

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

A12



FROM: Riverside County Regional Medical Center

SUBMITTAL DATE:
January 10, 2011

SUBJECT: Approval of agreement with Thermal Rite as Single Source for refrigeration repair services.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the single source agreement with Thermal Rite for refrigeration repairs in the amount of \$26,696.00 in accordance with Ordinance 459.4.
2. Authorize the Purchasing Agent to approve amendments up to 10% of total cost.

BACKGROUND: Riverside County Regional Medical Center Food and Nutrition Services has responsibility for providing nutrition for patients and cafeteria services for patient, visitors and staff. The refrigeration units within the department are in excess of 10 years old and are in need of repairs to ensure proper storage of perishable food products. The agreement with Thermal Rite is to repair four built-in walk-in coolers and one built-in walk-in freezer within the department.

continued on page 2

Douglas D. Bagley

Douglas D. Bagley, Hospital Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 26,696	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost FY:	\$ 0	For Fiscal Year:	10/11
SOURCE OF FUNDS: Enterprise Funds			Positions To Be Deleted Per A-30	<input type="checkbox"/>
			Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
Debra Courmoyer
BY: Debra Courmoyer

County Executive Office Signature

Purchasing: *M. Seiler*
 Mark Seiler, Assistant Director
 Departmental Concurrence

 Policy
 Policy

 Consent
 Consent

 Dept's Recomm.:
 Per Exec. Ofc.:

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Ashley, seconded by Supervisor Buster and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: February 8, 2011
 xc: RCRMC, Purchasing

Kecia Harper-Ihem
 Clerk of the Board
 By: *Kecia Harper-Ihem*
 Deputy

Prev. Agn. Ref.: _____ **District:** 5 **Agenda Number:** _____

3.26

SUBJECT: Approval of Agreement with Thermal Rite as Single Source for refrigeration repair services.

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BACKGROUND: (continued)

County Purchasing released Request for Proposal MCARC149 on October 5, 2010; three bidders attended a pre-bid walk of the units to be repaired. Proposals were due on the close date of October 27, 2010; Thermal Rite was the only bid received. County Purchasing contacted the other two vendors (Ecolab and Kool Star) who did not submit a proposal due to the lack expertise and personnel required to complete the request.

PRICE REASONABLENESS

County Purchasing surveyed the market and determined Thermal Rite is providing labor and material pricing that is consistent with current market rates.

DB:rs:rjm



Memorandum

January 10, 2011

To: Riverside County Board of Supervisors

From: Douglas D. Bagley, Chief Executive Officer
Riverside County Regional Medical Center

Via: Riverside County Purchasing Agent

Subject: Single Source Procurement: Request for Repair of four (4) built-in, walk-in coolers and one (1) built-in, walk-in freezer at the cost of \$26,696.00

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Repair of four (4) built-in, walk-in coolers and one (1) built-in, walk-in Freezer at the cost of \$26,696.00.

Supplier being requested: Thermal Rite

Alternative suppliers that can or might be able to provide supply/service: Ecolab, Kool Star, and Thermal Rite.

Extent of market search conducted: Request for Proposal MCARC149 was released on October 5, 2010, with a close date of October 27, 2010. Thermal Rite is the only company submitting a bid. Purchasing contacted Ecolab and Kool Star to determine a reason they did not respond. Ecolab and Kool Star stated that after a walk-through and inspection of the equipment, they each determined they did not have the expertise or personnel on staff to complete the work.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: Thermal Rite is the single vendor responding to the Request for Proposal.

Reasons why my department requires these unique features and what benefit will accrue to the county: The four (4) built-in, walk-in coolers and one (1) built-in, walk-in freezer are over 10 years old and require the repair to ensure the proper storage of perishable food products.

Price Reasonableness: Thermal Rite is providing labor and material pricing that is consistent with current market rates.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No

Period of Performance: 14 Days



Department Head Signature



Date

Purchasing Department Comments:



Purchasing Agent

Approve with Condition/s

Disapprove



Date