

685



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM : Office on Aging

SUBMITTAL DATE:
June 22, 2010

SUBJECT: Amended FY 2009/2010 Agreement #2 HI-0910-21 between California Department of Aging (CDA) and County of Riverside for Health Insurance Counseling and Advocacy Program (HICAP)

RECOMMENDED MOTION: That your Honorable Board:

1. Approve and Authorize Chair to execute amended Agreement #2 HI-0910-21 for FY 2009-2010 (July 1, 2009 to June 30, 2010) with the California Department of Aging (CDA).
2. Direct the Auditor-Controller to increase Estimated Revenue and Appropriations by \$19,213 as outlined in Attachment A.
3. Return all 4 copies to the Office on Aging for further processing.

BACKGROUND: The last agreement was approved on January 26, 2010 as agenda item 3.33. It is being amended to include additional One Time Only (OTO) funds received from the California Department of Aging.
Continued next page...

Hilary F. Clarke for Edward Walsh
Hilary F. Clarke Deputy Director For Edward F. Walsh,
Director.

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 19,213	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10

SOURCE OF FUNDS: Federal 100%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
BY: *Lani Sioson*
Lani Sioson
County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione
Date: July 27, 2010
xc: Office on Aging, Auditor, EO

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: 3.33 (1/26/10) | **District:** All | **Agenda Number:**

3.58

FISCAL PROCEDURES APPROVED BY ROBERT E. BYRD, AUDITOR-CONTROLLER
BY: *Samuel Wong* 7/19/10
FORM APPROVED BY COUNTY COUNSEL BY: NEAL R. KIPNIS DATE: 7/19/10
Departmental Concurrence

SUBJECT: Amended FY 2009/2010 Agreement #2 HI-0910-21 between California Department of Aging (CDA) and the County of Riverside for Health Insurance Counseling and Advocacy Program (HICAP)

June 22, 2010

Page 2

BACKGROUND: (continued)

The previous agreement signed by the Board on January 26, 2010 was for \$443,901. This new amendment shows an increase amount of \$19,213 and a new amendment agreement total of \$463,114.

The increase amount was not included in our current budget for FY 2009/2010 and an adjustment to our Agency budget is needed as shown on Attachment "A".

The amended total includes \$17,467 Federal SHIP funds, and \$1,746 Federal Administration SHIP funds all OTO funds.

Under the terms of this agreement with CDA, OTO funds can be used for the following purposes:

1. Purchase of equipment which enhances the delivery of services to the eligible service population.
2. Innovative pilot projects as approved by CDA.
3. Home and Community based projects as approved by CDA.

We are requesting no additional matching contribution and there is no impact to County General Fund.

STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER	AMENDMENT NUMBER
HI-0910-21	2
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
 California Department of Aging
CONTRACTOR'S NAME
 COUNTY OF RIVERSIDE
- The term of this Agreement is July 1, 2009 through June 30, 2010
- The maximum amount of this Agreement after this amendment is: **\$ 463,114.00**
Four hundred sixty-three thousand one hundred fourteen and 00/100
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment increases funds by \$ 19,213 in order to provide increased services. Exhibit B-1, Budget Detail, Payment Provisions, and Closeout, amendment 1, page 7, is deleted. Exhibit B-2, Budget Detail, Payment Provisions, and Closeout, amendment 2, page 7 is attached and incorporated.

WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
 Post Office Box 1147, Riverside, Ca 92502-1147
 Thank you.

ATTEST:
 KECIA HARPER-IHEM, Clerk
 By [Signature]
 DEPUTY

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only <input checked="" type="checkbox"/> Exempt per: Mello Grunland Older Californians Act
CONTRACTOR'S NAME <i>(If other than an individual, state whether a corporation, partnership, etc.)</i>		
COUNTY OF RIVERSIDE		
BY <i>(Authorized Signature)</i> <u>[Signature]</u>	DATE SIGNED <i>(Do not type)</i> <u>7/27/10</u>	
PRINTED NAME AND TITLE OF PERSON SIGNING MARION ASHLEY CHAIRMAN, BOARD OF SUPERVISORS		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		
STATE OF CALIFORNIA		
AGENCY NAME		
California Department of Aging		
BY <i>(Authorized Signature)</i> <u>[Signature]</u>	DATE SIGNED <i>(Do not type)</i> <u>7-16-10</u>	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Sacramento, CA 95834		

FORM APPROVED COUNTY COUNCIL (9/10)
 BY: NEAL R. KIPNIS DATE

2010-08-102415

JUL 27 2010 3.58

**Exhibit B- Budget Detail, Payment Provisions, and Closeout
 HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM
 BUDGET DISPLAY
 Fiscal Year 2009/10
 County of Riverside**

	PROGRAM BASELINE	ONE-TIME ONLY	TOTAL	NET CHANGE
HICAP Program				
HICAP Fund	95,192	-	95,192	-
Reimbursements (Ins Fund)	190,433	-	190,433	-
Federal SHIP Performance Award	-	3,483	3,483	-
Federal SHIP Rural Funds	5,225	-	5,225	-
Federal SHIP Funds	99,974	37,501	137,475	17,467
TOTAL HICAP Program	390,824	40,984	431,808	17,467
HICAP Administration				
HICAP Fund	5,678	-	5,678	-
Reimbursements (Ins Fund)	11,366	-	11,366	-
Federal SHIP Rural Funds	522	-	522	-
Federal SHIP Funds	9,991	3,749	13,740	1,746
TOTAL Administration	27,557	3,749	31,306	1,746
Grand Total All Funds	418,381	44,733	463,114	19,213
Funding Summary				
HICAP Fund	100,870	-	100,870	-
Reimbursements (Ins Fund)	201,799	-	201,799	-
Federal SHIP Performance Award	-	3,483	3,483	-
Federal SHIP Rural Funds	5,747	-	5,747	-
Federal SHIP Funds	109,965	41,250	151,215	19,213
Total Funds	418,381	44,733	463,114	19,213

OFFICE ON AGING
ATTACHMENT A

Adjusting revenues and appropriations:

INCREASED ESTIMATED REVENUE

21450-5300100000-767140	Fed-Misc Reimbursement	19,213
		<hr/>
		\$19,213

INCREASED APPROPRIATIONS

21450-5300100000-523640	Computer Equip-Non Fixed Asset	1,746
21450-5300100000-536200	Contributions to Non-Co Agency	17,467
		<hr/>
		\$19,213

Attachment A:

Date: 6/22/10

DEPARTMENT OF AGING

1300 NATIONAL DRIVE, SUITE 200
 SACRAMENTO, CA 95834-1992
 Internet Home Page: www.aging.ca.gov
 TDD Only 1-800-735-2929
 FAX Only (916) 928-2267
 Main Office (916) 419-7500

**PROGRAM MEMO**

TO: AREA AGENCIES ON AGING DIRECTORS	NO.: PM 10- 15(P)
SUBJECT: State Fiscal Year 2009-10 Health Insurance Counseling and Advocacy Program Contract Amendment #2	DATE ISSUED: June 15, 2010
REVISED	EXPIRES: July 1, 2010
REFERENCES:	SUPERSEDES: N/A
PROGRAMS AFFECTED: <input type="checkbox"/> All <input type="checkbox"/> Title III-B <input type="checkbox"/> Title III-C1/C2 <input type="checkbox"/> Title III-D <input type="checkbox"/> Title III-E <input type="checkbox"/> Title V <input checked="" type="checkbox"/> HICAP <input type="checkbox"/> MSSP <input type="checkbox"/> Title VII <input type="checkbox"/> ADHC <input type="checkbox"/> Other:	
REASON FOR PROGRAM MEMO: <input type="checkbox"/> Change in Law or Regulation <input type="checkbox"/> Response to Inquiry <input checked="" type="checkbox"/> Other Specify: <u>Transmit Health Insurance Counseling and Advocacy Program Contract Amendments</u>	
INQUIRIES SHOULD BE DIRECTED TO: The Assigned CDA AAA-Based Team Fiscal Specialist.	

This Program Memo (PM) transmits your Fiscal Year (FY) 2009-10 Health Insurance Counseling and Advocacy Program (HICAP) Revised Allocation and Contract Amendment #2. This contract amendment includes a \$400,000 one-time supplemental funding for purchasing computer hardware, software and network access equipment (e.g. air cards), and enhancing and expanding local educational and assistance services for people with Medicare at a level above that supported by the Basic State Health Insurance Assistance Program (SHIP) Grant. HICAP Budget Amendment #2 includes these additional funds with the one-time-only funds from HICAP Budget Amendment #1.

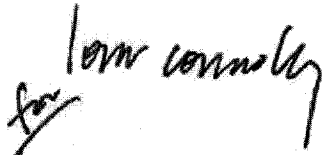
Fifty percent of the one-time supplemental funding, including administration, is distributed equally as a flat rate to each of the 26 contracted jurisdictions. The other fifty percent including administration is allocated based on the number of Medicare beneficiaries in each county using the 2007 Medicare Beneficiary population data from the Centers for Medicare and Medicaid Services (CMS).

HICAP providers should keep a record of goods and/or services purchased with the additional funds. This information may be required in the California Department of Aging (CDA) closeout process.

HICAP Budget (CDA 229)

A revised HICAP Budget (CDA 229), which incorporates the attached HICAP Budget Display Amendment #2, is due to your Fiscal Team Specialist **as soon as possible, but no later than 30 days from the date of this PM**. The CDA 229 is available on the CDA website at <http://www.aging.ca.gov/aaa/fiscalFormDocument.asp>.

Revised Budgets must be submitted electronically to the Fiscal Team using the HICAP fiscal email boxes. As a reminder, payments that include these additional funds will not be processed until CDA has approved the FY 2009-10 HICAP Budget Revision #2, and the FY 2009-10 HICAP contract amendment #2 are returned to and fully executed by CDA. Any unspent federal funds from FY 2009-10 will be reallocated as one-time-only in FY 2010-11 via the contract amendment process.



Lynn Daucher
Director

Attachments (Contract package will be mailed to the Agency Contract Representative.)