

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

909



FROM: Community Health Agency, Department of Animal Services

SUBMITTAL DATE:

December 1, 2010

SUBJECT: Ratify the Second Amendment to Contract No. 06-038 Animal Shelter Services Contract between the County of Riverside and the City of Riverside to include Web-licensing.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Second Amendment to Contract No. 06-038 Animal Shelter Services Contract between the City of Riverside and the County of Riverside for the performance period of July 1, 2007 through June 30, 2012, and
- 2) Authorize the Chairperson to execute three (3) original copies of the Second Amendment on behalf of the County of Riverside.

BACKGROUND:

The County of Riverside Department of Animal Services (DAS) currently provides residents the payment options of cash, check and credit card. DAS is currently in the process of implementing web-licensing as another payment option for residents to pay for animal licensing and would like to extend the option for City of Riverside residents.

(Continued on page 2)

RM:BW:arj

Robert P. Miller
**Robert P. Miller, Director
Department of Animal Services**

**FINANCIAL
DATA**

Current F.Y. Total Cost:	\$ 1,500.00	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

SOURCE OF FUNDS: 100% funded by City residents

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

Debra Cournoyer
Debra Cournoyer

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Stone, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: December 14, 2010
xc: CHA/Animal Services

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: 4/20/10, 3.78

District: 2

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.10

FORM APPROVED COUNTY COUNSEL
BY: *David H.K. Huff*
DATE: 11/30/10
Department of Animal Services

Policy ☒ Policy ☒
Consent ☐ Consent ☐

Dep't Recomm.:
Per Exec. Ofc.:

Form 11

Subject : Ratify the Second Amendment to Contract No. 06-038 Animal Shelter Services Contract between the County of Riverside and the City of Riverside to include Web-licensing.

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BACKGROUND Continued:

Approving this Amendment will allow County of Riverside and City of Riverside to reach new residents for licensing and expand services to existing residents. As technology is changing many customers prefer to pay bills on-line. This will keep DAS consistent with other local government agencies.

FINANCIAL DATA:

There will be no financial impact to City or County as the program will provide full cost recovery by residents with the web-license processing fee.

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147

Thank you.

SECOND AMENDMENT TO CONTRACT
FOR ANIMAL SHELTER SERVICES

COUNTY OF RIVERSIDE

THIS SECOND AMENDMENT TO CONTRACT FOR ANIMAL SHELTER SERVICES ("Second Amendment"), is made and entered into ~~this~~ December 14, day-of , 2010, by and between the CITY OF RIVERSIDE, a charter city and municipal corporation, hereinafter referred to as "City," and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, hereinafter referred to as "County," with respect to the following facts:

RECITALS:

WHEREAS, on July 1, 2007, City and County entered into that certain Agreement for Animal Shelter Services ("Agreement"), wherein County agreed to provide animal shelter services during the period of July 1, 2007 through June 30, 2012; and

WHEREAS, on April 22, 2010, the City and County amended the Agreement; and

WHEREAS, City and County desire to further amend the Agreement to revise the Scope of Services to include animal web-licensing services effective December 15, 2010;

NOW, THEREFORE, in consideration of the foregoing recitals which are incorporated herein by this reference, City and County agree as follows:

1. Section 7(k), "Term" of the Agreement is hereby amended in its entirety as follows:

"Payments of Fees and Charges by the Public. County shall receive payments for impoundments, boarding, adoption, licensing or other fees and charges levied at the Shelter. When tendered by check, money order or other non-cash remittance, such payment shall be made payable to "City of Riverside". County shall deposit all such fees and charges collected in a City bank account as designated by City by no later than the close of the next business day. City will provide a deposit endorsement stamp issued by City's bank of choice that will be used to stamp the back of each check for deposit into City's account. City shall be responsible for clearance and payment of all checks or other non-cash remittances deposited into City's account. Collection charges on City residents shall be paid for solely by City. City shall pay for the implementation of a non-

cash system for resident payments to the shelter, such as the use of credit card/debit card terminal systems and web-licensing. County shall deposit all web-licensing fees into County bank and deduct license fees collected on behalf of City residents from City monthly billings each calendar month. County shall retain web-license processing fee of \$1.50 collected for each transaction to off-set cost per transaction. County shall provide City a monthly accounting of all deposits for each calendar month in such detail as reasonably required by City by no later than the twenty-fifth (25th) day of the following month."

2. All terms and conditions of the Agreement not inconsistent with this Second Amendment, shall remain in full force and effect and are incorporated herein by this reference as if set forth in full.

Signatures on following page

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

IN WITNESS WHEREOF, City and County have caused this Second Amendment to Agreement for Animal Shelter Services to be duly executed on the day and year first above written.

CITY OF RIVERSIDE, a California
charter and municipal corporation

By: Beth P. Graham
City Manager

Attest: Carol Spiccol
City Clerk

APPROVED AS TO FORM:

By: John Smith
Supv. Deputy City Attorney

COUNTY OF RIVERSIDE,
a political subdivision of the State of
California

By: Marion Ashley
MARION ASHLEY

Name
CHAIRMAN, BOARD OF SUPERVISORS
Title

Attest: Kecia Harper-Ihem DEPUTY
Clerk of the Board
KECIA HARPER-IHEM

APPROVED AS TO FORM:
By: David H. K. Huff
Deputy County Counsel
DAVID H. K. HUFF