

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Supervisor Bob Buster

**SUBMITTAL DATE:** January 6, 2011

**SUBJECT:** 2011 Board of Supervisors Meeting Schedule

**RECOMMENDED MOTION:** That the Board of Supervisors approve the 2011 Board of Supervisors Meeting Schedule.

**BACKGROUND:** The Board of Supervisors will meet to conduct the business of the County of Riverside County on most Tuesdays of each week throughout the year of 2011. It has been the practice of the Board to be dark on the Tuesdays following legal holidays that occur on a Monday. (These holiday and dark dates are denoted on the attached calendar). However, the Chairman of the Board reserves the ability to schedule a Tuesday meeting on any of the scheduled dark dates due to the economic and budgetary constraints facing the County of Riverside and the possibility that the Board will need to take swift legislative action. The Board should also plan on Monday workshops when necessary and Special Meetings whenever warranted.

A handwritten signature in black ink that reads "Bob Buster".

**Bob Buster**  
Supervisor, 1<sup>st</sup> District

FORM 11  
(Rev. 2/08)

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Benoit, seconded by Supervisor Stone and duly carried, IT WAS ORDERED that the above matter is approved as recommended with revision to add June 21, 2011 as a dark day.

**Ayes:** Buster, Stone, Benoit and Ashley  
**Nays:** None  
**Absent:** Tavaglione  
**Date:** January 25, 2011  
**xc:** Supvr. Buster, All Dept's.

Kecia Harper-Ihem  
Clerk of the Board  
By: Deputy

Prev.Agn.ref

Dist.

**3.1**

# Revised



Holidays  
Standard Dark Days:  
Proposed Dark Days:

## Board Dark Days 2011

### January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Important Dates to Remember:**

NACO Legislative Conference: March 5 – 9, 2011

CSAC Legislative Conference: June 1 – 2, 2011

NACO Annual Conference: July 15 – 19, 2011

CSAC Annual Conference: November 29 – December 2, 2011

### **Item 3.90 Pull for Discussion**

I am proposing an alternative Board meeting schedule for 2011. In 2010, the number of Board meetings was reduced by 16 to allow for conference attendance, vacation time and to better reflect the lack of County agenda items in this bad economy. This reduction in meetings resulted in a cost savings of per meeting of \$3,400 for staff time, \$400 for use of Pictron and \$100 for internet usage for a savings of \$62,400. This does NOT include savings realized from reduced supplies, utilities, mileage paid, lunch or any other expenses for preparation of agendas and attendance at meetings.

I would propose that in 2011 we again allow for conference attendance and vacation by reducing meetings in March from 5 to 4 (NACO); April from 4 to 3 (Spring Break); July meetings from 3 to 2 (NACO) , holding only 1 meeting in August (Vacation) and reducing November meetings from 5 to 4 (CSAC) for a total reduction of 8 meetings.

Traditionally, the Board has been dark the month of August and I don't support going 6 weeks without a Board meeting. I propose going dark 8/2 and 8/9, meeting on 8/16 and going dark 8/23 and 8/30. This would reduce the number of Board meetings for the entire year by 7 resulting in a minimum cost savings of \$33,200 and would allow Board participation at all conferences and vacation time for the Board and County staff.

I believe the reduced amount of items before the Board, the cost savings, and the advance notice for staff allows for advanced planning and is preferable to cancelling meetings due to a lack of quorum or agenda items.

MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**3.90**

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the recommendation from Supervisor Buster regarding Approval of the 2011 Board of Supervisors Meeting Schedule is continued to Tuesday, January 25, 2011 at 9:00 a.m.

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on January 11, 2011 of Supervisors Minutes.

(seal) WITNESS my hand and the seal of the Board of Supervisors  
Dated: January 11, 2011  
Kecia Harper-Ihem, Clerk of the Board of Supervisors, in  
and for the County of Riverside, State of California.

By:  Deputy

AGENDA NO.

xc: Supvr. Buster, COB