

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

933



SUBMITTAL DATE:
March 24, 2011

FROM: Economic Development Agency

SUBJECT: Department of Veterans' Office – Total Project Budget

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the remodel of the County owned building located at 4342 Orange Street in downtown Riverside as office space for the Department of Veterans' Services;
2. Approve the total project budget of \$515,000; and
3. Authorize the Economic Development Agency (EDA) to proceed with the Department of Veterans' Office Project.

BACKGROUND: (Commences on Page 2)

Robert Field

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 350,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 150,000	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: 29% Capital Improvement Program, 19% Community Development Block Grant, 52% Deferred Maintenance	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Jennifer Sargent
BY: Jennifer Sargent

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione
Date: March 29, 2011
xc: ST, BJ, SG, EDA, CIP, Auditor

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Reviewed by
Christopher Hans
Christopher Hans
Departmental Concurrence

FISCAL PROCEDURES APPROVED
BY *Samuel Wong*
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
3/24/11
SAMUEL WONG

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: N/A | District: 2 | Agenda Number: **3.19**

BACKGROUND:

The Department of Veterans' Services is currently leasing space in a non county-owned facility for \$3,600 a month. In 2009, the county purchased the First American Title Company buildings at the intersection of 14th Street and Orange Street in downtown Riverside for future growth and development of county facilities.

Recently, EDA conducted a building assessment to ascertain the condition of the facility for the purpose of relocating the Department of Veterans' Services into a permanent county-owned facility, saving the department \$44,000 a year. After completing the building assessment, it was discovered that several repairs must be made to the exterior and interior of the building, including a new roof, windows, ceiling tiles, lighting, electrical, data drops, and American Disabilities Act accommodations both inside and outside. In addition, testing has revealed that there are hazardous materials that must be abated and removed. The interior also needs to be reconfigured to provide adequate office space.

PROJECT BUDGET:

The approximate allocation of the project budget is as follows:

New Roof:	\$ 160,000
New Windows:	\$ 60,000
Demolition and Hazardous Abatement:	\$ 48,000
RCIT:	\$ 36,000
General Const.:	\$ 109,000
Design, PM, Inspection:	\$ 55,000
Contingency:	<u>\$ 47,000</u>
TOTAL	\$ 515,000

Approval of this agenda item will authorize EDA to proceed with the necessary repairs to this building and ready it for the Department of Veterans' Services to occupy prior to their lease expiration.

Project related expenditures for Fiscal Year 2010/11 are estimated at \$350,000 and funded as follows: \$150,000 funded by Capital Improvement Program, \$100,000 funded by Community Development Block Grant, and \$100,000 funded by Deferred Maintenance. Projected expenses for Fiscal Year 2011/12 are \$165,000 by Deferred Maintenance.