

MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**9.17**

On motion of Supervisor Benoit, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED the reading being waived, that an ordinance bearing the following title, is adopted:

**ORDINANCE NO. 654.16**

**AN ORDINANCE OF THE COUNTY OF RIVERSIDE, AMENDING ORDINANCE NO. 654 RELATING TO THE FEE SCHEDULE FOR SERVICES RENDERED BY THE OFFICE OF THE TREASURER-TAX COLLECTOR**

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on August 10, 2010 of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors  
Dated: August 10, 2010  
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in  
and for the County of Riverside, State of California.

(seal)

By: *Kecia Harper-Ihem* Deputy

AGENDA NO.  
9.17

xc: Treasurer, MC, COB



	<u>Products/Services</u>	<u>Fee</u>
1		
2	1. CERTIFIED COPY OF ASSESSMENT	\$3.50
3	2. MICROFICHE COPY (PER ASSESSMENT)	\$11.25
4	3. MICROFILM COPY (PER ASSESSMENT)	\$11.25
5	4. PHOTOCOPY-FIRST PAGE	\$2.00
6	EACH ADDITIONAL PAGE	\$0.75
7	5. DUPLICATE TAX BILL	\$2.00
8	6. COMPUTER COPY	\$2.00
9	7. PROCESSING UNPAID NEGOTIABLE PAPER	\$66.50
10	8. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$76.25
11	9. SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$9.00
12	10. REVIEW OF EXCESS PROCEEDS	\$458.25
13	11. INSTALLMENT PAYMENT PLAN START-UP	\$23.25
14	12. INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$41.25
15	13. UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$81.75
16	14. BULK TRANSFERS (PER TRANSFER)	\$22.25
17	15. 4 YEAR PAYMENT PLAN START-UP	\$22.25
18	16. 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$33.00
19	17. PREPARATION OF DELINQUENT TAX RECORD	\$31.00
20	18. MERCHANT CHARGEBACKS	\$12.00
21	19. TIMESHARE SEPARATE ASSESSMENT FEE	\$9.53
22	20. UNSECURED PARTIAL PAYMENT	\$20.00
23	21. UNSECURED INVENTORY	\$81.75
24	22. SPECIAL ASSESSMENT FEE	\$0.41
25	23. FIXED CHARGE CORRECTION FEE	\$9.59
26	24. UNSECURED DELINQUENT COLLECTION FEE	\$21.25
27	25. PERSONAL CONTACT FEE – TAX SALE	\$100.00
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STATE OF CALIFORNIA        )  
  )  
COUNTY OF RIVERSIDE        )        ss

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said county held on August 10, 2010, the foregoing ordinance consisting of 2 Sections was adopted by the following vote:

AYES:        Buster, Tavaglione, Stone, Benoit, and Ashley  
NAYS:        None  
ABSENT:     None

DATE:        August 10, 2010

KECIA HARPER-IHEM  
Clerk of the Board  
BY:   
Deputy

SEAL

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

1. CERTIFIED COPY OF ASSESSMENT:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 162

DESCRIPTION OF SERVICE: CERTIFICATION STAMP APPLIED TO A COPY OF AN ASSESSMENT AS ENTERED ON THE ASSESSMENT ROLL (PER ASSESSMENT).

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PROCESSING AND APPLYING THE CERTIFICATION STAMP.

JOB CLASSIFICATION:

SUPERVISING ACCOUNTING TECHNICIAN - EMILY THOMAS, NATALIE RABONE, FELICIA FIELDS

ACCOUNTING TECHNICIAN I- SUSAN JANOSZ, DON JACKSON, DAVID JOHNSON

SENIOR ACCOUNTING ASSISTANT- COURTNEY SMITH, MARIA DAMACIO

ACCOUNTING ASSISTANT II- SYLVIA SALINAS, MARIA QUINTERO, APRIL ASHLEY  
DENISE TINAJERO

ACCOUNTING ASSISTANT I - CARMEN ZEPEDA, SELENA ANZURES

* HOURLY DEPT. COST	** TIME X	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$35.33	0.05	\$1.20	\$0.64	\$3.61	GROUP ONE-PUBLIC SERVICE (1ST FLOOR, PALM SPRINGS, TEMECULA)
<u>\$35.33</u>	<u>0.05</u>	<u>\$1.20</u>	<u>\$0.64</u>	<u>\$3.61</u>	ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 3 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW FEE (PER ASSESSMENT): **\$3.50**

FEE SCHEDULE 2009-2010

CURRENT FEE (PER ASSESSMENT): **\$3.75**

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

2. MICROFICHE COPY (PER ASSESSMENT):

LEGAL AUTHORITY: REVENUE & TAXATION CODE 162

DESCRIPTION: PAPER COPY FROM MICROFICHE MACHINE (PER ASSESSMENT).

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PROCESSING AND RESEARCHING MICROFICHE REQUESTS.

JOB CLASSIFICATION:

SUPERVISING ACCOUNTING TECHNICIAN- EMILY THOMAS

ACCOUNTING TECHNICIAN I- SUSAN JANOSZ

ACCOUNTING ASSISTANT II- SYLVIA SALINAS

HOURLY DEPT. COST	** X	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$37.69	0.13	\$3.42	\$1.83	\$10.28	GROUP ONE- PUBLIC SERVICE ( PALM SPRINGS)
				\$1.00	Per R & T Code 162
<u>\$37.69</u>	<u>0.13</u>	<u>\$3.42</u>	<u>\$1.83</u>	<u>\$11.28</u>	ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 8 minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER ASSESSMENT): \$11.25

FEE SCHEDULE 2009-2010  
CURRENT CHARGE (PER ASSESSMENT): \$12.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

3. MICROFILM COPY (PER ASSESSMENT):

LEGAL AUTHORITY: REVENUE & TAXATION CODE 162

DESCRIPTION: PAPER COPY FROM MICROFILM MACHINE (PER ASSESSMENT).

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PROCESSING AND RESEARCHING MICROFILM REQUESTS.

JOB CLASSIFICATION:

SUPERVISING ACCOUNTING TECHNICIAN- EMILY THOMAS

ACCOUNTING TECHNICIAN I- SUSAN JANOSZ

ACCOUNTING ASSISTANT II- SYLVIA SALINAS

\*

HOURLY DEPT. COST X TIME	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$37.69	0.13	\$3.42	\$1.83	\$10.28
				GROUP ONE- PUBLIC SERVICE (PALM SPRINGS)
				Per R & T Code 162
<u>\$37.69</u>	<u>0.13</u>	<u>\$3.42</u>	<u>\$1.83</u>	<u>\$11.28</u>
				ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 8 minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvst. Salaries & Benefits)

PROPOSED NEW CHARGE (PER ASSESSMENT): \$11.25

FEE SCHEDULE 2009-2010  
CURRENT CHARGE (PER ASSESSMENT): \$12.00



FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

4. PHOTOCOPIY:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 162

DESCRIPTION: PHOTOCOPIY OF A DOCUMENT AS REQUESTED.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PRODUCING A PHOTOCOPIY OF A DOCUMENT

JOB CLASSIFICATION:

SUPERVISING ACCOUNTING TECHNICIAN- EMILY THOMAS, NATALIE RABONE, FELICIA FIELDS, CATHY HANKUS

ACCOUNTING TECHNICIAN I- SUSAN JANOSZ, DON JACKSON, DAVID JOHNSON

SENIOR ACCOUNTING ASSISTANT- ROBERT KENNEDY, SUSAN LOERA, COURTNEY SMITH, MARIA DAMACIO, LANCE LIENG, YVETTE MEDINA

ACCOUNTING ASSISTANT II- SYLVIA SALINAS, MEG FARLAND DENISE TINAJERO, MARIA QUINTERO, MAGGIE LOPEZ, ALICIA HOAR APRIL ASHLEY, ERNEST MASSEY, DEBBIE GOMEZ, DEBRA RUTH, ROSA ESPINOZA-LOPEZ, ANGELA RODRIGUEZ, ERMELINDA MAYA

ACCOUNTING ASSISTANT I - CARMEN ZEPEDA, SELENA ANZURES, MARIBEL MERLAN RONNECIA HODGES

HOURLY DEPT. COST	** X TIME	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$32.41	0.02	\$0.37	\$0.20	\$1.10	GROUP ONE-PUBLIC SERVICES (1ST FLOOR, 4th FLOOR PUBLIC SERVICES TEMECULA, SPECIAL PROCESSING, PALM SPRINGS)
\$32.41	0.02	\$0.37	\$0.20	\$2.10	Per R & T Code 162 ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 1 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER ASSESSMENT):

\$2.00 First page  
\$0.75 Each additional page

FEE SCHEDULE 2009-2010

CURRENT CHARGE:

\$2.00 First page  
\$0.75 Each additional page

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

5. DUPLICATE TAX BILL:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 162

DESCRIPTION: PRINTING A DUPLICATE TAX BILL WHEN REQUESTED BY OTHER THAN ASSESSEE.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PRINTING A DUPLICATE TAX BILL  
 SUPERVISING ACCOUNTING TECHNICIAN- EMILY THOMAS, NATALIE RABONE,  
 FELICIA FIELDS, CATHY H

ACCOUNTING TECHNICIAN I- SUSAN JANOSZ, DON JACKSON, DAVID JOHNSON

SENIOR ACCOUNTING ASSISTANT- ROBERT KENNEDY, SUSAN LOERA,  
 COURTNEY SMITH, MARIA DAMACIO, LANCE LIENG, YVETTE MEDINA

ACCOUNTING ASSISTANT II- SYLVIA SALINAS, MEG FARLAND  
 DENISE TINAJERO, MARIA QUINTERO, MAGGIE LOPEZ, ALICIA HOAR  
 APRIL ASHLEY, ERNEST MASSEY, DEBBIE GOMEZ, DEBRA RUTH,  
 ROSA ESPINOZA-LOPEZ, ANGELA RODRIGUEZ, ERMELINDA MAYA

ACCOUNTING ASSISTANT I - CARMEN ZEPEDA, SELENA ANZURES,  
 MARIBEL MERLAN, RONNECIA HODGES

HOURLY DEPT. COST	X	TIME	NON-SALARY OVERHEAD +	SUPERVISORIAL OVERHEAD	TOTAL COST
\$32.41		0.02	\$0.37	\$0.20	\$1.10
					\$1.00
					Per R & T Code 162
					ACTUAL COST
		0.02	\$0.37	\$0.20	\$2.10

GROUP ONE-PUBLIC SERVICES (1ST FLOOR, 4th FLOOR PUBLIC SERVICES  
 TEMECULA, SPECIAL PROCESSING, PALM SPRINGS)

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 1 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER ASSESSMENT): \$2.00

FEE SCHEDULE 2009-2010 CURRENT CHARGE: \$2.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

6. COMPUTER COPY:

LEGAL AUTHORITY: R & T CODE 162

DESCRIPTION: COMPUTER COPY-PER ASSESSMENT.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PRODUCING A COMPUTER COPY  
SUPERVISING ACCOUNTING TECHNICIAN- EMILY THOMAS, NATALIE RABONE,  
FELICIA FIELDS, CATHY H

ACCOUNTING TECHNICIAN I- SUSAN JANOSZ, DON JACKSON, DAVID JOHNSON

SENIOR ACCOUNTING ASSISTANT- ROBERT KENNEDY, SUSAN LOERA,  
COURTNEY SMITH, MARIA DAMACIO, LANCE LIENG, YVETTE MEDINA

ACCOUNTING ASSISTANT II- SYLVIA SALINAS, MEG FARLAND  
DENISE TINAJERO, MARIA QUINTERO, MAGGIE LOPEZ, ALICIA HOAR  
APRIL ASHLEY, ERNEST MASSEY, DEBBIE GOMEZ, DEBRA RUTH,  
ROSA ESPINOZA-LOPEZ, ANGELA RODRIGUEZ, ERMELINDA MAYA

ACCOUNTING ASSISTANT I - CARMEN ZEPEDA, SELENA ANZURES  
MARIBEL MERLAN, RONNECIA HODGES

HOURLY DEPT.	** COST X TIME + OVERHEAD	*** NON-SALARY SUPERVISORIAL OVERHEAD	**** TOTAL COST	
\$32.41	0.02	\$0.37	\$0.20	\$1.10
				\$1.00
<u>\$32.41</u>	<u>0.02</u>	<u>\$0.37</u>	<u>\$0.20</u>	<u>\$2.10</u>

GROUP ONE-PUBLIC SERVICES (1ST FLOOR, 4TH FLOOR PUBLIC SERVICE, TEMECULA, SPECIAL PROCESSING, PALM SPRINGS)  
Per R & T Code 162  
ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 1 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER ASSESSMENT): \$2.00

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER ASSESSMENT): \$2.00

**FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS**

**7. PROCESSING UNPAID NEGOTIABLE PAPER:**

LEGAL AUTHORITY: GOVERNMENT CODE 6157 AND R & T CODE 2509.1

DESCRIPTION: PROCESSING NON-SUFFICIENT FUNDS, REFER TO MAKER, UNABLE TO LOCATE, STOP PAYMENT, ACCOUNT CLOSED, AND POST DATED CHECKS.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PROCESSING AND RECORDING THE NON-NEGOTIABLE ITEM( IE PREPARING TCR AND CASH SHEET)  
ACCOUNTING TECHNICIAN I- CORRINE ZAMBRANO, JILL HAZEN, ROSA GONZALEZ  
SENIOR ACCOUNTING ASSISTANT- LISA LEE

GROUP TWO: PROCESSING AND REMOVING MONIES FROM SYSTEM. CREATING FILES AND PREPARING LETTERS TO TAXPAYERS/TAXING AGENCIES. COLLECTING REPLACEMENT MONIES AND DISTRIBUTING APPROPRIATELY.  
SENIOR ACCOUNTING ASSISTANT- JAIME CARVALY  
ACCOUNTING ASSISTANT II- AMY LINARD

GROUP THREE: DAILY POSTING TO DISTRIBUTION; RECONCILING MONTHLY DISTRIBUTION & PREPARING JOURNAL ENTRY.  
SENIOR ACCOUNTANT- ALEJANDRO IGNACIO  
ACCOUNTANT II- KENIA VARELA

GROUP FOUR: RESEARCH AND AUDITING 3,099 NSF FILES, 1516 HOURS  
SENIOR ACCOUNTANT - ALEJANDRO IGNACIO

GROUP FIVE: PROCESSING A SINGLE TRANSACTION FROM REMITTANCE TO POSTING.  
SUPERVISING ACCOUNTING TECHNICIAN- SUSAN BURNS  
ACCOUNTING TECHNICIAN I- SHEREE RAFAEL  
SENIOR ACCOUNTING ASSISTANT- PATRICIA SIX, RUBY GALINDO  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP SIX: VALIDATING PAYMENT REMOVALS AND NONCASH TRANSFER ENTRIES ON DAILY ACTIVITY REPORT  
ACCOUNTANT I - KIMBERLY REEDER, TUPOU ESAU

GROUP SEVEN: VALIDATING NSF RECEIPTS TO DAILY ACTIVITY REPORT AND FILING RECEIPTS  
SENIOR ACCOUNTING ASSISTANT- CINDY DELEON

GROUP EIGHT: PROCESSING AND PREPARING AN NSF NEGATIVE APPORTIONMENT TO THE AUDITOR'S OFFICE.  
ACCOUNTANT I - KIMBERLY REEDER

* HOURLY DEPT. COST	*** NON-SALARY OVERHEAD +		**** SUPERVISORIAL OVERHEAD =		TOTAL COST
	** TIME X	TIME	NON-SALARY OVERHEAD	SUPERVISORIAL OVERHEAD	
\$37.85	0.17	\$0.00	\$0.00	\$0.00	\$0.00
\$30.56	0.67	\$13.88	\$7.41	\$41.66	\$41.66
\$45.54	0.05	\$1.55	\$0.83	\$4.66	\$4.66
\$48.52	0.10	\$3.30	\$1.76	\$9.92	\$9.92
\$38.17	0.03	\$0.87	\$0.46	\$2.60	\$2.60
\$39.82	0.02	\$0.45	\$0.24	\$1.36	\$1.36
\$32.01	0.02	\$0.36	\$0.19	\$1.09	\$1.09
\$38.82	0.07	\$1.76	\$0.94	\$5.29	\$5.29
<u>\$38.91</u>	<u>1.12</u>	<u>\$22.18</u>	<u>\$11.84</u>	<u>\$66.57</u>	<u>\$66.57</u>

ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 1 hour 7 minutes

\*\*\* Non-Salary Overhead consists of =(Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits))\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =(Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

**PROPOSED NEW CHARGE (PER CHECK): \$66.50**

FEE SCHEDULE 2009-2010  
CURRENT CHARGE (PER CHECK): \$71.75

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

8. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP):

LEGAL AUTHORITY: GOVERNMENT CODES 66010, 66016 AND 66451.2

DESCRIPTION: PROCESSING FINAL SUB-DIVISION MAPS, PER MAP, EACH SUBMITTAL.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RESEARCHING AND PROCESSING MAP REQUESTS.

SENIOR ACCOUNTING ASSISTANT- COURTNEY SMITH

ACCOUNTING ASSISTANT I- CARMEN ZEPEDA

GROUP TWO: PROCESSING A SINGLE TRANSACTION FROM REMITTANCE TO POSTING.

SUPERVISING ACCOUNTING TECHNICIAN- SUSAN BURNS

ACCOUNTING TECHNICIAN I- SHEREE RAFAEL

SENIOR ACCOUNTING ASSISTANT- PATRICIA SIX, RUBY GALINDO

ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP THREE: CREATING CASH RECEIPT AND WORKING THE BACK-END ENTRIES.

ACCOUNTING TECHNICIAN I- CORRINE ZAMBRANO, JILL HAZEN, ROSA GONZALEZ

SENIOR ACCOUNTING ASSISTANT- LISA LEE

GROUP FOUR: RECONCILING/PREPARING ADJUSTMENTS TO THE DAILY ACTIVITY REPORT.

ACCOUNTANT I- KIMBERLY REEDER, TUPOU ESAU

GROUP FIVE: DAILY POSTING TO DISTRIBUTION; RECONCILING MONTHLY DISTRIBUTION & PREPARING JOURNAL ENTRY.

SENIOR ACCOUNTANT- ALEJANDRO IGNACIO

ACCOUNTANT II- KENIA VARELA

HOURLY DEPT. COST	** X TIME	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$30.60	1.08	\$22.58	\$12.05	\$67.79	GROUP ONE-PUBLIC SERVICES (1ST FLOOR)
\$38.17	0.03	\$0.87	\$0.46	\$2.60	GROUP TWO-REMITTANCE PROCESSING
\$37.85	0.05	\$0.00	\$0.00	\$0.00	GROUP THREE-TREASURY
\$39.82	0.02	\$0.45	\$0.24	\$1.36	GROUP FOUR-AUDITS
\$45.54	0.05	\$1.55	\$0.83	\$4.66	GROUP FIVE-AUDITS
<u>\$38.40</u>	<u>1.23</u>	<u>\$25.45</u>	<u>\$13.58</u>	<u>\$76.40</u>	ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 1 hour 14 minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER MAP):

\$76.25

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER MAP):

\$80.00

**FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS**

**9. SUBSEQUENT TAX CLEARANCE CERTIFICATE:**

LEGAL AUTHORITY: R & T CODE 5832

DESCRIPTION: AS REQUIRED BY STATE LAW, PRIOR TO THE CLOSE OF SALE FOR MOBILE HOMES, COMPLETION OF AN ADDITIONAL TAX CLEARANCE CERTIFICATE STATING ALL APPROPRIATE TAXES HAVE BEEN PAID WITH REGARD TO A MOBILE HOME, OR A CONDITIONAL TAX CLEARANCE CERTIFICATE STATING THAT TAXES ARE DUE. AN ADDITIONAL CERTIFICATE IS NECESSARY IF THE ORIGINAL CERTIFICATE ISSUED EXPIRES WITHIN 30 DAYS FROM ISSUANCE.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: PREPARING AND COMPLETING A TAX CLEARANCE CERTIFICATE.

JOB CLASSIFICATION:

SUPERVISING ACCOUNTING TECHNICIAN- EMILY THOMAS, FELICIA FIELDS

ACCOUNTING TECHNICIAN I - SUSAN JANOZ

SENIOR ACCOUNTING ASSISTANT- ROBERT KENNEDY, MARIA DAMACIO  
YVETTE MEDINA, SUSAN LOERA

ACCOUNTING ASSISTANT II - MEG FARLAND, MARIA QUINTERO  
ANGELA RODRIGUEZ, ALICIA HOAR, MAGGIE LOPEZ, DEBBIE GOMEZ

HOURLY DEPT. COST X	TIME	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$33.62	0.13	\$3.05	\$1.63	\$9.17	GROUP ONE-PUBLIC SERVICE (TEMECULA, SPECIAL PROCESSING, PALM SPRINGS, 4TH FLOOR PUBLIC SERVICE)
<u>\$33.62</u>	<u>0.13</u>	<u>\$3.05</u>	<u>\$1.63</u>	<u>\$9.17</u>	ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours) Time To Perform: 8 Minutes

\*\*\* Non-Salary Overhead consists of =(Average Current Rate of Pay w/Benefits within employee group)\*Time/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

**PROPOSED NEW CHARGE (PER CERTIFICATE): \$9.00**

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER CERTIFICATE): \$12.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

10. REVIEW OF EXCESS PROCEEDS:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 4674

DESCRIPTION: AFTER A PUBLIC AUCTION IF MONEY REMAINS ON A SOLD PROPERTY, A LIEN HOLDER OR LAST KNOWN ASSESSES WHO HAVE AN INTEREST IN THE PROPERTY MAY FILE A CLAIM FORM TO COLLECT ON THE EXCESS PROCEEDS.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RESEARCHING FOR AND NOTIFYING PARTIES OF INTERESTS  
 SENIOR ACCOUNTING ASSISTANT - ISELA LICEA  
 ACCOUNTING ASSISTANT II - BARBARA JONES

GROUP TWO: SYSTEM SET-UP & TROUBLE-SHOOTING FOR PRINTING LETTERS/ENVELOPES  
 BUSINESS SYSTEM ANALYST - JOHN WAGONER

GROUP THREE: PROCESSING CLAIMS FOR EXCESS PROCEEDS.  
 SENIOR ACCOUNTING ASSISTANT- DESIREE TAYLOR

GROUP FOUR: REVIEWING AND APPROVAL OF EXCESS PROCEEDS.  
 DEPUTY TTC- SHERRY HILLARD  
 CHIEF DEPUTY TTC- MELISSA JOHNSON

HOURLY DEPT. COST	** X TIME	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$29.71	2.83	\$57.33	\$30.60	\$172.11	GROUP ONE-TAX ENFORCEMENT
\$79.72	0.03	\$1.81	\$0.97	\$5.43	GROUP TWO - IT/NETWORKING
\$35.00	2.00	\$47.68	\$25.44	\$143.12	GROUP THREE - TAX ENFORCEMENT
\$67.31	1.00	\$45.84	\$24.47	\$137.61	GROUP FOUR -TAX ENFORCEMENT
<u>\$52.93</u>	<u>5.87</u>	<u>\$152.66</u>	<u>\$81.47</u>	<u>\$458.28</u>	ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)  
 \*\* Time To Perform: 5 Hours 52 Minutes  
 \*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).  
 \*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvstr. Salaries

PROPOSED NEW CHARGE (PER ASSESSMENT): **\$458.25**  
 FEE SCHEDULE 2009-2010  
 CURRENT CHARGE (PER ASSESSMENT): \$460.25



FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

11. INSTALLMENT PAYMENT PLAN START UP:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 4217

DESCRIPTION: CHARGE TO SET UP NEW OR REINSTATE LAPSED INSTALLMENT PAYMENT PLAN

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RESEARCH AND CALCULATE PAYMENT SCHEDULE. ASSIST IN APPLICATION AND COLLECTION OF MONIES TO INITIATE PLAN.  
SUPERVISING ACCOUNTING TECHNICIAN- NATALIE RABONE, EMILY THOMAS, FELICIA FIELDS, CATHY HANKUS  
ACCOUNTING TECHNICIAN I- SUSAN JANOSZ, DAVID JOHNSON, DONALD JACKSON  
SENIOR ACCOUNTING ASSISTANT- SUSAN LOERA, COURTNEY SMITH,  
ROBERT KENNEDY, MARIA DAMACIO, YVETTE MEDINA, LANCE LIENG  
ACCOUNTING ASSISTANT II- DENISE TINAJERO, MEG FARLAND,  
SYLVIA SALINAS, MARIA QUINTERO, ROSA ESPINOZA-LOPEZ  
APRIL ASHLEY, ERNEST MASSEY, DEBBIE GOMEZ, DEBRA RUTH,  
ANGELA RODRIGUEZ, ERMELINDA MAYA, ALICIA HOAR, MAGGIE LOPEZ  
ACCOUNTING ASSISTANT I - CARMEN ZEPEDA, SELENA ANZURES, MARIBEL MERLAN  
RONNECIA HODGES

GROUP TWO: PROCESSING A SINGLE TRANSACTION FROM REMITTANCE TO POSTING.  
SUPERVISING ACCOUNTING TECHNICIAN- SUSAN BURNS  
ACCOUNTING TECHNICIAN I- SHEREE RAFAEL  
SENIOR ACCOUNTING ASSISTANT- PATRICIA SIX, RUBY GALINDO  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP THREE: RECONCILING & MAKING ADJUSTMENTS ON THE DAILY FUND ACTIVITY REPORT.  
ACCOUNTANT I - KIMBERLY REEDER, TUPOU ESAU

GROUP FOUR: POSTING DAILY COLLECTION TO THE MONTHLY DISTRIBUTION WORKSHEET.  
RECONCILING THE MONTHLY DISTRIBUTION & PREPARING JOURNAL ENTRIES.  
SENIOR ACCOUNTANT - ALEJANDRO IGNACIO  
ACCOUNTANT II - KENIA VARELA

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

11. INSTALLMENT PAYMENT PLAN START UP:

HOURLY DEPT. COST X	** TIME	*** NON-SALARY SUPERVISORIAL OVERHEAD +	**** OVERHEAD =	TOTAL COST	
\$32.41	0.18	\$4.05	\$2.16	\$12.15	GROUP ONE-PUBLIC SERVICE (1ST FLOOR, PALM SPRINGS, TEMECULA, SPECIAL PROCESSING, 4TH FLOOR PUBLIC SERVICE)
\$38.17	0.03	\$0.87	\$0.46	\$2.60	GROUP TWO - REMITTANCE PROCESSING
\$39.82	0.05	\$1.36	\$0.72	\$4.07	GROUP THREE - AUDITS
\$45.54	0.05	\$1.55	\$0.83	\$4.66	GROUP FOUR - AUDITS
<u>\$38.99</u>	<u>0.32</u>	<u>\$7.82</u>	<u>\$4.17</u>	<u>\$23.48</u>	COST PER PLAN

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 19 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

**PROPOSED NEW CHARGE (PER PAYMENT PLAN) : \$23.25**

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER PAYMENT PLAN SET UP): \$22.25

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

12. INSTALLMENT PAYMENT PLAN ANNUAL MAINTENANCE FEE:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 4217

DESCRIPTION: ANNUAL CHARGE TO MONITOR INSTALLMENT PAYMENT PLAN.

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RESEARCH AND CALCULATE PAYMENT SCHEDULE. ASSIST IN APPLICATION AND COLLECTION OF MONIES TO REINSTATE A LAPSED PLAN  
SUPERVISING ACCOUNTING TECHNICIAN- NATALIE RABONE, EMILY THOMAS, FELICIA FIELDS, CATHY HANKUS  
ACCOUNTING TECHNICIAN I- SUSAN JANOSZ, DAVID JOHNSON, DONALD JACKSON  
SENIOR ACCOUNTING ASSISTANT - SUSAN LOERA, COURTNEY SMITH  
ROBERT KENNEDY, MARIA DAMACIO  
ACCOUNTING ASSISTANT II- DENISE TINAJERO, MEG FARLAND, ALICIA HOAR, MAGGIE LOPEZ  
SYLVIA SALINAS, MARIA QUINTERO, ROSA ESPINOZA-LOPEZ, APRIL ASHLEY  
ACCOUNTING ASSISTANT I - CARMEN ZEPEDA, SELENA ANZURES, MARIBEL MERLAN, RONNECIA HODGES

GROUP TWO: RESEARCH AND AUDITING OF 1,456 ACTIVE INSTALLMENT PAYMENT PLANS.  
PRINCIPAL ACCOUNTANT- KIEU NGO

GROUP THREE: RECONCILING/PREPARING ADJUSTMENTS TO THE DAILY ACTIVITY REPORT.  
ACCOUNTANT I- KIMBERLY REEDER, TUPOU ESAU

GROUP FOUR: PROCESSING A SINGLE TRANSACTION FROM REMITTANCE TO POSTING.  
SUPERVISING ACCOUNTING TECHNICIAN- SUSAN BURNS  
ACCOUNTING TECHNICIAN I- SHEREE RAFAEL  
SENIOR ACCOUNTING ASSISTANT- RUBY GALINDO, PATRICIA SIX  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP FIVE: PROCESSING AND PREPARING AN IPP NEGATIVE APPORTIONMENT TO THE AUDITOR'S OFFICE.  
ACCOUNTANT I - KIMBERLY REEDER

GROUP SIX: CREATING CASH RECEIPT AND WORKING THE BACK END ENTRIES.  
ACCOUNTING TECHNICIAN I- CORRINE ZAMBRANO, JILL HAZEN, ROSA GONZALEZ  
SENIOR ACCOUNTING ASSISTANT- LISA LEE

GROUP SEVEN: DAILY POSTING TO DISTRIBUTION; RECONCILING MONTHLY DISTRIBUTION & PREPARING JOURNAL ENTRY.  
SENIOR ACCOUNTANT- ALEJANDRO IGNACIO  
ACCOUNTANT II- KENIA VARELA

GROUP EIGHT: COMPARING AND VALIDATING IPP PAYMENT TRANSFERS AGAINST SUBSIDIARY LIST & RESEARCH EXCEPTIONS  
PRINCIPAL ACCOUNTANT- KIEU NGO

GROUP NINE: DOWNLOADING DAILY COLLECTION ACTIVITY FROM MAINFRAME INTO PARADOX & IMPORT INTO EXCEL  
DEB BASHE

GROUP TEN: MAKING ADJUSTMENTS TO IPP TRANSFER FILE  
GARY COTTERILL  
JOHN PARRISH

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

12. INSTALLMENT PAYMENT PLAN ANNUAL MAINTENANCE FEE:

HOURLY DEPT. COST	** X	NON-SALARY OVERHEAD	*** +	SUPERVISORIAL OVERHEAD	**** =	TOTAL COST
\$33.45	0.12	\$2.66		\$1.42		\$7.98
\$70.89	0.03	\$1.61		\$0.86		\$4.83
\$39.82	0.05	\$1.36		\$0.72		\$4.07
\$38.17	0.03	\$0.87		\$0.46		\$2.60
\$38.82	0.08	\$2.20		\$1.18		\$6.61
\$37.85	0.25	\$0.00		\$0.00		\$0.00
\$45.54	0.05	\$1.55		\$0.83		\$4.66
\$70.89	0.02	\$0.80		\$0.43		\$2.42
\$99.87	0.02	\$1.13		\$0.61		\$3.40
\$190.33	0.02	\$1.14		\$0.61		\$4.92
<b>\$66.56</b>	<b>0.67</b>	<b>\$13.32</b>		<b>\$7.11</b>		<b>\$41.49</b>

COST PER PLAN

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 40 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER PAYMENT PLAN) : \$41.25

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER PAYMENT PLAN): \$41.50

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

13. UNSECURED FIELD COLLECTION FEE (PER HOUR):

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2922

DESCRIPTION: FEE IS CHARGED PER FIELD CALL (VISIT) FOR THE INVESTIGATION AND COLLECTION OF UNSECURED TAXES.

JOB CLASSIFICATION:  
 MANAGER OF FIELD COLLECTIONS- JOHN MORSE  
 TAX COLLECTION INVESTIGATOR I- GABRIEL GUTIERREZ

HOURLY DEPT.	** COST X TIME + OVERHEAD	*** NON-SALARY SUPERVISORIAL OVERHEAD	**** TOTAL COST	
\$40.04	1.00	\$27.27	\$14.55	\$81.86
				<b>GROUP-FIELD INVESTIGATIONS</b>

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)  
 \*\* Time To Perform: 60 minutes  
 \*\*\* Non-Salary Overhead consists of =(((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits))\*(Non-Salary Benefit Expense).  
 \*\*\*\*Supervisorial Overhead consists of =(((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

**PROPOSED NEW CHARGE (PER HOUR): \$81.75**  
 FEE SCHEDULE 2009-2010  
 CURRENT CHARGE (PER HOUR): \$111.25

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

14. BULK TRANSFERS (PER TRANSFER):

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2922

DESCRIPTION: STATEMENT ISSUED CONFIRMING ALL APPROPRIATE TAXES HAVE BEEN PAID REGARDING BULK TRANSFERS. ALSO CERTIFYING TO AN ESCROW COMPANY IF TAXES ARE OWED AND/OR PAID WHEN A BUSINESS IS BEING SOLD.

GROUP ONE: PROCESSING AND CERTIFYING A STATEMENT OF TAXES PAID.

JOB CLASSIFICATION:  
SENIOR ACCOUNTING ASSISTANT - LANCE LIENG

HOURLY DEPT.	** COST X TIME + OVERHEAD	*** NON-SALARY SUPERVISORIAL OVERHEAD	**** TOTAL COST
	0.33	\$7.41	\$3.95
	<u>0.33</u>	<u>\$7.41</u>	<u>\$3.95</u>
			<u>\$22.25</u>
			<u>\$22.25</u>

GROUP ONE- SPECIAL PROCESSING UNIT  
ACTUAL COST

\* Hourly Dept. Cost Formula consists of  $\text{= (Average Current Rate of Pay w/ Benefits within employee group) * (2080 Hours in a Year / 1711 Productive Hours)}$

\*\* Time To Perform: 20 Minutes

\*\*\* Non-Salary Overhead consists of  $\text{= ((Average Current Rate of Pay w/ Benefits within employee group) * Time) / (Total Salaries & Benefits)}$  \* (Non-Salary Benefit Expense).

\*\*\*\* Supervisorial Overhead consists of  $\text{= ((Average Current Rate of Pay w/ Benefits within employee group * Time) / (Total Salaries & Benefits)) * (Mgmt. And Supvtr. Salaries & Benefits)}$

PROPOSED NEW CHARGE (PER TRANSFER): \$22.25

FEE SCHEDULE 2009-2010  
CURRENT CHARGE (PER TRANSFER): \$23.25

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

15. 4 YEAR PAYMENT PLAN START UP:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 4837.5 (i)

DESCRIPTION: CHARGE TO SET UP NEW FOUR YEAR PAYMENT PLAN (YEAR 1.)

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RECONCILING/PREPARING ADJUSTMENTS TO THE DAILY ACTIVITY REPORT.  
ACCOUNTANT I- KIMBERLY REEDER, TUPOU ESAU

GROUP TWO: PROCESSING A SINGLE TRANSACTION FROM REMITTANCE TO POSTING.  
SUPERVISING ACCOUNTING TECHNICIAN- SUSAN BURNS  
ACCOUNTING TECHNICIAN I- SHEREE RAFAEL  
SENIOR ACCOUNTING ASSISTANT- RUBY GALINDO, PATRICIA SIX  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP THREE: SETTING UP AND INITIATING PLAN.  
SENIOR ACCOUNTING ASSISTANT - YVETTE MEDINA

GROUP FOUR: POSTING OF DAILY COLLECTION TO THE MONTHLY DISTRIBUTION WORKSHEET,  
PREPARING THE MONTHLY DISTRIBUTION AND JOURNAL ENTRIES  
SENIOR ACCOUNTANT - ALEJANDRO IGNACIO  
ACCOUNTANT II - KENIA VARELA

HOURLY DEPT. COST	** X TIME	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD	TOTAL = COST	
\$39.82	0.05	\$1.36	\$0.72	\$4.07	GROUP ONE-AUDITS
\$38.17	0.03	\$0.87	\$0.46	\$2.60	GROUP TWO-REMITTANCE PROCESSING
\$32.13	0.17	\$3.65	\$1.95	\$10.95	GROUP THREE-SPECIAL PROCESSING UNIT
\$45.54	0.05	\$1.55	\$0.83	\$4.66	GROUP FOUR - AUDITS
<u>\$38.91</u>	<u>0.30</u>	<u>\$7.42</u>	<u>\$3.96</u>	<u>\$22.28</u>	COST PER PLAN

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 18 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER ESCAPE): **\$22.25**

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER ESCAPE): **\$33.50**

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

16. 4 YEAR PAYMENT PLAN MAINTENANCE FEE:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 4837.5 (i)

DESCRIPTION: ANNUAL CHARGE TO MONITOR FOUR YEAR PAYMENT PLAN (YEARS 2-4.)

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RECONCILING/PREPARING ADJUSTMENTS TO THE DAILY ACTIVITY REPORT.  
ACCOUNTANT I- KIMBERLY REEDER, TUPOU ESAU

GROUP TWO: PROCESSING A SINGLE TRANSACTION FROM REMITTANCE TO POSTING.  
SUPERVISING ACCOUNTING TECHNICIAN-SUSAN BURNS  
ACCOUNTING TECHNICIAN-SHEREE RAFAEL  
SENIOR ACCOUNTING ASSISTANT-PAT SIX, RUBY GALINDO  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP THREE: PREPARING LETTERS TO TAXPAYERS AND POSTING OF PAYMENT MONIES.  
SENIOR ACCOUNTING ASSISTANT- YVETTE MEDINA

GROUP FOUR: DAILY POSTING TO DISTRIBUTION; RECONCILING MONTHLY DISTRIBUTION & PREPARING JOURNAL ENTRY.  
SENIOR ACCOUNTANT- ALEJANDRO IGNACIO  
ACCOUNTANT II- KENIA VARELA

GROUP FIVE: CREATING CASH RECEIPT AND WORKING THE BACK END ENTRIES.  
ACCOUNTING TECHNICIAN I- CORRINE ZAMBRANO, JILL HAZEN, ROSA GONZALEZ  
SENIOR ACCOUNTING ASSISTANT- LISA LEE

HOURLY DEPT. COST	** X	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$39.82	0.05	\$1.36	\$0.72	\$4.07	GROUP ONE-AUDITS
\$38.17	0.03	\$0.87	\$0.46	\$2.60	GROUP TWO-REMITTANCE PROCESSING
\$32.13	0.33	\$7.29	\$3.89	\$21.90	GROUP THREE-SPECIAL PROCESSING UNIT
\$45.54	0.05	\$1.55	\$0.83	\$4.66	GROUP FOUR-AUDITS
\$37.85	0.05	\$0.00	\$0.00	\$0.00	GROUP FIVE-TREASURY
<u>\$38.70</u>	<u>0.52</u>	<u>\$11.07</u>	<u>\$5.91</u>	<u>\$33.23</u>	COST PER PLAN

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 31 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER ESCAPE): \$33.00

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER ESCAPE): \$45.00



**FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS**

**17. PREPARATION OF DELINQUENT TAX RECORD:**

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2706 ; GOVERNMENT CODE 54985

DESCRIPTION OF SERVICE: PREPARING THE DELINQUENT TAX RECORDS AND GIVING NOTICE OF DELINQUENCY ON EACH DELINQUENT ASSESSMENT ON THE TAX ROLL.

**JOB CLASSIFICATIONS & GROUP NUMBERS:**

- GROUP 1: PUBLIC SERVICES - ANSWERING PHONE CALLS & CORRESPONDENCES REGARDING DELINQUENCIES - A TOTAL OF 27 EMPLOYEES IN PUBLIC SERVICES.**  
SUPERVISING ACCOUNTING TECHNICIAN - NATALIE RABONE, CATHY HANKUS, FELICIA FIELDS, EMILY THOMAS  
ACCOUNTING TECHNICIAN I - DONALD JACKSON, DAVID JOHNSON, SUSAN JANOSZ  
SENIOR ACCOUNTING ASSISTANT- SUSAN LOERA, ROBERT KENNEDY, COURTNEY SMITH, MARIA DAMACIO  
ACCOUNTING ASSISTANT II- DENISE TINAJEROS, ALICIA HOAR, APRIL ASHLEY  
MAGGIE LOPEZ, MARIA QUINTERO SYLVIA SALINAS  
MEG FARLAND, ROBERT SLOCUM, ELIZABETH HAYNES, JENNIFER SANDOVAL  
ACCOUNTING ASSISTANT I - SELENA ANZURES, CARMEN ZEPEDA  
JESSICA ANGULO, RIGOBERTO MORENO, RONNECIA HODGES, MARIBEL MERLAN
- GROUP 2: REMITTANCE PROCESSING UNIT - PULLING PAYMENT ERRORS - SHORTS/ 2ND-NO-1ST**  
SUPERVISING ACCOUNTING TECHNICIAN - SUSAN BURNS  
ACCOUNTING TECHNICIAN I - SHEREE RAFAEL  
SR. ACCOUNTING ASSISTANT - RUBY GALINDO, PATRICIA SIX  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATA
- GROUP 3: REMITTANCE ACCOUNTING UNIT - PUTTING SHORT/LATE PAYMENTS INTO REFUND ACCOUNT & SEND A LETTER**  
SENIOR ACCOUNTING ASSISTANT - MYRNA WHEELING
- GROUP 4: PREPARING CONTRACTS WITH VARIOUS NEWSPAPERS, PREPARING & PROOFING THE LIST OF DELINQUENT PARCELS TO BE PUBLISHED.**  
DEPUTY TTC- SHERRY HILLARD  
SUPERVISING ACCOUNTING TECHNICIAN- COLLEEN ESPINO  
ACCOUNTING TECHNICIAN I - SANDY FINLEY  
SR. ACCOUNTING ASSISTANT - ISELA LICEA

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

17. PREPARATION OF DELINQUENT TAX RECORD:

HOURLY DEPT. COST	X	TIME	NON-SALARY OVERHEAD	+	SUPERVISORIAL OVERHEAD	=	TOTAL COST	
\$32.48		0.13	\$2.95		\$1.57		\$8.85	
\$38.17		0.03	\$0.87		\$0.46		\$2.60	
\$38.50		0.13	\$3.50		\$1.87		\$10.50	
\$42.20		0.02	\$0.48		\$0.26		\$1.44	
\$37.84		0.32	\$7.79		\$4.16		\$23.39	
126,007 Notices Mailed for a total cost of \$60,021.32							+	\$0.48
4,663 Delinquent parcels published for a cost of \$34,303.45							=	\$7.36
								<u>\$31.22</u>

GROUP 1- PUBLIC SERVICES (1ST FLOOR, PALM SPRINGS, TEMECULA, 4TH FLOOR)  
 GROUP 2- REMITTANCE PROCESSING  
 GROUP 3- ACCOUNTING  
 GROUP 4- TAX ENFORCEMENT

LABOR COST  
 PRINTING/MAILING COST PER NOTICE  
 PUBLICATION COST PER DELINQUENT PARCEL  
 TOTAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)  
 \*\* Time To Perform: 19 Minutes  
 \*\*\* Non-Salary Overhead = ((Average Current Rate of Pay w/ Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).  
 \*\*\*\*Supervisorial Overhead = ((Average Current Rate of Pay w/ Benefits within employee group\* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvtr. Salaries & Benefits)

PROPOSED NEW FEE (PER ASSESSMENT): **\$31.00**  
 FEE SCHEDULE 2009-2010  
 CURRENT FEE (PER ASSESSMENT): \$28.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

18. MERCHANT CHARGEBACKS:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2511.1

DESCRIPTION: WHEN A CREDIT CARD DRAFT IS CHARGED BACK TO THE COUNTY, UNION BANK IS ASSESSING A CHARGEBACK FEE.

PROPOSED NEW CHARGE (FLAT FEE PER DIEM): \$12.00

FEE SCHEDULE 2009-2010  
CURRENT CHARGE (PER ASST): \$12.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

19. TIMESHARE SEPARATE ASSESSMENT FEE:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2:188.8 (G); GOVERNMENT CODE 54985

DESCRIPTION OF SERVICE: PROCESSING AN APPLICATION FOR SEPARATE ASSESSMENT,  
AND FOR THE INITIAL AND ONGOING COSTS OF THE SEPARATE  
ASSESSMENT AND BILLING & MAILING.

ALLOCATED T/C COSTS	X VS SEC. ASSMTS	% OF TIMESHARE / ASSESSMENTS	# OF TIMESHARE ASSESSMENTS	=	COST PER TIMESHARE
\$8,582,657.16		11.27%	101,537		\$9.53

PROPOSED NEW FEE (PER ASSESSMENT): **\$9.53**

FEE SCHEDULE 2009-2010  
CURRENT FEE (PER ASSESSMENT): \$9.81

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

20. UNSECURED PARTIAL PAYMENT:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2922 (e)

DESCRIPTION: CHARGE TO ACCEPT PARTIAL PAYMENTS ON UNSECURED PARCELS

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RECONCILING/PREPARING ADJUSTMENTS TO THE DAILY ACTIVITY REPORT.  
ACCOUNTANT I- KIMBERLY REEDER, TUPOU ESAU

GROUP TWO: BILLING, APPLYING PAYMENT AND PROCESSING UNSECURED PARTIAL PAYMENTS  
SUPERVISING ACCOUNTING TECHNICIAN- EMILY THOMAS  
ACCOUNTING TECHNICIAN I- SUSAN JANOSZ  
SENIOR ACCOUNTING ASSISTANT- ROBERT KENNEDY  
ACCOUNTING ASSISTANT II- DEBBIE GOMEZ, SYLVIA SALINAS, MEG FARLAND  
ROBERT SLOCUM, ELIZABETH HAYNES, JENNIFER SANDOVAL, DEBRA RUTH  
ACCOUNTING ASSISTANT I- JESSICA ANGULO, RIGOBERTO MORENO

GROUP THREE: PROCESSING A SINGLE TRANSACTION FROM REMITTANCE TO POSTING.  
SUPERVISING ACCOUNTING TECHNICIAN- SUSAN BURNS  
ACCOUNTING TECHNICIAN I- SHEREE RAFAEL  
SENIOR ACCOUNTING ASSISTANT- RUBY GALINDO, PAT SIX  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP FOUR: RESEARCH AND AUDITING OF PARTIAL PAYMENTS  
SENIOR ACCOUNTANT- ALEJANDRO IGNACIO

GROUP FIVE: DAILY POSTING TO DISTRIBUTION; RECONCILING MONTHLY DISTRIBUTION & PREPARING JOURNAL ENTRY.  
SENIOR ACCOUNTANT- ALEJANDRO IGNACIO  
ACCOUNTANT II- KENIA VARELA

GROUP SIX: CREATING CASH RECEIPT & WORKING BACK END ENTRIES.  
ACCOUNTING TECHNICIAN I- CORRINE ZAMBRANO, JILL HAZEN, ROSA GONZALEZ  
SENIOR ACCOUNTING ASSISTANT- LISA LEE

GROUP SEVEN: REMOVAL OF LIEN  
ACCOUNTING ASSISTANT II- DEBBIE GOMEZ

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

20. UNSECURED PARTIAL PAYMENT:

HOURLY DEPT. COST	** TIME X	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST	
\$39.82	0.05	\$1.36	\$0.72	\$4.07	GROUP ONE-AUDITS
\$30.54	0.08	\$1.73	\$0.92	\$5.20	GROUP TWO-PUBLIC SERVICES (PALM SPRINGS, SPECIAL PROCESSING)
\$38.17	0.03	\$0.87	\$0.46	\$2.60	GROUP THREE-REMITTANCE PROCESSING
\$48.52	0.03	\$1.10	\$0.59	\$3.31	GROUP FOUR-AUDITS
\$45.54	0.03	\$1.03	\$0.55	\$3.10	GROUP FIVE-AUDITS
\$37.85	0.05	\$0.00	\$0.00	\$0.00	GROUP SIX-TREASURY
\$27.69	0.03	\$0.63	\$0.34	\$1.89	GROUP SEVEN- SPECIAL PROCESSING UNIT
<u>\$38.30</u>	<u>0.32</u>	<u>\$6.72</u>	<u>\$3.59</u>	<u>\$20.17</u>	ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 19 Minutes

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER PAYMENT): **\$20.00**

FEE SCHEDULE 2009-2010  
CURRENT CHARGE (PER PAYMENT): \$18.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

21. UNSECURED INVENTORY:

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2922 (e)

DESCRIPTION: PHYSICAL INVENTORY ON UNSECURED SEIZURE

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: ACCOUNTING AND RECORDKEEPING OF PHYSICAL INVENTORY ON A UNSECURED SEIZURE  
 MANAGER OF FIELD COLLECTIONS- JOHN MORSE  
 TAX COLLECTION INVESTIGATOR I- GABRIEL GUTIERREZ

HOURLY DEPT. COST	X	TIME	*** NON-SALARY OVERHEAD +	**** SUPERVISORIAL OVERHEAD =	TOTAL COST
\$40.04		1.00	\$27.27	\$14.55	\$81.86
\$40.04		1.00	\$27.27	\$14.55	\$81.86

GROUP ONE-FIELD INVESTIGATIONS  
ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)  
 \*\* Time To Perform: 1 Hour

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).  
 \*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvtr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER HOUR): **\$81.75**

FEE SCHEDULE 2009-2010  
 CURRENT CHARGE (PER HOUR): \$111.25

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

22. SPECIAL ASSESSMENT FEE:

LEGAL AUTHORITY: GOVERNMENT CODE 50077 (b)

DESCRIPTION OF SERVICE: BILLING & COLLECTION OF THE SPECIAL TAX LEVIED BY SPECIAL ASSESSMENT DISTRICTS.

ALLOCATED T/C COSTS	X VS SEC. ASSMTS	% OF FIXED CHG / ASSESSMENTS	# OF FIXED CHG. ASSESSMENTS	=	COST PER ASSESSMENT
\$8,582,657.16		18.80%	3,918,311		\$0.41

PROPOSED NEW FEE (PER ASSESSMENT):

\$0.41

FEE SCHEDULE 2009-2010

CURRENT FEE (PER ASSESSMENT):

\$0.39



FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

23. FIXED CHARGE CORRECTION FEE

LEGAL AUTHORITY: GOVERNMENT CODE 50077 (b)

DESCRIPTION OF SERVICE: BILLING & COLLECTION OF CORRECTED FIXED CHARGES WHICH ARE LEVIED BY SPECIAL ASSESSMENT DISTRICTS

ALLOCATED T/C COSTS	X	% OF FIXED CHG CORR VS SEC. ASSMTS	/	# OF FIXED CHG. CORRECTIONS	=	COST PER CORRECTION
\$8,582,657.16		1.98%		17,751		\$9.59

PROPOSED NEW FEE (PER ASSESSMENT):

\$9.59

FEE SCHEDULE 2009-2010

CURRENT FEE (PER FIXED CHARGE CORRECTION):

\$10.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

24. UNSECURED DELINQUENT COLLECTION FEE

LEGAL AUTHORITY: REVENUE & TAXATION CODE 2922 (e)

DESCRIPTION: COST FOR COLLECTION OF DELINQUENT UNSECURED TAXES

JOB CLASSIFICATION AND GROUP NUMBER:

GROUP ONE: RUNNING VARIOUS JOBS TO ADD PENALTIES, CREATE DELINQUENT BILLS,  
PRODUCE DELINQUENT REPORT AND CREATE A LIEN FILING FILE  
CHIEF DEPUTY - GARY COTTERILL

GROUP TWO: EDITING & PULLING ITEMS FROM LIEN FILING FILE  
ACCOUNTING ASSISTANT II - DEBBIE GOMEZ

GROUP THREE: UPLOADING THE LIEN FILE INTO INGENEO ELECTRONIC FILING SYSTEM AND  
MAINFRAME  
IT NETWORK ADMINISTRATOR III - LOREN BOWLES

GROUP FOUR: RELEASE OF LIENS & BALANCE BILLING STATEMENTS FROM THE ACR  
SUPERVISING ACCOUNTING TECHNICIAN - LAINIE SMITH

GROUP FIVE: RECEIVING, LOGGING, TRACKING BILLING STATEMENTS FOR RELEASE OF LIENS  
ADMINISTRATIVE SERVICE ANALYST II - ERICA CERVANTES

GROUP SIX: PROVIDING CUSTOMER SERVICE IN ANSWERING PHONE CALLS & CORRESPONDENCE  
REGARDING DELINQUENCY - A TOTAL OF 27 EMPLOYEES  
SUPERVISING ACCOUNTING TECHNICIAN - NATALIE RABONE, CATHY HANKUS, FELICIA FIELDS, EMILY THOMAS  
ACCOUNTING TECHNICIAN I - DONALD JACKSON, DAVID JOHNSON, SUSAN JANOSZ  
SENIOR ACCOUNTING ASSISTANT - SUSAN LOERA, MARIA DAMACIO  
ROBERT KENNEDY, COURTNEY SMITH  
ACCOUNTING ASSISTANT II - DENISE TINAJEROS, ALICIA HOAR,  
MAGGIE LOPEZ, MARIA QUINTERO, SYLVIA SALINAS, APRIL ASHLEY  
MEG FARLAND, ROBERT SLOCUM, ELIZABETH HAYNES, JENNIFER SANDOVAL  
ACCOUNTING ASSISTANT I - SELENA ANZURES, MARIBEL MERLAN, RONNECIA HODGES  
JESSICA ANGULO, RIGOBERTO MORENO, CARMEN ZEPEDA

GROUP SEVEN: RELEASE OF LIENS  
ACCOUNTING ASSISTANT II-DEBBIE GOMEZ

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

24. UNSECURED DELINQUENT COLLECTION FEE

* HOURLY DEPT. COST	** TIME	***		**** SUPERVISORIAL OVERHEAD	=	TOTAL COST
		NON-SALARY OVERHEAD	+			
\$100.33	0.02	\$1.14		\$0.61		\$3.42
\$27.69	0.03	\$0.63		\$0.34		\$1.89
\$63.77	0.02	\$0.72		\$0.39		\$2.17
\$41.92	0.02	\$0.48		\$0.25		\$1.43
\$53.00	0.02	\$0.60		\$0.32		\$1.81
\$32.48	0.13	\$2.95		\$1.57		\$8.85
\$27.69	0.03	\$0.63		\$0.34		\$1.89
\$49.55	0.27	\$7.15		\$3.81		\$21.45
						ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 16 Minutes

\*\*\* Non-Salary Overhead consists of =(Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =(Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits)\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER PAYMENT): \$21.25

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER PAYMENT): \$21.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

25. PERSONAL CONTACT FEE - TAX SALE

LEGAL AUTHORITY: REVENUE & TAXATION CODE 3704.7

DESCRIPTION: MAKING FIELD VISIT FOR POSTING NOTICE OF TAX SALE

JOB CLASSIFICATIONS AND GROUP NUMBER:

GROUP ONE: PREPARING PACKAGE FOR POSTING  
SUPERVISING ACCOUNTING TECHNICIAN - COLLEEN ESPINO

GROUP TWO: SYSTEM SET-UP & TROUBLE-SHOOT IN PRINTING OF LETTERS  
IT SUPV. BUSINESS SYSTEMS ANALYST - JOHN WAGONER  
IT NETWORK ADMINISTRATOR II - JOSEPH PAYAN

GROUP THREE: MAKING FIELD VISIT TO POST THE NOTICE  
MANAGER OF COLLECTIONS - JOHN MORSE  
TAX COLLECTION INVESTIGATOR I- GABRIEL GUTIERREZ

HOURLY DEPT. COST	X	** TIME	***		SUPERVISORIAL OVERHEAD	TOTAL COST	*****
			NON-SALARY OVERHEAD	+ OVERHEAD			
\$46.05		0.50	\$15.68		\$8.37	\$47.08	GROUP ONE - TAX ENFORCEMENT
\$64.22		0.02	\$0.73		\$0.39	\$2.19	GROUP TWO - IT/NETWORKING
\$80.08		0.50	\$27.27		\$14.55	\$81.86	GROUP THREE - FIELD INVESTIGATION
<u>\$63.45</u>		<u>1.02</u>	<u>\$43.68</u>		<u>\$23.31</u>	<u>\$131.13</u>	ACTUAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)

\*\* Time To Perform: 1 Hour and 1 Minute

\*\*\* Non-Salary Overhead consists of =((Average Current Rate of Pay w/Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).

\*\*\*\*Supervisorial Overhead consists of =((Average Current Rate of Pay w/ Benefits within employee group \* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

PROPOSED NEW CHARGE (PER VISIT): \$100.00

FEE SCHEDULE 2009-2010

CURRENT CHARGE (PER VISIT): \$100.00

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

26. REDEMPTION OF TAX-DEFAULTED PROPERTY

LEGAL AUTHORITY: REVENUE & TAXATION CODE 4102 ; GOVERNMENT CODE 54985

DESCRIPTION OF SERVICE: PREPARING & GIVING NOTICE OF THE PRIOR YEAR TAX DELINQUENCIES  
& PROCESSING REDEMPTION OF TAX-DEFAULTED PROPERTIES

JOB CLASSIFICATIONS & GROUP NUMBERS:

GROUP 1: PUBLIC SERVICES - ANSWERING PHONE CALLS & CORRESPONDENCES REGARDING  
DELINQUENCIES - A TOTAL OF 27 EMPLOYEES IN PUBLIC SERVICES.

SUPERVISING ACCOUNTING TECHNICIAN - NATALIE RABONE, CATHY HANKUS, FELICIA FIELDS, EMILY THOMAS  
ACCOUNTING TECHNICIAN I - DONALD JACKSON, DAVID JOHNSON, SUSAN JANOSZ  
SENIOR ACCOUNTING ASSISTANT- SUSAN LOERA, ROBERT KENNEDY, MARIA DAMACIO  
COURTNEY SMITH  
ACCOUNTING ASSISTANT II- DENISE TINAJEROS, ALICIA HOAR, APRIL ASHLEY  
MAGGIE LOPEZ, MARIA QUINTERO, SYLVIA SALINAS  
MEG FARLAND, ROBERT SLOCUM, ELIZABETH HAYNES, JENNIFER SANDOVAL  
ACCOUNTING ASSISTANT I - SELENA ANZURES, CARMEN ZEPEDA, RONNECIA HODGES  
JESSICA ANGULO, RIGOBERTO MORENO, MARIBEL MERLAN

GROUP 2: REMITTANCE PROCESSING UNIT - PROCESSING PAYMENTS & PULLING PAYMENT ERRORS  
SUPERVISING ACCOUNTING TECHNICIAN - SUSAN BURNS  
ACCOUNTING TECHNICIAN I - SHEREE RAFAEL  
SR. ACCOUNTING ASSISTANT - RUBY GALINDO, PATRICIA SIX  
ACCOUNTING ASSISTANT II- CHRISTINA SLOCUM, ARLEEN TAGATAC

GROUP 3: REMITTANCE ACCOUNTING UNIT - PUTTING INTO REFUND ACCOUNT, RETURNING SHORT/LATE PAYMENT WITH LETTERS  
ACCOUNTING ASSISTANT II - MYRNA WHEELING

GROUP 4: AUDITS UNIT - RECONCILING & MAKING ADJUSTMENTS TO THE DAILY COLLECTION REPORT  
ACCOUNTANT I - KIMBERLY REEDER, TUPOU ESAU

GROUP 5: SYSTEMS - CORRECTING RECORDS ON THE PAYMENT-FILE & DATABASE TO BALANCE THE DAILY COLLECTION REPORT  
PROGRAMMING CONTRACTOR - JOHN PARISH, BOB KIRKREIT

GROUP 6 : AUDITS UNIT - DISTRIBUTION OF DELINQUENT TAXES  
SENIOR ACCOUNT - ALEX IGNACIO  
ACCOUNTANT II - KENIA VARELA

GROUP 7: ROLLING DELINQUENT ASSESSMENTS INTO PRIOR-YEAR DELINQUENT TAX ROLL & RESOLVING ROLL-OVER PROBLEMS  
CHIEF DEPUTY TREASURER-TAX COLLECTOR - GARY COITERILL

FISCAL YEAR 2010-2011 FEE SCHEDULE CALCULATIONS

26. REDEMPTION OF TAX-DEFAULTED PROPERTY

HOURLY DEPT. COST	** X TIME	*** NON-SALARY OVERHEAD	**** SUPERVISORIAL OVERHEAD	=	TOTAL COST
\$32.48	0.13	\$2.95	\$1.57		\$8.85
\$38.17	0.03	\$0.87	\$0.46		\$2.60
\$38.50	0.13	\$3.50	\$1.87		\$10.50
\$39.82	0.03	\$0.90	\$0.48		\$2.71
\$87.50	0.02	\$0.00	\$0.00		\$1.46
\$45.54	0.05	\$1.55	\$0.83		\$4.66
\$100.33	0.02	\$1.14	\$0.61		\$3.42
\$54.62	0.42	\$10.91	\$5.82		\$34.20
97,975 SPY bills mailed for a total cost of \$48,662.09					\$0.50
					\$34.69

GROUP 1- PUBLIC SERVICES(1ST FLOOR, 4TH FLOOR, TEMECULA, PALM SPRINGS)  
 GROUP 2- REMITTANCE PROCESSING  
 GROUP 3- ACCOUNTING  
 GROUP 4 - AUDITS  
 GROUP 5 - SYSTEMS  
 GROUP 6 - AUDITS  
 GROUP 7 - SYSTEMS

LABOR COST  
 PRINTING/MAILING COST PER NOTICE  
 TOTAL COST

\* Hourly Dept. Cost Formula consists of =(Average Current Rate of Pay w/Benefits within employee group)\*(2080 Hours in a Year/1711 Productive Hours)  
 \*\* Time To Perform: 25 Minutes  
 \*\*\* Non-Salary Overhead = ((Average Current Rate of Pay w/ Benefits within employee group)\*Time)/(Total Salaries & Benefits)\*(Non-Salary Benefit Expense).  
 \*\*\*\*Supervisorial Overhead = ((Average Current Rate of Pay w/ Benefits within employee group\* Time)/(Total Salaries & Benefits))\*(Mgmt. And Supvsr. Salaries & Benefits)

**PROPOSED NEW FEE (PER ASSESSMENT): \$34.50**  
 FEE SCHEDULE 2009-2010  
 CURRENT FEE (PER ASSESSMENT): \$30.00

# TIME EQUIVALENCE CHART

STANDARD MINUTE	MINUTE CONVERSION	STANDARD MINUTE	MINUTE CONVERSION	STANDARD MINUTE	MINUTE CONVERSION	STANDARD MINUTE	MINUTE CONVERSION
30 seconds	0.01	26	0.43	51	0.85		
1	0.02	27	0.45	52	0.87		
2	0.03	28	0.47	53	0.88		
3	0.05	29	0.48	54	0.90		
4	0.07	30	0.50	55	0.92		
5	0.08	31	0.52	56	0.93		
6	0.10	32	0.53	57	0.95		
7	0.12	33	0.55	58	0.97		
8	0.13	34	0.57	59	0.98		
9	0.15	35	0.58	60	1.00		
10	0.17	36	0.60				
11	0.18	37	0.62				
12	0.20	38	0.63				
13	0.22	39	0.65				
14	0.23	40	0.67				
15	0.25	41	0.68				
16	0.27	42	0.70				
17	0.28	43	0.72				
18	0.30	44	0.73				
19	0.32	45	0.75				
20	0.33	46	0.77				
21	0.35	47	0.78				
22	0.37	48	0.80				
23	0.38	49	0.82				
24	0.40	50	0.83				
25	0.42						

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

459



**FROM:** Don Kent, Treasurer/Tax Collector

**SUBMITTAL DATE:**  
June 16, 2010

**SUBJECT:** Proposed amendment to County Ordinance No. 654.15 relating to the fee schedule for services rendered by the Office of the Treasurer-Tax Collector.

**RECOMMENDED MOTION:** That the Board of Supervisors:

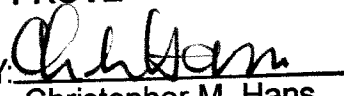
- 1) Introduce proposed Ordinance No. 654.16 amending Ordinance 654.15, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector.
- 2) Set the proposed ordinance amendment for public hearing and adoption.

**BACKGROUND:** The proposed ordinance adjusts and updates certain fees originally established in 1992, amended in 1994, 1999, and annually thereafter. Documentation of the department's costs relating to these fees is provided on the attachments and is available for public inspection during normal business hours.

  
Don Kent, Treasurer-Tax Collector

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$	In Current Year Budget:
	Current F.Y. Net County Cost:	\$	Budget Adjustment:
	Annual Net County Cost:	\$	For Fiscal Year: 2010-2011


<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
BY:   
Christopher M. Hans  
County Executive Office Signature

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Stone, seconded by Supervisor Buster and duly carried by unanimous vote, IT WAS ORDERED that the above ordinance is approved as introduced with waiver of reading and is set for public hearing August 10, 2010 at 9:30 a.m.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley  
Nays: None  
Absent: None  
Date: July 13, 2010  
xc: Treasurer, Auditor, COB

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**3.90**

Prev. Agn. Ref.: | District: ALL | Agenda Number:

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY:   
 Russell Dominiski  
 6/30/10  
 FORM APPROVED COUNTY COUNSEL  
 DALE A. GARDNER  
 DATE: 6/29/10  
 ATTACHMENTS FILED WITH THE CLERK OF THE BOARD  
 Dept Consent  Per Exec. Ofc. Consent



BOARD OF SUPERVISORS  
Form 11: Ordinance No. 654.16  
June 16, 2010

Page 2

**SUMMARY OF FEE MODICATIONS:** We reviewed **twenty-six (26) existing fees** to determine the cost of providing those services based on our operating costs. **Fifteen of the existing fees decreased, six increased and five remained the same.**

RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE  
 SCHEDULE OF FEES FOR PRODUCTS AND SERVICES  
 2010-2011 FISCAL YEAR

	DESCRIPTION OF PRODUCT OR SERVICE	2009-2010 CURRENT FEES	2010-2011 PROPOSED FEES	CHANGE
1	CERTIFIED COPY OF ASSESSMENT	\$3.75	\$3.50	(0.25)
2	MICROFICHE COPY (PER ASSESSMENT)	\$12.00	\$11.25	(0.75)
3	MICROFILM COPY (PER ASSESSMENT)	\$12.00	\$11.25	(0.75)
4	PHOTOCOPY-FIRST PAGE	\$2.00	\$2.00	0.00
	EACH ADDITIONAL PAGE	\$0.75	\$0.75	0.00
5	DUPLICATE TAX BILL	\$2.00	\$2.00	0.00
6	COMPUTER COPY	\$2.00	\$2.00	0.00
7	PROCESSING UNPAID NEGOTIABLE PAPER	\$71.75	\$66.50	(5.25)
8	PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$80.00	\$76.25	(3.75)
9	SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$12.00	\$9.00	(3.00)
10	REVIEW OF EXCESS PROCEEDS	\$460.25	\$458.25	(2.00)
11	INSTALLMENT PAYMENT PLAN START-UP	\$22.25	\$23.25	1.00
12	INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$41.50	\$41.25	(0.25)
13	UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$111.25	\$81.75	(29.50)
14	BULK TRANSFERS (PER TRANSFER)	\$23.25	\$22.25	(1.00)
15	4 YEAR PAYMENT PLAN START-UP	\$33.50	\$22.25	(11.25)
16	4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$45.00	\$33.00	(12.00)
17	PREPARATION OF DELINQUENT TAX RECORD	\$28.00	\$31.00	3.00
18	MERCHANT CHARGEBACKS	\$12.00	\$12.00	0.00
19	TIMESHARE SEPARATE ASSESSMENT FEE	\$9.81	\$9.53	(0.28)
20	UNSECURED PARTIAL PAYMENT	\$18.00	\$20.00	2.00
21	UNSECURED INVENTORY	\$111.25	\$81.75	(29.50)
22	SPECIAL ASSESSMENT FEE	\$0.39	\$0.41	0.02
23	FIXED CHARGE CORRECTION FEE	\$10.00	\$9.59	(0.41)
24	UNSECURED DELINQUENT COLLECTION FEE	\$21.00	\$21.25	0.25
25	PERSONAL CONTACT FEE - TAX SALE	\$100.00	\$100.00	0.00
26	REDEMPTION OF TAX-DEFAULTED PROPERTY	\$30.00	\$34.50	4.50



OFFICE OF  
CLERK OF THE BOARD OF SUPERVISORS  
1<sup>ST</sup> FLOOR, COUNTY ADMINISTRATIVE CENTER  
P.O. BOX 1147, 4080 LEMON STREET  
RIVERSIDE, CA 92502-1147  
(951) 955-1060  
FAX: (951) 955-1071

KECIA HARPER-IHEM  
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR  
Assistant Clerk of the Board

July 21, 2010

THE PRESS ENTERPRISE  
ATTN: LEGALS  
P.O. BOX 792  
RIVERSIDE, CA 92501

E-MAIL: [legals@pe.com](mailto:legals@pe.com)  
FAX: (951) 368-9018

RE: NOTICE OF PUBLIC HEARING: ORDINANCE NO. 654.16

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **ONE (1) TIME** on **Sunday, July 25, 2010**.

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office in duplicate, **WITH TWO CLIPPINGS OF THE PUBLICATION**.

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

*McGil*

Cecilia Gil, Board Assistant to  
KECIA HARPER-IHEM, CLERK OF THE BOARD

**Gil, Cecilia**

---

**From:** PE Legals [legals@pe.com]  
**Sent:** Wednesday, July 21, 2010 8:33 AM  
**To:** Gil, Cecilia  
**Subject:** RE: FOR PUBLICATION: INTRO of Ord. No. 654.16

**Received for publication on July 25 \**

*Thank You! ~Maria G. Tinajero • The Press Enterprise Legal Adv. • 1.800.880.0345 (Phone) • 951.368.9018 (fax) • Please Note: Deadline is 10:30 AM two (2) business days prior to the date you would like to publish. Additional days required for larger ad sizes.*

---

**From:** Gil, Cecilia [mailto:CCGIL@rcbos.org]  
**Sent:** Tuesday, July 20, 2010 5:15 PM  
**To:** PE Legals  
**Subject:** FOR PUBLICATION: INTRO of Ord. No. 654.16

Hello again!

Attached is a Notice of Public Hearing for above-mentioned Ordinance, for publication on Sunday, July 25, 2010. Please confirm. THANK YOU!

*Cecilia Gil*  
Board Assistant to the  
Clerk of the Board of Supervisors  
951-955-8464

**THE COUNTY ADMINISTRATIVE CENTER IS CLOSED EVERY FRIDAY UNTIL FURTHER NOTICE.  
PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING.**



OFFICE OF  
CLERK OF THE BOARD OF SUPERVISORS  
1<sup>st</sup> FLOOR, COUNTY ADMINISTRATIVE CENTER  
P.O. BOX 1147, 4080 LEMON STREET  
RIVERSIDE, CA 92502-1147  
(951) 955-1060  
FAX: (951) 955-1071

KECIA HARPER-IHEM  
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR  
Assistant Clerk of the Board

July 21, 2010

THE DESERT SUN  
ATTN: LEGALS  
P.O. BOX 2734  
PALM SPRINGS, CA 92263

E-MAIL: [legals@thedesertsun.com](mailto:legals@thedesertsun.com)  
FAX: (760) 778-4731

RE: NOTICE OF PUBLIC HEARING: ORDINANCE NO. 654.16

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Thank you in advance for your assistance and expertise.

Sincerely,

*Mcgil*

Cecilia Gil, Board Assistant to  
KECIA HARPER-IHEM, CLERK OF THE BOARD

**Gil, Cecilia**

---

**From:** Moeller, Charlene [CMOELLER@palmspri.gannett.com]  
**Sent:** Tuesday, July 20, 2010 5:20 PM  
**To:** Gil, Cecilia  
**Subject:** RE: FOR PUBLICATION: INTRO of Ord. No. 654.16

Ad received and will publish on date(s) requested.

Charlene Moeller  
Public Notice Customer Service Rep.  
**The Desert Sun Newspaper**  
750 N. Gene Autry Trail, Palm Springs, CA 92262  
(760) 778-4578, Fax (760) 778-4731  
Desert Sun [legals@thedesertsun.com](mailto:legals@thedesertsun.com)  
& Desert Post Weekly [dpwlegals@thedesertsun.com](mailto:dpwlegals@thedesertsun.com)  
The Coachella Valley's #1 Source in News & Advertising! Visit us at [mydesert.com](http://mydesert.com)  
**NOTE: Starting on March 29th, there will be a \$10 affidavit processing fee added to the cost of each Public Notice**

---

**From:** Gil, Cecilia [<mailto:CCGIL@rcbos.org>]  
**Sent:** Tuesday, July 20, 2010 5:17 PM  
**To:** tds-legals  
**Subject:** FW: FOR PUBLICATION: INTRO of Ord. No. 654.16

Hello again!

Attached is a Notice of Public Hearing for above-mentioned Ordinance, for publication on Sunday, July 25, 2010. Please confirm. THANK YOU!

*Cecilia Gil*  
Board Assistant to the  
Clerk of the Board of Supervisors  
951-955-8464

**THE COUNTY ADMINISTRATIVE CENTER IS CLOSED EVERY FRIDAY UNTIL FURTHER NOTICE.  
PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING.**

**NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY**

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1<sup>st</sup> Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on **Tuesday, August 10, 2010 at 9:30 a.m.** to consider adoption of the following:

**ORDINANCE NO. 654.16**

**AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
AMENDING ORDINANCE NO. 654 RELATING TO THE FEE SCHEDULE FOR SERVICES RENDERED  
BY THE OFFICE OF THE TREASURER-TAX COLLECTOR**

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. Ordinance No. 654 is amended in its entirety to read as follows:

"ORDINANCE NO. 654

**AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
ESTABLISHING A FEE SCHEDULE FOR SERVICES RENDERED  
BY THE OFFICE OF THE TREASURER-TAX COLLECTOR**

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. PURPOSE. The purpose of this ordinance is to establish a schedule of fees, otherwise authorized by law, in the amount reasonably necessary to recover the cost incurred by the County Treasurer-Tax Collector on behalf of the County in providing the products or services enumerated herein.

Section 2. AUTHORITY. The fees established herein are authorized by Government Code Sections 6157, 5077(b), 54985, 54986, 66010 et seq., 66016, and 66451.2, and Revenue and Taxation Code Sections 162, 2188.8(g), 2509.1, 2511.1, 2706, 2922, 3704.7, 4217, 4674, 4837.5 and 5832.

Section 3. FEE SCHEDULE. The Treasurer-Tax Collector will hereafter collect the following fees for the products or services provided:

<u>Products/Services</u>	<u>Fee</u>
1. CERTIFIED COPY OF ASSESSMENT	\$3.50
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4. PHOTOCOPY-FIRST PAGE	\$2.00
EACH ADDITIONAL PAGE	\$0.75
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6. COMPUTER COPY	\$2.00
7. PROCESSING UNPAID NEGOTIABLE PAPER	\$66.50
8. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$76.25
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10. REVIEW OF EXCESS PROCEEDS	\$458.25
11. INSTALLMENT PAYMENT PLAN START-UP	\$23.25
12. INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$41.25
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15. 4 YEAR PAYMENT PLAN START-UP	\$22.25
16. 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$33.00
17. PREPARATION OF DELINQUENT TAX RECORD	\$31.00
18. MERCHANT CHARGEBACKS	\$12.00
19. TIMESHARE SEPARATE ASSESSMENT FEE	\$9.53

20. UNSECURED PARTIAL PAYMENT	\$20.00
21. UNSECURED INVENTORY	\$81.75
22. SPECIAL ASSESSMENT FEE	\$0.41
23. FIXED CHARGE CORRECTION FEE	\$9.59
24. UNSECURED DELINQUENT COLLECTION FEE	\$21.25
25. PERSONAL CONTACT FEE – TAX SALE	\$100.00
26. REDEMPTION OF TAX-DEFAULTED PROPERTY	\$34.50

Section 4. SEVERABILITY. Should any fee herein established be held to be invalid or otherwise unenforceable, such determination shall not affect the validity of all remaining provisions.

Section 5. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.”

Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

Any person affected by the above matter(s) may submit written comments to the Clerk of the Board before the hearing or may appear and be heard in support or opposition to the project at the time of the hearing. If you challenge the above item(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence, to the Board of Supervisors at, or prior to, the public hearing.

Please send all written correspondence to:

Clerk of the Board  
 4080 Lemon Street, 1<sup>st</sup> Floor  
 Post Office Box 1147  
 Riverside, CA 92502-1147

Dated: July 21, 2010

Kecia Harper-Ihem, Clerk of the Board  
 By: Cecilia Gil, Board Assistant



⑨ REMITTANCE ADDRESS  
 POST OFFICE BOX 12009  
 RIVERSIDE, CA 92502-2209  
 FAX (951) 368-9026

① BILLING PERIOD 07/25/10 - 07/26/10  
 ② ADVERTISING/CLIENT NAME BOARD OF SUPERVISORS  
 ③ BILLING DATE 07/26/10  
 FOR BILLING INFORMATION CALL (951) 368-9713  
 ④ PAGE NO 1  
 ⑤ TOTAL AMOUNT DUE 356.20  
 \* UNAPPLIED AMOUNT ⑥ TERMS OF PAYMENT Due Upon Receipt

⑧ BILLED ACCOUNT NAME AND ADDRESS  
 BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE  
 P.O. BOX 1147  
 RIVERSIDE CA 92502

⑦ BILLED ACCOUNT NUMBER 045202  
 REP NO LE04

Statement #: 56552112 Amount Paid \$ \_\_\_\_\_ Your Check # \_\_\_\_\_


**PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE**

⑩ DATE	⑪ REFERENCE	⑫ ⑬ ⑭ DESCRIPTION-OTHER COMMENTS/CHARGES	⑮ SAU SIZE ⑯ BILLED UNITS	⑰ RATE	⑱ GROSS AMOUNT	⑳ NET AMOUNT
07/25	4211686 C0	ORD. NO. 654.16 Class : 10 Ctext Ad# 10342349 Placed By : Cecilia Gil	274 L	1.30		356.20

*Treasurer / Tax  
 3.90 of 07/13/10  
 lhr*

RECEIVED RIVERSIDE COUNTY  
 CLERK/BOARD OF SUPERVISORS  
 2010 AUG -2 PM 3:08

②① CURRENT NET AMOUNT DUE	②② 30 DAYS	②③ 60 DAYS	②④ OVER 90 DAYS	②⑤ UNAPPLIED AMOUNT	②⑥ PLEASE PAY THIS AMOUNT
					356.20

THE PRESS-ENTERPRISE   
 P.O. BOX 12009  
 RIVERSIDE, CA 92502-2209  
 TELEPHONE (951) 368-9711  
 (951) 368-9720 □ (951) 368-9713

**ADVERTISING STATEMENT/INVOICE**

\* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



②⑦ STATEMENT NUMBER	②⑧ BILLING PERIOD	②⑨ BILLED ACCOUNT NUMBER	②⑩ ADVERTISER/CLIENT NUMBER	②⑪ ADVERTISER/CLIENT NAME
56552112	07/25/10 - 07/26/10	045202		BOARD OF SUPERVISORS

8-10-10 9.17

# THE PRESS-ENTERPRISE

3450 Fourteenth Street  
Riverside CA 92501-3878  
951-684-1200  
951-368-9018 FAX

**PROOF OF PUBLICATION  
(2010, 2015.5 C.C.P.)**

Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: Ord. No. 654.16

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673 and under date of August 25, 1995, Case Number 267864; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

07-25-10

I Certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: Jul. 25, 2010  
At: Riverside, California

BOARD OF SUPERVISORS  
P.O. BOX 1147  
COUNTY OF RIVERSIDE  
RIVERSIDE CA 92502

Ad #: 10342349

PO #:

Agency #: \_\_\_\_\_

Ad Copy:

## NOTICE OF PUBLIC HEARING BEFORE THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY

NOTICE IS HEREBY GIVEN that a public hearing at which all interested persons will be heard, will be held before the Board of Supervisors of Riverside County, California, on the 1st Floor Board Chambers, County Administrative Center, 4080 Lemon Street, Riverside, on Tuesday, August 10, 2010 at 9:30 a.m. to consider adoption of the following:

### ORDINANCE NO. 654.16

AN ORDINANCE OF THE COUNTY OF RIVERSIDE AMENDING ORDINANCE NO. 654 RELATING TO THE FEE SCHEDULE FOR SERVICES RENDERED BY THE OFFICE OF THE TREASURER-TAX COLLECTOR

The Board of Supervisors of the County of Riverside ordains as follows:  
Section 1. Ordinance No. 654 is amended in its entirety to read as follows:

### ORDINANCE NO. 654

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8. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$76.25
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Section 5. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

Section 2.EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

Any person affected by the above matter(s) may submit written comments to the Clerk of the Board before the hearing or may appear and be heard in support or opposition to the project at the time of the hearing. If you challenge the above item(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence, to the Board of Supervisors at, or prior to, the public hearing.

Please send all written correspondence to: Clerk of the Board, 4080 Lemon Street, 1st Floor, Post Office Box 1147, Riverside, CA 92502-1147

Dated: July 21, 2010

Kecia Harper-Ihem, Clerk of the Board  
By: Cecilia Gil, Board Assistant

7/25

# The Desert Sun

mydesert.com

750 N. Gene Autry Trail  
 Palm Springs, CA 92262  
 Billing Inquiries: (866) 875-0854  
 Main Office: (760) 322-8889

## ADVERTISING INVOICE/STATEMENT

Make Checks payable to DESERT SUN PUBLISHING CO.  
 P.O. Box 677368 Dallas, TX 75267-7368  
 A finance charge of 1.5% per month (18% Annually) will be added to balances not paid by the 20th.

115

RIV0690000038075540140900810826

RIVERSIDE COUNTY-BOARD OF SUP.  
 PO BOX 1147  
 RIVERSIDE CA 92502-1147

Customer No.	Invoice No.
RIV069	0003807554
For the Period	Thru
06/28/10	08/01/10
<b>Due Date</b>	<b>Amount Due</b>
08/16/10	14,090.08
<b>AMOUNT PAID</b>	

PLEASE RETURN THIS TOP SECTION WITH PAYMENT IN THE ENCLOSED ENVELOPE AND INCLUDE YOUR CUSTOMER NUMBER ON REMITTANCE.

Date	EDT	Class	Description	Times Run	Col	Depth	Total Size	Rate	Amount
0628			BALANCE FORWARD						17,347.09
0702			PAYMENT - THANK YOU						6,732.91-
0702			PAYMENT - THANK YOU						5,428.42-
0630	CLS	0001	CECILIA NO 2874 BOARD OF	2	2	653.00	2612.00		1,099.98
0701	CLS	0001	CECILIA NO 2914 NOTICE O	2	2	691.00	2764.00		1,163.06
0701	CLS	0001	SANDI SCHLEMNO 2915 BOARD OF	2	2	81.00	324.00		150.46
0711	CLS	0001	CECILIA NO 3075 NOTICE O	2	2	92.00	368.00		168.72
0711	CLS	0001	CECILIA NO 3076 NOTICE O	2	2	217.00	868.00		376.22
0714	CLS	0001	CECILIA GIL AD CONTENT IS EP	1	10	21.00	210.00		2,450.20
0714	CLS	0001	CECILIA GIL AD CONTENT IS EP	1	10	14.00	140.00		1,626.80
0724	CLS	0001	CECILIA NO 3254 BOARD OF	2	2	327.00	1308.00		558.82
0725	CLS	0001	CECILIA NO 3265 NOTICE O	2	2	132.00	528.00		235.12
0725	CLS	0001	CECILIA NO 3266 NOTICE O	2	2	155.00	620.00		273.30
0725	CLS	0001	CECILIA NO 3267 NOTICE O	2	2	71.00	284.00		133.86
0731	CLS	0001	CECILIA NO 3371 NOTICE O	2	2	204.00	816.00		354.64
0731	CLS	0001	CECILIA NO 3372 NOTICE O	2	2	179.00	716.00		313.14
									3064
									2010 AUG 12 PM 1:56
Current	Over 30 Days	Over 60 Days	Over 90 Days	Over 120 Days	<b>Total Due</b>				
8,904.32	4,996.26	.00	.00	189.50	<b>14,090.08</b>				
Contract Type	Contract Qnty.	Expiration Date	Current Usage	Total Used	Quantity Remaining	Salesperson			
						MOELLER			

The Advertiser shall make payment within 15 days of the billing date indicated on Company's statement, and, in the event that it fails to make payment within such time, Company may reject advertising copy and / or immediately cancel this contract and Advertiser agrees to indemnify Company for all expenses incurred in connection with the collection of amounts payable under this contract, including but not limited to collection fees, attorney's fees and court costs. If this agreement is cancelled due to Advertiser's failure to make timely payment, Company may rebill the Advertiser for the outstanding balance due at the open or earned contract rate, whichever is applicable.

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP SECTION AND INCLUDE YOUR CUSTOMER NUMBER ON REMITTANCE.

Customer Number	Name	Invoice Number	Amount Paid
RIV069	RIVERSIDE COUNTY-BOARD OF SUP.	0003807554	

THE DESERT SUN PUBLISHING CO.  
 ADVERTISING INVOICE/STATEMENT

3.90 of 07/13/10

The Desert Sun  
750 N Gene Autry Trail  
Palm Springs, CA 92262  
760-778-4578 / Fax 760-778-4731

State Of California ss:  
County of Riverside

Advertiser:

RIVERSIDE COUNTY-BOARD OF SUP.  
4080 LEMON ST  
RIVERSIDE CA 925013

2000216201

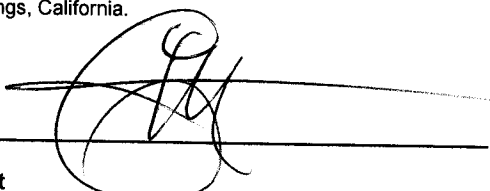
I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non paniel) in each and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

Newspaper: The Desert Sun

7/25/2010

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 25th day of July, 2010 in Palm Springs, California.



Declarant

BOARD OF PUBLIC HEARING  
BOARD OF SUPERVISORS  
COUNTY

HEREBY GIVEN that a public hearing was held before the Board of Supervisors of the County of Riverside, California, on the 1st Floor of the County Administrative Center, 4080 Lemon Street, Riverside, on Tuesday, August 10, 2010 at 9:30 a.m. to consider adoption of the following:

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Please send all written correspondence to:  
Clerk of the Board  
4080 Lemon Street, 1st Floor  
Post Office Box 1147  
Riverside, CA 92502-1147

Dated: July 21, 2010  
Kecla Harp... Clerk of the Board  
By: Cecilia... Board Assistant



OFFICE OF  
CLERK OF THE BOARD OF SUPERVISORS  
1st FLOOR, COUNTY ADMINISTRATIVE CENTER  
P.O. BOX 1147, 4080 LEMON STREET  
RIVERSIDE, CA 92502-1147  
PHONE: (951) 955-1060  
FAX: (951) 955-1071

KECIA HARPER-IHEM  
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR  
Assistant Clerk of the Board

August 17, 2010

THE PRESS ENTERPRISE  
ATTN: LEGALS  
P.O. BOX 792  
RIVERSIDE, CA 92501

FAX: (951) 368-9018  
E-MAIL: [legals@pe.com](mailto:legals@pe.com)

RE: ADOPTION OF ORDINANCE NO. 654.16

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **ONE (1) TIME** on **Friday, August 20, 2010**.

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office in duplicate, WITH TWO CLIPPINGS OF THE PUBLICATION.

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

*Mcgil*

Cecilia Gil, Board Assistant to  
KECIA HARPER-IHEM, CLERK OF THE BOARD

**Gil, Cecilia**

---

**From:** PE Legals [legals@pe.com]  
**Sent:** Tuesday, August 17, 2010 10:52 AM  
**To:** Gil, Cecilia  
**Subject:** RE: FOR PUBLICATION: ADOPTION OF ORD. NO. 654.16

~~Received for publication on Aug. 18~~

*Thank You! ~Maria G. Tinajero - The Press Enterprise Legal Adv. - 1.800.880.0345 (Phone) - 951.368.9018 (fax) - Please Note: Deadline is 10:30 AM two (2) business days prior to the date you would like to publish. Additional days required for larger ad sizes.*

---

**From:** Gil, Cecilia [mailto:CCGIL@rcbos.org]  
**Sent:** Tuesday, August 17, 2010 10:12 AM  
**To:** PE Legals  
**Subject:** FOR PUBLICATION: ADOPTION OF ORD. NO. 654.16

We're not done yet ☺

Adoption of Ordinance, for publication on Friday, Aug. 20, 2010. Please confirm. THANK YOU!

*Cecilia Gil*  
Board Assistant to the  
Clerk of the Board of Supervisors  
951-955-8464

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OFFICE OF  
CLERK OF THE BOARD OF SUPERVISORS  
1st FLOOR, COUNTY ADMINISTRATIVE CENTER  
P.O. BOX 1147, 4080 LEMON STREET  
RIVERSIDE, CA 92502-1147  
PHONE: (951) 955-1060  
FAX: (951) 955-1071

KECIA HARPER-IHEM  
Clerk of the Board of Supervisors

KIMBERLY A. RECTOR  
Assistant Clerk of the Board

August 17, 2010

THE DESERT SUN  
ATTN: LEGALS  
P.O. BOX 2734  
PALM SPRINGS, CA 92263

FAX: (760) 778-47318  
E-MAIL: [legals@thedesertsun.com](mailto:legals@thedesertsun.com)

RE: ADOPTION OF ORDINANCE NO. 654.16

To Whom It May Concern:

Attached is a copy for publication in your newspaper for **ONE (1) TIME** on **Friday, August 20, 2010.**

We require your affidavit of publication immediately upon completion of the last publication.

Your invoice must be submitted to this office in duplicate, **WITH TWO CLIPPINGS OF THE PUBLICATION.**

NOTE: PLEASE COMPOSE THIS PUBLICATION INTO A SINGLE COLUMN FORMAT.

Thank you in advance for your assistance and expertise.

Sincerely,

*Mcgil*

Cecilia Gil, Board Assistant to  
KECIA HARPER-IHEM, CLERK OF THE BOARD

**Gil, Cecilia**

---

**From:** Moeller, Charlene [CMOELLER@palmspri.gannett.com]  
**Sent:** Tuesday, August 17, 2010 10:22 AM  
**To:** Gil, Cecilia  
**Subject:** RE: FOR PUBLICATION: ADOPTION OF ORD. N [REDACTED]

**Ad received and will publish on date(s) requested.**

Charlene Moeller  
Public Notice Customer Service Rep.  
**The Desert Sun Newspaper**  
**750 N. Gene Autry Trail, Palm Springs, CA 92262**  
**(760) 778-4578, Fax (760) 778-4731**

**Desert Sun** [legals@thedesertsun.com](mailto:legals@thedesertsun.com)

**& Desert Post Weekly** [dpwlegals@thedesertsun.com](mailto:dpwlegals@thedesertsun.com)

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**NOTE: Starting on March 29th, there will be a \$10 affidavit processing fee added to the cost of each Public Notice**

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**From:** Gil, Cecilia [mailto:CCGIL@rcbos.org]  
**Sent:** Tuesday, August 17, 2010 10:21 AM  
**To:** tds-legals  
**Subject:** FOR PUBLICATION: ADOPTION OF ORD. NO. 654.16

Hello! Attached is an Adoption of Ordinance, for publication on Friday, August 20, 2010. Please confirm. THANK YOU!

*Cecilia Gil*

Board Assistant to the  
Clerk of the Board of Supervisors  
951-955-8464

**THE COUNTY ADMINISTRATIVE CENTER IS CLOSED EVERY FRIDAY UNTIL FURTHER NOTICE.  
PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING.**



BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

**ORDINANCE NO. 654.16**

**AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
AMENDING ORDINANCE NO. 654 RELATING TO THE FEE SCHEDULE FOR SERVICES RENDERED BY  
THE OFFICE OF THE TREASURER-TAX COLLECTOR**

Section 1. The Board of Supervisors of the County of Riverside ordains as follows:  
Ordinance No. 654 is amended in its entirety to read as follows:

"ORDINANCE NO. 654

**AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
ESTABLISHING A FEE SCHEDULE FOR SERVICES RENDERED  
BY THE OFFICE OF THE TREASURER-TAX COLLECTOR**

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. PURPOSE. The purpose of this ordinance is to establish a schedule of fees, otherwise authorized by law, in the amount reasonably necessary to recover the cost incurred by the County Treasurer-Tax Collector on behalf of the County in providing the products or services enumerated herein.

Section 2. AUTHORITY. The fees established herein are authorized by Government Code Sections 6157, 5077(b), 54985, 54986, 66010 et seq., 66016, and 66451.2, and Revenue and Taxation Code Sections 162, 2188.8(g), 2509.1, 2511.1, 2706, 2922, 3704.7, 4217, 4674, 4837.5 and 5832.

Section 3. FEE SCHEDULE. The Treasurer-Tax Collector will hereafter collect the following fees for the products or services provided:

<u>Products/Services</u>	<u>Fee</u>
1. CERTIFIED COPY OF ASSESSMENT	\$3.50
2. MICROFICHE COPY (PER ASSESSMENT)	\$11.25
3. MICROFILM COPY (PER ASSESSMENT)	\$11.25
4. PHOTOCOPY-FIRST PAGE	\$2.00
EACH ADDITIONAL PAGE	\$0.75
5. DUPLICATE TAX BILL	\$2.00
6. COMPUTER COPY	\$2.00
7. PROCESSING UNPAID NEGOTIABLE PAPER	\$66.50
8. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$76.25
9. SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$9.00
10. REVIEW OF EXCESS PROCEEDS	\$458.25
11. INSTALLMENT PAYMENT PLAN START-UP	\$23.25
12. INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$41.25
13. UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$81.75
14. BULK TRANSFERS (PER TRANSFER)	\$22.25
15. 4 YEAR PAYMENT PLAN START-UP	\$22.25
16. 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$33.00
17. PREPARATION OF DELINQUENT TAX RECORD	\$31.00
18. MERCHANT CHARGEBACKS	\$12.00
19. TIMESHARE SEPARATE ASSESSMENT FEE	\$9.53
20. UNSECURED PARTIAL PAYMENT	\$20.00
21. UNSECURED INVENTORY	\$81.75
22. SPECIAL ASSESSMENT FEE	\$0.41
23. FIXED CHARGE CORRECTION FEE	\$9.59
24. UNSECURED DELINQUENT COLLECTION FEE	\$21.25
25. PERSONAL CONTACT FEE - TAX SALE	\$100.00
26. REDEMPTION OF TAX-DEFAULTED PROPERTY	\$34.50

Section 4. SEVERABILITY. Should any fee herein established be held to be invalid or otherwise unenforceable, such determination shall not affect the validity of all remaining provisions.

Section 5. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.”

Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

Marion Ashley, Chairman of the Board

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said County, held on **August 10, 2010**, the foregoing Ordinance consisting of two (2) sections was adopted by said Board by the following vote:

AYES: Buster, Tavaglione, Stone, Benoit and Ashley

NAYS: None

ABSENT: None

Kecia Harper-Ihem, Clerk of the Board

By: Cecilia Gil, Board Assistant

⑨ REMITTANCE ADDRESS  
 POST OFFICE BOX 12009  
 RIVERSIDE, CA 92502-2209  
 FAX (951) 368-9026

① BILLING PERIOD 08/20/10 - 08/20/10  
 ② ADVERTISING/CLIENT NAME BOARD OF SUPERVISORS  
 ③ BILLING DATE 08/20/10  
 FOR BILLING INFORMATION CALL (951) 368-9713  
 ④ PAGE NO 1  
 ⑤ TOTAL AMOUNT DUE 322.40  
 ⑥ UNAPPLIED AMOUNT  
 ⑦ TERMS OF PAYMENT Due Upon Receipt

⑧ BILLED ACCOUNT NAME AND ADDRESS  
 BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE  
 P.O. BOX 1147  
 RIVERSIDE CA 92502

⑨ BILLED ACCOUNT NUMBER 045202  
 ⑩ REP NO LE04

Statement #: 56556750 Amount Paid \$ \_\_\_\_\_ Your Check # \_\_\_\_\_


PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

① DATE	② REFERENCE	③ ④ DESCRIPTION-OTHER COMMENTS/CHARGES	⑤ SAU SIZE ⑥ BILLED UNITS	⑦ RATE	⑧ GROSS AMOUNT	⑨ NET AMOUNT
08/20	4220366 CO	ADOPTION OF ORD. NO.654.16 Class : 10 Ctext Ad# 10369497 Placed By : Cecilia Gil	248 L	1.30		322.40

*Treasurer/Tax  
 9.17 of 08/10/10  
 Jhr*

RECEIVED RIVERSIDE COUNTY  
 CLERK / BOARD OF SUPERVISORS  
 2010 AUG 30 PM 2:59

① CURRENT NET AMOUNT DUE	② 30 DAYS	③ 60 DAYS	④ OVER 90 DAYS	⑤ UNAPPLIED AMOUNT	⑥ PLEASE PAY THIS AMOUNT
					322.40

THE PRESS-ENTERPRISE  P.O. BOX 12009  
 RIVERSIDE, CA 92502-2209  
 TELEPHONE (951) 368-9711  
 (951) 368-9720 (951) 368-9713

ADVERTISING STATEMENT/INVOICE

\* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE 

① STATEMENT NUMBER	② BILLING PERIOD	③ BILLED ACCOUNT NUMBER	④ ADVERTISER/CLIENT NUMBER	⑤ ADVERTISER/CLIENT NAME
56556750	08/20/10 - 08/20/10	045202		BOARD OF SUPERVISORS

# THE PRESS-ENTERPRISE

3450 Fourteenth Street  
Riverside CA 92501-3878  
951-684-1200  
951-368-9018 FAX

**PROOF OF PUBLICATION  
(2010, 2015.5 C.C.P.)**

Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc.: Adoption of Ord. No. 654.16

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673 and under date of August 25, 1995, Case Number 267864; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

08-20-10

I Certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: Aug. 20, 2010  
At: Riverside, California



BOARD OF SUPERVISORS  
P.O. BOX 1147  
COUNTY OF RIVERSIDE  
RIVERSIDE CA 92502

Ad #: 10369497

PO #:

Agency #: \_\_\_\_\_

Ad Copy:

BOARD OF SUPERVISORS OF THE COUNTY OF  
RIVERSIDE, STATE OF CALIFORNIA

**ORDINANCE NO. 654.16**

AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
AMENDING ORDINANCE NO. 654 RELATING TO THE FEE SCHEDULE  
FOR SERVICES RENDERED BY THE  
OFFICE OF THE TREASURER-TAX COLLECTOR

The Board of Supervisors of the County of Riverside ordains as follows:  
Section 1. Ordinance No. 654 is amended in its entirety to read as follows:  
"ORDINANCE NO. 654

AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
ESTABLISHING A FEE SCHEDULE FOR SERVICES RENDERED  
BY THE OFFICE OF THE TREASURER-TAX COLLECTOR

The Board of Supervisors of the County of Riverside ordains as follows:  
Section 1. PURPOSE. The purpose of this ordinance is to establish a schedule of fees, otherwise authorized by law, in the amount reasonably necessary to recover the cost incurred by the County Treasurer-Tax Collector on behalf of the County in providing the products or services enumerated herein.

Section 2. AUTHORITY. The fees established herein are authorized by Government Code Sections 6157, 5077(b), 54985, 54986, 66010 et seq., 66016, and 66451.2, and Revenue and Taxation Code Sections 162, 2188.8(g), 2509.1, 2511.1, 2706, 2922, 3704.7, 4217, 4674, 4837.5 and 5832.

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Products/Services	Fee
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3. MICROFILM COPY (PER ASSESSMENT)	\$11.25
4. PHOTOCOPY-FIRST PAGE	\$2.00
EACH ADDITIONAL PAGE	\$0.75
5. DUPLICATE TAX BILL	\$2.00
6. COMPUTER COPY	\$2.00
7. PROCESSING UNPAID NEGOTIABLE PAPER	\$66.50
8. PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$74.25
9. SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$9.00
10. REVIEW OF EXCESS PROCEEDS	\$458.25
11. INSTALLMENT PAYMENT PLAN START-UP	\$23.25
12. INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$41.25
13. UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$81.75
14. BULK TRANSFERS (PER TRANSFER)	\$22.25
15. 4 YEAR PAYMENT PLAN START-UP	\$22.25
16. 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$33.00
17. PREPARATION OF DELINQUENT TAX RECORD	\$31.00
18. MERCHANT CHARGEBACKS	\$12.00
19. TIMESHARE SEPARATE ASSESSMENT FEE	\$9.53
20. UNSECURED PARTIAL PAYMENT	\$20.00
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23. FIXED CHARGE CORRECTION FEE	\$9.59
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25. PERSONAL CONTACT FEE - TAX SALE	\$100.00
26. REDEMPTION OF TAX-DEFAULTED PROPERTY	\$34.50

Section 4. SEVERABILITY. Should any fee herein established be held to be invalid or otherwise unenforceable, such determination shall not affect the validity of all remaining provisions.

Section 5. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

Marion Ashley, Chairman of the Board

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said County, held on August 10, 2010, the foregoing Ordinance consisting of two (2) sections was adopted by said Board by the following vote:

AYES: Buster, Tavaglione, Stone, Benoit and Ashley

NAYS: None

ABSENT: None

Kecia Harper-Ihem, Clerk of the Board

By: Cecilia Gil, Board Assistant

8/20

# The Desert Sun

mydesert.com

750 N. Gene Autry Trail  
 Palm Springs, CA 92262  
 Billing Inquiries: (866) 875-0854  
 Main Office: (760) 322-8889

## ADVERTISING INVOICE/STATEMENT

Make Checks payable to DESERT SUN PUBLISHING CO.  
 P.O. Box 677368 Dallas, TX 75267-7368  
 A finance charge of 1.5% per month(18% Annually) will be  
 added to balances not paid by the 20th.

108

RIV0690000038316110099408810822

RIVERSIDE COUNTY-BOARD OF SUP.  
 PO BOX 1147  
 RIVERSIDE CA 92502-1147

PLEASE RETURN THIS TOP SECTION WITH PAYMENT IN THE  
 ENCLOSED ENVELOPE AND INCLUDE YOUR CUSTOMER NUMBER  
 ON REMITTANCE.

Customer No.	Invoice No.
RIV069	0003831611
For the Period	Thru
08/02/10	08/29/10
<b>Due Date</b>	<b>Amount Due</b>
09/13/10	9,940.88
<b>AMOUNT PAID</b>	

Date	EDT	Class	Description	Times Run	Col	Depth	Total Size	Rate	Amount
0802			BALANCE FORWARD						14,090.08
0813			PAYMENT - THANK YOU						4,996.26-
0823			PAYMENT - THANK YOU						8,904.32-
0729	CLS	0001	CECILIA NO 3276 NOTICE O	4	2	269.00	2152.00		909.08
0730	CLS	0001	CECILIA NO 3344 NOTICE I	4	2	114.00	912.00		394.48
0731	CLS	0001	CECILIA NO 3373 NOTICE I	4	2	79.00	632.00		278.28
0804	CLS	0001	CECILIA NO. 3416 BOARD O	2	2	222.00	888.00		384.52
0806	CLS	0001	CECILIA NO. 3453 BOARD O	2	2	515.00	2060.00		870.90
0806	CLS	0001	CECILIA NO 3477 BOARD OF	2	2	77.00	308.00		143.82
0807	CLS	0001	CECILIA GIL NO 3487/PAGE 2	1	10	21.00	210.00		2,450.20
0807	CLS	0001	CECILIA GIL NO 3487/PAGE 1	1	10	14.00	140.00		1,626.80
0808	CLS	0001	CECILIA NO 3488 BOARD OF	2	2	210.00	840.00		364.60
0813	CLS	0001	CECILIA NO 3562 NOTICE I	4	2	111.00	888.00		384.52
0813	CLS	0001	CECILIA NO 3563 NOTICE I	4	2	135.00	1080.00		464.20
0815	CLS	0001	CECILIA NO 3577 NOTICE O	2	2	460.00	1840.00		779.60
0819	CLS	0001	CECILIA NO 3627 BOARD OF	2	2	73.00	292.00		137.18
0820	CLS	0001	CECILIA NO 3648 BOARD OF	2	2	119.00	476.00		213.54
0826	CLS	0001	CECILIA NO 3710 BOARD OF	2	2	201.00	804.00		349.66
Current		Over 30 Days	Over 60 Days	Over 90 Days	Over 120 Days	<b>Total Due</b>			
9,751.38		.00	.00	.00	189.50	<b>9,940.88</b>			
Contract Type	Contract Qnty.	Expiration Date	Current Usage	Total Used	Quantity Remaining	Salesperson			
						MOELLER			

9.17 of 08/10/10

2010 SEP 15 PM 3:13

RECEIVED RIVERSIDE COUNTY  
 CLERK/BOARD OF SUPERVISORS

The Advertiser shall make payment within 15 days of the billing date indicated on Company's statement, and, in the event that it fails to make payment within such time, Company may reject advertising copy and / or immediately cancel this contract and Advertiser agrees to indemnify Company for all expenses incurred in connection with the collection of amounts payable under this contract, including but not limited to collection fees, attorney's fees and court costs. If this agreement is cancelled due to Advertiser's failure to make timely payment, Company may rebill the Advertiser for the outstanding balance due at the open or earned contract rate, whichever is applicable.

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP SECTION AND INCLUDE YOUR CUSTOMER NUMBER ON REMITTANCE.

Customer Number	Name	Invoice Number	Amount Paid
RIV069	RIVERSIDE COUNTY-BOARD OF SUP.	0003831611	

The Desert Sun  
750 N Gene Autry Trail  
Palm Springs, CA 92262  
760-778-4578 / Fax 760-778-4731

State Of California ss:  
County of Riverside

Advertiser:

RIVERSIDE COUNTY-BOARD OF SUP.  
4080 LEMON ST  
RIVERSIDE CA 925013

2000219731

I am over the age of 18 years old, a citizen of the United States and not a party to, or have interest in this matter. I hereby certify that the attached advertisement appeared in said newspaper (set in type not smaller than non pariel) in each and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

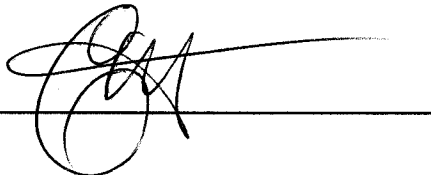
Newspaper: .The Desert Sun

8/20/2010

I acknowledge that I am a principal clerk of the printer of The Desert Sun, printed and published weekly in the City of Palm Springs, County of Riverside, State of California. The Desert Sun was adjudicated a newspaper of general circulation on March 24, 1988 by the Superior Court of the County of Riverside, State of California Case No. 191236.

I declare under penalty of perjury that the foregoing is true and correct. Executed on this 20th day of August, 2010 in Palm Springs, California.

Declarant



No 3648  
BOARD OF SUPERVISORS OF THE COUNTY  
OF RIVERSIDE, STATE OF CALIFORNIA

ORDINANCE NO. 654.16

**AN ORDINANCE OF THE COUNTY OF  
RIVERSIDE AMENDING ORDINANCE  
NO. 654 RELATING TO THE FEE  
SCHEDULE FOR SERVICES RENDERED  
BY THE OFFICE OF THE  
TREASURER-TAX COLLECTOR**

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RIVERSIDE ESTABLISHING A FEE  
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Marion Ashley, Chairman of the Board

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AYES: Buster, Tavaglione, Stone, Benoit and Ashley  
NAYS: None  
ABSENT: None

Kecia Harper-Ihem, Clerk of the Board  
By: Cecilia Gil, Board Assistant

Published: 8/20/10