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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Public Social Services/Riverside County Children and Families Commission

**SUBMITTAL DATE:**  
July 27, 2010

**SUBJECT:** Fiscal Year 2010/2011 Annual Budget of the Riverside County Children and Families Commission

**RECOMMENDED MOTION:**

That the Board of Supervisors receive and file the FY 2010/2011 Annual Budget of the Riverside County Children and Families Commission.

**BACKGROUND:** The Riverside County Children and Families Commission (RCCFC) was established by this Board with the adoption of Ordinance No. 784, enacted on January 22, 1999. The RCCFC implements the provisions of Proposition 10, which provides tobacco tax funds to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development and to ensure that children are ready to enter school.

Ordinance No. 784 requires the annual budget be submitted to the Board of Supervisors for review and comment. The Fiscal Year 2010/2011 Annual Budget was approved by the RCCFC on May 27, 2010. The budget projects spending nearly \$53 million dollars, which includes over \$28 million dollars from Fund Balance. In FY 09/10, the Commission approved using approximately \$12.5 million dollars from Fund Balance to both sustain and increase services in the community in the face of decreasing funding from the State and the County and increased community needs.

*Susan Loew*  
Susan Loew, Director,  
Department of Public Social Services

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year: 10/11	

<b>SOURCE OF FUNDS:</b> Proposition 10 Revenue	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
*Debra Cournoyer*  
BY: Debra Cournoyer  
Debra Cournoyer

County Executive Office Signature

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, AUDITOR-CONTROLLER  
BY *Samuel Wong* 7/15/10  
SAMUEL WONG

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Buster, Stone, Benoit and Ashley  
Nays: None  
Absent: Tavaglione  
Date: July 27, 2010  
xc: DPSS, Commission, Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By: *[Signature]*  
Deputy

**Prev. Agn. Ref.:** | **District:** ALL | **Agenda Number:** 2.17

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

**TO: BOARD OF SUPERVISORS**

**DATE:** July 27, 2010

**SUBJECT:** Fiscal Year 2010/2011 Annual Budget of the Riverside County Children and Families Commission

**BACKGROUND:** (Continued)

At the close of fiscal year, the actual use of Fund Balance was tracking to \$5.6 million dollars. As a results, some of the initiatives approved by the Commission in FY 09/10 are being maintained and/or carried forward to FY 10/11 for implementation. Following is a summary of the expanded uses of First Five funding.

- Mental Health Services
- Preschool for All
- Scholarships for Child Care Services
- Capital Grants for Child Care Facility Development & Expansion
- Expansion of current contracts supporting Health and Early Childhood Education Services
- Expansion of health access for developmentally delayed children
- Expansion of health access for vision, nutrition and dental services
- Community Response and Emergency Response funding to assist agencies with sustaining existing services for children 0 to 5.

With the Commission's distribution of funding in support of these programs and services, is it estimated that the "uncommitted" fund balance will be approximately \$5 million dollars by the end of FY 10/11. First Five staff will continue to monitor actual expenditures and provide updates to the Commission throughout the year regarding the need to reprogram any unspent funding.

**FINANCIAL DATA:** 100% proposition 10 Revenue

**ATTACHMENTS:**

- Resolution 10-23: Adopting the Annual Budget of the Riverside County Children and Families Commission for Fiscal Year 2010/2011.
- FY 2010/2011 Budget Detail

1 Riverside County Children and Families Commission

2  
3 Resolution 10-23:

4 ADOPTING THE ANNUAL BUDGET OF THE RIVERSIDE COUNTY CHILDREN AND  
5 FAMILIES COMMISSION FOR FISCAL YEAR 2010/2011.

6  
7 **WHEREAS**, it is deemed necessary, desirable and prudent by the Executive Director that the Fiscal  
8 Year 2010-2011 Budget for the Riverside County Children and Families Commission be approved; and,

9 **WHEREAS**, a copy of the budget is attached hereto, and the Secretary of the Riverside County  
10 Children and Families Commission shall maintain the final budget; now, therefore,

11 **BE IT RESOLVED, DETERMINED AND ORDERED** by the Riverside County Children and  
12 Families Commission, at its regular meeting, assembled on Thursday, May 27, 2010, that the Fiscal Year  
13 2010-2011 Budget of the Riverside County Children and Families Commission, as attached hereto, is  
14 adopted.

15  
16 State of California)

17 County of Riverside)

18 I, Lynn M. Stephens, Commission Secretary of the Riverside County Children and Families  
19 Commission, do hereby certify that the Riverside County Children and Families Commission took the  
20 following votes on this resolution, and did duly and regularly adopt the foregoing resolution.

21 Ayes: 7 (Loew, Hoffman, Baskett, Frykman, Morford, Shafai as alternate for Commissioner Cox,  
22 Whitaker-Meneses)

23 Noes:

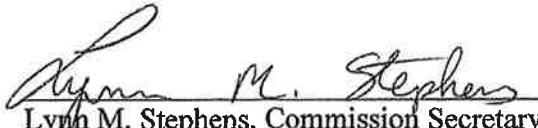
24 Conflict:

25 Abstain:

26 Absent: 3 (Supervisor Benoit, Cox, Watson)

27 Vacant: 0

28 Date: May 27, 2010

  
Lynn M. Stephens, Commission Secretary

FORM APPROVED COUNTY COUNSEL

BY:  6/4/10  
TIFFANY N. NORTH DATE

Resolution 10-23  
Riverside County Children and Families Commission

RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION  
FISCAL YEAR 2010/2011 PRELIMINARY BUDGET - APPROVED RESOLUTION 10-23 May 27, 2010  
Business Unit = CFARC / DeptID = 938001 / Fund = 25800

	DESCRIPTION	ACCOUNT	PROGRAM	APPROVED BUDGET FOR FISCAL YEAR 2009/2010	REVISED BUDGET FOR FISCAL YEAR 2009/2010	PROJECTED THRU 06/30/10	DIFFERENCE PROJECTED/ BUDGETED	PROPOSED BUDGET FOR FISCAL YEAR 2010/2011
<b>REVENUES:</b>								
1	Interest-Invested Funds	740020		\$ 732,624	\$ 719,117	\$ (13,507)	\$ 635,942	
2	ST Surplus Monetary Inv Fund	740021		59,015	59,015	-	55,160	
3	Retention Incentives (CARES)	751630	81200	144,570	144,570	-	-	
4	Special Needs (State)	751650	81700	(43,330)	(43,330)	-	-	
5	CA-Tobacco Tax Prop 10	754000		23,606,010	22,746,545	(859,465)	22,064,145	
6	School Readiness (State)	755760	81600	2,711,398	2,179,242	(532,156)	2,176,070	
7	Other Misc Revenue	781360		5,000	5,000	-	5,000	
8	Other Misc Revenue (RCCCC)	781360		90,000	90,000	-	85,000	
9	Other Misc Revenue (AmeriCorps)	781360	81100	5,100	5,091	(9)	-	
10	<b>TOTAL REVENUES</b>	<b>9</b>		<b>\$ 27,310,367</b>	<b>\$ 25,505,250</b>	<b>\$ (1,405,137)</b>	<b>\$ 25,021,317</b>	
<b>EXPENSES:</b>								
11	Regular Salaries	510040		\$ 1,649,941	\$ 1,617,769	\$ (32,172)	\$ 1,885,209	
12	Payoff Permanent-Seasonal	510200		2,000	14,356	12,356	2,000	
13	TAP Salaries	510330		20,000	20,000	-	143,817	
14	Overtime	510420		500	515	15	800	
15	Overtime Holiday	510421		500	-	(500)	500	
16	Administrative Leave	510440		18,000	12,626	(5,374)	18,000	
17	Bilingual Pay	510520		4,700	5,014	314	7,308	
18	Shift Differential	510620		100	2	(98)	100	
19	Holiday Pay	510700		100	737	637	200	
20	Retirement - Misc	513000		254,320	283,753	29,433	300,684	
21	Retirement Debt Svc - Misc	513001		52,800	57,703	4,903	66,554	
22	Social Security	513120		101,000	99,982	(1,018)	114,305	
23	Medicare Tax	513140		23,930	24,030	100	27,335	
24	Flex Benefit Plan	515040		242,850	219,604	(23,246)	245,231	
25	Life Insurance	515100		3,470	2,259	(1,211)	3,757	
26	Long Term Disability	515120		8,920	9,365	445	10,207	
27	Optical Insurance	515160		1,590	1,534	(56)	1,587	
28	Retiree Health Ins	515200		2,500	3,043	543	3,000	
29	Short Term Disability	515220		3,490	3,321	(169)	3,837	
30	Unemployment Insurance	515260		7,360	9,222	1,862	14,309	
31	Workers Comp Insurance	517000		10,210	10,209	(1)	10,210	
32	Def Comp Ben Mgmt & Conf	518010		7,800	6,653	(1,147)	13,000	
33	Flexible Spending Account Fees	518020		200	124	(76)	200	
34	LIUNA Pension Plan	518060		1,540	1,174	(366)	1,457	
35	SEIU Pension Plan	518120		2,500	1,886	(614)	2,704	
36	SEIU Training	518140		250	225	(25)	271	
37	LIUNA Health & Safety	518150		160	117	(43)	146	
38	Other Post Employment Benefits	518180		6,900	6,759	(141)	7,795	
39	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>28</b>		<b>\$ 2,427,631</b>	<b>\$ 2,411,982</b>	<b>\$ (15,649)</b>	<b>\$ 2,884,523</b>	
40	Communications	520200		-	-	-	46,600	
41	Insurance - Liability	520930		7,500	900	(6,600)	7,500	
42	Maint - Other	521560		33,710	17,559	(16,151)	144,600	
43	Miscellaneous Expenses	523230		4,000	1,830	(2,170)	3,500	
44	Special Events	523270		122,500	122,500	-	103,000	
45	Administrative Expenses	523350		97,288	173,541	76,253	118,650	
46	Office Equipment Non Fixed Asset	523680		50,500	5,168	(45,332)	53,950	
47	Office Supplies	523700		84,400	82,000	(2,400)	74,500	
48	Printing/Binding	523800		88,000	27,122	(60,878)	95,500	
49	Auditing and Accounting	524560		16,000	16,000	-	16,400	
50	Payroll Services	524561		3,500	3,276	(224)	3,200	
51	Legal Services	525020		70,000	66,584	(3,416)	75,000	
52	Personnel Services	525140		19,000	18,244	(756)	23,750	
53	Oasis Processing-Financials	525300		14,173	14,731	558	18,000	
54	Oasis Processing-HRMS	525310		6,769	6,802	(33)	7,200	
55	Temporary Help Services	525340		35,000	38,228	3,228	25,000	
56	Professional Services	525440		441,042	376,415	(64,627)	322,000	
57	Advertising	526420		349,800	179,800	(170,000)	830,000	
58	Rent - Lease Buildings	526700		255,800	259,130	3,330	265,100	
59	Special Program Expense	527780		10,000	-	(10,000)	10,000	
60	Conference/Registration Fees	528140		6,000	2,309	(3,691)	8,000	
61	Car Pool Expense	528920		5,000	1,852	(3,148)	3,000	
62	Miscellaneous Travel Expense	529000		25,088	18,342	(6,746)	26,000	
63	Private Mileage Reimbursement	529040		20,288	15,225	(5,063)	18,500	
64	Utilities	529540		90,700	85,776	(4,924)	50,000	
65	<b>TOTAL OPERATING EXPENSES</b>	<b>25</b>		<b>\$ 1,856,058</b>	<b>\$ 1,533,134</b>	<b>\$ (322,923)</b>	<b>\$ 2,348,950</b>	
66	Contracts *	527980	0	-	-	-	-	
67	Contracts - Special Programs FAF	527980	81470	410,189	380,467	(29,722)	642,456	
68	Contracts - Other Programs	527980	80000	900,664	484,238	(416,426)	50,000	
69	Contracts - Emergency Fund	527980	80000	619,116	414,672	(204,444)	893,244	
70	Contracts - Community Response Fund	527980	80000	750,000	628,377	(121,623)	929,349	
71	Contracts - Scholarships	527980	80000	2,838,578	750,000	(2,088,578)	5,161,422	
72	Contracts - New Capacity for High Needs	527980	80000	1,400,000	-	(1,400,000)	2,900,000	
73	Contracts - Other Health Access	527980	80000	255,000	35,000	(220,000)	4,185,903	
74	Contracts - Maintain Health Services	527980	80000	1,233,333	1,233,333	-	1,700,000	
75	Contracts - AmeriCorps	527980	81100	88,572	88,572	-	82,000	
76	Contracts - CARES (Local) *	527980	81150	2,173,532	2,173,532	-	2,342,534	
77	Contracts - CARES (State)	527980	81200	113,000	113,000	-	-	
78	Contracts - Evaluation *	527980	81250	263,900	164,759	(99,141)	245,150	
79	Contracts - Healthy Kids (Local) *	527980	81300	2,250,000	1,834,799	(415,201)	2,000,000	
80	Contracts - Operational	527980	81400	13,890,569	13,555,135	(335,434)	13,236,798	
81	Contracts - Expansions	527980	81400/81600	2,006,747	828,296	(1,178,451)	4,009,950	
82	Contracts - Mental Health Initiative	527980	81400	1,127,700	1,127,700	-	3,383,098	
83	Contracts - Preschool for All	527980	81460	134,400	134,400	-	929,176	
84	Contracts - School Readiness (Local) *	527980	81550	2,123,991	1,552,215	(571,776)	2,198,692	
85	Contracts - School Readiness (State)	527980	81600	2,720,333	2,179,242	(541,091)	2,226,066	
86	Contracts - Special Needs (Local) *	527980	81650	500,000	500,000	-	500,000	
87	<b>TOTAL CONTRACTS</b>	<b>21</b>		<b>\$ 35,599,624</b>	<b>\$ 28,177,737</b>	<b>\$ (7,421,887)</b>	<b>\$ 47,615,837</b>	
88	<b>TOTAL EXPENDITURES</b>	<b>74</b>		<b>\$ 39,883,313</b>	<b>\$ 32,122,853</b>	<b>\$ (7,760,460)</b>	<b>\$ 52,849,310</b>	
89	<b>NET INCOME/(LOSS)</b>			<b>\$ (12,572,926)</b>	<b>\$ (6,217,603)</b>	<b>\$ 6,355,323</b>	<b>\$ (27,827,993)</b>	
90	<b>AMOUNTS FROM FUND BALANCE RESERVES</b>							
	<b>AMOUNT FROM RESTRICTED FUNDS (1)</b>			<b>\$ 5,840,163</b>	<b>\$ 5,840,163</b>	<b>\$ -</b>	<b>\$ 6,450,447</b>	

RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION  
FISCAL YEAR 2010/2011 PRELIMINARY BUDGET - APPROVED RESOLUTION 10-23 May 27, 2010

Business Unit = CFARC / DeptID = 938001 / Fund = 25800

	DESCRIPTION	ACCOUNT	PROGRAM	APPROVED REVISED BUDGET FOR FISCAL YEAR 2009/2010	PROJECTED THRU 06/30/10	DIFFERENCE PROJECTED/ BUDGETED	PROPOSED BUDGET FOR FISCAL YEAR 2010/2011
	<b>REVENUES:</b>						
91	AMOUNT FROM PY MENTAL HEALTH INITIATIVE ALLOCATION			(3,903,098)	(3,903,098)	-	(265,865)
92	AMOUNT FROM PFA INITIATIVE			(505,960)	(505,960)	-	929,176
93	AMOUNT FROM PY CAPACITY BUILDING INITIATIVE			228,893	228,893	-	1,184,020
94	AMOUNT FROM EVALUATION			234,249	164,759	69,490	245,150
95	AMOUNT FROM 10% SET ASIDE & OTO			516,618	516,618	-	-
96	AMOUNT FROM EXPANSION SET ASISDE			2,036,747	828,296	1,208,451	4,009,950
97	AMOUNT FROM COMMUNITY FUNDING			5,751,911	2,018,333	3,733,578	13,947,325
98	AMOUNT FROM EMERGENCY FUND			619,116	414,672	204,444	893,244
99	AMOUNT FROM COMMUNITY RESPONSE FUND			750,000	628,377	121,623	929,348
100	AMOUNT FROM HEALTHY FAMILIES			875,664	459,238	416,426	-
101	AMOUNT FROM PREPAID RESTRICTION			1,070	1,070	-	900
102	<b>TOTAL FROM FUND BALANCE RESERVES</b>			\$ 12,445,373	\$ 6,691,361	\$ 5,754,012	\$ 28,323,695
103	<b>ADJUSTED NET INCOME/(LOSS)</b>			\$ (127,553)	\$ 473,758	\$ 601,311	\$ 495,702
104	Beginning Fund Balance			\$ 63,619,689	\$ 63,619,689		\$ 57,402,086
105	Net Change to Designated fund Balance			\$ (12,445,373)	\$ (6,691,361)		\$ (28,323,695)
106	Total Fund balance			\$ 51,046,763	\$ 57,402,086		\$ 29,574,093
107						Sustainability Fund	\$ (16,742,547)
108						PFA	\$ (1,507,977)
109						Mental Health Initiative	\$ (6,639,756)
110						Other	\$ (30,000)
111							\$ 4,653,813

Note: Denotes funds that have been restricted in revised Resolution 06-04 dated January 23, 2008.

AB 109 Percentages	
	4.3%
	0.9%
	94.7%
	<b>100.0%</b>

113  
114  
115  
116