

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

632



FROM: Stanley Sniff, Sheriff - Coroner - PA

SUBMITTAL DATE:
September 24, 2010

SUBJECT: Acceptance of a FY 2010 Technology Grant Award from the U.S. Department of Justice, Office of Community Oriented Policing Services

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Accept a grant award in the amount of \$450,000 from the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), and authorize the Sheriff and the Chairperson to sign the award Agreement on behalf of the Board.
2. Authorize the Sheriff or his designee to administer the grant and submit modifications as necessary.
3. Approve Orion Communications, Inc. as a Sole Source vendor to provide the AgencyWeb-Administrator and CourtNotify software packages, installation and training services, without securing competitive bids, in accordance with Ordinance 459.4.

(continued on page 2) PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
BR# 11-036
BY Susana Garcia-Bocanegra 10/28/10
SUSANA GARCIA-BOCANEGRA

Will Taylor for
Stanley L. Sniff, Jr., Sheriff - Coroner - PA
Will Taylor, Director of Administration

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 375,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/ 2011

SOURCE OF FUNDS: 100% Federal Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
FORM APPROVED COUNTY COUNSEL	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: BY Marshal Victor 10/27/10
MARSHAL VICTOR DATE APPROVE
BY Robert Tremaine
Robert Tremaine

County Executive Office Signature

- Policy
- Consent
- Policy
- Consent

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Tavaglione and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: November 9, 2010
xc: Sheriff, Purchasing, RCIT, Auditor, EO

Kecia Harper-Ihem
Clerk of the Board
By: Kecia Harper-Ihem
Deputy

3.16

Purchasing: Mark Seller, Assistant Director
 Departmental Concurrence: Greg Stodary, CTO
 RCIT: Greg Stodary, CTO

Dept's Recomm.:
 Per Exec. Ofc.:

4. At the conclusion of the warranty year for the AgencyWeb-Administrator and CourtNotify software, authorize the Purchasing Agent to approve a one-year software maintenance agreement with Orion Communications, Inc. in the amount of \$131,961, and annually thereafter for the useful life of the software, sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual increase in CPI rates.

5. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

BACKGROUND:

The Sheriff, on behalf of the County of Riverside, has received notification that the Department was awarded an earmarked COPS grant award in the amount of \$450,000, for technology to support law enforcement. The grant period is October 1, 2010 through September 30, 2013. No local fund match is required. The grant award documents have been approved as to form by County Counsel.

The Department is proposing to use this funding to purchase the AgencyWeb-Administrator and CourtNotify software package from Orion Communications. This software will serve as the foundation for a Department-wide Employee Data Management System, which will greatly improve the internal efficiency of the organization by combining every piece of employee information (schedules, training, leave requests, equipment, etc.) and making it readily available to all employees via a centralized web database.

In addition, the system will be used to efficiently manage court subpoenas for officers, to eliminate unnecessary trips to court, which reduces overtime expenses and increases an officer's availability for patrol work. Active cooperation from the Superior Court and District Attorney's Office (if obtained) would permit the system to be utilized by all law enforcement agencies within Riverside County, as well as civilians (victims and witnesses) needed in court for prosecution. Long term benefits are expected to be seen in reduced criminal case loads and faster dispositions. All components together will result in a more efficient criminal justice system and improved public safety.

The Orion Communications package is the only software that offers all aspects of law enforcement employee management, scheduling, workforce and day off requests in one system that then seamlessly integrates with CourtNotify to handle the processing of court subpoenas to save time and expense.

Orion Communications' AgencyWeb-Administrator and CourtNotify software system is currently in use in Dallas County (TX), El Paso County (TX) and Miami-Dade County (FL). Further, all of these agencies have determined Orion Communications to be a sole source for the software.

Price Reasonableness

Orion Communications has discounted this software package by over 52% from the manufacturer's suggested retail price. Orion's discounted price for the

software package and employee training is \$325,074.70. The remaining \$49,925.30 grant funds will be used for a server upgrade and to defray the maintenance cost in 2012. \$75,000 will be used in the next fiscal year. In subsequent years, the annual maintenance cost, currently quoted at \$131,961, should be partially generated from the cost savings realized from the elimination of unnecessary court appearances. Further, if the Sheriff's Department is able to work with the Superior Court and the District Attorney's Office as full partners in the use of this software package, it is hoped that the maintenance costs could be equally shared.

Schedule A

Increase Appropriations:

10000-2500300000-546280	Capitalized-Software	\$	375,000
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Increase Estimated Revenues:

10000-2500300000-767220	Fed- Other Operating Grants	\$	375,000
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CLERK'S COPY



U. S. Department of Justice
Community Oriented Policing Services
Grants Administration Division
Law Enforcement Technology

Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you

Treasury Account Symbol (TAS) 15X0406

Grant #: 2010CKWX0146

ORI #: CA03300

Applicant Organization's Legal Name: Riverside County Sheriff's Department

O/P Vendor #: 956000932

DUNS#: 602410888

Law Enforcement Executive: Sheriff Stanley L. Sniff

Address: 4095 Lemon Street

P.O. Box 512

City, State, Zip Code: Riverside, CA 92502

Telephone: (951) 955-2400

Fax: (951) 955-2428

Government Executive: Chairperson Marion Ashley

Address: 4080 Lemon Street

5th Floor

City, State, Zip Code: Riverside, CA 92501

Telephone: (951) 955-1050

Fax: (951) 955-9030

Award Start Date: 12/16/2009

Award End Date: 12/15/2012

Award Amount: \$ 450,000.00

Bernard Melekian

AUG 3 0 2010

Bernard Melekian
Director

Date

By signing this Award Document, the grantee agrees to abide by all 20 Grant Terms and Conditions on the reverse side of this document and the attached pages:

[Signature]

Signature of Law Enforcement Official with the Authority to Accept this Grant Award

Stanley L. Sniff, Sheriff

Typed Name and Title of Law Enforcement Official

Date

11-19-10

Marion Ashley

Signature of Government Official with the Authority to Accept this Grant Award

Marion Ashley, Chairperson

Typed Name and Title of Government Official

Date

11-9-10

False statements or claims made in connection with COPS grants may result in fines, imprisonment, debarment from participating in federal grants or contracts, and/or any remedy available by law to the Federal Government.

Award ID: 96562

ATTEST

KECIA HARPER-JHEM, Clerk

[Signature]
DEPUTY

FORM APPROVED COUNTY COUNSEL

BY: *[Signature]* 10/27/10
MARSHAL VICTOR DATE

NOV 09 2010 3:16

2010-11-104299

U.S. Department of Justice
Office of Community Oriented Policing Services
2010 Technology Program Grant Terms and Conditions

By signing the Award Document to accept this Technology Program grant, your agency agrees to abide by the following grant conditions:

1. The grantee agrees to comply with the terms and conditions in the 2010 COPS Technology Program Grant Owner's Manual; COPS statute (42 U.S.C. §. 3796dd, et seq.); 28 C.F.R. Part 66 or 28 C.F.R. Part 70 as applicable (governing administrative requirements for grants and cooperative agreements); 2 C.F.R. Part 225 (OMB Circular A-87), 2 C.F.R. Part 220 (OMB Circular A-21), 2 C.F.R. Part 230 (OMB Circular A-122) and 48 C.F.R. Part 31.000 et seq. (FAR 31.2) as applicable (governing cost principles); OMB Circular A-133 (governing audits); representations made in the COPS Technology Program grant application; and all other applicable program requirements, laws, orders, regulations, or circulars.
2. The grantee acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its Technology Program application.
3. The funding under this project is for the payment of approved costs for the continued development of technologies and automated systems to assist state, local, and tribal law enforcement agencies in investigating, responding to, and preventing crime. The allowable costs for which your agency's grant has been approved are limited to those listed on the Financial Clearance Memorandum, which is included in your agency's award package.

The Financial Clearance Memorandum specifies the costs that your agency is allowed to fund with your Technology grant. It also describes any costs which have been disallowed after review of your proposed budget. **Your agency may not use Technology grant funds for any costs that are not identified as allowable in the Financial Clearance Memorandum.**

4. Travel costs for transportation, lodging and subsistence, and related items are allowable under the Technology Program with prior approval from the COPS Office. Payment for allowable travel costs will be in accordance with 2 C.F.R. Part 225 (OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments), 2 C.F.R. Part 220 (OMB Circular A-21, Cost Principles for Educational Institutions), 2 C.F.R. Part 230 (OMB Circular A-122, Cost Principles for Non-Profit Organizations), and 48 C.F.R. Part 31.000, et seq. (FAR-31.2, Cost Principles for Commercial Organizations), as applicable.
5. When procuring information-sharing services, hardware, software, or other equipment, the grantee agrees to procure and implement those items in accordance with the applicable standards outlined in the terms and conditions of the Grant Owner's Manual.
6. State, local, and tribal governments must use Technology Program grant funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for grant purposes (hiring, training, purchases, and/or activities) during the grant period. In other words, grantees may not use COPS funds to supplant (replace) state, local, or Bureau of Indian Affairs funds that would have been dedicated to the COPS-funded item(s) in the absence of the COPS grant.
7. Your agency may request an extension of the grant award period to receive additional time to implement your grant program. Such extensions do not provide additional funding. Only those grantees that can provide a reasonable justification for delays will be granted no-cost extensions. **Extension requests must be received prior to the end date of the award. Any extension requests received after an award has expired will be approved only under very limited circumstances.**
8. Occasionally, a change in an agency's fiscal or law enforcement situation necessitates a change in its Technology Program award. Grant modifications under the Technology Program are evaluated on a case-by-case basis. All modification requests involving the purchase of new budget items must be approved, in writing, by the COPS Office prior to their implementation. In addition, please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.
9. The COPS Office may conduct monitoring or sponsor national evaluations of the COPS Technology Program. The grantee agrees to cooperate with the monitors and evaluators.
10. To assist the COPS Office in the monitoring of your award, your agency will be responsible for submitting periodic programmatic progress reports and quarterly financial reports.
11. Federal law requires that law enforcement agencies receiving federal funding from the COPS Office must be monitored to ensure compliance with their grant conditions and other applicable statutory regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of grant implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Grant monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Technology grantee, you agree to cooperate with and respond to any requests for information pertaining to your grant.
12. All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan (28 C.F.R. Part 42 subpart E).
13. Grantees using Technology Program funds to operate an interjurisdictional criminal intelligence system must comply with operating principles of 28 C.F.R. Part 23. The grantee acknowledges that it has completed, signed and submitted with its grant application the relevant Special Condition certifying its compliance with 28 C.F.R. Part 23.
14. Grantees who have been awarded funding for the procurement of an item (or group of items) or service in excess of \$100,000 and who plan to seek approval for use of a noncompetitive procurement process must provide a written sole source justification to the COPS Office for approval prior to obligating, expending, or drawing down grant funds for that item.
15. The grantee agrees to submit one copy of all reports and proposed publications resulting from this grant 20 days prior to public release. Any publications (including written, software, visual, or sound, but excluding press releases, newsletters, and issue analyses), whether published at the recipient's or government's expense, shall contain the following statement: "This project was supported by Grant # _____, awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific companies, products, or services should not be considered an endorsement by the author(s) or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues."
16. The grantee agrees to complete and keep on file, as appropriate, a Bureau of Citizenship and Immigration Services Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.
17. To facilitate communication among local and state governmental agencies regarding various information technology projects, the grantee agrees to notify the appropriate State Information Technology Point of Contact of the receipt of this grant award. For a list of State Information Technology Points of Contact, visit <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.

U.S. Department of Justice
Office of Community Oriented Policing Services
2010 Technology Program Grant Terms and Conditions

18. The grantee agrees to comply with 28 C.F.R. Part 61 (Procedures for Implementing the National Environmental Policy Act).
19. False statements or claims made in connection with COPS grants may result in fines, imprisonment, or debarment from participating in federal grants or contracts, and/or any other remedy available by law.
20. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the awarding agency determines that the recipient is a high-risk grantee (28 C.F.R. Parts 66 and 70).