent may
2 authorize any alteration or revision of this Agreement. The parties expressly
3 recognize that COUNTY personnel are without authorization to either change or
4 waive any requirements of this Agreement.

5 **18.3** This Agreement including any attachments or exhibits, constitutes the entire
6 Agreement of the parties with respect to its subject matter and supersedes all prior
7 and contemporaneous representations, proposals, discussions and communications,
8 whether oral or in writing. This Agreement may be changed or modified only by a
9 written amendment signed by authorized representatives of both parties.
10

11 **19. ASSIGNMENT/SUBCONTRACTORS**

12 **19.1** CONTRACTOR may not delegate or assign any interest in this Agreement,
13 whether by operation of law or otherwise, without the prior written consent of
14 COUNTY. Any attempt to delegate or assign any interest herein shall be deemed
15 void and of no force or effect.

16 **19.2** No contract shall be made by the CONTRACTOR with any other party for
17 furnishing any of the work or service under this Agreement without the prior
18 written approval of the COUNTY; but this provision shall not require the approval
19 of contracts of employment between the CONTRACTOR and personnel assigned
20 under this Agreement, or for parties named in the proposal and agreed to under
21 this Agreement.
22

23 **20. ADMINISTRATION.** The COUNTY Purchasing Agent, or designee, shall administer
24 this Agreement on behalf of the COUNTY. The Purchasing Department is to serve as the
25 liaison with CONTRACTOR in connection with this Agreement.
26

27 **21. WAIVER.**
28

1 Any waiver by COUNTY of any breach of any one or more of the terms of this
2 Agreement shall not be construed to be a waiver of any subsequent or other breach of the
3 same or of any other term thereof. Failure on the part of the COUNTY to require exact,
4 full and complete compliance with any terms of this Agreement shall not be construed as
5 in any manner changing the terms hereof or stopping COUNTY from enforcement
6 hereof.

7
8 **22. JURISDICTION/VENUE**

9 This Agreement shall be governed by, and construed in accordance with, the laws of the
10 State of California. CONTRACTOR agrees and consents to the exclusive jurisdiction of
11 the courts of the State of California for all purposes regarding this Agreement and further
12 agrees and consents that venue of any action brought hereunder shall be exclusively in
13 the County of Riverside, California.

14
15 **23. SEVERABILITY**

16 **23.1** If any provision in this Agreement is held by a court of competent jurisdiction to
17 be invalid, void or unenforceable, the remaining provisions will nevertheless
18 continue in full force without being impaired or invalidated in any way.

19
20 **24. CAPTIONS AND PARAGRAPH HEADINGS.** Captions and paragraph headings
21 used in this Agreement are for convenience only and are not a part of this Agreement and
22 shall not be used in construing this Agreement.

23
24
25 **25. NOTICES.** All correspondence and notices required or contemplated by this
26 Agreement shall be delivered to the respective parties at the addresses set forth below and
27 are deemed submitted one day after their deposit in the United States mail, postage
28 prepaid:

COUNTY:

Community Health Agency
Procurement
4065 County Circle Drive
Riverside, CA 92503

COPY TO:

Community Health Agency
Public Health Emergency Preparedness & Response
4065 County Circle Drive
Riverside, CA 92503

CONTRACTOR:

Riverside County Child Care Consortium
2010 Iowa Avenue
Riverside, CA 92507-7406

or to such other address(es) as the parties may hereafter designate.

////////

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

EXHIBIT A**SCOPE OF WORK****1. BACKGROUND:**

In November 2009, the County of Riverside through its Community Health Agency, Department of Public Health hereinafter referred to as (“COUNTY”), activated its Department Operations Center (DOC) to coordinate activities in response to the H1N1 pandemic. During the response phase, COUNTY scheduled vaccine clinics for childcare providers. Not all childcare providers opted to participate and schedule COUNTY-operated clinics. The H1N1 outbreak has highlighted the need to evaluate the barriers and facilitators to partnering with COUNTY to conduct and operate H1N1 vaccination clinics in childcare settings. The evaluation of the influenza pandemic will afford the opportunity to examine alternatives for response to future public health emergencies.

For this evaluation COUNTY will partner with the Riverside County Child Care Consortium hereinafter referred to as (“CONTRACTOR”), to assess factors that affected participation during the 2009-2010 H1N1 vaccination campaign. In particular, CONTRACTOR will assist COUNTY in surveying childcare providers to identify reason that a childcare provider elected or declined to conduct H1N1 vaccination clinics.

The information and recommendations from this report will be used to develop strategic guidance for future pandemic influenza events and improve COUNTY’S pandemic response plans.

2. EVALUATION RESPONSIBILITIES:**2.1 COUNTY RESPONSIBILITIES:**

- 2.1.1** Develop a survey instrument to assess ninety-two (92) childcare providers for barriers of facilitators for conducting school-based vaccination clinics.
- 2.1.2** Create the survey in Survey Monkey, an online survey and questionnaire tool.

1 **2.1.3** Obtain Point of Contact information, including e-mail and physical
2 addresses, for the ninety-two (92) childcare providers that were contacted
3 during 2009-2010 vaccination campaign.

4 **2.1.4** Develop cover letters to be used by the CONTRACTOR to inform the
5 ninety-two (92) childcare providers of the evaluation and solicit their
6 participation.

7 **2.1.5** Track survey completion progress of the ninety-two (92) childcare
8 providers.

9 **2.1.6** Provide the CONTRACTOR with funds to disseminate to the ninety-two
10 childcare providers. These stipends are for completing the assessment
11 survey and for hosting vaccination clinics, if applicable. A breakdown for
12 the distribution of funds by CONTRACTOR is included in Exhibit A.

13 **2.1.7** Coordinate the evaluation of the survey results and the development of an
14 evaluation report for childcare provider-based vaccination clinics in
15 Riverside County.

16 **2.2 CONTRACTOR RESPONSIBILITIES:**

17 **2.2.1** Review and provide feedback on the survey instrument by June 21, 2010.

18 **2.2.2** Inform the ninety-two (92) childcare providers of the evaluation and
19 solicit their participation.

20 **2.2.3** Provide the ninety-two (92) childcare providers with a link to the survey
21 through Survey Monkey by June 23, 2010. (Survey Monkey link to be
22 provided by COUNTY.)

23 **2.2.4** Coordinate with COUNTY to track survey completion progress of the
24 ninety-two (92) childcare providers and provide follow-up with non-
25 respondents when necessary.

26 **2.2.5** Receive a final report by July 27, 2010.

27 **2.2.6** Disseminate stipends to the ninety-two (92) childcare providers according
28 to Exhibit A. If a childcare provider does not return the survey by the date

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

required by CONTRACTOR/COUNTY, that childcare provider forfeits
payment and the funds will be redistributed evenly among the participating
entities.

/// /// ///

EXHIBIT B

PAYMENT PROVISIONS

Contractor shall be entitled to receive payment for services rendered as specific in Exhibit A, as follows:

1. Amount Awarded

1.1 This Agreement is in an amount not to exceed \$114,400.

2. Payment Request Process

2.1 COUNTY shall reimburse CONTRACTOR for services performed 30 NET working days after submission of invoice by CONTRACTOR. COUNTY is not responsible for any costs incurred above or beyond the Agreement amount.

2.2 Said reimbursement to CONTRACTOR shall be in accordance with periodic payment requests invoices, and other supporting documentation submitted to COUNTY by CONTRACTOR. Supporting documentation will be in the form of copies of original invoices, receipts, and survey reports.

2.4 CONTRACTOR shall ensure that grant funds are only used for allowable, fair, and reasonable costs.

2.5 CONTRACTOR shall promptly return to COUNTY all funds received which exceed the approved, actual expenditures as identified in this Agreement.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

2.6 The original invoice and supporting documentation will be sent to:

Address:

Riverside County Community Health Agency
ISS Fiscal Accounts Payable
P.O. BOX 7849
Riverside, CA 92513-7849

Copy:

Riverside County Department of Public Health
Public Health Emergency Preparedness and Response Branch
Attn: Kim Saruwatari
PO Box 7600
Riverside, CA 92513-7600

/// // // // // //

ATTACHMENT "A"

Table 1. CHILDCARE/DAYCARE CENTERS THAT HOSTED VACCINATION CLINICS

Site Name	Address	City	Allocation for Survey Participation	Allocation for Hosting Vaccination Clinic
ABC Child Care Center	29705 Solana Way	Temecula	\$500	\$2,000
ABC Village	40045 Village Road	Temecula	\$500	\$2,000
Alessandro CDC	23750 Alessandro Blvd. #G-101	Moreno Valley	\$500	\$2,000
Bermuda Dunes Learning Center	42115 Yucca Lane	Bermuda Dunes	\$500	\$2,000
Calvary Murrieta Preschool/Elementary	24275 Monroe Ave.	Murrieta	\$500	\$2,000
Church on the Hill Child Care	2000 Norco Dr.	Norco	\$500	\$2,000
College of the Desert Child Development	43500 Monterey Ave.	Palm Desert	\$500	\$2,000
Grove Community Church Preschool	19900 Grove Community Dr.	Riverside	\$500	\$2,000
Hemlock CDC	23270 Hemlock Ave.	Moreno Valley	\$500	\$2,000
Jan Peterson Child Day Care Center	26865 Brodiaea Ave.	Moreno Valley	\$500	\$2,000
Jurupa Family YMCA	9254 Galena / Jurupa Ave.	Riverside	\$500	\$2,000
Lovett's Children, Inc.	10744 Hole Ave.	Riverside	\$500	\$2,000
Montessori of Palm Springs	3692 Chia Road	Palm Springs	\$500	\$2,000
Montessori School of Corona	260 W. Ontario Ave.	Corona	\$500	\$2,000
MSJC - Menifee Campus Child Care	28237 La Piedra Rd.	Menifee	\$500	\$2,000
MSJC - San Jacinto Campus Child Care	1499 North State St.	San Jacinto	\$500	\$2,000
MVUSD Early Childhood Education Center	24300 Las Brisas Dr/ North	Murrieta	\$500	\$2,000
Nati Fuentes Centro de Ninos	2010 Martin Luther King Blvd	Riverside	\$500	\$2,000
Newport Child Development Center	29647 Via Naravilla	Sun City	\$500	\$2,000
Palm Desert Learning Tree Center	42675 Washington St.	Palm Desert	\$500	\$2,000
PDPCP (Presby) Preschool	47321 Highway 74	Palm Desert	\$500	\$2,000
Rainbow Springs Preschool	23990 Eucalyptus	Moreno Valley	\$500	\$2,000
RCC Child Development	4800 Magnolia Ave.	Riverside	\$500	\$2,000
Rubidoux CCC	5765 42nd St.	Rubidoux	\$500	\$2,000
Sonshine Preschool	31300 Rancho Community Way	Temecula	\$500	\$2,000
Temple Beth EL CDC	2675 Central Ave.	Riverside	\$500	\$2,000
The Growing Place	4259 Jurupa Avenue	Riverside	\$500	\$2,000
Trinity Lutheran Preschool	30470 Pauba Road	Temecula	\$500	\$2,000
UCR Child Development Center	3333 Watkins Dr. Bldg B	Riverside	\$500	\$2,000
Total (29 sites)			\$14,500	\$58,000

Table 2. CHILDCARE/DAYCARE PROVIDERS THAT DID NOT HOST VACCINATION CLINICS

Site Name	Address	City	Allocation for Survey Participation	Allocation for Hosting Vaccination Clinic
Bethel Christian Center	2425 Van Buren Blvd.	Riverside	\$500.00	\$0.00
Campesinos Unidos, Inc.	51-996 Tyler Ave.	Coachella	\$500.00	\$0.00
Children's Lighthouse of Riverside, CA	19743 Lurin Ave	Riverside	\$500.00	\$0.00
Childtime Children's Center	14700 Perris Blvd	Moreno Valley	\$500.00	\$0.00
Childtime Children's Center	27321 Nicolas Rd	Temecula	\$500.00	\$0.00
Community Christian School	41762 Stetson Ave	Hemet	\$500.00	\$0.00
Concilio for Spanish Speaking of the Inland	2010 Martin Luther King Blvd	Riverside	\$500.00	\$0.00
Crossroads Christain Preschool	2380 Fullerton Ave	Corona	\$500.00	\$0.00
Desert Son Shine	1800 Via Negocia	Palm Springs	\$500.00	\$0.00
Desert YMCA/Jean M. Benson CDC	75433 Orange Blossom	Palm Desert	\$500.00	\$0.00
Desert YMCA/La Quinta Preschool	49995 Park Ave	La Quinta	\$500.00	\$0.00
Discovery Isle Child Development Center	23785 Washington Ave	Murrieta	\$500.00	\$0.00
Discovery Isle Child Development Center	32220 Temecula Parkway	Temecula	\$500.00	\$0.00
Faith Community Child Development Center	4750 Challen Ave	Riverside	\$500.00	\$0.00
Family Service Alvord Foothill Child Dev. Center	8230 Wells	Riverside	\$500.00	\$0.00
First School of the Desert	2300 E. Racquet Club Rd	Palm Springs	\$500.00	\$0.00
First School of the Desert- La Quinta	44996 Adams St	La Quinta	\$500.00	\$0.00
French Valley University, Inc.	36555 Van Gaale Lane	Winchester	\$500.00	\$0.00
Goddard School	41755 Juniper St	Murrieta	\$500.00	\$0.00
Hemet Child Development Center	41931 E. Florida Ave	Hemet	\$500.00	\$0.00
Inland Vineyard Preschool	935 N. Mckinley	Corona	\$500.00	\$0.00
Kid's World	41956 E. Third St	Temecula	\$500.00	\$0.00
Kindercare Learning Center	1080 Highgrove	Corona	\$500.00	\$0.00
Kindercare Learning Center	1187 Magnolia Ave	Corona	\$500.00	\$0.00
Kindercare Learning Center	610 East Nuevo Rd	Perris	\$500.00	\$0.00
Kindercare Learning Center	24369 Skyview Ridge Dr	Murrieta	\$500.00	\$0.00
Kindercare Learning Center	40295 Winchester Rd	Temecula	\$500.00	\$0.00
Kindercare Learning Center	7897 Mission Grove Parkway	Riverside	\$500.00	\$0.00
Kindercare Learning Center	5445 Canyon Crest	Riverside	\$500.00	\$0.00
Kindercare Learning Center	1655 Hidden Valley Parkway	Corona	\$500.00	\$0.00
Kindercare Learning Center	26720 Ynez Road	Temecula	\$500.00	\$0.00
Kindercare Learning Center	31935 via Rio Temecula Road	Temecula	\$500.00	\$0.00
King's School	67675 Bolero Rd	Palm Springs	\$500.00	\$0.00
Kingston Academy	6048 Etiwanda Ave	Mira Loma	\$500.00	\$0.00
La Petite Academy, Inc.	6212 Clay St	Riverside	\$500.00	\$0.00
La Petite Academy, Inc.	11100 Collett	Riverside	\$500.00	\$0.00
La Petite Academy, Inc.	1421 Rimpau	Corona	\$500.00	\$0.00
Las Brisas Christian Preschool	24270 Adams Ave	Murrieta	\$500.00	\$0.00
Learning Bee Montessori Academy	10235 Wells Ave	Riverside	\$500.00	\$0.00
LEUSD/Heald Street Academy Child Dev. Center	601 West Heald St	Lake Elsinore	\$500.00	\$0.00
Lucky Kids Child Development Center	8201 Arlington Avenue Ste C-G	Riverside	\$500.00	\$0.00

Magnolia Preschool and Kindergarten	13130 Magnolia Ave	Corona	\$500.00	\$0.00
Marywood Palm Valley Preschool	35525 Da Vall Drive	Rancho Mirage	\$500.00	\$0.00
Mead Valley Child Development Center	21091 Rider St	Perris	\$500.00	\$0.00
Menifee Preschool	303465 Evans Rd	Menifee	\$500.00	\$0.00
Moreno Valley Christian Preschool	25560 Alessandro Blvd	Moreno Valley	\$500.00	\$0.00
Murrieta Ranch Preschool, Inc	24850 Lincoln Ave	Murrieta	\$500.00	\$0.00
Perris Head Start State Preschool	148 Avacado Ave	Perris	\$500.00	\$0.00
PVUSD Early Childhood Program	295 East Chanslorway	Blythe	\$500.00	\$0.00
RCCC-Bobby Bonds Head Start State Pres	2060 University Ave Ste 300	Riverside	\$500.00	\$0.00
Renu Hope Foundation	175 East Nuevo Rd	Perris	\$500.00	\$0.00
Riverside Christian Preschool	3626 Monroe	Riverside	\$500.00	\$0.00
RUSD Sunshine Elementary	9390 California Ave	Riverside	\$500.00	\$0.00
Salvation Army Riverside Child Care Center	3695 E First St	Riverside	\$500.00	\$0.00
San Gorgonio Child Care Consortium	671 N Florida	Banning	\$500.00	\$0.00
Tot Stop, Inc	77970 Delaware Pl	Palm Desert	\$500.00	\$0.00
Trinity Lutheran Preschool	191 South Columbia St	Hemet	\$500.00	\$0.00
Tutor Time Child Care/Learning Center	26624 Margarita Rd	Murrieta	\$500.00	\$0.00
Tutor Time Child Care/Learning Center	1214 magnolia Ave #101	Corona	\$500.00	\$0.00
Tutor Time Childcare Learning Center	6020 Hamner Avenue	Mira Loma	\$500.00	\$0.00
Valle Vista Children & Family School	633 E. Kimbal Ave	Hemet	\$500.00	\$0.00
YMCA of Riverside City & County	4020 Jefferson	Riverside	\$500.00	\$0.00
YMCA of Riverside City & County/Jurupa	9254 Galena	Riverside	\$500.00	\$0.00
Total (63 sites)			\$31,500.00	\$0.00

Table 3. RCCCC ADMINISTRATIVE STIPEND

Total Allocation to CCPs	10% Administrative Fee
\$104,000	\$10,400

Table 4. Contact Information

Site Name	Address	City	Contact Person	Phone #	E-mail
ABC Child Care Center	29705 Solana Way	Temecula	Malinda Smith	(951) 491-0940	msmith@abcvillage.com
ABC Village	40045 Village Road	Temecula	Jillian Kreissig	(951) 491-0940	msmith@abcvillage.com
Alessandro CDC	23750 Alessandro Blvd. #G-101	Moreno Valley	Patricia Honbo	951-243-3192	phonbo@familyserverivca.org
Bermuda Dunes Learning Center	42115 Yucca Lane	Bermuda Dunes	Stephanie	(760) 772-7127	bdlegayle@aol.com
Bethel Christian Center	2425 Van Buren Blvd.	Riverside	Patty Valenzuela	(951) 359-1123	pattvrose53@yahoo.com
Calvary Murrieta Preschool/Elementary	24275 Monroe Ave.	Murrieta	Debbie Firmes	(951) 834-9190	www.cmcsweb.com
Campesinos Unidos, Inc.	51-996 Tyler Ave.	Coachella	Claudi Cisneros	(760) 351-5116	www.brawleycui.com
Children's Lighthouse of Riverside, CA	19743 Lurin Ave	Riverside	Aubree Fuentes	(951)653-6688	riverside@childrenslighthouse.com
Childtime Children's Center	14700 Perris Blvd	Moreno Valley	Janice Wilson	(951) 242-7344	0024@childtime.com
Childtime Children's Center	27321 Nicolas Rd	Temecula	Deanne Hendricks	(951) 693-4843	0258@childtime.com
Church on the Hill Child Care	2000 Norco Dr.	Norco	Lynda Juszcak	(951) 735-4480	www.campushillchurch.net
College of the Desert Child Development	43500 Monterey Ave.	Palm Desert	Diane	(760) 773-2555	drussom@collegeofthedesert.edu
Community Christian School	41762 Stetson Ave	Hemet	Dorinda Duty	(951) 925-7368	dorinda@connect2ccc.org
Concilio for Spanish Speaking of the Inland	2010 Martin Luther King Blvd	Riverside	Andrea Guevara	(951) 683-8935	andrea@ieconcilio.com
Crossroads Christian Preschool	2380 Fullerton Ave	Corona	Penny Morrison	(951) 278-3196	mgarcia@crossroadsschool.org
Desert Son Shine	1800 Via Negocia	Palm Springs	Kristy Harshaw	(760) 320-9533	desertsonshine@yahoo.com
Desert YMCA/Jean M. Benson CDC	75433 Orange Blossom	Palm Desert	Norma Loreda	(760) 836-3336	nloredo@desertymca.org
Desert YMCA/La Quinta Preschool	49995 Park Ave	La Quinta	Maria Zambrano	(760) 564-2848	mzambrano@desertymca.org
Discovery Isle Child Development Center	23785 Washington Ave	Murrieta	Renee Espinosa	(951) 304-3033	RENEE.ESPINOSA@NLCINC.COM
Discovery Isle Child Development Center	32220 Temecula Parkway	Temecula	Dena Houser	(951) 303-3055	DENA.HOUSER@NLCINC.COM
Faith Community Child Development Center	4750 Challen Ave	Riverside	Jennifer Miller	(951) 343-3227	jennifer@faithchurchhr.org
Family Service Alvard Foothill Child Dev. Center	8230 Wells	Riverside	Sherry Kaib	(951) 509-5085	www.foothillchild.org
First School of the Desert	2300 E. Racquet Club Rd	Palm Springs	Heather Gorski	(760) 327-5005	www.firstschool.com

First School of the Desert- La Quinta	44996 Adams St	La Quinta	Dorothy & Mark Hastings	(760) 799-2999	www.firstschool.com
French Valley University, Inc.	36555 Van Gaale Lane	Winchester	Julie Van Gaale	(951) 926-1600	www.frenchvalleyuniversity.com
Goddard School	41755 Juniper St	Murrieta	Vanessa Rodriguez	(951) 461-4477	vanessa.rod83@gmail.com
Grove Community Church Preschool	19900 Grove Community Dr.	Riverside	Sherri Bob-Ellis	(951) 571-9090	smoerer@thegrove.cc
Hemet Child Development Center	41931 E. Florida Ave	Hemet	Mary Hampton	(951) 925-2160	mhampten@familyserverivca.org
Hemlock CDC	23270 Hemlock Ave.	Moreno Valley	Wanda Burnett	(951) 243-3192	wburnett@familyserverivca.org
Inland Vineyard Preschool	935 N. Mckinley	Corona	Shawn Cadmes	(951) 549-1192	office@inlandvineyardpreschool.com
Jan Peterson Child Day Care Center	26865 Brodiaea Ave.	Moreno Valley	Patricia Buzas	(951) 601-9200	pbuzas@icare.bz
Jurupa Family YMCA	9254 Galena / Jurupa Ave.	Riverside	Christina	(951) 685-5241	www.riversideymca.org
Kid's World	41956 E. Third St	Temecula	Mamie Vilter	(951) 676-5445	kidsworld@vanaveryprep.com
Kindercare Learning Center	1080 Highgrove	Corona	Staci Hebert	(951) 371-9346	301762@kicorp.com
Kindercare Learning Center	1187 Magnolia Ave	Corona	Brandie Potter	(951) 734-7800	bpotter@kicorp.com
Kindercare Learning Center	610 East Nuevo Rd	Perris	Mechelle Carrell	(951) 943-6476	mcarrell@kicorp.com
Kindercare Learning Center	24369 Skyview Ridge Dr	Murrieta	Kristi Cox	(951) 696-0825	301458@kicorp.com
Kindercare Learning Center	40295 Winchester Rd	Temecula	Brandie Andregg	(951) 296-0403	bandregg@kicorp.com
Kindercare Learning Center	7897 Mission Grove Parkway	Riverside	Heather Wray	(951) 789-4762	kwray@kicorp.com
Kindercare Learning Center	5445 Canyon Crest	Riverside	Brandie Rubalcaba	(951) 683-1626	301224@kicorp.com
Kindercare Learning Center	1655 Hidden Valley Parkway	Corona	Sara Desherilia	(951) 898-5677	301670@kicorp.com
Kindercare Learning Center	26720 Ynez Road	Temecula	Tara Lundquist	(951) 693-9200	303035@kicorp.com
Kindercare Learning Center	31935 via Rio Temecula Road	Temecula	Heather King	(951) 303-3385	303072@kicorp.com
King's School	67675 Bolero Rd	Palm Springs	Shiela Martin	(760) 324-7381	smartin@kingsschools.com
Kingston Academy	6048 Etiwanda Ave	Mira Loma	Dawn Jayasekera	951-898-0535	MrsJay3@gmail.com
La Petite Academy, Inc.	6212 Clay St	Riverside	Kellie Barela	951-681-3783	Lpacaj@lpacorp.com
La Petite Academy, Inc.	11100 Collett	Riverside	Celeste Echeridge	951-688-1313	Lpacarcl@lpacorp.com
La Petite Academy, Inc.	1421 Rimpau	Corona	Kellie Barela	951-736-8570	Lpacacin@lpacorp.com
Las Brisas Christian Preschool	24270 Adams Ave	Murrieta	Mindy Silberman	951-677-8468	msilberman@lbbf.org

Learning Bee Montessori Academy	10235 Wells Ave	Riverside	Lilia Lucchetti	951-689-1151	Liliamilagro@hotmail.com
LEUSD/Heald Street Academy Child Dev. Center	601 West Heald St	Lake Elsinore	Liz Watters	951-471-2760	liz.watters@leusd.k12.ca.us
Lovett's Children, Inc.	10744 Hole Ave.	Riverside	Linda Lovett	(951) 689-7022	active_learn2@yahoo.com
Lucky Kids Child Development Center	8201 Arlington Avenue Ste C-G	Riverside	Alma Escalante	951-687-5437	Riverside@luckykids.us
Magnolia Preschool and Kindergarten	13130 Magnolia Ave	Corona	Joel Brown	951-272-0977	magnoliapreschool@yahoo.com
Marywood Palm Valley Preschool	35525 Da Vall Drive	Rancho Mirage	Jackie Leany	760-328-0861	Jlea@mwppv.org
Mead Valley Child Development Center	21091 Rider St	Perris	Darlene Nunez	951-657-2889	Dnunez@familyserverivca.org
Menifee Preschool	303465 Evans Rd	Menifee	Corrine Chavez	951-672-6478	cchavez@menifeeusd.org
Montessori of Palm Springs	3692 Chia Road	Palm Springs	Ruwan Wickremesinghe	760-323-2502	007Ruwan@gmail.com
Montessori School of Corona	260 W. Ontario Ave.	Corona	Coleen Ferryman	(951) 371-6731	colleenferryman@sccglobal.net
Moreno Valley Christian Preschool	25560 Alessandro Blvd	Moreno Valley	Janice Ferguson	951-924-1979	jferguson@movalcf.org
MSJC - Menifee Campus Child Care	28237 La Piedra Rd.	Menifee	Kathy Turner	951-639-5605	kturmer@msjc.edu
MSJC - San Jacinto Campus Child Care	1499 North State St.	San Jacinto	Kathy Turner	951-487-3605	kturmer@msjc.edu
Murrieta Ranch Preschool, Inc	24850 Lincoln Ave	Murrieta	Cynthia Layton	951-677-0207	murrietaranchpreschool@roadrunner.com
MVUSD Early Childhood Education Center	24300 Las Brisas Dr/ North	Murrieta	Andrey Russell	951-304-1623	Arussell@murrieta.k12.ca.us
Nati Fuentes Centro de Ninos	2010 Martin Luther King Blvd	Riverside	Andrea Guevara	(951) 683-8935	ieconcilio@aol.com
Newport Child Development Center	29647 Via Naravilla	Sun City	Kathy Halley	(951) 672-1144	ncdc1@verizon.net
Palm Desert Learning Tree Center	42675 Washington St.	Palm Desert	Nilka Hegarty/Angela Morway	(760) 345-8100	Amorway@aol.com
PDP (Presby) Preschool	47321 Highway 74	Palm Desert	Stella Leonard	(760) 568-4360	StellaL@Pdpresb.org
Perris Head Start State Preschool	148 Avacado Ave	Perris	Jill Henderson	951-943-5815	Jillhenderson@RCCC.us
PVUSD Early Childhood Program	295 East Chanslorway	Blythe	Susan Bolt	760-922-8454	sbolt@pvusd-blv.k12.ca.us
Rainbow Springs Preschool	23990 Eucalyptus	Moreno Valley	Ken Schmidt	(951) 571-4710	Kschmidt@mvusd.net
RCC Child Development	4800 Magnolia Ave.	Riverside	Lynne Vasquez	(951) 222-8068	lynne.vazquez@rcc.edu
RCCC-Bobby Bonds Head Start State Pres	2060 University Ave Ste 300	Riverside	Aja D'Encarnacao	951-784-3293	abradley@RCCC.us
Renu Hope Foundation	175 East Nuevo Rd	Perris	Jeanette Jones	951-845-3816	jjones@renuhope.org

Riverside Christian Preschool	3626 Monroe	Riverside	Deborah Goree	951-687-0077	precheer@yahoo.com
Rubidoux CCC	5765 42nd St.	Rubidoux	Mayra Reyes	(951) 274-7940	mreyes@familyservice.org
RUSD Sunshine Elementary	9390 California Ave	Riverside	Deborah Holk	951-352-8488	dholk@rusd.k12.ca.us
Salvation Army Riverside Child Care Center	3695 E First St	Riverside	Catherine Hill	951-784-4495	Cathy.Hill.usw salvationarmy.org
San Gorgonio Child Care Consortium	671 N Florida	Banning	Linda Phillips	951-849-2930	sgccc@verizon.net
Sonshine Preschool	31300 Rancho Community Way	Temecula	Dawn	951-303-1304	Sonshine@ranchocommunity.org
Temple Beth EL CDC	2675 Central Ave.	Riverside	Trudy Oliver	(951) 682-7282	tbccdc@aol.com
The Growing Place	4259 Jurupa Avenue	Riverside	Patty	951-686-8134	pattysmith@charterinternet.com
Tot Stop, Inc	77970 Delaware Pl	Palm Desert	Sharon Mudry	760-360-6445	smudry@aol.com
Trinity Lutheran Preschool	30470 Pauba Road	Temecula	Joy Linstrom	(951) 693-5524	creationofjoy@aol.com
Trinity Lutheran Preschool	191 South Columbia St	Hemet	Carolyn Williams	951-658-2838	trinityschoolhemet@yahoo.com
Tutor Time Child Care/Learning Center	26624 Margarita Rd	Murrieta	Kelly Stepp	951-461-7900	site7@tutortime.com
Tutor Time Child Care/Learning Center	1214 magnolia Ave #101	Corona	Arwen Rosser	951-736-5267	6018@tutortime.com
Tutor Time Childcare Learning Center	6020 Hammer Avenue	Mira Loma	Tammy Renfro	(951) 361-4466	Trenfro@tutortime.com
UCR Child Development Center	3333 Watkins Dr. Bldg B	Riverside	Celia Rivera	(951) 827-7454	celia.rivera@ucr.edu
Valle Vista Children & Family School	633 E. Kimbal Ave	Hemet	Sally Cawthon	951-765-1648	scawthon@hemetUSD.k12.ca.us
YMCA of Riverside City & County	4020 Jefferson	Riverside	Laura Bueno	951-689-9622	lbueno@riversideymca.org
YMCA of Riverside City & County/Jurupa	9254 Galena	Riverside	Amanda Rossi	951-685-5241	amanzano@riversideymca.org
Total: 92 Sites					