

**ENGINEERING SERVICES AGREEMENT**

COUNTY OF RIVERSIDE, hereinafter referred to as "COUNTY", and Urban Crossroads Inc, hereinafter referred to as "ENGINEER", located at the following addressees:

County of Riverside • Transportation Department	Urban Crossroads, Inc.
4080 Lemon Street, 8 <sup>th</sup> Floor	41 Corporate Park, Suite 300
Riverside, CA 92502	Irvine, CA 92606

do hereby agree as follows:

**ARTICLE I • DESIGNATED CONTACTS**

Coordination of ENGINEER and COUNTY activities shall be accomplished through an ENGINEERING PROJECT MANAGER, and a COUNTY PROJECT MANAGER.

The ENGINEERING PROJECT MANAGER for ENGINEER shall be:

Carleton Waters

The COUNTY PROJECT MANAGER for COUNTY shall be:

Farah Khorashadi

**ARTICLE II • PROJECT DEFINITION**

ENGINEER shall furnish all technical and professional services including labor, material, equipment, transportation, supervision, and expertise to fully and adequately perform and complete the covenants set forth in Appendix A, Scope of Services, which is attached hereto and incorporated herein by reference. All services and deliverables associated with the performance and accomplishment of the covenants described in the Scope of Services is hereinafter collectively referred to as the "PROJECT".

**ARTICLE III • COOPERATIVE AGENCIES**

**A. Lead Agency**

COUNTY is designated as the lead agency for PROJECT and is working cooperatively with other agencies in the effort to complete PROJECT.

**B. Cooperative Agencies**

The cooperating agencies are listed below and will hereinafter be collectively referred to as the "AGENCIES".

Western Riverside Council of Governments (WRCOG),

The Coachella Valley Council of Governments (CVAG),

1 The Riverside County Transportation Commission (RCTC),  
2 The Southern California Association of Governments (SCAG),  
3 The California Department of Transportation (Caltrans),  
4 Cities and special districts within the County of Riverside.

5  
6 As necessary, the ENGINEER will enter into agreements directly with any of the AGENCIES for any  
7 services pertaining to RIVTAM as described in Appendix A1. The COUNTY will have no financial  
8 obligation for any services performed by the ENGINEER for the AGENCIES. The ENGINEER agrees to  
9 use the Hourly Billing Rates in Appendix B1 for any services rendered for any of the AGENCIES.

10 **C. COUNTY/AGENCIES Standards**

11 All deliverables shall be prepared in accordance with the current COUNTY and AGENCIES practices,  
12 regulations, policies, procedures, manuals and standards where applicable. All deliverables are subject  
13 to review and approval by COUNTY and AGENCIES.

14 **ARTICLE IV • CONDITIONS**

15 **A. Notifications**

16 All notices hereunder and communications regarding interpretation of the terms of this contract and  
17 changes thereto shall be effected by the mailing thereof by registered or certified mail, return receipt  
18 requested, postage prepaid and addressed to the attention of the ENGINEERING PROJECT MANAGER  
19 or the COUNTY PROJECT MANAGER at the respective addresses provided on page one of this  
20 contract.

21 **B. Assignment**

22 Without written consent of COUNTY, this agreement is not assignable by ENGINEER either in whole or in  
23 part.

24 **C. Subcontracts**

- 25 1. ENGINEER shall perform the services contemplated with resources available within its own organization.  
26 No portion of the services pertinent to this contract shall be subcontracted without written authorization by  
27 the COUNTY PROJECT MANAGER, except that which is expressly identified in Appendix B1 of this  
28 contract.
- 29 2. In the event ENGINEER subcontracts any portion of ENGINEER's duties under this agreement,

1 ENGINEER shall require its subcontractors to comply with the terms of this contract in the same manner  
2 as required of ENGINEER including, but not limited to; indemnification of the COUNTY, requiring the  
3 same insurance of Subcontractors as required of ENGINEER, and having Subcontractor's insurance  
4 name the COUNTY as Additional Insured for each type of insurance where this Agreement requires  
5 ENGINEER's insurance to name COUNTY as Additional Insured.

6 **D. Modifications**

- 7 1. This contract may be amended or modified only by mutual written agreement of the parties. No alteration  
8 or variation of the terms of this contract will be valid unless made in writing and signed by the parties  
9 hereto and no oral understanding or agreement not incorporated herein, will be binding on any of the  
10 parties hereto.
- 11 2. There shall be no change in the ENGINEERING PROJECT MANAGER or key members of the PROJECT  
12 team without prior written approval by the COUNTY PROJECT MANAGER.

13 **E. COUNTY Directives**

14 ENGINEER shall receive contract directions and interpretations from the COUNTY PROJECT  
15 MANAGER.

16 **F. Liability**

- 17 1. ENGINEER has total responsibility for the accuracy and completeness of all data, plans, specifications  
18 and estimates prepared for this PROJECT and shall check all such material accordingly. The data and  
19 plans will be reviewed by COUNTY. The responsibility for accuracy and completeness of such items  
20 remains solely that of ENGINEER.
- 21 2. The plans, designs, estimates, calculations, reports and other documents furnished in accordance with  
22 the Scope of Services shall meet the criteria for acceptance and be a product of neat appearance, well  
23 organized, technically and grammatically correct, checked and having the preparer and checker  
24 identified. The minimum standard of appearance, organization and contents shall be of similar types  
25 produced by COUNTY and AGENCIES.
- 26 3. The page identifying preparers of engineering reports, the title sheet for specifications and each sheet of  
27 plans, shall bear the professional seal, certificate number, registration classification, expiration date of the  
28 certificate, and signature of the professional engineer(s) responsible for their preparation.
- 29 4. COUNTY and ENGINEER agree that plans, drawings or other work products prepared by ENGINEER are

1 for the exclusive use of COUNTY and will be used by COUNTY for the project for which they were  
2 specifically designed. ENGINEER shall not be responsible for use of such plans, drawings or other work  
3 products if used on a different project without the written authorization or approval by ENGINEER.

4 5. ENGINEER acknowledges that the plans, drawings and/or other work products may be used by COUNTY  
5 for the PROJECT regardless of any disputes that may develop between ENGINEER and COUNTY.

6 6. ENGINEER, and the agents and employees of ENGINEER, in the performance of this agreement, shall  
7 act in an independent capacity and not as officers, employees or agents of COUNTY.

8 **G. Indemnification**

9 1. The ENGINEER agrees to and shall indemnify and hold harmless the County of Riverside, its Agencies,  
10 Districts, Departments and Special Districts, their respective directors, officers, Board of Supervisors,  
11 elected and appointed officials, employees, agents and representatives (hereinafter individually and  
12 collectively referred to as "Indemnitees") from all liability, including, but not limited to loss, suits, claims,  
13 demands, actions, or proceedings to the extent caused by any alleged or actual negligence,  
14 recklessness, willful misconduct, error or omission of ENGINEER, its directors, officers, partners,  
15 employees, agents or representatives or any person or organization for whom ENGINEER is responsible,  
16 arising out of or from the performance of services under this Agreement.

17 2. As respects each and every indemnification herein ENGINEER shall defend and pay, at its sole expense,  
18 all costs and fees including but not limited to attorney fees, cost of investigation, and defense and  
19 settlements or awards against the Indemnitees.

20 3. With respect to any action or claim subject to indemnification herein by ENGINEER, ENGINEER shall, at  
21 their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle,  
22 or compromise any such action or claim without the prior consent of COUNTY; provided, however, that  
23 any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes  
24 ENGINEER'S indemnification to Indemnitees as set forth herein.

25 4. ENGINEER'S obligation hereunder shall be satisfied when ENGINEER has provided to Indemnitees the  
26 appropriate form of dismissal relieving Indemnitees from any liability for the action or claim involved.

27 5. The specified insurance limits required in this Agreement shall in no way limit or circumscribe  
28 ENGINEER'S obligations to indemnify and hold harmless Indemnitees from third party claims.

29 6. In the event there is conflict between this clause and California Civil Code Section 2782, this clause shall

1 provide extra compensation to the ENGINEER. Allowable compensation for approved extra work will be  
2 based on the provisions of Appendix B, Budget, which is attached hereto and incorporated herein by  
3 reference.

- 4 3. A supplemental Agreement providing for such compensation for Extra Work shall be issued by COUNTY  
5 to ENGINEER. Such Supplemental Agreement shall be executed by ENGINEER and be approved by  
6 COUNTY.

7 **K. Disputes**

- 8 1. In the event ENGINEER considers any work demanded of him to be outside the requirements of the  
9 contract, or if he considers any order, instruction, or decision of COUNTY to be unfair, he shall promptly  
10 upon receipt of such order, instruction or decision, ask for a written confirmation of the same whereupon  
11 he shall proceed without delay to perform the work or to conform to the order, instruction, or decision; but  
12 unless ENGINEER finds such order, instruction, or decision satisfactory, he shall within 20 days after  
13 receipt of same, file a written protest with COUNTY stating clearly and in detail his objections and reasons  
14 therefore. Except for such protests or objections as are made of record in the manner specified and  
15 within the time stated herein, and except for such instances where the basis of a protest could not  
16 reasonably have been foreseen by ENGINEER within the time limit specified for protest, ENGINEER  
17 hereby waives all grounds for protests or objections to the orders, instruction, or decisions of COUNTY  
18 and hereby agrees that, as to all matters not included in such protests, the orders, instructions and  
19 decisions of COUNTY will be limited to matters properly falling within COUNTY's authority.
- 20 2. Any controversy or claim arising out of or relating to this contract which cannot be resolved by mutual  
21 agreement may be settled by arbitration in accordance with the rules of the American Arbitration  
22 Association, provided that the parties mutually agree to submit to arbitration.
- 23 3. Neither the pendency of a dispute nor its consideration by arbitration will excuse ENGINEER from full and  
24 timely performance in accordance with the terms of the contract.

25 **L. Termination Without Cause**

- 26 1. COUNTY reserves the right to terminate this contract at COUNTY's discretion and without cause, upon  
27 thirty (30) calendar days written notice to ENGINEER.
- 28 2. In the event of termination of the Agreement, upon demand, ENGINEER shall deliver to COUNTY all field  
29 notes, surveys, studies, reports, plans, drawings, specifications, and all other materials and documents

1 prepared by or provided to ENGINEER in the performance of this Agreement. All such documents and  
2 materials shall be property of COUNTY.

- 3 3. In the event that the contract is terminated, ENGINEER is entitled to full payment for all services  
4 performed up to the time written notice of contract cancellation is received by ENGINEER. Payment shall  
5 be made for services performed to date based upon the percentage ratio that the basic services  
6 performed bear to the services contracted for, less payments made to date; plus any amount for  
7 authorized, but unpaid, extra work performed and costs incurred.

8 **M. Termination for Lack of Performance**

9 COUNTY may terminate this agreement and be relieved of the payment of any consideration to  
10 ENGINEER should ENGINEER fail to perform the covenants herein contained at the time and in the  
11 manner herein provided. In the event of such termination, COUNTY may proceed with the work in any  
12 manner deemed proper by COUNTY. In such event, ENGINEER shall be paid only for work completed  
13 and delivered to COUNTY in a timely and successful manner.

14 **N. Insurance**

15 Without limiting or diminishing the ENGINEER's obligation to indemnify or hold the COUNTY harmless,  
16 ENGINEER shall procure and maintain or cause to be maintained, at its sole cost and expense, the following  
17 insurance coverages during the term of this Agreement, or for a term otherwise specified herein.

18 1. Workers' Compensation:

19 Workers' Compensation Insurance (Coverage A) as prescribed by the laws of the State of California.  
20 Policy shall include Employers' Liability (Coverage B) including Occupational Disease with limits not less  
21 than \$1,000,000 per person per accident. Policy shall be endorsed to waive subrogation in favor of the  
22 County of Riverside; and to provide a Borrowed Servant/Alternate Employer Endorsement.

23 2. Commercial General Liability:

24 Commercial General Liability insurance coverage, including but not limited to, premises liability,  
25 contractual liability, completed operations, personal and advertising injury covering claims which may  
26 arise from or out of ENGINEER's performance of its obligations hereunder. Policy shall name, by  
27 endorsement all Agencies, Special Districts and Departments of the County of Riverside, their respective  
28 Directors, Officers, Board of Supervisors, employees, agents, elected and appointed officials as  
29 Additional Insureds. Policy's limit of liability shall not be less than \$1,000,000 per occurrence combined

1 single limit. If such insurance contains a general aggregate limit, it shall apply separately to this  
2 agreement or be no less than two (2) times the occurrence limit.

3 3. Vehicle Liability:

4 ENGINEER shall maintain Liability Insurance for all owned, non-owned or hired vehicles in an amount not  
5 less than \$1,000,000 per occurrence combined single limit. If ENGINEER's vehicles or mobile equipment  
6 are not to be used in the performance of the obligations under this Agreement, ENGINEER shall maintain  
7 coverage for non-owned or hired vehicles in an amount not less than \$1,000,000 per occurrence  
8 combined single limit. Such non-owned or hired vehicle coverage may be included as a part of the  
9 Commercial General Liability policy. If such insurance contains a general aggregate limit, it shall apply  
10 separately to this agreement or be no less than two (2) times the occurrence limit. Policy shall name by  
11 endorsement, all Agencies, Special Districts and Departments of the County of Riverside, their respective  
12 Directors, Officers, Board of Supervisors, employees, agents, elected and appointed officials as  
13 Additional Insureds.

14 4. Professional Liability:

15 ENGINEER shall maintain Professional Liability Insurance providing coverage for performance of work  
16 included within this Agreement, with a limit of liability of not less than \$1,000,000 per occurrence and  
17 \$2,000,000 annual aggregate. If ENGINEER's Professional Liability Insurance is written on a claims-  
18 made basis rather than an occurrence basis, such insurance shall continue through the term of this  
19 Agreement. Upon termination of this Agreement or the expiration or cancellation of the claims made  
20 insurance policy ENGINEER shall purchase at his sole expense either 1) an Extended Reporting  
21 Endorsement (also known as Tail Coverage); or, 2) Prior Dates Coverage from a new insurer with a  
22 retroactive date back to the date of, or prior to, the inception of this Agreement; or, 3) demonstrate  
23 through Certificates of Insurance that ENGINEER has maintained continuous coverage with the same or  
24 original insurer. Coverage provided under items; 1), 2) or 3) will continue for a period of five (5) years  
25 beyond the termination of this Agreement.

26 5 General Insurance Provisions - All lines:

- 27 a. Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of  
28 California and have an A.M. BEST rating of not less than an A: VIII (A: 8) unless such requirements  
29 are waived, in writing, by the County Risk Manager. If the County's Risk Manager waives a

1 requirement for a particular insurer such waiver is only valid for that specific insurer and only for one  
2 policy term.

3 b. The ENGINEER's insurance carrier(s) must declare its self-insured retentions. If such self-insured  
4 retentions exceed \$500,000 per occurrence such retentions shall have the prior written consent of the  
5 County Risk Manager before the commencement of operations under this Agreement. Upon  
6 notification of self insured retentions which are deemed unacceptable to the COUNTY, at the election  
7 of the County's Risk Manager, ENGINEER's carriers shall either; 1) reduce or eliminate such self-  
8 insured retentions as respect to this Agreement with the COUNTY, or 2) procure a bond which  
9 guarantees payment of losses and related investigations, claims administration, defense costs and  
10 expenses.

11 c. The ENGINEER shall cause their insurance carrier(s) to furnish the COUNTY with 1) a properly  
12 executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting  
13 coverage as required herein; or, 2) if requested to do so orally or in writing by the County Risk  
14 Manager, provide original Certified copies of policies including all Endorsements and all attachments  
15 thereto, showing such insurance is in full force and effect. Further, said Certificate(s) and policies of  
16 insurance shall contain the covenant of the insurance carrier(s) shall provide no less than thirty (30)  
17 days written notice or ten (10) days in the event of cancellation for nonpayment of premium be given  
18 to the COUNTY prior to any cancellation of such insurance. In the event of a material modification or  
19 cancellation of coverage, this Agreement shall terminate forthwith, unless the COUNTY receives,  
20 prior to such effective date, another properly executed original Certificate of Insurance and original  
21 copies of endorsements or certified original policies, including all endorsements and attachments  
22 thereto evidencing coverages and the insurance required herein is in full force and effect.  
23 Individual(s) authorized by the insurance carrier to do so on its behalf shall sign the original  
24 endorsements for each policy and the Certificate of Insurance. *ENGINEER shall not commence*  
25 *operations until the COUNTY has been furnished original Certificate (s) of Insurance and certified*  
26 *original copies of endorsements or policies of insurance including all endorsements and any and all*  
27 *other attachments as required in this Section.*

28 d. It is understood and agreed by the parties hereto and the ENGINEER's insurance company(s), that  
29 the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary



1 insurance, and the COUNTY'S insurance and/or deductibles and/or self-insured retentions or self-  
2 insured programs shall not be construed as contributory.

3 e. If, during the term of this Agreement or any extension thereof, there is a material change in the scope  
4 of services or performance of work the Risk Manager of the County of Riverside reserves the right to  
5 adjust the types of insurance required under this Agreement and the monetary limits of liability for the  
6 insurance coverages required herein, if; in the County Risk Manager's reasonable judgment, the  
7 amount or type of insurance carried by the ENGINEER has become inadequate.

8 f. ENGINEER shall pass down the insurance obligations contained herein to all tiers of subcontractors  
9 working under this Agreement.

10 **O. Conflict of Interest**

11 ENGINEER warrants, by execution of this contract, that no person or selling agency has been employed  
12 or retained to solicit or secure this contract upon an agreement or understanding for a commission,  
13 percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established  
14 commercial or selling agencies maintained by ENGINEER for the purpose of securing business. For  
15 breach or violation of this warranty, COUNTY has the right to annul this contract without liability, pay only  
16 for the value of the work actually performed, or in its discretion to deduct from the contract price or  
17 consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or  
18 contingent fee. ENGINEER may be requested to complete a Conflict of Interest Statement prior to,  
19 during, or after execution of this contract. ENGINEER understands that as a condition of this contract  
20 ENGINEER agrees to complete the Conflict of Interest Statement when requested to do so by COUNTY.

21 **P. Legal Compliance**

22 ENGINEER shall comply with all Federal, State and local laws, statutes, ordinances, rules and  
23 regulations, and the orders and decrees of any courts or administrative bodies or tribunals currently in  
24 effect and in any manner affecting the performance of this Agreement, including, without limitation,  
25 workers' compensation laws and licensing and regulations.

26 **Q. Nondiscrimination**

27 1. During the performance of this agreement, ENGINEER and its Subcontractors shall not unlawfully  
28 discriminate against any employee or applicant for employment because of race, religion, color, national  
29 origin, ancestry, physical handicap, medical condition, marital status, age or sex. ENGINEER and

1 Subcontractor shall comply with the provisions of the Fair Employment and Housing Act (Government  
2 Code, Section 12900 et seq.) and applicable regulations promulgated thereunder (California  
3 Administrative Code, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment  
4 and Housing Commission implementing Government Code, Section 12900, set forth in Chapter 5 of  
5 Division 4 of Title 2 of the California Administrative Code are incorporated into this contract by reference  
6 and made a part hereof as if set forth in full. ENGINEER and its Subcontractors shall give written notice  
7 of their obligations under this clause to labor organizations with which they have a collective bargaining or  
8 other agreement.

9 2. ENGINEER will provide all information and reports required by the Regulations, or orders and instructions  
10 issued pursuant thereto, and will permit access to its books, records, accounts, other sources of  
11 information, and its facilities as may be determined by COUNTY or AGENCIES to be pertinent to  
12 ascertain compliance with such Regulations, orders and instructions. Where any information required of  
13 ENGINEER is in the exclusive possession of another who fails or refuses to furnish this information,  
14 ENGINEER shall so certify to COUNTY, or the Federal Highway Administration as appropriate and shall  
15 set forth what efforts he has made to obtain the information.

16 3. In the event of ENGINEER's noncompliance with the nondiscrimination provisions of this contract,  
17 COUNTY shall impose such contract sanctions as it determines to be appropriate, including, but not  
18 limited to:

- 19 • Withholding of payments to ENGINEER under the contract until ENGINEER complies;
- 20 • Cancellation, termination, or suspension of the contract in whole or in part.

21 4. ENGINEER shall include the nondiscrimination and compliance provisions of this clause in all  
22 subcontracts to perform work under this contract.

23 5. ENGINEER shall comply with Title VI of the Civil Rights Act of 1964, as amended. Accordingly, 49 CFR  
24 21 through Appendix H and 23 CFR 710.405(b) are applicable to this contract by reference.

25 **R. Labor Code and Prevailing Wages**

- 26 1. Certain Classifications of Labor under this contract may be subject to prevailing wage requirements.
- 27 2. Reference is made to Chapter 1, Part 7, Division 2 of the California Labor Code (commencing with  
28 Section 1720). By this reference said Chapter 1 is incorporated herein with like effect as if it were here  
29 set forth in full. The parties recognize that said Chapter 1 deals, among other things with discrimination,

1 penalties and forfeitures, their disposition and enforcement, wages, working hours, and securing worker's  
2 compensation insurance and directly effect the method of prosecution of the work by ENGINEER and  
3 subject it under certain conditions to penalties and forfeitures. Execution of the Agreement by the parties  
4 constitutes their agreement to abide by said Chapter 1, their stipulation as to all matters which they are  
5 required to stipulate as to by the provisions of said Chapter 1, constitutes ENGINEER's certification that  
6 he is aware of the provisions of said Chapter 1 and will comply with them and further constitutes  
7 ENGINEER's certification as follows: "I am aware of the provisions of Section 3700 of the California Labor  
8 Code which require every employer to be insured against liability for worker's compensation or to  
9 undertake self-insurance in accordance with the provisions of that Code, and I will comply with such  
10 provisions before commencing the performance of the work of this contract."

- 11 3. Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates, including the per diem  
12 wages applicable to the work, and for holiday and overtime work, including employer payments for health  
13 and welfare, pension, vacation, and similar purposes, in the county in which the work is to be done have  
14 been determined by the Director of the California Department of Industrial Relations. These wages are  
15 available from the California Department of Industrial Relations' Internet website at <http://www.dir.ca.gov>.
- 16 4. Should a portion of the project contain Federal funding, Federal minimum wages shall be used. The  
17 Federal minimum wage rates for this project as determined by the United States Secretary of Labor are  
18 available from the U.S Department of Labor, Employment Standards Administration, Wage and Hour  
19 Division's Internet website at <http://www.access.gpo.gov/davisbacon>. If there is a difference between the  
20 minimum wage rates determined by the Secretary of Labor and the general prevailing wage rates  
21 determined by the Director of the California Department of Industrial Relations for similar classifications of  
22 labor, the ENGINEER and subcontractors shall pay not less than the higher wage rate. The Department  
23 will not accept lower State wage rates determinations. This includes "helper" (or other classifications  
24 based on hours of experience) or any other classification not appearing in the Federal wage  
25 determinations. Where Federal wage determinations do not contain the State wage rate determination  
26 otherwise available for use by the ENGINEER and subcontractors, the ENGINEER and subcontractors  
27 shall pay not less than the Federal minimum wage rate which most closely approximates the duties of the  
28 employees in question.

29 **S. Review and Inspection**

1 ENGINEER and any Subcontractors shall permit COUNTY and/or AGENCIES to review and inspect  
2 PROJECT activities including review and inspection on a daily basis.

3 **T. Record Retention / Audits**

- 4 1. ENGINEER, Subcontractors, and COUNTY shall maintain all books, documents, papers, accounting  
5 records, and other evidence pertaining to the performance of the contract, but not limited to, the costs of  
6 administering the contract. All parties shall make such materials available at their respective offices at all  
7 reasonable times during the contract period and for three years from the date of final payment under the  
8 contract.
- 9 2. COUNTY, Caltrans, the State Auditor General, FHWA or any duly authorized representative of the  
10 Federal Government shall have access to any books, records, and documents of ENGINEER that are  
11 pertinent to the contract for audits, examinations, excerpts, and transactions, and copies thereof shall be  
12 furnished if requested. (Government Code Section 105320)

13 **U. Ownership of Data**

14 Ownership and title to all reports, documents, plans, specifications, and estimates produced as part of  
15 this contract will automatically be vested in COUNTY and no further agreement will be necessary to  
16 transfer ownership to COUNTY.

17 **V. Confidentiality of Data**

- 18 1. All financial, statistical, personal, technical or other data and information which is designated confidential  
19 by COUNTY or AGENCIES, and made available to ENGINEER in order to carry out this contract, shall be  
20 protected by ENGINEER from unauthorized use and disclosure.
- 21 2. Permission to disclose information on one occasion for a public hearing held by COUNTY or AGENCIES  
22 relating to the contract shall not authorize ENGINEER to further disclose such information or disseminate  
23 the same on any other occasion.
- 24 3. ENGINEER shall not comment publicly to the press or any other media regarding the contract, COUNTY  
25 or the AGENCIES actions on the same, except to COUNTY or AGENCIES staff, ENGINEER's own  
26 personnel involved in the performance of this contract, or at public hearings, or in response to questions  
27 from a Legislative committee.
- 28 4. Each subcontract shall contain provisions similar to the foregoing related to the confidentiality of data and  
29 nondisclosure of the same.

- 1 5. ENGINEER shall not issue any news release or public relations item of any nature whatsoever regarding  
2 work performed or to be performed under this contract without prior review of the contents thereof by  
3 COUNTY and receipt of COUNTY's written permission.

4 **W. Funding Requirements**

- 5 1. It is mutually understood between the parties that this contract may have been written before ascertaining  
6 the availability of congressional or legislative appropriation of funds, for the mutual benefit of both parties  
7 in order to avoid program and fiscal delays that would occur if the agreement were executed after that  
8 determination was made.
- 9 2. This agreement is valid and enforceable only if sufficient funds are made available to COUNTY for the  
10 purpose of this PROJECT. In addition, this agreement is subjected to any additional restrictions,  
11 limitations, conditions or any statute enacted by Congress, State Legislature or COUNTY that may affect  
12 the provisions, terms or funding of this contract in any manner.
- 13 3. It is mutually agreed that if sufficient funds for the program are not appropriated, this contract will be  
14 amended to reflect any reduction in funds.

15 **ARTICLE V • PERFORMANCE**

16 **A. Performance Period**

- 17 1. This Contract shall begin upon notification to proceed by the COUNTY PROJECT MANAGER and shall  
18 be in effect for one fiscal year, with two one-year extensions, for a total of three years. The COUNTY has  
19 the option of extending the Agreement for two additional one-year terms, for a total of no more than five  
20 years.
- 21 2. ENGINEER is advised that any recommendation for contract award is not binding on COUNTY until the  
22 proposed contract is fully executed and approved by COUNTY.
- 23 3. ENGINEER shall perform PROJECT services in accordance with the provisions set forth in Appendix A,  
24 Schedule of Services, which is attached hereto and incorporated herein by reference.
- 25 4. Where ENGINEER is required to prepare and submit studies, reports, plans, etc., to COUNTY, these  
26 shall be submitted in draft as scheduled, and the opportunity provided for COUNTY to direct revisions,  
27 prior to final submission.
- 28 5. When COUNTY determines that ENGINEER has satisfactorily completed the PROJECT services,  
29 COUNTY shall give ENGINEER a written Notice of Final Acceptance. ENGINEER shall not incur any

1 further costs hereunder unless so specified in the Notice of Final Acceptance. ENGINEER may request a  
2 Notice of Final Acceptance determination when, in its opinion, it has satisfactorily completed all covenants  
3 as stipulated in this Contract.

4 6. Time is of the essence in this agreement.

5 **B. Time Extensions**

6 1. Any delay in providing PROJECT services required by this contract occasioned by causes beyond the  
7 control and not due to the fault or negligence of ENGINEER, shall be the reason for granting an extension  
8 of time for the completion of the aforesaid work. When such delay occurs, ENGINEER shall promptly  
9 notify COUNTY in writing of the cause and of the extent of the delay whereupon COUNTY shall ascertain  
10 the facts and the extent of the delay and grant an extension of time for the completion of the work when,  
11 in COUNTY's judgment, their findings of fact justify such an extension of time.

12 2. COUNTY's findings of fact shall be final and conclusive to the parties hereto. However, this is not  
13 intended to deny ENGINEER it's civil legal remedies in the event of a dispute.

14 **C. Reporting Progress**

15 1. As part of the monthly invoice ENGINEER shall submit a progress report in accordance with COUNTY  
16 Engineering Services Progress Reporting Guidelines. Progress Reports shall indicate the progress  
17 achieved during the previous month in relation to the Schedule of Services. Submission of such progress  
18 report by ENGINEER shall be a condition precedent to receipt of payment from COUNTY for each  
19 monthly invoice submitted.

20 2. To ensure understanding and performance of the contract objectives, meetings between COUNTY,  
21 AGENCIES, and ENGINEER shall be held as often as deemed necessary. All work objectives,  
22 ENGINEER's work schedule, the terms of the contract and any other related issues will be discussed  
23 and/or resolved. ENGINEER shall keep minutes of meetings and distribute copies of minutes as  
24 appropriate.

25 **D. Evaluation of ENGINEER**

26 ENGINEER's performance will be evaluated by COUNTY for future reference.

27 **ARTICLE VI • COMPENSATION**

28 **A. Work Authorization**

29 ENGINEER shall not commence performance of any work or PROJECT services until so directed by the

1 County Project Manager. No payment will be made prior to approval of this contract.

2 **B. Basis of Compensation**

- 3 1. PROJECT services as provided under this agreement as described in the Scope of Services, shall be  
4 compensated for as defined in Appendix B, Budget, which is attached hereto and incorporated herein by  
5 reference. The total amount of the Contract is not to exceed \$100,000.00 per fiscal year for each of the  
6 three years. The COUNTY has the option of granting two one-year extensions.

7 If a contingency budget is provided, COUNTY shall hold such contingency in reserve for unforeseen Extra  
8 Work that may arise during the performance of this agreement. Contingency budget shall only be used at  
9 the discretion of the COUNTY PROJECT MANAGER, and with prior written authorization by the COUNTY  
10 PROJECT MANAGER.

11 No additional compensation for Extra Work will be paid except upon the issuance of an Extra Work Order  
12 by COUNTY.

- 13 2. Prior authorization in writing by the COUNTY PROJECT MANAGER will be required before ENGINEER  
14 enters into any non-budgeted purchase order or subcontract exceeding \$500 for supplies, equipment or  
15 consultant services. ENGINEER shall provide an evaluation of the necessity or desirability of incurring  
16 such costs.

- 17 3. For purchase of any item, service or consulting work not covered in ENGINEER's proposal and  
18 exceeding \$500, with prior authorization by the COUNTY PROJECT MANAGER, three competitive  
19 quotations shall be submitted with the request, or the absence of bidding shall be adequately justified.

- 20 4. Any equipment purchased as a result of this contract is subject to the following: ENGINEER shall  
21 maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a  
22 useful life of at least two years and an acquisition cost of \$500 or more. If the purchased equipment  
23 needs replacement and is sold or traded in, COUNTY shall receive a proper refund or credit. At the  
24 conclusion of the contract or if the contract is terminated, ENGINEER may either keep the equipment and  
25 credit COUNTY in an amount equal to its fair market value or sell such equipment at the best price  
26 obtainable at a public or private sale in accordance with established COUNTY procedures and credit  
27 COUNTY in an amount equal to the sales price. If ENGINEER elects to keep the equipment, fair market  
28 value shall be determined, at ENGINEER's expense, on the basis of a competent independent appraisal  
29 of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable by COUNTY, and

1 ENGINEER. If it is determined to sell the equipment, the terms and conditions of such sale must be  
2 approved in advance by COUNTY and AGENCIES.

- 3 5. The consideration to be paid ENGINEER, as provided herein, shall be in compensation for all of  
4 ENGINEER's expenses incurred in the performance hereof, including travel and per diem, unless  
5 otherwise expressly so provided.
- 6 6. ENGINEER agrees that the Contract Cost Principles and Procedures, CFR 48, Federal Acquisition  
7 Regulations Systems, Chapter 1, Part 31, shall be used to determine the allowability of individual items of  
8 cost.
- 9 7. ENGINEER also agrees to comply with Federal procedures in accordance with Office of Management  
10 and Budget Circular A-102, Uniform Administrative Requirements for Grants-in-Aid to State and Local  
11 Governments.
- 12 8. In the event of errors or omissions in the plans for PROJECT, ENGINEER shall perform the necessary  
13 engineering services required to correct such errors and omissions without additional charge to COUNTY.
- 14 9. ENGINEER agrees to contact COUNTY Project Manager for Quality Control Rates, charge other  
15 agencies, and pay COUNTY for Quality Control Services.

16 **C. Progress Payments**

- 17 1. ENGINEER shall submit monthly invoices for PROJECT Services in accordance with Appendix B,  
18 Budget, and in accordance with COUNTY Engineering Services Invoicing Procedures.
- 19 2. ENGINEER shall submit an invoice each month for PROJECT services performed during the preceding  
20 month. Invoices shall be submitted to the COUNTY PROJECT MANAGER and shall be included with a  
21 Progress Report covering the same period as the submitted invoice.
- 22 3. Progress payments will be based on PROJECT services provided and actual costs incurred. Payments  
23 made prior to the completion of each phase will not exceed the amount allowed in ENGINEER's cost  
24 proposal for the completion of that phase and prior phases, unless approved in writing by the COUNTY  
25 PROJECT MANAGER.
- 26 4. Progress payments will be made as promptly as fiscal procedures will permit upon receipt by the  
27 COUNTY PROJECT MANAGER of itemized invoices.
- 28 5. COUNTY will withhold the last 10 percent of the budget for preparation of PS&E documents. The 10  
29 percent retainage is to be held after 90% of the PS&E phase has been billed and is not to be deducted



1 from each invoice. The amount retained will be paid to ENGINEER after COUNTY has approved  
2 ENGINEER's plans, specifications and estimate.

3 **ARTICLE VII • GIS Information**

- 4 A. "GIS Information" shall include GIS digital files (including the information or data contained therein) and any  
5 other information, data, or documentation from County GIS (regardless of medium or format) that is provided  
6 pursuant to this agreement.
- 7 B. ENGINEER acknowledges that the unauthorized use, transfer, assignment, sublicensing, or disclosure of the  
8 GIS information, documentation, or copies thereof will substantially diminish their value to COUNTY.  
9 ENGINEER acknowledges and agrees that COUNTY GIS information is a valuable proprietary product,  
10 embodying substantial creative efforts, trade secrets, and confidential information and ideas. COUNTY GIS  
11 information is and shall remain the sole property of COUNTY; and there is no intention of COUNTY to transfer  
12 ownership of COUNTY GIS information.
- 13 C. COUNTY GIS information is made available to ENGINEER solely for use in the normal course of  
14 ENGINEER's business to produce reports, analysis, maps and other deliverables only for this PROJECT and  
15 as described within the Scope of Services.
- 16 D. ENGINEER agrees to indemnify and hold harmless COUNTY, its officers, employees and agents from any  
17 and all liabilities, claims, actions, losses or damages relating to or arising from ENGINEER's use of COUNTY  
18 GIS information.
- 19 E. GIS information cannot be used for all purposes; and GIS information may not be complete for all purposes.  
20 Additional investigation or research by ENGINEER into other sources will be required. GIS information is  
21 intended only as an information base and is not intended to replace any legal records. COUNTY has used  
22 and will continue to use its best efforts to correctly input into COUNTY GIS the information contained in  
23 various legal and other records; but COUNTY accepts no responsibility for any conflict with actual legal  
24 records or for information not transferred from legal records to COUNTY GIS. COUNTY has attempted to  
25 update GIS information as often as is practically feasible. However, ENGINEER should be aware that GIS  
26 information may not be current and changes or additions to the information contained in COUNTY GIS may  
27 not yet be reflected in COUNTY GIS.
- 28 F. COUNTY accepts no responsibility for the use of GIS information; and COUNTY provides no warranty for the  
29 use of COUNTY GIS or COUNTY GIS information by ENGINEER. THE WARRANTIES SPECIFICALLY SET

1 FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED,  
2 INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE;  
3 AND SUCH OTHER WARRANTIES ARE HEREBY EXCLUDED.

4 G. Final plans, drawings or PROJECT work products will be provided in an electronic format suitable for  
5 inclusion within the COUNTY GIS or CADD Systems by ENGINEER and will contain the appropriate meta  
6 data and will be geographically registered using a appropriate coordinate system such as the California State  
7 Plane Coordinate System NAD 83.

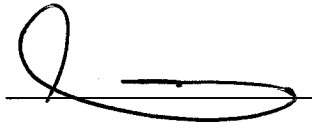
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ARTICLE VIII • APPROVALS

COUNTY Approvals

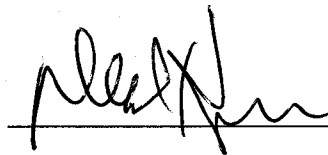
RECOMMENDED FOR APPROVAL:

 Dated: 11/9/10

JUAN C. PEREZ

Director of Transportation

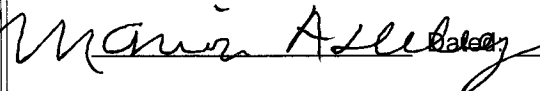
APPROVED AS TO FORM:

 Dated: 11/18/10

NEAL KIPNIS

County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

 Dated: DEC 07 2010

MARION ASHLEY

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:

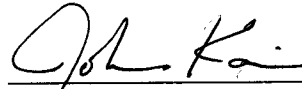
 Dated: DEC 07 2010

KECIA HARPER-IHEM

Clerk of the Board (SEAL)

ENGINEER Approvals

ENGINEER:

 Dated: 10/28/10

JOHN KAIN  
PRINTED NAME

PRESIDENT  
TITLE

ENGINEER:

 Dated: 10/26/10

CARLETON WATERS  
PRINTED NAME

PRINCIPAL  
TITLE

**TLARC-91896-006-06/11 RivTAM On-Call Services**  
**A1: Scope of Service**

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As requested by the Agencies, Cities in Riverside County, or private entities with modeling needs in Riverside County, the Consultant shall perform the following services:

1. Assist in the ongoing maintenance of RivTAM
2. Perform tasks as necessary to validate model at the small area, rather than County-wide level. These tasks may include defining screenlines, making traffic counts, gathering available traffic counts from other agencies, reviewing model inputs, making model revisions, and other tasks as necessary.
3. Perform special modeling analyses using RivTAM.
4. Using RivTAM as a base, develop sub-area models.
5. Using RivTAM as a base, develop corridor models.
6. Reviewing model inputs for selected areas and/or facilities and make revisions as necessary.
7. Using RivTAM as a base, develop traffic estimates to be used in the planning and design of freeway and roadway facilities.
8. Other services as may be requested.

B1: Hourly Rates for Urban Crossroads, Inc. Consultant Services

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<i>Staff:</i>	<i>Hourly Rate:</i>
John Kain	\$175.00
Carleton Waters	\$165.00
Beth Dennis	\$130.00
Marlie Whiteman	\$125.00
Domingo Maclang	\$95.00
Dale Gudani	\$75.00
Eric Linares	\$75.00

Hourly rates shall not increase for three (3) years ending on June 30, 2013.

The COUNTY shall not pay any travel costs, mileage costs, or any other Direct Costs. If the COUNTY authorizes ENGINEER to incur any Other Direct Costs, such as for traffic counts, the ENGINEER shall invoice these Direct Costs to the COUNTY at cost, with no mark-up. The ENGINEER shall invoice Subcontractor expenses at cost, with no mark-up.

These rates and terms will be used for any projects the ENGINEER may be assigned by any of the AGENCIES.

The following subcontractors, listed in the ENGINEER'S proposal may be used by the ENGINEER in the performance of services under the terms of this Agreement:

Srinivas Baht, an individual, at an hourly billing rate of \$120.00, unlimited traffic counts.

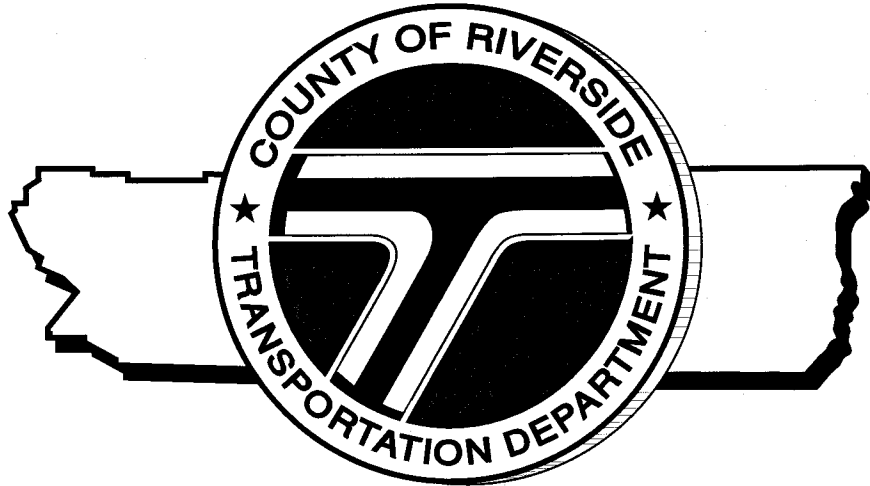
Contract No. TLARC-91896-003-06/11

Riverside Co. Transportation

Contract No. 10-06-012 e

Riverside Co. Transportation

# ENGINEERING SERVICES AGREEMENT



for

**Riverside County Traffic Analysis Model (RivTAM)**

**On-call Services**

between

**COUNTY OF RIVERSIDE**

and

**PB Americas, Inc.**

DEC 07 2010 331

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**ENGINEERING SERVICES AGREEMENT**

COUNTY OF RIVERSIDE, hereinafter referred to as "COUNTY", and PB Americas, Inc., hereinafter referred to as "ENGINEER", located at the following addressees:

County of Riverside • Transportation Department	PB Americas, Inc.
4080 Lemon Street, 8 <sup>th</sup> Floor	505 South Main Street, Suite 900
Riverside, CA 92502	Orange, CA 92868

do hereby agree as follows:

**ARTICLE I • DESIGNATED CONTACTS**

Coordination of ENGINEER and COUNTY activities shall be accomplished through an ENGINEERING PROJECT MANAGER, and a COUNTY PROJECT MANAGER.

The ENGINEERING PROJECT MANAGER for ENGINEER shall be:

Tim Byrne

The COUNTY PROJECT MANAGER for COUNTY shall be:

Farah Khorashadi

**ARTICLE II • PROJECT DEFINITION**

ENGINEER shall furnish all technical and professional services including labor, material, equipment, transportation, supervision, and expertise to fully and adequately perform and complete the covenants set forth in Appendix A, Scope of Services, which is attached hereto and incorporated herein by reference. All services and deliverables associated with the performance and accomplishment of the covenants described in the Scope of Services is hereinafter collectively referred to as the "PROJECT".

**ARTICLE III • COOPERATIVE AGENCIES**

**A. Lead Agency**

COUNTY is designated as the lead agency for PROJECT and is working cooperatively with other agencies in the effort to complete PROJECT.

**B. Cooperative Agencies**

The cooperating agencies are listed below and will hereinafter be collectively referred to as the "AGENCIES".

Western Riverside Council of Governments (WRCOG),

The Coachella Valley Council of Governments (CVAG),



1 The Riverside County Transportation Commission (RCTC),  
2 The Southern California Association of Governments (SCAG),  
3 The California Department of Transportation (Caltrans),  
4 Cities and special districts within the County of Riverside.

5  
6 As necessary, the ENGINEER will enter into agreements directly with any of the AGENCIES for any  
7 services pertaining to RIVTAM as described in Appendix A1. The COUNTY will have no financial  
8 obligation for any services performed by the ENGINEER for the AGENCIES. The ENGINEER agrees to  
9 use the Hourly Billing Rates in Appendix B1 for any services rendered for any of the AGENCIES.

10 **C. COUNTY/AGENCIES Standards**

11 All deliverables shall be prepared in accordance with the current COUNTY and AGENCIES practices,  
12 regulations, policies, procedures, manuals and standards where applicable. All deliverables are subject  
13 to review and approval by COUNTY and AGENCIES.

14 **ARTICLE IV • CONDITIONS**

15 **A. Notifications**

16 All notices hereunder and communications regarding interpretation of the terms of this contract and  
17 changes thereto shall be effected by the mailing thereof by registered or certified mail, return receipt  
18 requested, postage prepaid and addressed to the attention of the ENGINEERING PROJECT MANAGER  
19 or the COUNTY PROJECT MANAGER at the respective addresses provided on page one of this  
20 contract.

21 **B. Assignment**

22 Without written consent of COUNTY, this agreement is not assignable by ENGINEER either in whole or in  
23 part.

24 **C. Subcontracts**

- 25 1. ENGINEER shall perform the services contemplated with resources available within its own organization.  
26 No portion of the services pertinent to this contract shall be subcontracted without written authorization by  
27 the COUNTY PROJECT MANAGER, except that which is expressly identified in Appendix B1 of this  
28 contract.
- 29 2. In the event ENGINEER subcontracts any portion of ENGINEER's duties under this agreement,

1 ENGINEER shall require its subcontractors to comply with the terms of this contract in the same manner  
2 as required of ENGINEER including, but not limited to; indemnification of the COUNTY, requiring the  
3 same insurance of Subcontractors as required of ENGINEER, and having Subcontractor's insurance  
4 name the COUNTY as Additional Insured for each type of insurance where this Agreement requires  
5 ENGINEER's insurance to name COUNTY as Additional Insured.

6 **D. Modifications**

- 7 1. This contract may be amended or modified only by mutual written agreement of the parties. No alteration  
8 or variation of the terms of this contract will be valid unless made in writing and signed by the parties  
9 hereto and no oral understanding or agreement not incorporated herein, will be binding on any of the  
10 parties hereto.
- 11 2. There shall be no change in the ENGINEERING PROJECT MANAGER or key members of the PROJECT  
12 team without prior written approval by the COUNTY PROJECT MANAGER.

13 **E. COUNTY Directives**

14 ENGINEER shall receive contract directions and interpretations from the COUNTY PROJECT  
15 MANAGER.

16 **F. Liability**

- 17 1. ENGINEER has total responsibility for the accuracy and completeness of all data, plans, specifications  
18 and estimates prepared for this PROJECT and shall check all such material accordingly. The data and  
19 plans will be reviewed by COUNTY. The responsibility for accuracy and completeness of such items  
20 remains solely that of ENGINEER.
- 21 2. The plans, designs, estimates, calculations, reports and other documents furnished in accordance with  
22 the Scope of Services shall meet the criteria for acceptance and be a product of neat appearance, well  
23 organized, technically and grammatically correct, checked and having the preparer and checker  
24 identified. The minimum standard of appearance, organization and contents shall be of similar types  
25 produced by COUNTY and AGENCIES.
- 26 3. The page identifying preparers of engineering reports, the title sheet for specifications and each sheet of  
27 plans, shall bear the professional seal, certificate number, registration classification, expiration date of the  
28 certificate, and signature of the professional engineer(s) responsible for their preparation.
- 29 4. COUNTY and ENGINEER agree that plans, drawings or other work products prepared by ENGINEER are

1 for the exclusive use of COUNTY and will be used by COUNTY for the project for which they were  
2 specifically designed. ENGINEER shall not be responsible for use of such plans, drawings or other work  
3 products if used on a different project without the written authorization or approval by ENGINEER.

4 5. ENGINEER acknowledges that the plans, drawings and/or other work products may be used by COUNTY  
5 for the PROJECT regardless of any disputes that may develop between ENGINEER and COUNTY.

6 6. ENGINEER, and the agents and employees of ENGINEER, in the performance of this agreement, shall  
7 act in an independent capacity and not as officers, employees or agents of COUNTY.

8 **G. Indemnification**

9 1. The ENGINEER agrees to and shall indemnify and hold harmless the County of Riverside, its Agencies,  
10 Districts, Departments and Special Districts, their respective directors, officers, Board of Supervisors,  
11 elected and appointed officials, employees, agents and representatives (hereinafter individually and  
12 collectively referred to as "Indemnitees") from all liability, including, but not limited to loss, suits, claims,  
13 demands, actions, or proceedings to the extent caused by any alleged or actual negligence,  
14 recklessness, willful misconduct, error or omission of ENGINEER, its directors, officers, partners,  
15 employees, agents or representatives or any person or organization for whom ENGINEER is responsible,  
16 arising out of or from the performance of services under this Agreement.

17 2. As respects each and every indemnification herein ENGINEER shall defend and pay, at its sole expense,  
18 all costs and fees including but not limited to attorney fees, cost of investigation, and defense and  
19 settlements or awards against the Indemnitees.

20 3. With respect to any action or claim subject to indemnification herein by ENGINEER, ENGINEER shall, at  
21 their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle,  
22 or compromise any such action or claim without the prior consent of COUNTY; provided, however, that  
23 any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes  
24 ENGINEER'S indemnification to Indemnitees as set forth herein.

25 4. ENGINEER'S obligation hereunder shall be satisfied when ENGINEER has provided to Indemnitees the  
26 appropriate form of dismissal relieving Indemnitees from any liability for the action or claim involved.

27 5. The specified insurance limits required in this Agreement shall in no way limit or circumscribe  
28 ENGINEER'S obligations to indemnify and hold harmless Indemnitees from third party claims.

29 6. In the event there is conflict between this clause and California Civil Code Section 2782, this clause shall

1 be interpreted to comply with Civil Code 2782. Such interpretation shall not relieve the ENGINEER from  
2 indemnifying the COUNTY to the fullest extent allowed by law.

3 **H. Quality Control**

4 ENGINEER shall implement and maintain the following quality control procedures during the preparation  
5 of the plans and documents relating to PROJECT. ENGINEER shall have a quality control plan in effect  
6 during the entire time services are being performed under the contract. The plan shall establish a  
7 process whereby calculations are independently checked, plans checked, corrected and back-checked,  
8 and all job related correspondence and memoranda routed and received by affected persons and then  
9 bound in appropriate job files. Where several drawings show different work in the same area, means  
10 shall be provided to avoid conflicts and misalignment in both new and existing improvements. Evidence  
11 that the quality control plan is functional may be requested by the COUNTY PROJECT MANAGER. All  
12 plans, calculations documents and other items submitted to the COUNTY PROJECT MANAGER for  
13 review shall be marked clearly as being fully checked and that the preparation of the material followed the  
14 quality control plan established for the work.

15 **I. Value Engineering**

- 16 1. Elements of PROJECT may be considered for Value Engineering Studies. To this end, the COUNTY  
17 PROJECT MANAGER may direct the ENGINEER to examine the various elements of the design  
18 segment and submit an informal written statement or memorandum addressing those elements where it  
19 appears significant savings and other advantages can be realized. The statement shall be sufficiently  
20 informative to enable COUNTY to determine whether to direct a detailed Value Engineering Study or  
21 possibly direct immediate design changes where the value of the change is apparent without the need of  
22 detailed study and analysis.
- 23 2. ENGINEER or its subcontractors shall not incorporate in the design materials or equipment of single or  
24 sole source origin without written approval of COUNTY. Proprietary names of material or equipment shall  
25 not be used in the plans and specifications.

26 **J. Extra Work**

- 27 1. ENGINEER shall not perform Extra Work until receiving written authorization from the COUNTY  
28 PROJECT MANAGER.
- 29 2. In the event that COUNTY directs ENGINEER to provide services constituting Extra Work, COUNTY shall

1 provide extra compensation to the ENGINEER. Allowable compensation for approved extra work will be  
2 based on the provisions of Appendix B, Budget, which is attached hereto and incorporated herein by  
3 reference.

- 4 3. A supplemental Agreement providing for such compensation for Extra Work shall be issued by COUNTY  
5 to ENGINEER. Such Supplemental Agreement shall be executed by ENGINEER and be approved by  
6 COUNTY.

7 **K. Disputes**

- 8 1. In the event ENGINEER considers any work demanded of him to be outside the requirements of the  
9 contract, or if he considers any order, instruction, or decision of COUNTY to be unfair, he shall promptly  
10 upon receipt of such order, instruction or decision, ask for a written confirmation of the same whereupon  
11 he shall proceed without delay to perform the work or to conform to the order, instruction, or decision; but  
12 unless ENGINEER finds such order, instruction, or decision satisfactory, he shall within 20 days after  
13 receipt of same, file a written protest with COUNTY stating clearly and in detail his objections and reasons  
14 therefore. Except for such protests or objections as are made of record in the manner specified and  
15 within the time stated herein, and except for such instances where the basis of a protest could not  
16 reasonably have been foreseen by ENGINEER within the time limit specified for protest, ENGINEER  
17 hereby waives all grounds for protests or objections to the orders, instruction, or decisions of COUNTY  
18 and hereby agrees that, as to all matters not included in such protests, the orders, instructions and  
19 decisions of COUNTY will be limited to matters properly falling within COUNTY's authority.
- 20 2. Any controversy or claim arising out of or relating to this contract which cannot be resolved by mutual  
21 agreement may be settled by arbitration in accordance with the rules of the American Arbitration  
22 Association, provided that the parties mutually agree to submit to arbitration.
- 23 3. Neither the pendency of a dispute nor its consideration by arbitration will excuse ENGINEER from full and  
24 timely performance in accordance with the terms of the contract.

25 **L. Termination Without Cause**

- 26 1. COUNTY reserves the right to terminate this contract at COUNTY's discretion and without cause, upon  
27 thirty (30) calendar days written notice to ENGINEER.
- 28 2. In the event of termination of the Agreement, upon demand, ENGINEER shall deliver to COUNTY all field  
29 notes, surveys, studies, reports, plans, drawings, specifications, and all other materials and documents

1 prepared by or provided to ENGINEER in the performance of this Agreement. All such documents and  
2 materials shall be property of COUNTY.

- 3 3. In the event that the contract is terminated, ENGINEER is entitled to full payment for all services  
4 performed up to the time written notice of contract cancellation is received by ENGINEER. Payment shall  
5 be made for services performed to date based upon the percentage ratio that the basic services  
6 performed bear to the services contracted for, less payments made to date; plus any amount for  
7 authorized, but unpaid, extra work performed and costs incurred.

8 **M. Termination for Lack of Performance**

9 COUNTY may terminate this agreement and be relieved of the payment of any consideration to  
10 ENGINEER should ENGINEER fail to perform the covenants herein contained at the time and in the  
11 manner herein provided. In the event of such termination, COUNTY may proceed with the work in any  
12 manner deemed proper by COUNTY. In such event, ENGINEER shall be paid only for work completed  
13 and delivered to COUNTY in a timely and successful manner.

14 **N. Insurance**

15 Without limiting or diminishing the ENGINEER's obligation to indemnify or hold the COUNTY harmless,  
16 ENGINEER shall procure and maintain or cause to be maintained, at its sole cost and expense, the following  
17 insurance coverages during the term of this Agreement, or for a term otherwise specified herein.

18 1. Workers' Compensation:

19 Workers' Compensation Insurance (Coverage A) as prescribed by the laws of the State of California.  
20 Policy shall include Employers' Liability (Coverage B) including Occupational Disease with limits not less  
21 than \$1,000,000 per person per accident. Policy shall be endorsed to waive subrogation in favor of the  
22 County of Riverside; and to provide a Borrowed Servant/Alternate Employer Endorsement.

23 2. Commercial General Liability:

24 Commercial General Liability insurance coverage, including but not limited to, premises liability,  
25 contractual liability, completed operations, personal and advertising injury covering claims which may  
26 arise from or out of ENGINEER's performance of its obligations hereunder. Policy shall name, by  
27 endorsement all Agencies, Special Districts and Departments of the County of Riverside, their respective  
28 Directors, Officers, Board of Supervisors, employees, agents, elected and appointed officials as  
29 Additional Insureds. Policy's limit of liability shall not be less than \$1,000,000 per occurrence combined

1 single limit. If such insurance contains a general aggregate limit, it shall apply separately to this  
2 agreement or be no less than two (2) times the occurrence limit.

3 3. Vehicle Liability:

4 ENGINEER shall maintain Liability Insurance for all owned, non-owned or hired vehicles in an amount not  
5 less than \$1,000,000 per occurrence combined single limit. If ENGINEER's vehicles or mobile equipment  
6 are not to be used in the performance of the obligations under this Agreement, ENGINEER shall maintain  
7 coverage for non-owned or hired vehicles in an amount not less than \$1,000,000 per occurrence  
8 combined single limit. Such non-owned or hired vehicle coverage may be included as a part of the  
9 Commercial General Liability policy. If such insurance contains a general aggregate limit, it shall apply  
10 separately to this agreement or be no less than two (2) times the occurrence limit. Policy shall name by  
11 endorsement, all Agencies, Special Districts and Departments of the County of Riverside, their respective  
12 Directors, Officers, Board of Supervisors, employees, agents, elected and appointed officials as  
13 Additional Insureds.

14 4. Professional Liability:

15 ENGINEER shall maintain Professional Liability Insurance providing coverage for performance of work  
16 included within this Agreement, with a limit of liability of not less than \$1,000,000 per occurrence and  
17 \$2,000,000 annual aggregate. If ENGINEER's Professional Liability Insurance is written on a claims-  
18 made basis rather than an occurrence basis, such insurance shall continue through the term of this  
19 Agreement. Upon termination of this Agreement or the expiration or cancellation of the claims made  
20 insurance policy ENGINEER shall purchase at his sole expense either 1) an Extended Reporting  
21 Endorsement (also known as Tail Coverage); or, 2) Prior Dates Coverage from a new insurer with a  
22 retroactive date back to the date of, or prior to, the inception of this Agreement; or, 3) demonstrate  
23 through Certificates of Insurance that ENGINEER has maintained continuous coverage with the same or  
24 original insurer. Coverage provided under items; 1), 2) or 3) will continue for a period of five (5) years  
25 beyond the termination of this Agreement.

26 5. General Insurance Provisions - All lines:

27 a. Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of  
28 California and have an A.M. BEST rating of not less than an A: VIII (A: 8) unless such requirements  
29 are waived, in writing, by the County Risk Manager. If the County's Risk Manager waives a

1 requirement for a particular insurer such waiver is only valid for that specific insurer and only for one  
2 policy term.

3 b. The ENGINEER's insurance carrier(s) must declare its self-insured retentions. If such self-insured  
4 retentions exceed \$500,000 per occurrence such retentions shall have the prior written consent of the  
5 County Risk Manager before the commencement of operations under this Agreement. Upon  
6 notification of self insured retentions which are deemed unacceptable to the COUNTY, at the election  
7 of the County's Risk Manager, ENGINEER's carriers shall either; 1) reduce or eliminate such self-  
8 insured retentions as respect to this Agreement with the COUNTY, or 2) procure a bond which  
9 guarantees payment of losses and related investigations, claims administration, defense costs and  
10 expenses.

11 c. The ENGINEER shall cause their insurance carrier(s) to furnish the COUNTY with 1) a properly  
12 executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting  
13 coverage as required herein; or, 2) if requested to do so orally or in writing by the County Risk  
14 Manager, provide original Certified copies of policies including all Endorsements and all attachments  
15 thereto, showing such insurance is in full force and effect. Further, said Certificate(s) and policies of  
16 insurance shall contain the covenant of the insurance carrier(s) shall provide no less than thirty (30)  
17 days written notice or ten (10) days in the event of cancellation for nonpayment of premium be given  
18 to the COUNTY prior to any cancellation of such insurance. In the event of a material modification or  
19 cancellation of coverage, this Agreement shall terminate forthwith, unless the COUNTY receives,  
20 prior to such effective date, another properly executed original Certificate of Insurance and original  
21 copies of endorsements or certified original policies, including all endorsements and attachments  
22 thereto evidencing coverages and the insurance required herein is in full force and effect.  
23 Individual(s) authorized by the insurance carrier to do so on its behalf shall sign the original  
24 endorsements for each policy and the Certificate of Insurance. *ENGINEER shall not commence*  
25 *operations until the COUNTY has been furnished original Certificate (s) of Insurance and certified*  
26 *original copies of endorsements or policies of insurance including all endorsements and any and all*  
27 *other attachments as required in this Section.*

28 d. It is understood and agreed by the parties hereto and the ENGINEER's insurance company(s), that  
29 the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary



1 insurance, and the COUNTY'S insurance and/or deductibles and/or self-insured retentions or self-  
2 insured programs shall not be construed as contributory.

3 e. If, during the term of this Agreement or any extension thereof, there is a material change in the scope  
4 of services or performance of work the Risk Manager of the County of Riverside reserves the right to  
5 adjust the types of insurance required under this Agreement and the monetary limits of liability for the  
6 insurance coverages required herein, if, in the County Risk Manager's reasonable judgment, the  
7 amount or type of insurance carried by the ENGINEER has become inadequate.

8 f. ENGINEER shall pass down the insurance obligations contained herein to all tiers of subcontractors  
9 working under this Agreement.

10 **O. Conflict of Interest**

11 ENGINEER warrants, by execution of this contract, that no person or selling agency has been employed  
12 or retained to solicit or secure this contract upon an agreement or understanding for a commission,  
13 percentage, brokerage or contingent fee, excepting bona fide employees or bona fide established  
14 commercial or selling agencies maintained by ENGINEER for the purpose of securing business. For  
15 breach or violation of this warranty, COUNTY has the right to annul this contract without liability, pay only  
16 for the value of the work actually performed, or in its discretion to deduct from the contract price or  
17 consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or  
18 contingent fee. ENGINEER may be requested to complete a Conflict of Interest Statement prior to,  
19 during, or after execution of this contract. ENGINEER understands that as a condition of this contract  
20 ENGINEER agrees to complete the Conflict of Interest Statement when requested to do so by COUNTY.

21 **P. Legal Compliance**

22 ENGINEER shall comply with all Federal, State and local laws, statutes, ordinances, rules and  
23 regulations, and the orders and decrees of any courts or administrative bodies or tribunals currently in  
24 effect and in any manner affecting the performance of this Agreement, including, without limitation,  
25 workers' compensation laws and licensing and regulations.

26 **Q. Nondiscrimination**

27 1. During the performance of this agreement, ENGINEER and its Subcontractors shall not unlawfully  
28 discriminate against any employee or applicant for employment because of race, religion, color, national  
29 origin, ancestry, physical handicap, medical condition, marital status, age or sex. ENGINEER and

1 Subcontractor shall comply with the provisions of the Fair Employment and Housing Act (Government  
2 Code, Section 12900 et seq.) and applicable regulations promulgated thereunder (California  
3 Administrative Code, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment  
4 and Housing Commission implementing Government Code, Section 12900, set forth in Chapter 5 of  
5 Division 4 of Title 2 of the California Administrative Code are incorporated into this contract by reference  
6 and made a part hereof as if set forth in full. ENGINEER and its Subcontractors shall give written notice  
7 of their obligations under this clause to labor organizations with which they have a collective bargaining or  
8 other agreement.

9 2. ENGINEER will provide all information and reports required by the Regulations, or orders and instructions  
10 issued pursuant thereto, and will permit access to its books, records, accounts, other sources of  
11 information, and its facilities as may be determined by COUNTY or AGENCIES to be pertinent to  
12 ascertain compliance with such Regulations, orders and instructions. Where any information required of  
13 ENGINEER is in the exclusive possession of another who fails or refuses to furnish this information,  
14 ENGINEER shall so certify to COUNTY, or the Federal Highway Administration as appropriate and shall  
15 set forth what efforts he has made to obtain the information.

16 3. In the event of ENGINEER's noncompliance with the nondiscrimination provisions of this contract,  
17 COUNTY shall impose such contract sanctions as it determines to be appropriate, including, but not  
18 limited to:

- 19 • Withholding of payments to ENGINEER under the contract until ENGINEER complies;
- 20 • Cancellation, termination, or suspension of the contract in whole or in part.

21 4. ENGINEER shall include the nondiscrimination and compliance provisions of this clause in all  
22 subcontracts to perform work under this contract.

23 5. ENGINEER shall comply with Title VI of the Civil Rights Act of 1964, as amended. Accordingly, 49 CFR  
24 21 through Appendix H and 23 CFR 710.405(b) are applicable to this contract by reference.

25 **R. Labor Code and Prevailing Wages**

- 26 1. Certain Classifications of Labor under this contract may be subject to prevailing wage requirements.
- 27 2. Reference is made to Chapter 1, Part 7, Division 2 of the California Labor Code (commencing with  
28 Section 1720). By this reference said Chapter 1 is incorporated herein with like effect as if it were here  
29 set forth in full. The parties recognize that said Chapter 1 deals, among other things with discrimination,

1 penalties and forfeitures, their disposition and enforcement, wages, working hours, and securing worker's  
2 compensation insurance and directly effect the method of prosecution of the work by ENGINEER and  
3 subject it under certain conditions to penalties and forfeitures. Execution of the Agreement by the parties  
4 constitutes their agreement to abide by said Chapter 1, their stipulation as to all matters which they are  
5 required to stipulate as to by the provisions of said Chapter 1, constitutes ENGINEER's certification that  
6 he is aware of the provisions of said Chapter 1 and will comply with them and further constitutes  
7 ENGINEER's certification as follows: "I am aware of the provisions of Section 3700 of the California Labor  
8 Code which require every employer to be insured against liability for worker's compensation or to  
9 undertake self-insurance in accordance with the provisions of that Code, and I will comply with such  
10 provisions before commencing the performance of the work of this contract."

- 11 3. Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates, including the per diem  
12 wages applicable to the work, and for holiday and overtime work, including employer payments for health  
13 and welfare, pension, vacation, and similar purposes, in the county in which the work is to be done have  
14 been determined by the Director of the California Department of Industrial Relations. These wages are  
15 available from the California Department of Industrial Relations' Internet website at <http://www.dir.ca.gov>.
- 16 4. Should a portion of the project contain Federal funding, Federal minimum wages shall be used. The  
17 Federal minimum wage rates for this project as determined by the United States Secretary of Labor are  
18 available from the U.S Department of Labor, Employment Standards Administration, Wage and Hour  
19 Division's Internet website at <http://www.access.gpo.gov/davisbacon>. If there is a difference between the  
20 minimum wage rates determined by the Secretary of Labor and the general prevailing wage rates  
21 determined by the Director of the California Department of Industrial Relations for similar classifications of  
22 labor, the ENGINEER and subcontractors shall pay not less than the higher wage rate. The Department  
23 will not accept lower State wage rates determinations. This includes "helper" (or other classifications  
24 based on hours of experience) or any other classification not appearing in the Federal wage  
25 determinations. Where Federal wage determinations do not contain the State wage rate determination  
26 otherwise available for use by the ENGINEER and subcontractors, the ENGINEER and subcontractors  
27 shall pay not less than the Federal minimum wage rate which most closely approximates the duties of the  
28 employees in question.

29 **S. Review and Inspection**

1 ENGINEER and any Subcontractors shall permit COUNTY and/or AGENCIES to review and inspect  
2 PROJECT activities including review and inspection on a daily basis.

3 **T. Record Retention / Audits**

- 4 1. ENGINEER, Subcontractors, and COUNTY shall maintain all books, documents, papers, accounting  
5 records, and other evidence pertaining to the performance of the contract, but not limited to, the costs of  
6 administering the contract. All parties shall make such materials available at their respective offices at all  
7 reasonable times during the contract period and for three years from the date of final payment under the  
8 contract.
- 9 2. COUNTY, Caltrans, the State Auditor General, FHWA or any duly authorized representative of the  
10 Federal Government shall have access to any books, records, and documents of ENGINEER that are  
11 pertinent to the contract for audits, examinations, excerpts, and transactions, and copies thereof shall be  
12 furnished if requested. (Government Code Section 105320)

13 **U. Ownership of Data**

14 Ownership and title to all reports, documents, plans, specifications, and estimates produced as part of  
15 this contract will automatically be vested in COUNTY and no further agreement will be necessary to  
16 transfer ownership to COUNTY.

17 **V. Confidentiality of Data**

- 18 1. All financial, statistical, personal, technical or other data and information which is designated confidential  
19 by COUNTY or AGENCIES, and made available to ENGINEER in order to carry out this contract, shall be  
20 protected by ENGINEER from unauthorized use and disclosure.
- 21 2. Permission to disclose information on one occasion for a public hearing held by COUNTY or AGENCIES  
22 relating to the contract shall not authorize ENGINEER to further disclose such information or disseminate  
23 the same on any other occasion.
- 24 3. ENGINEER shall not comment publicly to the press or any other media regarding the contract, COUNTY  
25 or the AGENCIES actions on the same, except to COUNTY or AGENCIES staff, ENGINEER's own  
26 personnel involved in the performance of this contract, or at public hearings, or in response to questions  
27 from a Legislative committee.
- 28 4. Each subcontract shall contain provisions similar to the foregoing related to the confidentiality of data and  
29 nondisclosure of the same.

- 1 5. ENGINEER shall not issue any news release or public relations item of any nature whatsoever regarding  
2 work performed or to be performed under this contract without prior review of the contents thereof by  
3 COUNTY and receipt of COUNTY's written permission.

4 **W. Funding Requirements**

- 5 1. It is mutually understood between the parties that this contract may have been written before ascertaining  
6 the availability of congressional or legislative appropriation of funds, for the mutual benefit of both parties  
7 in order to avoid program and fiscal delays that would occur if the agreement were executed after that  
8 determination was made.
- 9 2. This agreement is valid and enforceable only if sufficient funds are made available to COUNTY for the  
10 purpose of this PROJECT. In addition, this agreement is subjected to any additional restrictions,  
11 limitations, conditions or any statute enacted by Congress, State Legislature or COUNTY that may affect  
12 the provisions, terms or funding of this contract in any manner.
- 13 3. It is mutually agreed that if sufficient funds for the program are not appropriated, this contract will be  
14 amended to reflect any reduction in funds.

15 **ARTICLE V • PERFORMANCE**

16 **A. Performance Period**

- 17 1. This Contract shall begin upon notification to proceed by the COUNTY PROJECT MANAGER and shall  
18 be in effect for one fiscal year, with two one-year extensions, for a total of three years. The COUNTY has  
19 the option of extending the Agreement for two additional one-year terms, for a total of no more than five  
20 years..
- 21 2. ENGINEER is advised that any recommendation for contract award is not binding on COUNTY until the  
22 proposed contract is fully executed and approved by COUNTY.
- 23 3. ENGINEER shall perform PROJECT services in accordance with the provisions set forth in Appendix A,  
24 Schedule of Services, which is attached hereto and incorporated herein by reference.
- 25 4. Where ENGINEER is required to prepare and submit studies, reports, plans, etc., to COUNTY, these  
26 shall be submitted in draft as scheduled, and the opportunity provided for COUNTY to direct revisions,  
27 prior to final submission.
- 28 5. When COUNTY determines that ENGINEER has satisfactorily completed the PROJECT services,  
29 COUNTY shall give ENGINEER a written Notice of Final Acceptance. ENGINEER shall not incur any

1 further costs hereunder unless so specified in the Notice of Final Acceptance. ENGINEER may request a  
2 Notice of Final Acceptance determination when, in its opinion, it has satisfactorily completed all covenants  
3 as stipulated in this Contract.

4 6. Time is of the essence in this agreement.

5 **B. Time Extensions**

- 6 1. Any delay in providing PROJECT services required by this contract occasioned by causes beyond the  
7 control and not due to the fault or negligence of ENGINEER, shall be the reason for granting an extension  
8 of time for the completion of the aforesaid work. When such delay occurs, ENGINEER shall promptly  
9 notify COUNTY in writing of the cause and of the extent of the delay whereupon COUNTY shall ascertain  
10 the facts and the extent of the delay and grant an extension of time for the completion of the work when,  
11 in COUNTY's judgment, their findings of fact justify such an extension of time.
- 12 2. COUNTY's findings of fact shall be final and conclusive to the parties hereto. However, this is not  
13 intended to deny ENGINEER its civil legal remedies in the event of a dispute.

14 **C. Reporting Progress**

- 15 1. As part of the monthly invoice ENGINEER shall submit a progress report in accordance with COUNTY  
16 Engineering Services Progress Reporting Guidelines. Progress Reports shall indicate the progress  
17 achieved during the previous month in relation to the Schedule of Services. Submission of such progress  
18 report by ENGINEER shall be a condition precedent to receipt of payment from COUNTY for each  
19 monthly invoice submitted.
- 20 2. To ensure understanding and performance of the contract objectives, meetings between COUNTY,  
21 AGENCIES, and ENGINEER shall be held as often as deemed necessary. All work objectives,  
22 ENGINEER's work schedule, the terms of the contract and any other related issues will be discussed  
23 and/or resolved. ENGINEER shall keep minutes of meetings and distribute copies of minutes as  
24 appropriate.

25 **D. Evaluation of ENGINEER**

26 ENGINEER's performance will be evaluated by COUNTY for future reference.

27 **ARTICLE VI • COMPENSATION**

28 **A. Work Authorization**

29 ENGINEER shall not commence performance of any work or PROJECT services until so directed by the

1 County Project Manager. No payment will be made prior to approval of this contract.

2 **B. Basis of Compensation**

3 1. PROJECT services as provided under this agreement as described in the Scope of Services, shall be  
4 compensated for as defined in Appendix B, Budget, which is attached hereto and incorporated herein by  
5 reference. The total amount of the Contract is not to exceed \$100,000.00 per fiscal year for each of the  
6 three years. The COUNTY has the option of granting two one-year extensions.

7 If a contingency budget is provided, COUNTY shall hold such contingency in reserve for unforeseen Extra  
8 Work that may arise during the performance of this agreement. Contingency budget shall only be used at  
9 the discretion of the COUNTY PROJECT MANAGER, and with prior written authorization by the COUNTY  
10 PROJECT MANAGER.

11 No additional compensation for Extra Work will be paid except upon the issuance of an Extra Work Order  
12 by COUNTY.

13 2. Prior authorization in writing by the COUNTY PROJECT MANAGER will be required before ENGINEER  
14 enters into any non-budgeted purchase order or subcontract exceeding \$500 for supplies, equipment or  
15 consultant services. ENGINEER shall provide an evaluation of the necessity or desirability of incurring  
16 such costs.

17 3. For purchase of any item, service or consulting work not covered in ENGINEER's proposal and  
18 exceeding \$500, with prior authorization by the COUNTY PROJECT MANAGER, three competitive  
19 quotations shall be submitted with the request, or the absence of bidding shall be adequately justified.

20 4. Any equipment purchased as a result of this contract is subject to the following: ENGINEER shall  
21 maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a  
22 useful life of at least two years and an acquisition cost of \$500 or more. If the purchased equipment  
23 needs replacement and is sold or traded in, COUNTY shall receive a proper refund or credit. At the  
24 conclusion of the contract or if the contract is terminated, ENGINEER may either keep the equipment and  
25 credit COUNTY in an amount equal to its fair market value or sell such equipment at the best price  
26 obtainable at a public or private sale in accordance with established COUNTY procedures and credit  
27 COUNTY in an amount equal to the sales price. If ENGINEER elects to keep the equipment, fair market  
28 value shall be determined, at ENGINEER's expense, on the basis of a competent independent appraisal  
29 of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable by COUNTY, and

1 ENGINEER. If it is determined to sell the equipment, the terms and conditions of such sale must be  
2 approved in advance by COUNTY and AGENCIES.

3 5. The consideration to be paid ENGINEER, as provided herein, shall be in compensation for all of  
4 ENGINEER's expenses incurred in the performance hereof, including travel and per diem, unless  
5 otherwise expressly so provided.

6 6. ENGINEER agrees that the Contract Cost Principles and Procedures, CFR 48, Federal Acquisition  
7 Regulations Systems, Chapter 1, Part 31, shall be used to determine the allowability of individual items of  
8 cost.

9 7. ENGINEER also agrees to comply with Federal procedures in accordance with Office of Management  
10 and Budget Circular A-102, Uniform Administrative Requirements for Grants-in-Aid to State and Local  
11 Governments.

12 8. In the event of errors or omissions in the plans for PROJECT, ENGINEER shall perform the necessary  
13 engineering services required to correct such errors and omissions without additional charge to COUNTY.

14 9. ENGINEER agrees to contact COUNTY Project Manager for Quality Control Rates, charge other  
15 agencies, and pay COUNTY for Quality Control Services.

16 **C. Progress Payments**

17 1. ENGINEER shall submit monthly invoices for PROJECT Services in accordance with Appendix B,  
18 Budget, and in accordance with COUNTY Engineering Services Invoicing Procedures.

19 2. ENGINEER shall submit an invoice each month for PROJECT services performed during the preceding  
20 month. Invoices shall be submitted to the COUNTY PROJECT MANAGER and shall be included with a  
21 Progress Report covering the same period as the submitted invoice.

22 3. Progress payments will be based on PROJECT services provided and actual costs incurred. Payments  
23 made prior to the completion of each phase will not exceed the amount allowed in ENGINEER's cost  
24 proposal for the completion of that phase and prior phases, unless approved in writing by the COUNTY  
25 PROJECT MANAGER.

26 4. Progress payments will be made as promptly as fiscal procedures will permit upon receipt by the  
27 COUNTY PROJECT MANAGER of itemized invoices.

28 5. COUNTY will withhold the last 10 percent of the budget for preparation of PS&E documents. The 10  
29 percent retainage is to be held after 90% of the PS&E phase has been billed and is not to be deducted



1 from each invoice. The amount retained will be paid to ENGINEER after COUNTY has approved  
2 ENGINEER's plans, specifications and estimate.

3 **ARTICLE VII • GIS Information**

- 4 A. "GIS Information" shall include GIS digital files (including the information or data contained therein) and any  
5 other information, data, or documentation from County GIS (regardless of medium or format) that is provided  
6 pursuant to this agreement.
- 7 B. ENGINEER acknowledges that the unauthorized use, transfer, assignment, sublicensing, or disclosure of the  
8 GIS information, documentation, or copies thereof will substantially diminish their value to COUNTY.  
9 ENGINEER acknowledges and agrees that COUNTY GIS information is a valuable proprietary product,  
10 embodying substantial creative efforts, trade secrets, and confidential information and ideas. COUNTY GIS  
11 information is and shall remain the sole property of COUNTY; and there is no intention of COUNTY to transfer  
12 ownership of COUNTY GIS information.
- 13 C. COUNTY GIS information is made available to ENGINEER solely for use in the normal course of  
14 ENGINEER's business to produce reports, analysis, maps and other deliverables only for this PROJECT and  
15 as described within the Scope of Services.
- 16 D. ENGINEER agrees to indemnify and hold harmless COUNTY, its officers, employees and agents from any  
17 and all liabilities, claims, actions, losses or damages relating to or arising from ENGINEER's use of COUNTY  
18 GIS information.
- 19 E. GIS information cannot be used for all purposes; and GIS information may not be complete for all purposes.  
20 Additional investigation or research by ENGINEER into other sources will be required. GIS information is  
21 intended only as an information base and is not intended to replace any legal records. COUNTY has used  
22 and will continue to use its best efforts to correctly input into COUNTY GIS the information contained in  
23 various legal and other records; but COUNTY accepts no responsibility for any conflict with actual legal  
24 records or for information not transferred from legal records to COUNTY GIS. COUNTY has attempted to  
25 update GIS information as often as is practically feasible. However, ENGINEER should be aware that GIS  
26 information may not be current and changes or additions to the information contained in COUNTY GIS may  
27 not yet be reflected in COUNTY GIS.
- 28 F. COUNTY accepts no responsibility for the use of GIS information; and COUNTY provides no warranty for the  
29 use of COUNTY GIS or COUNTY GIS information by ENGINEER. THE WARRANTIES SPECIFICALLY SET

1 FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED,  
2 INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE;  
3 AND SUCH OTHER WARRANTIES ARE HEREBY EXCLUDED.

4 G. Final plans, drawings or PROJECT work products will be provided in an electronic format suitable for  
5 inclusion within the COUNTY GIS or CADD Systems by ENGINEER and will contain the appropriate meta  
6 data and will be geographically registered using a appropriate coordinate system such as the California State  
7 Plane Coordinate System NAD 83.

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ARTICLE VIII • APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:

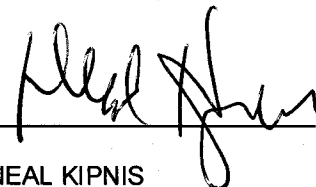


Dated: 11/9/10

JUAN C. PEREZ

Director of Transportation

APPROVED AS TO FORM:

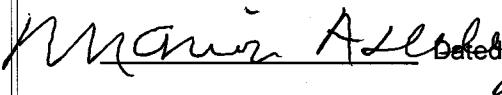


Dated: 11/18/10

NEAL KIPNIS

County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

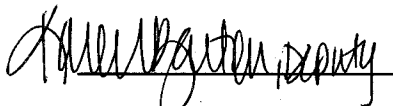
 Dated: DEC 07 2010

MARION ASHLEY

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:



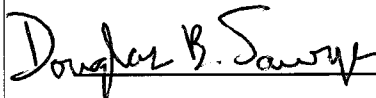
Dated: DEC 07 2010

KECIA HARPER-IHEM

Clerk of the Board (SEAL)

ENGINEER Approvals

ENGINEER:

 Dated: 11/10/10

DOUGLAS B. SAWYER  
PRINTED NAME

Senior Vice President  
TITLE

ENGINEER:

\_\_\_\_\_ Dated: \_\_\_\_\_

PRINTED NAME

TITLE

**A1: Scope of Service**

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As requested by the Agencies, Cities in Riverside County, or private entities with modeling needs in Riverside County, the Consultant shall perform the following services:

1. Assist in the ongoing maintenance of RivTAM
2. Perform tasks as necessary to validate model at the small area, rather than County-wide level. These tasks may include defining screenlines, making traffic counts, gathering available traffic counts from other agencies, reviewing model inputs, making model revisions, and other tasks as necessary.
3. Perform special modeling analyses using RivTAM.
4. Using RivTAM as a base, develop sub-area models.
5. Using RivTAM as a base, develop corridor models.
6. Reviewing model inputs for selected areas and/or facilities and make revisions as necessary.
7. Using RivTAM as a base, develop traffic estimates to be used in the planning and design of freeway and roadway facilities.
8. Other services as may be requested.

B1: Hourly Rates for PB Americas, Inc.

Title	Staff Names	Billing Rate
Project Manager	Tim Byrne	179.95\$
Technical Advisor	Darren Henderson	226.85\$
Technical Advisor	Dawn McKinstry	215.75\$
Traffic Support	Craig Schneider	189.32\$
Model Maintenance & QA/QC Lead	Rosella Picado	158.74\$
Specialized Modeling Analysis Lead	Jinghua Xu	118.20\$
Technical Modeling Support	Heinrich McBean	126.72\$
Technical Modeling Support	Gregory Erhardt	124.00\$
Technical Modeling Support	Bob Stone	143.49\$
Transportation Planning Support	Theresa Dau-Ngo	139.21\$
Sub-Area Model Development Lead	Mitali Gupta	112.87\$
Technical Modeling Support	Andrew Stryker	110.58\$
Model Validation Lead	Shiv Shivananjappa	100.02\$
Technical Modeling Support	Michael Lieu	92.25\$
Traffic Support	Melissa Rodriguez	119.14\$
Project Administration	Martha Garcia	108.71\$
Technical Modeling Support	Mengzhao Hu	96.71\$
Technical Modeling Support	Ying Chen	96.32\$
Traffic Support	Joe Carbajal	85.44\$
Graphics Support Lead	Bill Feulner	89.87\$
Transportation Planning Support	Cameron Millard	87.67\$
Transportation Planning Support	Uyenlan Vu	84.26\$
Transportation Planning Support	Kyra Tao	84.06\$
Project Administration	Lauren Loetterle	82.55\$
Technical Modeling Support	Aaron Truong	53.03\$
Project Administration	Lidia Serrano	57.88\$

Hourly rates shall not increase for three (3) years ending on June 30, 2013.

The COUNTY shall not pay any travel costs, mileage costs, or any other Direct Costs. If the COUNTY authorizes ENGINEER to incur any Other Direct Costs, such as for traffic counts, the ENGINEER shall invoice these Direct Costs to the COUNTY at cost, with no mark-up. The ENGINEER shall invoice Subcontractor expenses at cost, with no mark-up.

These rates and terms will be used for any projects the ENGINEER may be assigned by any of the AGENCIES.