

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

503



FROM: Economic Development Agency

SUBMITTAL DATE:
February 3, 2011

SUBJECT: Blythe Animal Shelter – Notice of Completion

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify the attached Amendment No. 1 to the architectural service agreement between the County of Riverside and Holt Architects, Inc. of Rancho Mirage, California, in the amount of \$20,944 and authorize the Chairman of the Board to execute the agreement on behalf of the county;
2. Authorize the Assistant County Executive Officer/EDA to administer Amendment No. 1 for Holt Architects, Inc. in accordance with applicable Board policies;

FISCAL PROCEDURES APPROVED
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER
 1/31/11
 BY *Samuel Wong*
 SAMUEL WONG
 1/26/11
 Reviewed by
 CHRISTOPHER HANS
 Christopher Hans

(Continued)

Robert Field

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 186,363	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: Palm Desert Redevelopment Pass-through funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE
 BY *Jennifer L. Sargent*
County Executive Office Signature Jennifer L. Sargent

Policy
 Policy
 Consent
 Consent
 Dep't Recomm.:
 Per Exec. Ofc.:

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: February 15, 2011
 xc: EDA, Auditor, CIP, Recorder

Kecia Harper-Ihem
 Clerk of the Board
 By: *Kecia Harper-Ihem*
 Deputy

Prev. Agn. Ref.: 3.20, 12/22/09; 3.28, 9/16/08 District: 4 Agenda Number

3.16

RECOMMENDED MOTION: (Continued)

3. Approve the reduction of the contract retention for Southern Sun Construction Co., Inc. from 10% to 5% per the General Conditions of the contract and authorize the release of \$165,419 in retained funds to the contractor in accordance with the contract terms; and
4. Accept the Blythe Animal Shelter constructed by Southern Sun Construction Co., Inc. as completed and authorize the Clerk of the Board to record the Notice of Completion.

BACKGROUND:

On September 16, 2008, the Board of Supervisors approved an architectural services agreement between the County of Riverside and Holt Architects of Rancho Mirage in the amount of \$123,840 for design services of the Blythe Animal Shelter.

Additional tasks requested by City of Blythe and County of Riverside inspectors were not included in the original contractual scope of work. As a result of these additional services, Amendment No. 1 will compensate Holt Architects, Inc. in the amount not to exceed \$20,944.

On December 22, 2009, the Board of Supervisors approved a construction agreement between the County of Riverside and Southern Sun Construction Co., Inc. of Cathedral City in the amount of \$1,504,000 for the Blythe Animal Shelter. During construction, \$150,188 in change orders were approved, increasing the total contract value to \$1,654,188.

The General Conditions of the contract state that after the 50% completion point of the contract work, if satisfactory progress is being made, the county has sole discretion to reduce the retention to a minimum of 5% of the contract. Southern Sun Construction Co., Inc. has completed the work on time, within budget, and in a professional manner. Therefore, the Economic Development Agency recommends that the contract retention be reduced to 5% of the contract and the Clerk of the Board to record the Notice of Completion.

The project was inspected and found to comply with all contract requirements. This Board action will release \$82,710, which is 5% of the total contract, and the remaining retention funds of \$82,709 to Southern Sun Construction Co., Inc. The sum of these two amounts is \$165,419.

All costs associated with this agreement will be fully funded by Palm Desert Redevelopment Pass-through funds, thus no net county cost will be incurred as a result of this agreement.