

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

413



FROM: Riverside County Regional Medical Center

SUBMITTAL DATE:
September 16, 2010

SUBJECT: Approval of Hill-Rom Services Inc., as the Sole Source for parts and service for Hill-Rom hospital beds at Riverside County Regional Medical Center.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Sole Source contract for parts and service of hospital beds with Hill-Rom Services Inc., for a first year total amount of \$45,000.00 without securing competitive bids, in accordance with Ordinance 459.4.
2. Authorize the Purchasing Agent to renew agreement for up to four (4) one-year periods, for the annual rate of \$45,000.00 provided funds are available and cost increases do not exceed the CPI or 5%, which ever is least costly.

BACKGROUND:

(Continued on Page 2)

Douglas D. Bagley, Hospital Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 45,000.00	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$	Budget Adjustment:	No
	Annual Net County Cost:	\$	For Fiscal Year:	10/11
SOURCE OF FUNDS: Hospital Enterprise Funds				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY:
Debra Courmoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: October 19, 2010
xc: RCRMC, Purchasing

Kecia Harper-Ihem
Clerk of the Board

By:
Deputy

Prev. Agn. Ref.:

District: 5

Agenda Number:

ATTACHMENTS FILED WITH
THE CLERK OF THE BOARD

3.42

Purchasing:
Billy Cornett, Purchasing Manager

Departmental Concurrence

☒ Policy
☒ Policy
☐ Consent
☐ Consent

Dept's Recomm.:
Per Exec. Ofc.:

BOARD OF SUPERVISORS

FORM 11: Approval of Hill-Rom Services Inc., as the Sole Source for parts and service of hospital beds at Riverside County Regional Medical Center.

PAGE 2

BACKGROUND

Riverside County Regional Medical Center (RCRMC) has a total of 241 Hill-Rom hospital beds within the hospital. This agreement is needed to maintain the beds in a safe manner for the patients. Hospital maintenance staff conducts the routine maintenance and service to the beds utilizing parts from Hill-Rom. Conducting the service by hospital staff produces an annual savings of approximately fifteen thousand (\$15,000).

PRICE REASONABLENESS

Hill-Rom has provided pricing and certifies prices offered are lowest, or equal to those offered through other federal, State, or local government contracts.



Memorandum

September 16, 2010

To: Riverside County Board of Supervisors

From: Douglas D. Bagley, Chief Executive Officer
Riverside County Regional Medical Center

Via: Riverside County Purchasing Agent

Subject: Sole Source Procurement; Request for **Hill-Rom Services Inc., Parts and Services for Hill-Rom Hospital Beds**

The below information is provided in support of my Department requesting approval for a sole source. Please note that outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested:

Parts and Services for Hill-Rom Hospital Beds

Supplier being requested:

Hill-Rom Services Inc.

Alternative suppliers that can or might be able to provide supply/service:

None identified. Hill-Rom is the only authorized provider of maintenance parts and service technician services for the Hill-Rom hospital beds.

Extent of market search conducted:

Internet search.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

Hill-Rom is the only authorized provider of parts and service technician services for the Hill-Rom hospital beds.

Reasons why my department requires these unique features and what benefit will accrue to the county:

RCRMC has in-house staff and equipment to provide maintenance on the Hill-Rom hospital beds. Utilizing in-house personnel and procuring parts from Hill-Rom, the county realizes an estimated savings of \$15,000.00 per year.

Price Reasonableness:

Hill-Rom has provided pricing and certifies that the prices offered are the lowest, or equal to those offered to Federal, State, or Local Government contracts.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements?

No.




Department Head Signature

9/20/10

Date

Purchasing Department Comments:

- ☒ Approve
- ☐ Approve with Condition/s
- ☐ Disapprove



Purchasing Agent

10/7/10

Date