



SUBMITTAL TO THE BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

521A



FROM: Regional Park & Open-Space District

SUBMITTAL DATE:

1/26/11

SUBJECT: Adoption Resolution No. 2011-6 Establishment of County Policy A-21 for the Riverside County Regional Park and Open-Space District;
Adoption of Resolution No. 2011-7 Establishment of the Riverside County Off-Highway Vehicle Recreation Commission; and
Adoption of Resolution No. 2011-8 Update to Formation of Riverside County Regional Park and Open-Space District Advisory Commission

RECOMMENDED MOTION: That the Board approves and:

- 1. Adopts Resolution No.2011-6, establishing County Policy A-21 as Riverside County Regional Park and Open-Space District (District) Policy;
2. Adopts Resolution No. 2011-7, Establishing a Riverside County Regional Park and Open-Space Off-Highway Vehicle Recreation Commission to advise the District Board of Directors; and
3. Adopts Resolution No. 2011-8 which amends and replaces Res. 94-3 and Res. No. 2005-3 to govern the District Advisory Commission.

BACKGROUND: (continued on page 2)

2011-020D

Handwritten signature of Scott Bangle

Scott Bangle, General Manager

Table with 2 columns: Financial Data (Current F.Y. Total Cost, Net County Cost, Annual Net County Cost) and Budget Information (In Current Year Budget, Budget Adjustment, For Fiscal Year).

Table with 2 columns: Source of Funds and Positions To Be Deleted Per A-30. Includes a checkbox for 'Requires 4/5 Vote'.

C.E.O. RECOMMENDATION:

APPROVE

BY: Alex Gann (handwritten signature)
Alex Gann

County Executive Office Signature

MINUTES OF THE REGIONAL PARK AND OPEN SPACE DISTRICT

On motion of Commissioner Buster, seconded by Commissioner Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: February 15, 2011
xc: Parks

Kecia Harper-Ihem
Clerk of the Board
By: (handwritten signature)
Deputy

DISTRICT

FORM APPROVED COUNTY COUNSEL BY LARISA R-MCKENNA 1/27/11 Departmental Concurrence

Dep't Recomm.: ATTACHMENTS FILED WITH CLERK OF THE BOARD

**SUBJECT:** Adoption Resolution No. 2011-6 Establishment of County Policy A-21 for the Riverside County Regional Park and Open-Space District; Adoption of Resolution No. 2011-7 Establishment of the Riverside County Off-Highway Vehicle Recreation Commission; and Adoption of Resolution No. 2011-8 Update to Formation of Riverside County Regional Park and Open-Space District Advisory Commission

**BACKGROUND:**

An Off Highway Vehicle (OHV) Commission was established in 2006 under the Riverside County Planning Department to advise and make recommendation to the Board of Supervisors concerning the identification of sites for OHV parks, site acquisition issues, range and use of candidate sites, and advice on public outreach for educational and informational purposes. The duration of the OHV Commission and its members' terms ended December 31, 2010, per M.O. 3.9, January 13, 2009.

As such, through Resolution 2011-7, the District recommends that an Off Highway Vehicle Recreation (OHVR) Commission be established under the District to serve in an advisory capacity to the District Board of Directors. It is also recommended that the recent members who served on the previous OHV Commission be appointed to now serve under the newly established OHVR Commission.

The purpose of the OHVR Commission will be to assist with planning, acquiring and developing for use off-highway vehicle parks within the County and District boundaries, as well as assisting with public outreach for the District.

Pursuant to Res. No. 2011-6 attached hereto, Board Policy A-21 will serve as By-laws for both District Commissions. Res. No. 2011-8 updates and clarifies the District Advisory Commission's formation resolution.

1 Riverside County  
2 Regional Park and Open-Space District

Board of Directors

3 RESOLUTION No. 2011-6

4 Adopting and Incorporating  
5 Riverside County Board of Supervisors' Policy A-21 as  
6 Riverside County Regional Park and Open-Space District Policies

7 WHEREAS, the Riverside County Regional Park and Open-Space District  
8 ("District") is established pursuant to Public Resources Code section 5506.7 and;

9 WHEREAS, Riverside County has promulgated a Board of Supervisor's Policy  
10 Manual to guide Riverside County functions;

11 WHEREAS, District functions closely correspond to County functions in certain  
12 respects;

13 WHEREAS, the District operates most efficiently and effectively by following  
14 certain County Policies.

15 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the  
16 Riverside County Regional Park and Open-Space District, in regular session assembled  
17 on February 15, 2011 that the Riverside County Board of Supervisors  
18 Policy A-21 is hereby adopted by reference and is incorporated as District Policy A-21 in  
19 the District Policy Manual.

20 BE IT FURTHER RESOLVED AND ORDERED that the operation of the District  
21 and the District boards, commissions and committees shall be in compliance with the  
22 procedures prescribed in Riverside County Board of Supervisors Policy A-21 as may be  
23 amended from time to time, and with the specific provisions delineated below in this  
24 Resolution.  
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FORM APPROVED COUNTY COUNSEL  
BY: *Larisa R. McKenna*  
LARISSA R. MCKENNA  
DATE: *2/15/11*

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1. District Policy A-21 shall replace references to the "Board of Supervisors" with "Riverside County Regional Park and Open-Space District Board of Directors" as appropriate to effectuate the purpose of this Resolution.

2. District Policy A-21 shall replace references to "County of Riverside" with "District" as appropriate to effectuate the purpose of this Resolution.

ROLL CALL:

Ayes: Buster, Tavaglione, Stone, Benoit, and Ashley  
Nays: None  
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

By: \_\_\_\_\_  
Deputy

3 RESOLUTION No. 2011-7

4 Establishing the Riverside County  
5 Regional Park and Open-Space District  
6 Off-Highway Vehicle Recreation Commission

7 WHEREAS, the Riverside County Regional Park and Open-Space District  
8 ("District") is established pursuant to Public Resources Code section 5506.7 and;

9 WHEREAS, the District may regulate Off-Highway Vehicles ("OHV") within the  
10 District pursuant to Public Resources Code section 5558 and;

11 WHEREAS, the District may plan, acquire, develop, control and operate District  
12 parks and open-space areas pursuant to Public Resources Code sections 5541 and  
13 5541.2 and;

14 WHEREAS, the Board recognizes the need to establish a commission to  
15 analyze, advise, and make recommendations to the District Board of Directors  
16 concerning the planning, acquisition, development and use of OHV parks within the  
17 District.  
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20 BE IT RESOLVED by the Board of Directors of the County of Riverside, State of  
21 California, in regular session assembled on February 15, 2011 that the  
22 Riverside County Regional Park and Open-Space District Off-Highway Vehicle  
23 Recreation Commission ("OHVR Commission") is hereby created.

24 BE IT FURTHER RESOLVED AND ORDERED that the operation of the OHVR  
25 Commission shall be in compliance with the rules, regulations and procedures  
26 prescribed in Riverside County Board of Directors Policy A-21 and with the specific  
27 provisions delineated below in this Resolution.  
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FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]*  
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1. PURPOSE: It shall be the purpose of the OHV Commission to advise and make recommendations to the District Board of Directors concerning the planning, acquisition, development and use of OHVR parks within the District.

2. MEMBERS: The OHVR Commission shall consist of five (5) members, each of whom shall be appointed and serve at the pleasure of the Board of Directors. All appointees shall be at least 18 years of age, shall reside within Riverside County, and shall serve without compensation, except for mileage at approved Riverside County reimbursement rates to attend scheduled meetings.

Initial Members Shall Include:

- i. Michelle Randall
- ii. Jon Christensen
- iii. Anthony Mig liore
- iv. Ryan Stendell
- v. Meg Grossglass

3. TERMS: The terms of the OHVR Commission members shall be for not less than two (2) years and not more than (4) four years from the last preceding July 1 at the Board of Directors' discretion, shall expire on an alternating basis, and may be renewed for successive terms.

5. SECRETARY: The Riverside County Regional Park and Open-Space District General Manager, or his/her designee, shall serve as Secretary of the OHVR Commission and shall be responsible for performing the duties specified in Board of Directors Policy A-21.

6. MEETINGS: The OHVR Commission shall meet no less than four (4) times a year, with the primary meeting place to be the Riverside County Regional

1 Park and Open- Space District headquarters, with alternate meeting locations at publicly  
2 accessible facilities within District boundaries as determined by the OHVR Commission.

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4 7. GOVERNANCE: The OHVR Commission shall be bound and  
5 governed by the provisions of the Ralph M. Brown Act and all other applicable  
6 Resolutions, laws, ordinances, rules, and applicable District policies.

7 8. BOARD POLICY NO. A-21. The provisions of Riverside  
8 County Board of Directors Policy No. A-21 entitled "Adopting Uniform Rules and  
9 Procedures for Advisory Committees, Boards and Commissions of the County of  
10 Riverside" are incorporated herein to this resolution by reference, and are intended as  
11 guidance for the OHVR Commission in carrying out its duties.  
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14 ROLL CALL:

15 Ayes: Buster, Tavaglione, Stone, Benoit, and Ashley  
16 Nays: None  
17 Absent: None

18 The foregoing is certified to be a true copy of a resolution duly  
19 adopted by said Board of Supervisors on the date therein set forth.

20 KECIA HARPER-IHEM, Clerk of said Board

21 By: \_\_\_\_\_  
22 Deputy

3 RESOLUTION No. 2011-8

4 Riverside County Regional Park and Open-Space  
5 District Advisory Commission

6  
7 WHEREAS, the Riverside County Regional Park and Open-Space District  
8 (“District”) is established pursuant to Public Resources Code section 5506.7; and

9 WHEREAS, the Board of Directors of the Riverside County Regional Park  
10 and Open-Space District approved Resolutions No. 94-3 and 2005-3 (“Formation  
11 Resolutions”) establishing a Riverside County Regional Park and Open-Space District  
12 Advisory Commission to advise District development pursuant to Public Resources  
13 Code sections 5541 and 5541.2; and

14  
15 WHEREAS subsequent changes to Board policies regarding advisory  
16 committees, boards and commissions necessitate revisions to the Formation  
17 Resolutions and the Regional Park and Open-Space District Advisory Commission’s  
18 Bylaws.

19  
20 NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the  
21 Riverside County Regional Park and Open-Space District, State of California, in regular  
22 session assembled on February 15 2011, that all previous Formation Resolutions  
23 and Bylaws pertaining to the Commission are hereby rescinded.

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25 BE IT FURTHER RESOLVED AND ORDERED that the operation of the  
26 Commission shall be in compliance with the rules, regulations and procedures

FORM APPROVED COUNTY COUNSEL  
BY: *[Signature]* 1/27/11



1 prescribed in Riverside County Board of Directors Policy A-21 ("Policy A-21") and with  
2 the specific provisions as stated herein.

3           1.     **PURPOSE:** It shall be the purpose of the Riverside County  
4 Regional Park and Open-Space District Advisory Commission ("Commission") to advise  
5 and make recommendations to the Board of Directors concerning the planning,  
6 acquisition, development and use of parks and open space for a comprehensive system  
7 of parks and open space for the County of Riverside. The Commission is further  
8 charged to advise and recommend to the Board of Directors the most economical and  
9 efficient method for the acquisition, development, maintenance, and promotion of  
10 regional recreation trails.  
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12           2.     **MEMBERS:** The Commission shall consist of 11 members, each  
13 of whom shall be appointed and serve at the pleasure of the Board of Directors. All  
14 appointees shall be at least 18 years of age, shall reside within the Riverside County,  
15 and shall serve without compensation, except for mileage at approved Riverside County  
16 reimbursement rates to attend scheduled meetings. The Board of Directors shall  
17 appoint two members to represent each of the five supervisorial districts, except the  
18 Director who represents the Fourth District shall appoint three members, one of whom  
19 shall represent the Colorado River Valley portion of the County to include the area  
20 surrounding the City of Blythe.  
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22           3.     **TERMS:** The terms of the Commission members shall be for not  
23 less than two years and not more than four years from the last preceding July 1, shall  
24 expire on an alternating basis, and may be renewed for successive terms.  
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1           4.     OFFICERS: At the first regular meeting on or after July 1 of each  
2 year, the Commission shall elect a Chair and Vice Chair as specified in Board Policy A-  
3 21, who shall perform the duties specified therein.

4           5.     SECRETARY: The General Manager of the Regional Park and  
5 Open-Space District, or his/her designee, shall serve as Secretary of the Commission  
6 and shall be responsible for performing the duties specified in Board Policy A-21.  
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8           6.     MEETINGS: The Commission shall meet bi-monthly, with the  
9 primary meeting place to be the Regional Park and Open-Space District headquarters,  
10 with alternate meeting locations at publicly accessible facilities within District boundaries  
11 as determined by the Commission.  
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13          7.     GOVERNANCE: The Commission shall be bound and governed by the  
14 provisions of the Ralph M. Brown Act, Board Policy A-21, and all other applicable  
15 Resolutions, laws, ordinances, rules, and District policies.  
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17          8.     SUPERCESSION: This Resolution shall replace and supersede all  
18 previous enabling resolutions.

19          9.     BOARD POLICY NO. A-21.     The provisions of Riverside  
20 County Board of Directors Policy No. A-21 entitled "Adopting Uniform Rules and  
21 Procedures for Advisory Committees, Boards and Commissions of the County of  
22 Riverside" are incorporated herein to this resolution by reference, and are intended as  
23 guidance for the Commission in carrying out its duties.  
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1 Legal Authority: Board of Directors

2 Date Established: June 28, 1994, Resolution 94-3

3 September 13, 2005, Resolution 2005-3  
4

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6 ROLL CALL:

7 Ayes: Buster, Tavaglione, Stone, Benoit, and Ashley

8 Nays: None

9 Absent: None

10 The foregoing is certified to be a true copy of a resolution duly  
11 adopted by said Board of Supervisors on the date therein set forth.

12 KECIA HARPER-IHEM, Clerk of said Board

13 By: \_\_\_\_\_

14 Deputy  
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