SUBMITTAL TO THE BOARD OF SUPERVISORS **COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Probation Department

SUBMITTAL DATE: May 12, 2011

SUBJECT: APPROVAL OF RESOLUTION No. 2011-145 and Authorization of Submission of Riverside County's Comprehensive Multi-Agency Juvenile Justice Plan with Substantive Plan Modification.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1. Approve the attached Resolution that authorizes the Chief Probation Officer to sign the Riverside County's Application for approval of the County's Comprehensive Multi-Agency Juvenile Justice Plan and that the plan meets all requirements of the California Standards Authority (CSA) and the Juvenile Justice Crime Prevention Act, and that the plan was approved by the Juvenile Justice Coordinating Council.
- 2. Approve the Substantive Plan Modification to the Comprehensive Multi-Agency Juvenile Justice Plan, that encompasses the deletion of the Youth Accountability Boards from the available programs delivered by the Juvenile Justice Crime Prevention Act Juvenile Justice Plan. Please see Attachment 1.
- 3. Approve the Fiscal Year 2011-2012 Juvenile Justice Crime Prevention Act (JJCPA) budget allocations which are based on receipt of Vehicle License Fees for Fiscal Year 2010-2011. Please refer to attached Third Amendments between the Sheriff and District Attorney. Attachments 2 and 3.
- 4. Approve the Chief Probation Officer to have the authority to amend budget allocations for the Sheriff and District Attorney, should a change in receipt of Vehicle License Fees occur for Fiscal year 2011-2012. (Continued on page 2)

| Chief Probation | 4 | |
|-----------------|-------------------------|-----|
| \$ 0 | In Current Year Budget: | Yes |
| \$ 0 | Budget Adjustment: | No |

| SOURCE OF EL | INDS: 100% State / LICEAN | | P. | eitions To Re - |
|-------------------|--------------------------------------|-------------|------------------------|-----------------|
| DATA | Annual Net County Cost: | \$ 0 | For Fiscal Year: | 11/12 |
| FINANCIAL DATA | Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment: | No |
| FINIANICIAL | Current F.Y. Total Cost: | \$ 0 | In Current Year Budget | Yes |

Deleted Per A-30

Requires 4/5 Vote

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Ashley and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

lizabeth∕J. Olson

Ayes:

Buster, Tavaglione, Stone, Benoit and Ashley

Nays:

None

Absent:

None May 24, 2011

Date: XC:

Probation

Prev. Agn. Ref.: 3.53; 6/30/2009

3.52: 3/13/2001

District: All

Agenda Number:

Kecia Harper-Ihem

Clerk &

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

Departmental Concurrence

Dep't Recomm.: Exec. Ofc.

Policy

 \boxtimes

Consent

Policy

X

Consent

Form 11 (Rev 06/2003)

Board of Supervisors

Form 11:

APPROVAL OF JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA)

JUVENILE JUSTICE PLAN FY 2011-2012

Page 2

BACKGROUND: The Riverside County Comprehensive Multi-Agency Juvenile Justice Plan approved by the Riverside County Board of Supervisors on March 13, 2001, was comprised of three programs, Youth Accountability Teams, a gang prevention program called the "Bridge Project" and "Police Action Counseling Team," a family violence prevention program. On June 30, 2009, the Riverside County Board of Supervisors approved the Riverside County Multi-Agency Juvenile Justice Plan that consisted of two major programs, 1) Youth Accountability Teams (YAT) and 2) Youth Accountability Boards (YAB).

The Probation Department, as the lead agency per the legislation, convened the Riverside County Juvenile Justice Coordinating Council (JJCC) on April 26, 2011, to review the JJCPA program and budget plan for FY2011/12. The Probation Department presented statistics and costs related to the Youth Accountability Boards (YAB) with a recommendation that the YAB be eliminated from the program. The annual cost of the YAB program is approximately \$133,134. In 2010, of 200 youth referred to the program, only 32 or 16% were eligible to be placed on a YAB contract. The Probation Department attributed the decline in the youth eligible to participate in the YAB program to their changing needs which are better served by other programs such as the Youth Accountability Teams. Currently there are 18 YAT teams located on middle and high school campuses and at community locations from Blythe to Corona. In addition to the YATs, Riverside youth are also better served by other community programs including the Probation Department's Juvenile Services Division's numerous diversion programs, and the Riverside Police Department's Youth Court. Discussion ensued regarding the volunteers who support and participate in the YABs and referring them to other programs that could use their services. A vote was taken and the JJCC unanimously agreed to eliminate the YAB program.

In addition, the Probation Department also presented a budget plan and allocations based on the receipt of Vehicle License Fees for FY 2010/2011. Budget projections and allocations are as follows:

| | FY 2011/12 |
|-------------------------------------|---------------------------|
| <u>Department</u> | Budget Allocations |
| Probation | \$3,060,068 |
| Sheriff | 571,186 |
| District Attorney | 713,982 |
| Community Based Organizations | 344,646 |
| Cal State University San Bernardino | 70,000 |
| Total | \$4,759,882 |

A vote was taken and the JJCC unanimously agreed to accept the budget as proposed. Please refer to attached Memorandum of Understanding Third Amendments (FY2011/12) signed by the Riverside County Sheriff and Riverside County District Attorney.

REVIEW/APPROVAL: The attached resolution has been approved as to form by the office of County Counsel.

D CAUNTY COUNSEL! (

RESOLUTION NO. 2011-145

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO APPROVE THE APPLICATION FOR SUBSTANTIVE MODIFICATION TO THE COMPREHENSIVE MULTI –AGENCY JUVENILE JUSTICE PLAN

BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on May 24, 2011, that the Board of Supervisors of the County of Riverside does hereby:

- 1. Authorize said Chief Probation Officer to sign County's Application for approval of the County's Comprehensive Multi-Agency Juvenile Justice Plan and related contracts, amendments, or extensions with the State of California;
- 2. Assure that the County of Riverside's Comprehensive Multi-Agency Juvenile

 Justice Plan has been developed, reviewed, and provided to the Corrections Standards

 Authority (CSA) in a format determined by CSA.
- 3. Assure that the County of Riverside Board of Supervisors and the Juvenile Justice Coordinating Council has reviewed and approves the County's Multi-Agency Juvenile Justice Plan.

4. Assure that the County of Riverside will adhere to the requirements of the Juvenile Justice Crime Prevention Act (Chapters 353 and 475 of the Government Code) regarding the submission of the Comprehensive Multi-Agency Juvenile Justice Plan application or revision, investment of allocated monies, including any interest earnings, expenditure of said funds, and the submission of required reports to the CSA.

ROLL CALL:

Ayes:

Buster, Tavaglione, Stone, Benoit, and Ashley

Nays: Absent: None

Abse

None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA HARPER-IHEM, Clerk of said Board

| у: | | · |
|----|--------|---|
| | Deputy | |

JUVENILE JUSTICE CRIME PREVENTION ACT APPLICATION FOR CONTINUATION FUNDING AND/OR SUBSTANTIVE MODIFICATION TO COMPREHENSIVE MULTI-AGENCY JUVENILE JUSTICE PLAN

Save this application as a WORD document before filling in the requested information. E-mail the completed application, along with a copy of the Comprehensive Multi-Agency Juvenile Justice Plan (if it includes substantive modifications as defined below) and the JJCPA Program Outcome Template (if applicable), to the JJCPA Program Lead Field Representative, Aaron Long at Aaron.Long@cdcr.ca.gov

<u>PLEASE NOTE:</u> Counties selecting Continuation Funding are not required to submit a new resolution. A new Board of Supervisors' Resolution, with original signatures, is only required for a substantive plan modification. The resolution must be mailed to the attention of Aaron Long Field Representative, 600 Bercut Drive, Sacramento, CA 95811.

| | Section 1. County Information | | |
|---|--|----------------------------------|--|
| County Name | Riverside County | | |
| Date of Application | April 27, 2011 | | |
| Plan Year (Fiscal Year) | 2011-2012 | Estimated Allocation \$5,273,071 | |
| Application for (check those that apply): | Continuation Funding ☑ Substantive Plan | | |

*Substantive modifications to your county's Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP) include, but are not limited to, those listed below. A CMJJP that includes substantive modifications must be submitted with this application.

- Deleting or adding a program:
- A major change in the target population served by a program:
- Program changes not supported by the demonstrated effectiveness evidence provided in the current approved CMJJP: and
- Significant changes in program outcomes that impact reporting requirements.

| | Chief Pro | obation Officer |
|-------------|-----------------------|-------------------------------------|
| Name | Alan M. Crogran | |
| Address | 3960 Orange St. | |
| City/Zip | Riverside, CA 92501 | |
| Telephone | 951-955-2815 | Fax 951-955-2843 |
| E-mail | acrogan@rcprob.us | |
| | Plan (| Coordinator |
| Name | Maria Barajas | Title Division Director |
| Address | 9999 County Farm Road | |
| City/Zip | Riverside CA 92503 | |
| Telephone | 951-358-4315 | Fax 951-358-4461 |
| E-mail | mbarajas@rcprob.us | |
| | Application | on Prepared By: |
| Name Miche | lina Aybar | Title Supervising Probation Officer |
| Telephone 9 | 51-955-0905 | |
| FAX 951-955 | -2851 | |
| E-mail mayb | ar@rcprob.us | |

JUVENILE JUSTICE CRIME PREVENTION ACT APPLICATION FOR CONTINUATION FUNDING AND/OR SUBSTANTIVE MODIFICATION TO COMPREHENSIVE MULTI-AGENCY JUVENILE JUSTICE PLAN

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|--|---|------------------|----------|--------------|
| Rod Pacheco/ District Attorney Paul Zellerbach/District Attorney Randy Triplett/Chairperson JJDPC Sue Cullen/Chairperson JJDPC I I I I I I I I I I I I I I I I I I | | | | |
| Paul Zellerbach/District Attorney Randy Triplett/Chairperson JJDPC Sue Cullen/Chairperson JJDPC | Name/Agency of those Added/Deleted | Add | led | Deleted |
| Randy Triplett/Chairperson JJDPC Sue Cullen/Chairperson JJDPC / | Rod Pacheco/ District Attorney | | | \boxtimes |
| Sue Cullen/Chairperson JJDPC // // // // // // // // // // // // / | Paul Zellerbach/District Attorney | \triangleright | 3 | |
| Sue Cullen/Chairperson JJDPC // // // // // // // // // // // // / | Randy Triplett/Chairperson JJDPC | | 1 | |
| following membership on the Juvenile Justice Coordinating Council. (Additional members may be added.) "The coordinating councils shall, at a minimum, include the chief probation officer, as chair, and one representative each from the district attorney's office, the public defender's office, the sheriff's department, the board of supervisors, the department of social services, the department of mental health, a community-based drug and alcohol program, a city police department, the county office of education or a school district, and an atlarge community representative. In order to carry out its duties pursuant to this section, a coordinating council shall also include representatives from nonprofit community-based organizations providing services to minors." **Section 3. Plan Modification** Summarize proposed modifications to your plan with respect to each of the following: N/A 1. Changes in law enforcement, probation, education, mental health, health, social services, drug and alcohol and other resources that specifically target at-risk juveniles, juvenile offenders and their families: N/A 11. Changes in the prioritization of the neighborhoods, schools, and other areas in the community that face a significant public safety risk from juvenile crime: N/A 11. Changes in the continuum of responses to juvenile crime and delinquency that demonstrate a collaborative and integrated approach for implementing swift, certain and graduated responses to at risk youth and juvenile offenders: N/A **Section 4. Modifications to Current Programs** Provide the name and other requested information for each current program proposed for modification. (Copy this section if more than three programs are to be modified.) **Program Name: N/A** Program Name: N/A** Program Name: N/A* Program Name: N/A* Proposed program modifications and reasons for change: N/A Changes to program outcomes, goals and/or outcome measures: N/A Proposed program modifications and reasons for change: N/A Proposed program modifications and reasons | Sue Cullen/Chairperson JJDPC | | | \boxtimes |
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| Proposed program modifications and reasons for change: N/A | | | | |
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| | Changes to program outcomes, goals and/or outcome measures: N/A | | | |

JUVENILE JUSTICE CRIME PREVENTION ACT APPLICATION FOR CONTINUATION FUNDING AND/OR SUBSTANTIVE MODIFICATION TO COMPREHENSIVE MULTI-AGENCY JUVENILE JUSTICE PLAN

| Section 5. Added/Deleted Programs |
|--|
| Provide all requested information for each program that will be added or deleted. |
| I. Name(s) of Deleted Program(s) (if any): Youth Accountability Boards |
| II. Information for Added Program (Copy this section for each additional program to be added.) N/A |
| A. Program Name: N/A |
| B. Target Population: N/A |
| C. Estimated Annual Number of Clients Served: N/A |
| D. Program Category: (check all that Apply) N/A |
| ☐ Prevention ☐ Intervention ☐ Suppression ☐ Incapacitation |
| E. Describe the program's goals, youth who will be served, and services they will receive. N/A |
| F. Describe the collaborations that will occur with other agencies. N/A |
| G. Describe the basis upon which the program, or elements thereof, have been demonstrated to be effective |
| in reducing juvenile crime and/or delinquency (a pre-requisite for program approval). N/A |
| H. Describe the nature and time frame(s) for implementation of the major program components. N/A |
| State law requires that the following outcomes be assessed for approved programs: arrest rate, rate of successful completion of probation, incarceration rate, probation violation rate, rates of completion of restitution and court-ordered community service, and annual per capita program costs. For added programs only, go to the "Juvenile Justice Crime Prevention Act Outcome Template" to provide the required information for these outcomes and any additional outcomes that will be used to assess the achievements of program participants. Email the completed template with this application. |
| Section 6. Program Budgets |
| Using the following templates, provide the current and proposed budget for each funded program. Copy these templates if more than one program is proposed for funding. |
| program. Topy those templates if more than one program is proposed for funding. |

Program Name: Youth Accountability Teams (YAT)

| Current Budget | State Funds | Interest | Non-JJCPA Funds |
|---|-------------|----------|--------------------|
| Salaries and Benefits | \$4,478,625 | \$ | |
| Services and Supplies | \$ 183,372 | \$ | |
| Professional Services | \$ 84,444 | \$ |] |
| Community-Based Organizations | \$ 439,075 | \$ | |
| Fixed Assets/Equipment | \$ | \$ | |
| Administrative Overhead (Maximum = 0.5% of State Funds) | \$ 26,058 | \$ | |
| Other | \$ | \$ | |
| Fund Totals | \$5,211,574 | \$ | \$ |

| Proposed Budget | State Funds | Interest | Non-JJCPA Funds |
|---|-------------|----------|--------------------|
| Salaries and Benefits | \$4,125,252 | \$ | |
| Services and Supplies | \$ 706,808 | \$ | |
| Professional Services | \$ 70,000 | \$ | |
| Community-Based Organizations | \$ 344,646 | \$ | |
| Fixed Assets/Equipment | \$ | \$ | |
| Administrative Overhead (Maximum = 0.5% of State Funds) | \$ 26,365 | \$ | |
| Other | \$ | \$ | |
| Fund Totals | \$5,273,071 | \$ | \$ |

THIRD AMENDMENT

MEMORANDUM OF UNDERSTANDING BETWEEN THE RIVERSIDE COUNTY PROBATION DEPARTMENT AND THE RIVERSIDE COUNTY SHERIFF'S OFFICE

THE MEMORANDUM OF UNDERSTANDING entered into by and between the County of Riverside Probation Department (hereinafter Probation Department) and the Riverside County Sheriff's Department (hereinafter RSO) on July 1, 2009. Amended for the first time effective July 1, 2009 through October 5, 2009. Amended for the second time effective October 6, 2009 through June 30, 2011. Effective dates of this Third Amendment are July 1, 2011 through June 30, 2012. Pursuant to this agreement:

RSO Deputies:

- A. Will join the team in contract cities and county locations;
- B. Will serve as dedicated Youth Accountability Team (YAT) deputies where so funded;
- C. May utilize school resource officers.

Law Enforcement Team Members will:

- A. Join in home visits, counsel juveniles and their families in diversion programs, and coordinate YAT referrals with their respective stations;
- B. Provide expertise in criminal investigations, evidence gathering, suspect identification and apprehension;
- C. Be prepared if called upon to represent the team as a spokesperson and liaison with private and public agencies;
- D. Assist with truancy sweeps and deal with school truancy problems through the School Attendance Review Board (SARB);
- E. Represent the team at meetings and other activities as required to meet objectives of the program;
- F. Conduct public information and education sessions;
- G. If a school resource officer (SRO) on a school site is a YAT member, he/she will assist the team by leaving campus, flexing their hours as needed to accomplish the responsibilities and purposes of the AB 1913 Program;
- H. Work cooperatively with team members and community agencies.

Deputy Probation Officers will:

- A. Be based in the community at schools and police stations;
- B. Accept out-of-custody formal and informal law enforcement referrals and provide an intake function for pre-delinquent youth (truants, incorrigibles and curfew violators) and delinquent youth, who have committed minor criminal offenses;

- C. Handle referrals in an expeditious manner with a minimal amount of time between the receipt of the referral and the actual meeting with the minor and his parent/guardian;
- D. Conduct assessments of juveniles, develop appropriate rehabilitative plans and refer the juvenile, his family or both, to contract agencies for counseling services;
- E. Supervise cases, counsel juveniles and their families;
- F. Ensure behavior contracts and the terms and conditions of probation are complied with;
- G. Conduct home visits regarding truant or at risk youth;
- H. Assist in the development of listings for community based organizations providing services in the respective areas;
- I. Act as spokespersons and liaisons with public and private agencies;
- J. Conduct public information and education sessions for students, families, SRO's, and other school employees;
- K. Attend meetings and other activities to meet the objectives of the program including coordinating parent training, support groups, field trips, and participating in other community resource functions;
- L. Work as part of a campus team in schools when assigned to schools;
- M. Work cooperatively with team members and community agencies.

Budget Allocations:

Following are the estimated budget allocations for FY 2011/2012, based on receipt of Vehicle License Fees for FY 2010/2011.

| Department | Budget |
|-------------------|--------------|
| Probation | \$3,060,068 |
| Sheriff | 571,186 |
| DA | 713,982 |
| CBO | 344,646 |
| CSUSB | 70,000 |
| | \$ 4,759,882 |

Total

It is mutually agreed that all other provisions of this Memorandum of Understanding will remain the same and in full force and effect.

IN WITNESS WHEREOF, this Agreement Amendment for FY 2011/12 has been executed by and on behalf of the Riverside County Probation Department and the Riverside County Sheriff's Department the signatures of the duly authorized respective agents, and the day and year written herein below.

| Lunco W W | |
|-----------------------------------|---------|
| Assistant Sheriff Jerry W William | 5/12/11 |
| Stanley Sniff, Sheriff | Date |

Riverside County Probation Department

Alan M. Crogan, Chief Probation Officer

THIRD AMENDMENT

MEMORANDUM OF UNDERSTANDING BETWEEN THE RIVERSIDE COUNTY PROBATION DEPARTMENT AND THE RIVERSIDE COUNTY DISTRICT ATTORNEY'S OFFICE

THE MEMORANDUM OF UNDERSTANDING entered into by and between the County of Riverside Probation Department (hereinafter Probation Department) and the Riverside County District Attorney's Office (hereinafter DA) on July 1, 2009; amended for the first time on August 8, 2009 and the second time, August 9, 2010. The effective dates of this Third Amendment are July 1, 2011 through June 30, 2012. Pursuant to this agreement:

IV. Program Staff:

Each Youth Accountability Team (YAT) will generally consist of one or more Deputy Probation Officers, one RSO Deputy or Police Officer, a DA Paralegal under the supervision of a Deputy District Attorney, and a contract community based organization (CBO) outreach worker or public agency who will work in a collaborative effort. The community-based counselors will assist the YAT in juvenile assessments and by providing counseling support to juveniles and their families.

Deputy District Attorneys will:

- A. Provide legal support to the teams, with specific responsibility for implementing the School Advisory Review Board (SARB) Program, citations program and networking with Youth Courts;
- B. File vertical prosecutions of criminal cases involving youth under the jurisdiction of the AB 1913 program when attempts at rehabilitation have been deemed unsuccessful:
- C. Receive input from other team members and advocate court dispositions that rehabilitate the minor and protect the community:
- D. Also counsel the minor and family when needed and requested;
- E. Review juvenile petitions requiring District Attorney review pursuant to WIC section 654.3.
- F. May also be called upon to serve as a spokesperson or liaison with public and private agencies;
- G. Attend meetings and other activities required to meet objectives of the program;
- H. Conduct public information and education sessions for students, families, SRO's, and other school employees;
- I. Work cooperatively with team members and community agencies;
- J. Provide supervision for Paralegals assigned to YAT who will work with the teams under the supervision of the Deputy District Attorney, and perform other duties as assigned by the Deputy District Attorney, for example:
 - 1) Assist with completing entry and exit forms with YAT minors;

- 2) Assist the team with researching and gathering documents; including school records and other relevant documents; research family background to assist the team in assessing the minor:
- 3) Contract meetings: assist in the coordination, planning, and preparation; attend and represent the District Attorney's Office;
- 4) Prepare minutes from weekly team meetings;
- 5) Maintain an accurate and timely log of activities in the YAT database;
- 6) Follow up with petitions that require Deputy District Attorney's review pursuant to WIC section 654.3:
- 7) Assist in weekly check-ins; assist with school visits; conduct home visits where an armed law enforcement officer is available;
- 8) Provide programming in areas such as shoplifting, graffiti, and truancy based on the National Curriculum and Training Institute (NCTI) approach adopted by the Probation Department;
- Facilitate "Parent Project" if trained;
- 10) Coordinate and conduct presentations at schools (bullying, graffiti, etc.)
- 11) School Advisory Review Board (SARB): Assist Deputy District Attorney with SARB issues; work as a liaison with school sites and districts on truancy related matters and participate in truancy sweeps;
- 12) Independently make school visits to contact minors and advise team members of relevant issues;
- 13) Research, plan, and develop events and other educational assets that will address specific issues for minors (e.g., field trips, tours, presentations etc.) and keep team advised of ideas and plans;
- 14) Represent the District Attorney's Office at school and community events;
- 15) Perform other tasks as assigned by Deputy District Attorney.

Deputy Probation Officers will:

- A. Be based in the community at schools and police stations;
- B. Accept out-of-custody formal and informal law enforcement referrals and provide an intake function for pre-delinquent youth (truants, incorrigibles and curfew violators) and delinquent youth, who have committed minor criminal offenses:
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- F. Ensure behavior contracts and the terms and conditions of probation are complied with;
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- I. Act as spokespersons and liaisons with public and private agencies;
- J. Conduct public information and education sessions for students, families, SRO's, and other school employees;

- K. Attend meetings and other activities to meet the objectives of the program including coordinating parent training, support groups, field trips, and participating in other community resource functions:
- L. Work as part of a campus team in schools when assigned to schools;
- M. Work cooperatively with team members and community agencies.

Budget Allocations:

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| Sheriff | 571,186 |
| DA | 713,982 |
| CBO | 344,646 |
| CSUSB | 70,000 |
| Total | \$4,759,882 |

It is mutually agreed that all other provisions of this Memorandum of Understanding will remain the same and in full force and effect.

IN WITNESS WHEREOF, this Agreement Amendment for FY 2011/12 has been executed by and on behalf of the Riverside County Probation Department and the District Attorney's Office by the signatures of the duly authorized respective agents, and the day and year written herein below.

Riverside County District Attorney's Office

Paul Zellerbach, District Attorney

Riverside County Probation Department

Alan M. Crogan, Chief Probation Officer