

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

911



FROM : Office on Aging

SUBMITTAL DATE:
February 24, 2011

SUBJECT: Fiscal Year 2010-2011 Area Plan Standard Agreement AP-1011-21 Amendment #2 between California Department of Aging (CDA) and County of Riverside, Office on Aging.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and Authorize Chair to execute Standard Agreement Amendment #2 AP-1011-21 for FY 2010-2011 (July 1, 2010 to June 30, 2011) with the California Department of Aging (CDA).
2. Return all 4 copies to the Office on Aging for further processing.
3. Approve and direct the Auditor-Controller's Office to make the budget adjustment as shown in Schedule A, attached.

BACKGROUND: The attached contract includes federal and state transfers requested by our agency and approved by California Department of Aging. These funds support programs and activities for seniors countywide which includes Supportive Services Title IIIB, Congregate and Home Delivered Meals programs Title IIIC, Preventive Health and Medication Management Title IIID,

Continued next page...

Edward F. Walsh
Edward F. Walsh, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$709,749	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

SOURCE OF FUNDS: Federal 100%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

BY: *Lani Sison*
Lani Sison

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione
Date: March 29, 2011

Kecia Harper-Ihem
Clerk of the Board

By: *[Signature]*
Deputy

Prev. Agn. Ref.: 3.29 June.22,2010 | District: All | Agenda Number:
3.59, Jan 11,2011 ATTACHMENTS FILED

3.26

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: *[Signature]* 3/11/11
SAMUEL WONG
Departmental Concurrence

FORM APPROVED COUNTY COUNSEL
DATE: 3/1/11
BY: NEAL R. KIPNIS

Policy
 Policy
 Consent
 Consent
 Dept's Recomm.:
 Per Exec. Ofc.:



Page 2

Subject: Fiscal Year 2010-2011 Area Plan Standard Agreement AP-1011-21
Amendment #2 between California Department of Aging (CDA) and County of Riverside,
Office on Aging.

Family Caregiver Program Title III E, Long Term Care Ombudsman Title VIII A, Elder Abuse Prevention Title VIII B.

In the FY 10-11 budget submitted to the Board and approved on June 22, 2010 Agenda item 3.29 and amendment 1 agenda 3.59 approved on January 11, 2011; Office on Aging submitted a Title III/VII budget total amount of \$6,395,725 federal and state funds. The term of this agreement remains unchanged (7/1/10 – 6/30/11) however; the maximum amount of this amended agreement is \$7,105,474; therefore, an adjustment of \$709,749 is needed as shown on Schedule A.

The amendment also includes information and instruction for the use of One-Time-Only (OTO) funds. The California Department of Aging (CDA) amended the California Code of Regulations (CCR), Title 22, section 7314 regarding the use of federal OTO funds. The amendment removed the prohibition against using OTO to increase baseline services and took effect on January 20, 2010. Accordingly, the One-Time-Only Request form (CDA 1031), was amended to include baseline services as an allowable use of OTO funds.

Other policy requirements remain in effect for OTO uses:

- OTO funds must be used in the program from which they were incurred and are non-transferable to another program.
- OTO purchases must be for allowable program costs
- Subcontractor receiving OTO funds must have an existing contact with the AAA for the same program from which the OTO funds accrued.

There is no impact to County General Funds and we are requesting for no additional matching requirements.



OFFICE ON AGING
SCHEDULE A

Adjusting revenues and appropriations:

INCREASE ESTIMATED REVENUE

21450-5300100000-767140	Fed-Misc Reimbursement	709,749	
		<u>709,749</u>	✓

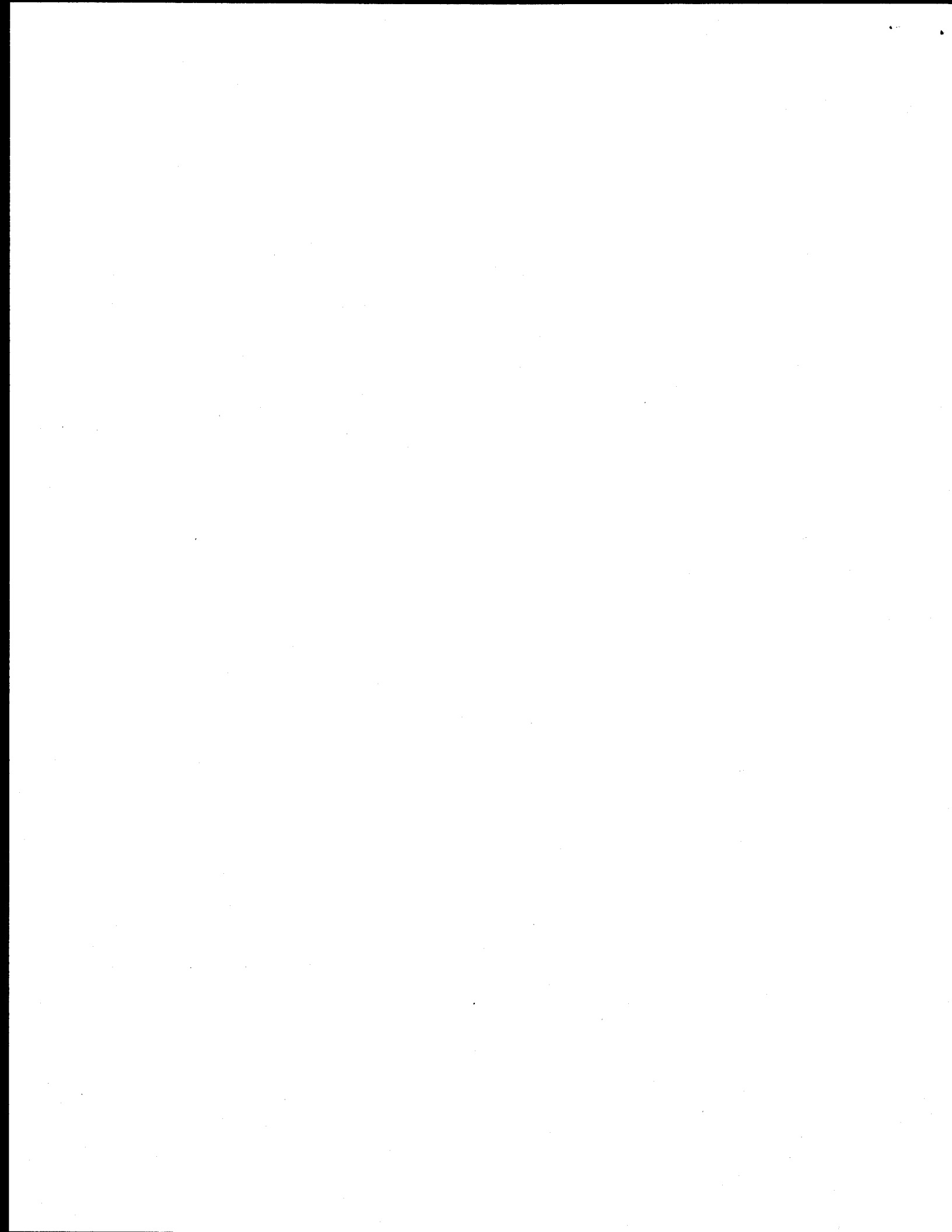
INCREASE APPROPRIATIONS

21450-5300100000-525440	Professional Services	46,000	
21450-5300100000-520320	Telephone Service	20,000	
21450-5300100000-526700	Rent-Lease Bldgs	10,000	
21450-5300100000-523840	Computer Equipment-Software	40,000	
21450-5300100000-527780	Special Program Expense	238,131	
21450-5300100000-527880	Training-Other	7,000	
21450-5300100000-536200	Contrib To Other Non-County Agency	328,618	
21450-5300100000-537120	Interfnd Exp-Prof & Spec Svcs	20,000	
		<u>709,749</u>	✓

Schedule A:

Date: 3/14/11

Subject: Fiscal Year 2010-2011 Area Plan Standard Agreement AP-1011-21
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Office on Aging.



STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 6/03)

CLERK'S COPY

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

Pages Thank you

AGREEMENT NUMBER	AMENDMENT NUMBER
AP-1011-21	2
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
California Department of Aging
CONTRACTOR'S NAME
COUNTY OF RIVERSIDE
- The term of this Agreement is **July 1, 2010** through **June 30, 2011**
- The maximum amount of this Agreement after this amendment is: **\$ 7,105,474.00**
Seven million, one hundred five thousand, four hundred seventy-four dollars
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This contract amendment increases funds provided to the contractor by \$ 709,749.00 that will be used to enhance or maintain service levels.

This contract amendment also incorporates the following adjustments:

- Approved transfers of General and Federal Funds
- Allocation of One-Time-Only (OTO) Funds as follows:
 - 2009-10 Unexpended Funds
 - Supplemental Federal Grants
 - Grant Reconciliation Funds
 - Recovered Funds from Audit Determinations

ATTEST:
 KECIA HARPER-IHEM, Clerk
 By *[Signature]*
 DEPUTY

Exhibit B, pages 10 and 11, titled Budget Display, amendment 2, is attached and replaces the Exhibit B, pages 10 and 11, titled Budget Display, amendment 1.

The Budget, amendment 2, is hereby incorporated by reference and replaces the original Budget.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)		
COUNTY OF RIVERSIDE		
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type) 3/29/11	
PRINTED NAME AND TITLE OF PERSON SIGNING BOB BUSTER CHAIRMAN, BOARD OF SUPERVISORS		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		FORM APPROVED COUNTY COUNSEL BY: NEAL R. KIPNIS DATE: 3/29/11
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Suite 200, Sacramento, CA 95834		<input checked="" type="checkbox"/> Exempt per: AG OP 80-111

Exhibit B - Budget Detail, Payment Provisions, and Closeout
Budget Display
Fiscal Year 2010/11
County of Riverside

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
Supportive Services							
Federal Title IIIB	1,394,533	475,524	1,870,057	475,524	168,898	2,038,955	644,422
General Fund B	-	-	-	-	-	-	-
Total Supportive Services	1,394,533	475,524	1,870,057	475,524	168,898	2,038,955	644,422
Ombudsman							
Federal Title IIIB	52,988	-	52,988	-	4,741	57,729	4,741
General Fund B	-	-	-	-	-	-	-
Federal Title VIIa	67,722	-	67,722	-	9,616	77,338	9,616
General Fund VIIa	-	-	-	-	-	-	-
Special Deposit (SDF)	54,105	(36,770)	17,335	-	-	17,335	-
General Fund Offset to SDF	-	25,514	25,514	-	-	25,514	-
SNF Quality & Accountability	-	-	-	-	105,247	105,247	-
Total Ombudsman	174,815	(11,256)	163,559	-	119,604	283,163	14,357
Congregate Nutrition							
Federal Title IIIC1	1,830,433	(930,939)	899,494	(930,939)	283,858	1,183,352	(647,081)
General Fund C1	161,748	-	161,748	-	-	161,748	-
NSIP C1	122,772	-	122,772	-	5,561	128,333	5,561
Total Congregate Nutrition	2,114,953	(930,939)	1,184,014	(930,939)	289,419	1,473,433	(641,520)
Home-Delivered Meals							
Federal Title IIIC2	909,120	455,415	1,364,535	455,415	109,260	1,473,795	564,675
General Fund C2	159,597	-	159,597	-	-	159,597	-
NSIP C2	243,247	-	243,247	-	11,018	254,265	11,018
Total Home Delivered Meals	1,311,964	455,415	1,767,379	455,415	120,278	1,887,657	575,693
Disease Prevention							
Federal Title IIID	75,397	-	75,397	-	13,249	88,646	13,249
Federal Title IIID - Med Mgmt	26,709	-	26,709	-	-	26,709	-
General Fund D	-	-	-	-	-	-	-
Total Disease Prevention	102,106	-	102,106	-	13,249	115,355	13,249
Family Caregiver							
Federal Title IIIE	646,401	-	646,401	-	100,286	746,687	100,286
Total Title IIIE	646,401	-	646,401	-	100,286	746,687	100,286
Elder Abuse							
Federal Title VIIb	24,198	-	24,198	-	3,262	27,460	3,262
General Fund VIIb	-	-	-	-	-	-	-
Total Elder Abuse	24,198	-	24,198	-	3,262	27,460	3,262
Community Based Services							
ADCRC	-	-	-	-	-	-	-
Brown Bag	-	-	-	-	-	-	-
Linkages	-	-	-	-	-	-	-
Senior Companion	-	-	-	-	-	-	-
Respite	-	-	-	-	-	-	-
Total CBSP	-	-	-	-	-	-	-
Administration							
Federal Title IIIB	167,491	-	167,491	-	-	167,491	-
Federal Title IIIC1	196,910	-	196,910	-	-	196,910	-
Federal Title IIIC2	97,799	-	97,799	-	-	97,799	-
Federal Title IIIE	69,374	-	69,374	-	-	69,374	-
General Fund C1	940	-	940	-	-	940	-
General Fund C2	250	-	250	-	-	250	-
General Fund CBSP	-	-	-	-	-	-	-
Total Administration	532,764	-	532,764	-	-	532,764	-
Grand Total - All Funds	6,301,734	(11,256)	6,290,478	-	814,996	7,105,474	709,749