

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

552



**FROM:** Stanley L. Sniff, Jr. Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
10/12/10

**SUBJECT:** Approval of Budget Adjustments for Computers,  
Hardware and Software for Sheriff's Court Services

**RECOMMENDED MOTION:** Move that the Board of Supervisors direct the Auditor Controller to adjust appropriations and subfund equity as outlined in Schedule A.

**BACKGROUND:** Since 2002, Sheriff's Court Services (SCS) has used the Sirron software package to track numerous legal actions such as evictions, bankruptcies, small claims, summons and complaints, civil and criminal subpoenas, restraining orders, earnings withholding orders, legal/court procedures and specific file notations through the entire civil process. SCS has now installed an upgraded version of the software which provides document capturing and real time proof of service processing.

(Continued on Page 2)  
BR 11-041

*Will Taylor*  
\_\_\_\_\_  
Stanley L. Sniff Jr., Sheriff-Coroner-PA  
Will Taylor, Director of Administration

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$622,698	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 2010-11

<b>SOURCE OF FUNDS: Court Services Civil Automation Fund</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE  
*Robert Tremaine*  
BY: \_\_\_\_\_  
Robert Tremaine

**County Executive Office Signature**

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley  
Nays: None  
Absent: Tavaglione  
Date: November 2, 2010  
xc: Sheriff, Auditor, RCIT, EO

Kecia Harper-Ihem  
Clerk of the Board  
By: *Kecia Harper-Ihem*  
Deputy

3.42

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, AUDITOR-CONTROLLER  
BY: *Samuel Wong*  
SAMUEL WONG  
Departmental Concurrence

RCIT  
Greg Stoddard, CTO

Policy  Policy  
Consent  Consent

Dept't Recomm.:  
Per Exec. Ofc.:

To fully utilize the upgraded software's new features, the Sheriff's Department is recommending the purchase of a Sirron document capture license and ScanSnap scanners for all three Court Business offices. Since all of SCS desktop computers and copiers are four years old, it is also taking this opportunity to replace them.

The Sheriff's Department will fund these purchases from the Court Services Civil Automation Fund. As authorized by State Government Code Section 26731, counties shall deposit \$15 from any fees collected by the Sheriff's Civil Courts Division to a special fund to supplement the cost for the purchase of auxiliary equipment and furnishings for automated systems or other nonautomated equipment and furnishings as required by the Civil Courts Division.

The Sheriff's Department will also utilize this fund to purchase software and hardware for a related SCS project which will enable it to move data wirelessly to and from mobile data computers, as well as print documents in the field. In a separate Form 11 on today's agenda, the Sheriff's Department is requesting Board approval to use Sheriff's Writ Assessment funds to purchase the vehicles, mobile radios and vehicle data computers for this project.

The mobile technology project will utilize the following new or upgraded software:

- Upgrades for the Sirron Automated Civil software which will enable Court Service Deputies to run the Sirron client software on mobile data computers (MDC's) and print court documents in the field.
- Afaria Device Management software which will enable file synchronization for the distribution and management of files on Mobile Data Computers MDC's.
- Software for mapping, driving directions and Automatic Vehicle Location (AVL).

The project will require the construction of a secure high-speed path for the MDC's, utilizing cellular modems supplemented by up to five WiFi hot spots, to transfer and receive images, applications, and software and security updates between the MDC's and Court Services Office servers.

SCS will also purchase a server, which will be located in Sheriff's Dispatch, as a platform for the AVL and mapping system applications. This will allow SCS to provide routing for new assignments to vehicles in the field. Lastly, vehicles will also carry mobile printers and scanners, which will be provided in suitcases so that they can be moved among vehicles, as needed.

The Sheriff's Technical Services Bureau and the County Information Technology Department have consulted on both projects and recommend their implementation. Staff received its cost quotes for computer equipment from County authorized vendors.

**Schedule A**

**Increase Appropriations:**

10000-2500500000-521640	Maint.-Software	\$27,900
10000-2500500000-523640	Computer Equip.-Non Fixed Asset	143,112
10000-2500500000-523660	Computer Supplies	18,000
10000-2500500000-546080	Equipment-Computer	388,395
10000-2500500000-546160	Equipment-Other	<u>45,291</u>
	Total	\$622,698

**Memo Line Only:**

11008-2500500000-308134	Rsv for AB709 CT Svcs Automation	\$622,698
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