

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

308



FROM: District Attorney

SUBMITTAL DATE:
June 14, 2011

SUBJECT: Acceptance of a Revolving Fund Contract for the Funeral Burial/Domestic Violence Program from the California Victim Compensation and Government Claims Board and Adoption of Resolution 2011-191.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve acceptance of a Revolving Fund Contract from the California Victim Compensation and Government Claims Board for the Funeral Burial/Domestic Violence Program effective July 1, 2011 through June 30, 2014.
2. Adopt Resolution 2011-191 authorizing the District Attorney and/or his designee to sign the Revolving Fund Contract on behalf of the Board through FY 2013-2014.

BACKGROUND: (Commences on Page 2)

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS
DATE: [Signature]
Departmental Concurrence

Jeffrey A. Van Wagenen Jr., for Paul E. Zellerbach, District Attorney

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0.00	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0.00	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0.00	For Fiscal Year:	2011-2012

SOURCE OF FUNDS: California Victim Compensation and Government Claims Board	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: [Signature] Robert Tremaine

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: July 12, 2011
 xc: DA

Kecia Harper-Ihem
 Clerk of the Board
 By: [Signature]
 Deputy

Department Recommendation: Consent
 Per Executive Office: Policy

SUBMITTAL TO THE BOARD OF SUPERVISORS, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA
FORM 11: Acceptance of a Revolving Fund Contract for the Funeral Burial/Domestic Violence Program from the California Victim Compensation and Government Claims Board and Adoption of Resolution 2011-191.

DATE: June 14, 2011

PAGE 2

BACKGROUND:

The purpose of the Revolving Fund Contract is to establish a process by which the County of Riverside, District Attorney's Office may pay verified expenses on an emergency basis when the claimant (victim) would suffer substantial hardship if the payment was not made and when the payment would help the claimant (victim) with an immediate need.

The County of Riverside, District Attorney's Office shall pay emergency expenses using its revolving fund for: 1) Payment of verified funeral/burial expenses; 2) Payment of verified relocation expenses for victims of domestic violence and/or sexual assault. 3) Payment of verified crime scene clean-up expenses; and 4) Payments of other verified emergency losses with the approval of the County Liaison and Support Section Manager, the Assistant Deputy Executive Officer of the Victim Compensation Program, or the Deputy Executive Officer of the Victim Compensation Program.

The Revolving Fund is maintained by the District Attorney's Division of Victim Services and is used solely for payment of emergency expenses. No County matching funds are required. The Revolving Fund Contract is not a budgeted item.

The resolution and agreement have been reviewed and approved as to form by County Counsel.

2
3 RESOLUTION NO. 2011-191

4 RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
5 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, REGARDING
6 CALIFORNIA VICTIM COMPENSATION AND GOVERNMENT CLAIMS BOARD- FUNERAL
7 BURIAL / DOMESTIC VIOLENCE PROGRAM
8

9 WHEREAS, the County of Riverside desires to undertake a certain project designated the Funeral
10 Burial/Domestic Violence Program to be funded in part from funds made available through the Victim
11 Compensation and Government Claims Board (hereinafter referred to as VCGCB).

12 NOW, THEREFORE BE IT RESOLVED AND ORDERED by the Board of Supervisors of the
13 County of Riverside, State of California, in regular session assembled on July 12,
14 2011, that the District Attorney of the County of Riverside, State of California and/or his designee is
15 authorized, on its behalf, to submit and to sign the REVOLVING FUND CONTRACT as well as related
16 contracts, amendments, or extensions with "California Victim Compensation and Government Claims
17 Board".

18 BE IT FURTHER RESOLVED that the resolution shall be in effect for a three-year period
19 beginning July 1, 2011 and ending June 30, 2014.
20

21 ROLL CALL:

22 Ayes: Buster, Tavaglione, Stone, Benoit, and Ashley
23 Nays: None
24 Absent: None

25 The foregoing is certified to be a true copy of a resolution duly
26 adopted by said Board of Supervisors on the date therein set forth.

27 KECIA HARPER-IHEM, Clerk of said Board

28 By: _____
Deputy

FORM APPROVED COUNTY COUNSEL
BY: NEAL R. KIPNIS
DATE: 7/2/11

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

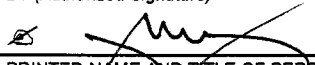

AGREEMENT NUMBER VCGC1101
REGISTRATION NUMBER

- This Agreement is entered into between the State Agency and the Contractor named below:
 STATE AGENCY'S NAME
VICTIM COMPENSATION AND GOVERNMENT CLAIMS BOARD
 CONTRACTOR'S NAME
COUNTY OF RIVERSIDE
- The term of this Agreement is: **JULY 1, 2011** through **JUNE 30, 2014**
- The maximum amount of this Agreement is: **\$0.00**
ZERO DOLLARS
- The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	3 Pages
Exhibit B – Budget Detail and Payment Provisions	1 Page
Exhibit C* – General Terms and Conditions (GTC307)	1 Page
Exhibit D – Special Terms and Conditions	4 Pages
Attachment I – VCGCB Information Security Policy 06-00-003	5 Pages
Attachment II – Confidentiality Statement	1 Page
Attachment III – Revolving Fund Procedures	3 Pages
Attachment IV – Revolving Fund Disbursement Log	1 Page
Attachment V – Overpayment Checklist	1 Page
Attachment VI – Imaged Document Confidential Destruct Policy-Scan Facility Memo 09-001	2 Pages
Attachment VII – Contractor’s Description of Revolving Fund Procedures	1 Page

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only <input type="checkbox"/> Exempt per:
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) COUNTY OF RIVERSIDE		
BY (Authorized Signature) 	DATE SIGNED (Do not type) 6.16.11	
PRINTED NAME AND TITLE OF PERSON SIGNING Jeffrey Van Wageningen, Assistant District Attorney		
ADDRESS 3960 Orange Street Riverside CA 92501		
STATE OF CALIFORNIA		
AGENCY NAME VICTIM COMPENSATION AND GOVERNMENT CLAIMS BOARD		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING JULIE NAUMAN, EXECUTIVE OFFICER		
ADDRESS 400 "R" STREET, SUITE 500, SACRAMENTO, CA 95811		

FOR APPROVAL COUNTY CLERK
 BY: NEAL R. KIPNIS
 DATE: 6/16/11