

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

521



FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:
May 10, 2011

SUBJECT: PROFESSIONAL SERVICES CONTRACT AMENDMENT #3 [HO-01647-03] WITH VALLEY RESTART SHELTER

RECOMMENDED MOTION: That the Board of Supervisors ratify and:

1. Authorize the Chairman of the Board to sign the attached Amendment #3 [HO-01647-03] between DPSS and Valley Restart Shelter, in an amount not to exceed \$50,000, for the period of July 1, 2010 through June 30, 2011, with four (4) one-year renewal options.
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal options, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the maximum reimbursable amount of the contract (\$50,000).
3. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract with Valley Restart Shelter.

Susan Loew

Susan Loew, Director

FINANCIAL DATA

Current F.Y. Total Cost: \$ 50,000
Current F.Y. Net County Cost: \$ 50,000
Annual Net County Cost: \$ 50,000

In Current Year Budget: Yes
Budget Adjustment: No
For Fiscal Year: 10-11

SOURCE OF FUNDS:

Federal Funding: 0% State Funding: 0%; County Funding: 100%; Realignment Funding: 0%; Other Funding: 0%

Positions To Be Deleted Per A-30 ☐
Requires 4/5 Vote ☐

C.E.O. RECOMMENDATION:

APPROVE

Debra Courmoyer
Debra Courmoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Buster, Tavaglione, Stone, Benoit and Ashley
Nays: None
Absent: None
Date: May 10, 2011
xc: DPSS, Purchasing

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.:

District: 3

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.24

[Signature]
County Purchasing Department

Departmental Concurrence

Larisa R-McKenna
County Counsel

Policy ☒ Policy ☒

Consent ☐ Consent ☐

Dept't Recomm.:
Per Exec. Ofc.:

TO: BOARD OF SUPERVISORS

DATE: May 10, 2011

SUBJECT: PROFESSIONAL SERVICES CONTRACT AMENDMENT #3 [HO-01647-03] WITH VALLEY RESTART SHELTER

BACKGROUND:

DPSS developed and maintains an effective county-wide Continuum of Care for homeless persons in Riverside County by organizing and delivering supportive social services, including housing options, which meet the specific needs of homeless individuals and families, through contracts with local homeless shelter providers, such as Valley Restart Shelter.

Valley Restart Shelter, Inc. (VRS), started in 1989 as a daytime drop-in center and cold weather shelter, is a non-profit organization located in Hemet. VRS is the only homeless service provider in District 3 currently contracted with DPSS to provide meals, shelter, intake and supportive services to up to thirty-five (35) homeless persons.

On November 3, 2009, County Purchasing approved sole source procurement, for homeless housing and supportive services, with Valley Restart Shelter, in the amount of \$24,000 for a term of one (1) base year, with four (4) renewal options, at a bed night rate of \$30.

At the time of contract execution, it appeared that the funding level was appropriate for services to be provided; however, due to the economic downturn, there has been an increase in need for homeless services in District 3. Based on the demand for services, VRS fully expended its \$24,000 funding allocation before the close of the 2010 calendar year.

In order for VRS to continue providing transitional housing and supportive services to homeless persons, DPSS is requesting to be authorized to amend its current contract with Valley Restart Shelter to increase the maximum reimbursable amount to \$50,000, which will add an additional \$26,000 in funding to the shelter through the end of the fiscal year. With the Board's approval, a contract will automatically renew at this funding amount (\$50,000), if funding is availability. The increase in funding will assist in offsetting the cost of operations, information technology, transportation, supportive services, and administration.

The approval of the attached amendment will not interrupt services to clients or modify the manner in which services are provided by Valley Restart Shelter to homeless persons.

FINANCIAL: 100% County General Funds. No additional funding is needed, as sufficient funds are available within the current DPSS budget.

ATTACHMENT(S):

1. Amendment #3 [HO-01647-03] between DPSS and Valley Restart Shelter [3 copies]

CONCUR/EXECUTE: County Purchasing

SL:eps

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 3
PROFESSIONAL SERVICES AGREEMENT WITH

Valley Restart Shelter
Emergency Shelter Program

PROFESSIONAL
SERVICES CONTRACT: HO-01647-03

CONTRACT TERM: July 1, 2010 through June 30, 2011

EFFECTIVE DATE
OF AMENDMENT: March 1, 2011

MAXIMUM REIMBURSABLE
AMOUNT: \$50,000.00

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Valley Restart Shelter, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, amend Maximum Amount to read:

"\$50,000"
2. Amend Section IV. Fiscal Provisions, revise paragraph A. Maximum Amount to read as follows:

"Total payment under this Contract shall not exceed \$50,000, with \$12,000 being expended from July 1st through December 31st, \$12,000 being expended from January 1st through February 28th and the remaining \$26,000 being expended from March 1st through June 30th of each contract term."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #3.

Riverside County

Valley Restart Shelter

Bob Buster
Bob Buster,
Chairman of the Board

Linda Rogers
Linda Rogers
Executive Director

MAY 10 2011
Date

4/5/2011
Date

ATTEST:
KECIA HARPER-IHEM, Clerk
By [Signature]
DEPUTY

MAY 10 2011 3:24

FORM APPROVED COUNTY COUNSEL
BY [Signature] 4/4/11
LAWYER-MCKENNA DATE