

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

325



FROM: Stanley L. Sniff Jr., Sheriff-Coroner-PA

SUBMITTAL DATE:
01/11/11

SUBJECT: Approval of Sheriff's Department Grant Project
Partners as Sole Source Service Providers

RECOMMENDED MOTION: Move that the Board of Supervisors approve Sheriff's Department grant project partners as sole source service providers, without securing competitive bids, in accordance with Ordinance 459.4.

BACKGROUND: Annually, the Sheriff's Department submits State and Federal grant applications, which frequently include State government agencies, County cities and local service organizations as project partners. If an application is successful and a grant award is made to the County, on behalf of the Sheriff's Department, the Sheriff's Department becomes the grant project fiscal administrator and is responsible for reimbursing the grant partner agencies.
(Continued on Page 2)

ATTACHMENTS FILED WITH
THE CLERK OF THE BOARD
Departmental Concurrence

Purchasing: 
Mark Seiler, Assistant Director


Stanley L. Sniff Jr., Sheriff-Coroner-PA
Will Taylor, Director of Administration

| | | | | |
|-----------------------|-------------------------------|-----------|-------------------------|------------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$835,335 | In Current Year Budget: | Yes |
| | Current F.Y. Net County Cost: | \$0 | Budget Adjustment: | No |
| | Annual Net County Cost: | \$0 | For Fiscal Year: | FY 2010-11 |

| | | |
|---|----------------------------------|--------------------------|
| SOURCE OF FUNDS: Federal Grant Funds BR 11-059 | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE

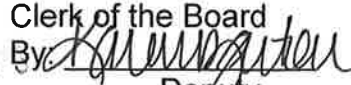
BY: Robert Tremaine

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: February 1, 2011
xc: Sheriff, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: 
Deputy

3.16

Dept's Recomm.: Policy
Per Exec. Ofc.: Policy

Approval of Sheriff's Department Grant Project Partners as Sole Source Service Providers

BR 11-059

Page 2

Since these partners have signed on at the application stage, they become sole source service providers on the grant project. Per County Ordinance 459.4, the Sheriff's Department and the County Purchasing Agent are requesting Board approval to utilize the following agencies as sole source service providers and to reimburse them with grant funds for services rendered to the specified projects during their terms.

On May 4, 2010 (3.70), the Board accepted \$1,396,405 in Federal High Intensity Drug Trafficking Area (HIDTA) funds for a project term from 1/1/10 through 12/31/11. For over eighteen years, Riverside County has participated in the HIDTA program, which fosters cooperation among law enforcement agencies in their efforts to eliminate drug trafficking locally and nationally. The following state and local agencies participate on the HIDTA task force, and the Sheriff's Department reimburses them for service and equipment expenses and overtime hours logged during task force activities:

| Agency | Estimated Annual Reimbursement |
|----------------------------------|--------------------------------|
| State Department of Justice | \$350,000 |
| Riverside Police Department | \$ 34,404 |
| San Bernardino Police Department | \$ 34,404 |

Additionally, on May 4, 2010 (3.66), the Board accepted \$470,238 in Federal Anti-Drug Abuse (ADA) Recovery Act Program funds for a grant project to enhance comprehensive illegal marijuana dispensary reduction efforts through coordinated prevention and enforcement activities, information sharing, and collaboration among the ADA task forces. The project term is from 3/1/10 through 2/28/12. The following state and local agencies devote personnel and otherwise participate in the efforts of this project, and the Sheriff's Department makes these reimbursements:

| Agency | Estimated Annual Reimbursement |
|----------------------------------|--------------------------------|
| Banning Police Department | \$58,341 |
| Riverside Police Department | \$36,180 |
| Palm Springs Police Department | \$ 4,699 |
| Cathedral City Police Department | \$ 4,683 |
| State Department of Justice | \$ 4,679 |

On November 3, 2010 (3.55), the Board approved budget adjustments per its acceptance of a FY 2010-11 California Emergency Management Agency's (Cal-EMA) Anti-Drug Abuse (ADA) Enforcement Program grant award in the amount of \$884,242. The ADA Enforcement grant project partially funds drug enforcement task forces across the County. The following County cities participate on the task forces, and the Sheriff's Department makes these reimbursements:

| Agency | Estimated Annual Reimbursement |
|-----------------------------|--------------------------------|
| Riverside Police Department | \$147,419 |
| Baumont Police Department | \$131,380 |
| Blythe Police Department | \$ 29,146 |

Date: January 19, 2011
From: Stan Sniff Department/Agency: Sheriff / SIB
To: Board of Supervisors/Purchasing Agent
Via: Purchasing Agent
Subject: Sole Source Procurement of Services;

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested:

Assistance to the Sheriff's Department from outside agencies for the grant projects funded under the Federal High Intensity Drug Trafficking Area Program (HIDTA), the Federal Anti-Drug Abuse (ADA) Recovery Act Program and the California Emergency Management Agency's (Cal-EMA) Anti-Drug Abuse (ADA) Enforcement Program.

Suppliers being requested:

Banning Police Department - ADA Recovery Act
Beaumont Police Department - Cal-EMA ADA Program
Blythe Police Department - Cal-EMA ADA Program
Cathedral City Police Department - ADA Recovery Act
Palm Springs Police Department - ADA Recovery Act
Riverside Police Department – HIDTA, ADA Recovery Act and Cal-EMA ADA Program
San Bernardino Police Department - HIDTA
State of California – Department of Justice HIDTA and ADA Recovery Act

Alternative suppliers that can or might be able to provide supply/service:

None.

Extent of market search conducted:

N/A

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

The agencies specified above were enlisted as grant project partners during the application stage for the grant programs. Therefore, they become sole source service providers to the grant projects. The assistance provided by these agencies is essential to the effectiveness of the grant projects. The Sheriff's Department would necessarily always coordinate with these agencies on all law enforcement efforts when the efforts were located in these agencies' jurisdictions.

Reasons why my department requires these unique features and what benefit will accrue to the county:

Per grant applications and subsequent cooperative agreements, the aforementioned agencies provide employee time and equipment to Sheriff's grant-funded projects.

Price Reasonableness:

Annual reimbursements to grant partners are based on allocations mutually agreed upon by the grant partners at the time of the grant application submittal and modified as required when the actual grant funding is received.

Overtime reimbursements for the HIDTA task force members are currently limited to \$17,202.25 per agency employee per year.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements?

No.

Period of Performance:

HIDTA 1/1/10 to 12/31/11

ADA Recovery Act 3/1/10 to 2/28/12

Cal-EMA ADA Program 7/1/10 to 6/30/11


(Provide a defined period of performance. Please note multi-year terms require Board approval, unless renewable in one year increments and the Purchasing Agent approves the terms.)



Department Head Signature 1/20/11
Date

Purchasing Department Comments:

Approve Approve with Condition/s Disapprove



Purchasing Agent 1-21-11
Date