

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

348
A



FROM: County Counsel

SUBMITTAL DATE:
September 23, 2010

SUBJECT: Approval of the Conflict of Interest Code of the Perris Union High School District

RECOMMENDED MOTION: That the Board of Supervisors approve the Conflict of Interest Code submitted by Perris Union High School District.

BACKGROUND: Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listings of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

Departmental Concurrence

(Continued)

L. ALEXANDRA FONG, Deputy County Counsel
for PAMELA J. WALLS, County Counsel

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	N/A

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Tina Grande

County Executive Office Signature

- Consent
- Policy
- Consent
- Policy

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: October 5, 2010
 xc: Co.Co.

Kecia Harper-Ihem
 Clerk of the Board
 By:
 Deputy

Dep't Recomm.:
Per Exec. Ofc.:

2.14

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The Perris Union High School District recently revised its Conflict of Interest Code (Appendix) and has submitted it for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised code and has found that it complies with statutory requirements. It is recommended that the Perris Union High School District's revised code (Appendix) be approved and that the Clerk of the Board notify the Agency of the action taken.

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

PERRIS UNION HIGH SCHOOL DISTRICT

(Amended November 19, 2008⁴)

EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments⁵:

Members of the Board of Trustees
Superintendent
Assistant Superintendent, Business Services
Financial Consultants

⁴ Title updated August 2010

⁵ Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Academic Dean – Choice 2000 Charter School	5
Assistant Principals (ALL)	5
Assistant Superintendent, Human Resources	5
Assistant Superintendent, Educational Services	5
Athletic Director/Dean	5
Chief Human Resources Officer	5
Coordinator of Special Education	5
Director of Facilities	1, 2
Director of Fiscal Services	1
Director of Human Resources	5
Director of Learning Support Services	5
Director of Maintenance, Operations & Transportation	5
Director of Nutrition Services	5
Director of Special Education	5
Director of Technology	5
General Counsel	1, 2
Maintenance and Operations Supervisor	5
Principals (ALL)	5
Purchasing Agent	4

DESIGNATED EMPLOYEES'
TITLE OR FUNCTION

DISCLOSURE CATEGORIES
ASSIGNED

Risk Manager

5

Supervisor of Security

5

MEMBERS OF BOARDS, COMMITTEES & COMMISSIONS

Bond Oversight Committee

1, 2

Consultant⁶

⁶ Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Superintendent may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EXHIBIT "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions and sources of income, including gifts, loans and travel payments, that are located in, do business in or own real property within the jurisdiction of the Agency.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of Agency.

Category 4: All investments and business positions and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's department, unit or division.

FORM APPROVED COUNTY COUNSEL

BY: L. ALEXANDRA FONG 9/23/10 DATE