

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

310



SUBMITTAL DATE:
September 23, 2010

FROM: Economic Development Agency

SUBJECT: Consulting Services Agreement for Job Order Contracting – Agreement Extension

RECOMMENDED MOTION: Ratify the attached Amendment No. 1 to the Consulting Service Agreement between the County of Riverside and The Gordian Group (Gordian) extending the period of performance through July 13, 2011 which coincides with the expiration of Job Order Contract (JOC) No. 003, and authorize the Chairperson to sign the amendment.

BACKGROUND: On November 14, 2006, the Board of Supervisors approved a Consulting Services Agreement with Gordian to provide management services for JOC. Gordian was selected through a Request for Qualification (RFQ) process and the term of service expires October 16, 2010.

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
BY *Samuel Wong* 9/23/10
SAMUEL WONG

FORM APPROVED COUNTY COUNSEL
9-22-10
Reviewed by *Christopher*
DATE: 9-22-10
CIP: [Signature]
CHRISTOPHER [Signature]
MARSHA L. VICTOR

(continued)

Robert Field

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 140,369	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: Intra-Internal Charges, Interfund-Reimbursement for Services, Deferred Maintenance	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Jennifer L. Sargent*
Jennifer L. Sargent

County Executive Office Signature

- Policy
- Consent
- Policy
- Consent
- Dept's Recomm.:
- Per Exec. Ofc.:

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: October 5, 2010
xc: EDA, Auditor, CIP

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: 3.42, 07/13/10; 3.20, 11/18/08; 3.26, 10/16/07; District: ALL
Agenda Number: 3.10, 11/14/06

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.12
EDA-001 a-F11
Form 7 (Rev 06/2010)

BACKGROUND: (Continued)

JOC is a procurement system that enables public entities to accomplish small and medium-sized projects with a single, stand alone, competitively bid contract. Job Order Contracts allow the Economic Development Agency (EDA) to complete many remodel, renovation and upgrade projects in a timely and cost effective manner. The use of JOC and the associated consulting service provided by Gordian also creates cost benefits to the County by reducing the overall project management fees.

Under the existing agreement there was no initial cost for Gordian to assist the County in establishing the JOC program. They provided development of construction task catalogues, modification to bidding and contract documents, access to JOC management software, and management assistance for the three Job Order Contracts the County has awarded to date. This all occurred under the supervision of EDA personnel.

The fees for Gordian were established in the Consulting Services Agreement as follows:

- Gordian receives 5% of the value of each approved job order for the first \$6,000,000 in construction projects.
- Gordian's fee will reduce to 1.95% of the value of each approved job order for amounts over \$6,000,000 in perpetuity.

To date EDA has completed \$3,315,775 of work through JOC #001 and JOC #002. On July 13, 2010, the Board awarded JOC #003 to Dalke & Sons Construction, Inc., with a maximum potential value of \$3,000,000. Therefore, it is probable the County will reach the \$6,000,000 in approved job orders before the expiration of JOC #003 which will lead to the reduction of Gordian's fee and provide additional cost savings to the County.

Extending the Gordian agreement will benefit the County by providing continued use of Gordian's management software system and assistance to ensure contractors provide cost effective proposals and quality work. Gordian also provides consulting on the use of the Construction Task Catalogue which was developed in cooperation with EDA personnel and is the technical basis of the Job Order Contracts.

Gordian has provided quality service at the agreed upon rate and has been a beneficial partner in helping EDA deliver small to medium-priced construction projects in a timely manner for competitive prices. Gordian continues to successfully provide these services for the Counties of Los Angeles, San Diego, Kern, Sacramento, Ventura, Santa Clara, and San Luis Obispo as well as numerous University of California and California State University systems.

In order to provide opportunities for other firms providing similar consulting services, EDA intends to conduct a new RFQ process for JOC Consulting Services prior to the expiration of the extension recommended herein.

Gordian's fees will be reimbursed by the user departments who initiate the projects through EDA's Form 5 System or Deferred Maintenance Projects and no additional Net County Cost obligations will be incurred as a result of the extension of this Agreement.

AMENDMENT NO. 1

WHEN DOCUMENT IS FULLY EXECUTED RETURN TO
CLERK'S COPY
to Riverside County Clerk of the Board Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

To The
AGREEMENT

Between

THE COUNTY OF RIVERSIDE AND THE GORDIAN GROUP, INC.

The County of Riverside and the Gordian Group, Inc. of Mauldin, South Carolina hereby agree to amend that certain agreement for Consulting Services associated with the Job Order Contract system approved on November 14, 2006, Agenda Item 3.10 as follows:

• ARTICLE I. TERM shall be modified to read as follows:
"The term of this Agreement shall be extended to July 13, 2011 which coincides with the expiration of Job Order Contract #003".

• All other terms and conditions of the agreement shall remain in full force and effect.

Recommended for Approval:

Lisa Brandl

Lisa Brandl, Managing Director for
Robert Field, Assistant County Executive Officer/EDA

ATTEST:

Kecia Harper-Ihem
Clerk of the Board

By Kelli Dugan
Deputy

(Seal)

County of Riverside

Marion Ashley
Chairman, Board of Supervisors
MARION ASHLEY

The Gordian Group, Inc.

By David L. Mahler

Title V.P. of Finance

FORM APPROVED COUNTY COUNSEL

BY: Marshall Victor 9-22-10
MARSHALL VICTOR DATE

OCT 05 2010 3.12