

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

924A



FROM: Department of Veterans Services

SUBMITTAL DATE:

August 17, 2010

SUBJECT: Approval of the Memorandum of Understanding between the Department of Veterans' Services and the California Department of Veterans Affairs (CDVA) for the hiring of AmeriCorp members.

RECOMMENDED MOTION: That the Board of Supervisors:

Approve the attached Memorandum of Understanding (MOU) between the Riverside County Department of Veterans' Services and the California Department of Veterans Affairs (CDVA).

BACKGROUND: As part of the Governors "Operation Welcome Home Initiative" the CDVA will provide funding for several hundred AmeriCorp members. The AmeriCorp members will be hired mainly to do outreach to veterans and will be supervised by County Veteran Service Officers (CVSO's). The MOU will allow for two AmeriCorps members to be assigned to the Riverside County Department of Veterans' Services. The AmeriCorps NCCC (National Civilian Community Corps) is a residential, team-based, national service program that engages young adults ages 18 and up in full-time and half-time service. Operated directly by the Corporation for National and Community Service, AmeriCorps NCCC is part of a national network of service programs that help local communities address their compelling needs. In this case our compelling need is to connect our veteran population to resources that will allow them to utilize their benefits. The program will last for one year and will be at no cost to the county.

WILLIAM J. EARL, Director

FINANCIAL
DATA

Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
Annual Net County Cost:	\$ 0	For Fiscal Year:	2010-2011

SOURCE OF FUNDS: The California Department of Veterans Affairs (CDVA) is funding all costs.

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY

Stephanie Persi

County Executive Office Signature

3)

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: August 31, 2010
xc: Veterans

Kecia Harper-Ihem
Clerk of the Board

By:
Deputy

Dep't Recomm.:

Per Exec. Ofc.:

Prev. Agn. Ref.:

District: ALL

Agenda Number:

ATTACHMENTS FILED

WITH THE CLERK OF THE BOARD

3.93

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3.93

(1)

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the recommendation from the Department of Veterans Services regarding Approval of the Memorandum of Understanding with the California Department of Veteran Affairs (CDVA) for the hiring of AmeriCorp members is approved as recommended.

(2)

On Motion of Supervisor Ashley, seconded by Supervisor Buster and duly carried by unanimous vote, IT WAS ORDERED that the above matter be reconsidered.

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on August 31, 2010 of Supervisors
Minutes.

WITNESS my hand and the seal of the Board of Supervisors
Dated: August 31, 2010
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

(seal)

By: Karim B. Ithem Deputy

AGENDA NO.
3.93

xc: Veterans

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

MEMORANDUM OF UNDERSTANDING
between the County Veteran Service Officer, County of RIVERSIDE
and the California Department of Veterans Affairs

PREAMBLE

This Memorandum of Understanding (MOU) establishes a collaborative partnership between California Department of Veterans Affairs (CDVA) and the County Veterans Service Officer, County of RIVERSIDE. The purpose of this partnership is to place an AmeriCorps member(s) at the County Veterans Service Office to assist and address veteran needs in conjunction with mission of Operation Welcome Home and leverage volunteers in support of veteran outreach events.

AGREEMENTS

NOW THEREFORE, CDVA and the County of RIVERSIDE mutually agree as follows:

I. PURPOSE

The purpose of this MOU:

- A. Outline duties and responsibilities of CDVA and the County of RIVERSIDE in compensating and supervising AmeriCorps member(s):
- B. Specify the workplace environment, training, and equipment provided by the County of RIVERSIDE to the aforementioned AmeriCorps member(s).
- C. Determine the duties and responsibilities of the AmeriCorps member(s).
- D. Specify site placement and supervision.

II. TERM

The term of this MOU commences on the date of execution and will remain in effect until one party or the other terminates this agreement with a 30 day notice.

III. ROLES AND RESPONSIBILITIES OF MANAGING AND COMPENSATING THE AMERICORPS MEMBER(S)

CDVA and the County of RIVERSIDE shall agree to the following:

- A. Corporation of National Community Service and CDVA shall be responsible for the compensation of the AmeriCorps member(s) wages, benefits, and workers compensations
- B. Direct daily supervision will be the responsibility of the CVSO in RIVERSIDE County with indirect responsibility of CDVA through the Regional Collaborative Coordinator (RCC).
- C. Disciplinary action including adverse action will be the responsibility of CDVA with input from the CVSO.
- D. The duties of the AmeriCorps member(s) are outlined in the attached position description, and it is the responsibility of both CDVA and the CVSO to assure that these duties are performed satisfactorily.
- E. Recruiting, hiring and performance evaluation reports of the AmeriCorps member(s) will be completed by the CVSO with the assistance of the RCC and submitted to CDVA.
- F. The County Veterans Service Officer will verify and sign AmeriCorps member(s) timesheets on a weekly basis and submit to CDVA Veterans Services Division.
- G. Verify and submit AmeriCorps member(s) training time logs once a month to CDVA.
- H. The County of RIVERSIDE shall supply office space, computer access, office supplies and phone access at no expense to CDVA.
- I. CVSO in RIVERSIDE County agrees to abide by AmeriCorps rules, regulations, and provisions.

IV. TERMINATION

- A. Either party, upon giving at least thirty (30) days prior written notice, may terminate this MOU at any time without cause.
- B. Written notice of termination or request for amendment of this MOU shall be addressed as follows:

To County of RIVERSIDE:

County of Riverside
Attn: Veteran's Services
1153A Spruce Street
Riverside County, CA 92507

To CDVA:

CA Department of Veterans Affairs
Attn: Veteran Services Division
1227 O Street #105
Sacramento, CA 95814

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

IN WITNESS WHEREOF, the parties hereto have executed this MOU on the ____ day of
_____, 2010.

COUNTY OF RIVERSIDE

CA Department of Veterans Affairs

By: Marion Ashley
Marion Ashley, Chairman
Board of Supervisors

By: _____
Title: _____

ATTEST:

Kecia Harper-Ihem
Clerk of the Board of Supervisors

By: [Signature]
Deputy

Approved as to Form:
Pamela J. Walls, County Counsel

By: [Signature]
Deputy County Counsel