

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

321



FISCAL PROCEDURES APPROVED
 H. ANGULO, CPA, AUDITOR-CONTROLLER
 JESSIE S. DOMINSKI 3-30-11

FORM APPROVED COUNTY COUNSEL
 DATE 3/28/11
 BY DALE A. GARDNER
 Departmental Concurrence

Dept's Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

FROM: Don Kent, Treasurer/Tax Collector

SUBMITTAL DATE:

APR 19 2011

SUBJECT: Proposed amendment to County Ordinance No. 654.16 relating to the fee schedule for services rendered by the Office of the Treasurer-Tax Collector.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Introduce proposed Ordinance No. 654.17 amending Ordinance 654.16, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector.
- 2) Set the proposed ordinance amendment for public hearing and adoption.

BACKGROUND: The proposed ordinance adjusts and updates fees originally established in 1992, amended in 1994, 1999, and annually thereafter. Ordinance 654.17 includes rates the Treasurer-Tax Collector will charge for 26 of the services provided to the general public, taxing agencies and special districts.

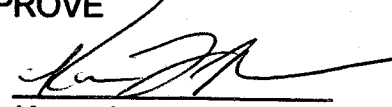


 Don Kent, Treasurer-Tax Collector

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2011-2012

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

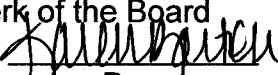
BY: 
 Karen L. Johnson

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Benoit and duly carried by unanimous vote, IT WAS ORDERED that the above ordinance is approved as introduced with waiver of reading and is set for public hearing May 24, 2011 at 9:30 a.m.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
 Nays: None
 Absent: None
 Date: April 26, 2011
 xc: Treasurer, COB

Kecia Harper-Ihem
 Clerk of the Board
 By: 
 Deputy

BACKGROUND continued:

There are slight increases to twelve fees while seven rates are decreased. Seven others remain the same. The changes are a result of our calculations to determine the cost of providing the services based on our operating costs.

RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE
 SCHEDULE OF FEES FOR PRODUCTS AND SERVICES
 2011-2012 FISCAL YEAR

	DESCRIPTION OF PRODUCT OR SERVICE	2010-2011 CURRENT FEES	2011-2012 PROPOSED FEES
1	CERTIFIED COPY OF ASSESSMENT	\$3.50	\$3.75
2	MICROFICHE COPY (PER ASSESSMENT)	\$11.25	\$11.50
3	MICROFILM COPY (PER ASSESSMENT)	\$11.25	\$11.50
4	PHOTOCOPY-FIRST PAGE	\$2.00	\$2.00
	EACH ADDITIONAL PAGE	\$0.75	\$0.75
5	DUPLICATE TAX BILL	\$2.00	\$2.00
6	COMPUTER COPY	\$2.00	\$2.00
7	PROCESSING UNPAID NEGOTIABLE PAPER	\$66.50	\$68.00
8	PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$76.25	\$76.50
9	SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$9.00	\$9.75
10	REVIEW OF EXCESS PROCEEDS	\$458.25	\$458.25
11	INSTALLMENT PAYMENT PLAN START-UP	\$23.25	\$20.25
12	INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$41.25	\$42.75
13	UNSECURED FIELD COLLECTION FEE (PER HOUR)	\$81.75	\$82.50
14	BULK TRANSFERS (PER TRANSFER)	\$22.25	\$20.00
15	4 YEAR PAYMENT PLAN START-UP	\$22.25	\$21.50
16	4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$33.00	\$34.50
17	PREPARATION OF DELINQUENT TAX RECORD	\$31.00	\$31.00
18	MERCHANT CHARGEBACKS	\$12.00	\$12.00
19	TIMESHARE SEPARATE ASSESSMENT FEE	\$9.53	\$8.61
20	UNSECURED PARTIAL PAYMENT	\$20.00	\$17.75
21	UNSECURED INVENTORY	\$81.75	\$82.50
22	SPECIAL ASSESSMENT FEE	\$0.41	\$0.38
23	FIXED CHARGE CORRECTION FEE	\$9.59	\$8.64
24	UNSECURED DELINQUENT COLLECTION FEE	\$21.25	\$21.50
25	PERSONAL CONTACT FEE - TAX SALE	\$100.00	\$100.00
26	REDEMPTION OF TAX-DEFAULTED PROPERTY	\$34.50	\$35.00