

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

529



FROM: Community Health Agency/Department of Public Health

SUBMITTAL DATE:
February 3, 2011

SUBJECT: Approve Sole Source Procurement with International Board of Lactation Consultant Examiners (IBLCE) in the Americas to pay for 124 IBLCE exam applications.

RECOMMENDED MOTION: That the Board of Supervisors:
Approve and authorize the County Purchasing Agent to make the Sole Source purchase of 124 IBLCE exam applications with IBLCE in the Americas in the amount of \$60,670.

BACKGROUND:

The Women, Infants and Children (WIC) Supplemental Nutrition program received funding to administer a preparatory class for WIC and hospital staff to become International Board Certified Lactation Consultants (IBCLC), included in these funds is payment of the IBLCE exam fee for those completing program requirements.

Departmental Concurrence

Purchasing: *[Signature]*
Mark Sailer, Assistant Director

GH:nw

[Signature]

Susan D. Harrington, Director of Public Health

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 60,670	In Current Year Budget:	YES
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

SOURCE OF FUNDS: 100% Federal funding.

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

[Signature]
Debra Courmoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: February 15, 2011
xc: CHA-Public Health, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *[Signature]*
Deputy

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3.9

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

Policy
 Policy
 Consent
 Consent
 Dept's Recomm.:
 Per Exec. Ofc.:

PRICE REASONABLENESS: IBLCE of Americas is the Sole Source for conducting the exam and certification of International Board Certified Lactation Consultants. The IBLCE exam fees are comparable to other certification and licensing agency fees.

Date: January 24, 2011
From: Susan Harrington, Director of Public Health
Department/Agency: Department of Public Health (DOPH)
To: Board of Supervisors
Via: Purchasing Agent
Subject: **Request for Sole Source Procurement**
IBCLE in the Americas
6402 Arlington Blvd., Ste. 350
Falls Church, VA
Phone: 703-560-7330
Email: iblce@iblce.org

The Women, Infants and Children (WIC) Supplemental Nutrition program received funding to administer a preparatory class for WIC and hospital staff to become International Board Certified Lactation Consultants (IBCLC). Included in these funds is payment of the IBLCE exam fee for those completing program, requirements.

The information below is provided in support of my Department requesting approval for a sole source contract. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Pay for 124 International Board Certified Lactation Consultants (IBCLC) Exam Applications at a cost of \$60,760, administered through the *International Board of Lactation Consultant Examiners (IBLCE) in the Americas*. This is funded 100% by our Women, Infants and Children (WIC) Supplemental Nutrition Program special project "Grow Our Own IBCLC" funds.

Supplier being requested:
IBLCE in the Americas
6402 Arlington Blvd., Ste. 350
Falls Church, VA
Phone: 703-560-7330
Email: iblce@iblce.org

Alternative suppliers that can or might be able to provide supply/service:

IBLCE of the Americas is the only agency that offers IBCLC examinations. The International Board of Lactation Consultant Examiners (IBLCE) is a non-profit organization governed by a Board of Directors. It was established to develop and administer the certification examination for lactation consultants. The IBLCE examination is the premier, internationally recognized measure of competence in lactation consulting. Founded in 1985, the IBLCE has administered annual examinations, in multiple languages and at numerous sites around the world. The IBLCE certification program for lactation consultants has been continuously accredited by the National Commission for Certifying Agencies (NCCA) since 1988. Candidates who pass the certification exam are awarded the designation International Board Certified Lactation Consultant (IBCLC).

The purpose of this WIC special funded program is to provide classroom instruction to WIC and hospital staff and to pay for staff to take the IBCLC exam upon completion of program requirements.

Extent of market search conducted: State WIC and other lactation educators were consulted as well as the internet. All sources reference the International Board of Lactation Consultant Examiners (IBLCE) as the only agency that awards the designation of International Board Certified Lactation Consultants (IBCLC).

Unique feature of the supply/service being requested from this supplier that no alternative supplier can provide: The IBLCE examination is the premier, internationally recognized measure of competence in lactation consulting.

Reasons why my department requires these unique features and what benefit will accrue to the County: We have been funded to increase the number of IBCLC staff within WIC and hospitals in Riverside County. IBCLCs will promote changes that support breastfeeding and help reduce the risks of not breastfeeding. Our goal is to improve breastfeeding rates among women, increase initiation and duration of breastfeeding, particularly exclusive breastfeeding, as well as promote greater acceptance of breastfeeding as the accepted norm.

Price Reasonableness: Exam fee is comparable to other certification and licensing fees at \$490 per application and is the same charge to County of Riverside as other agencies.

Does moving forward on this product or service further obligate the County to future similar contractual arrangements? No, the County is not under any obligation to any future contractual arrangements with this service.

Susand. Harington 2/3/11

Department Head Signature

Date

Purchasing Department Comments

Approve

Approve with Condition/s

Disapprove

M. R. H. 2-2-11

Purchasing Agent

Date