

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

863A



FROM: Department of Public Social Services/Riverside County
Children and Families Commission
SUBJECT: Fiscal Year 2011/2012 Annual Budget of the Riverside County Children and Families Commission

SUBMITTAL DATE:
June 7, 2011

RECOMMENDED MOTION: That the Board of Supervisors receive and file the FY 2011/2012 Annual Budget of the Riverside County Children and Families Commission.

BACKGROUND: The Riverside County Children and Families Commission (RCCFC) was established by this Board with the adoption of Ordinance No. 784, enacted on January 22, 1999. The RCCFC implements the provisions of Proposition 10, which provides tobacco tax funds to facilitate the creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development and to ensure that children are ready to enter school.

Ordinance No. 784 requires the annual budget be submitted to the Board of Supervisors for review and comment. The Fiscal Year 2011/2012 Annual Budget was approved by the RCCFC on May 11, 2011.

(Continued)

Susan Loew

Susan Loew, Director
Department of Public Social Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$	In Current Year Budget:	
	Current F.Y. Net County Cost:	\$	Budget Adjustment:	N/A
	Annual Net County Cost:	\$	For Fiscal Year:	N/A

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Buster, seconded by Supervisor Benoit and duly carried, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Buster, Stone, Benoit and Ashley
Nays: None
Absent: Tavaglione
Date: June 7, 2011
xc: DPSS, Auditor, Commission

Kecia Harper-Ihem
Clerk of the Board
By: *Kecia Harper-Ihem*
Deputy

Prev. Agn. Ref.: District: ALL Agenda Number:

2.9

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA AUDITOR-CONTROLLER
BY: *Samuel Wong* 5/25/11
SAMUEL WONG

Departmental Concurrence

Consent Policy
 Consent Policy

Dep't Recomm.:
 Per Exec. Ofc.:

**Subject: Fiscal Year 2011/2012 Annual Budget of the Riverside County
Children and Families Commission**

BACKGROUND: (Continued)

The Budget includes the diversion of \$30 million from First 5 Riverside (F5R) Fund Balance to the State General Fund as a result of AB 99. As a result of the loss of \$30 million to the State General Fund, F5R funding for services had to be reduced from an estimated \$39.6 million in 2010-11 to a budgeted \$21.2 million in 2011-12.

The total approved budget is nearly \$25 million, which is anticipated to exceed projected revenues by \$1.6 million, and is offset by the use of remaining fund balance resources.

As a result of a reallocation process, F5R fund balance is anticipated to be \$10 million at the end of the 2011-12 fiscal year, with \$7 million assigned for a minimum operating reserve and the balance committed for two Commission approved contracts that extend through the 2012-13 fiscal year.

FINANCIAL DATA: 100% Proposition 10 Revenue

ATTACHMENTS:

- Resolution 11-14: Adopting the Annual Budget of the Riverside County Children and Families Commission for Fiscal Year 2011/2012
- FY 2011/2012 Budget Detail

Riverside County Children and Families Commission
FISCAL YEAR 2010/2011 BUDGET - APPROVED REOLUTION 11-14
Business Unit = CFARC / DeptID = 938001 / Fund = 25800

	DESCRIPTION	ACCOUNT	PROGRAM	APPROVED BUDGET FOR FISCAL YEAR 2010/2011	MAR PROJECTIONS THRU 6/30/2011	PROPOSED BUDGET FOR FISCAL YEAR 2011/2012
1	TOTAL REVENUES	7XXXXX		\$ 25,021,317	\$ 25,040,970	\$ 23,113,852
2	EXPENSES:					
3	TOTAL SALARIES & BENEFITS	51XXXX		\$ 2,884,523	\$ 2,713,009	\$ 2,468,106
4	TOTAL OPERATING EXPENSES	52XXXX		1,828,950	1,104,133	1,014,353
5	CONTRACTS:					
6	Advertising-MHI	526420	80000	\$ 520,000	\$ 254,996	\$ 335,830
7	Special Program FAF Contracts	527780	81470	642,456	455,533	-
8	Contracts - Other Programs	527980	80000	50,000	122,726	25,000
9	Contracts - Emergency Fund	527980	80000	893,244	532,111	-
10	Contracts - Community Response Fund	527980	80000	929,348	1,287,795	-
11	Contracts - Scholarships	527980	80000	5,161,422	3,909,117	-
12	Contracts - New Capacity for High Needs	527980	80000	2,900,000	1,877,328	1,206,658
13	Contracts - Other Health Access	527980	80000	4,185,903	1,475,786	1,227,741
14	Contracts - Maintain Health Services	527980	80000	1,700,000	1,579,446	1,169,928
15	Contracts - AmeriCorps	527980	81100	82,000	82,000	82,000
16	Contracts - CARES (Local) *	527980	81150	2,342,534	2,342,534	-
17	Contracts - Cares Plus (Local)	527980	81170	-	-	782,609
18	Contracts - Cares Plus (State)	527980	81220	-	245,150	260,870
19	Contracts - Evaluation *	527980	81250	245,150	843,645	220,150
20	Contracts - Healthy Kids (Local) *	527980	81300	2,000,000	12,704,014	850,000
21	Contracts - Operational	527980	81400	13,236,798	436,775	8,625,165
22	Contracts - Mental Health Initiative	527980	81400	3,383,098	3,130,513	3,165,425
23	Contracts - Expansions	527980	81400/81600	4,009,950	2,929,135	-
24	Contracts - Preschool for All	527980	81460	929,176	1,004,879	686,335
25	Contracts - School Readiness (Local) *	527980	81550	2,198,692	1,859,324	1,465,066
26	Contracts - School Readiness (State)	527980	81600	2,226,066	2,067,928	902,098
27	Contracts - Special Needs (Local) *	527980	81600	500,000	500,000	-
28	Contracts - System Change and Capacity Building	527980	TBD	-	-	242,835
29	TOTAL CONTRACTS			\$ 48,135,837	\$ 39,640,735	\$ 21,247,710
30	SUBTOTAL EXPENSES PRIOR TO STATE DIVERSION			\$ 52,849,310	\$ 43,457,877	\$ 24,730,169
31	Extraordinary Expense	530XXX		-	-	\$ 30,000,000
32	TOTAL EXTRAORDINARY EXPENSE			\$ -	\$ -	\$ 30,000,000
33	TOTAL EXPENDITURES			\$ 52,849,310	\$ 43,457,877	\$ 54,730,169
34	NET INCOME/(LOSS)			\$ (27,827,993)	\$ (18,416,907)	\$ (31,616,317)
35	AMOUNTS FROM FUND BALANCE COMMITMENTS:					
36	Amount for State Initiatives School Readiness			\$ 2,784,197	\$ 2,485,932	\$ -
37	Amount for State Initiatives Healthy Kids			2,000,000	834,888	-
38	Amount for State Initiatives CARES			1,166,250	1,166,250	-
39	Amount for State Initiatives Special Needs			500,000	500,000	-
40	AMOUNT FROM PY MENTAL HEALTH INITIATIVE ALLOCATION			(265,865)	1,426,438	3,501,255
41	AMOUNT FROM PFA INITIATIVE			929,176	1,004,879	686,335
42	AMOUNT FROM PY CAPACITY BUILDING INITIATIVE			1,184,020	1,042,441	-
43	AMOUNT FROM EVALUATION			245,150	241,615	-
44	AMOUNT FROM ONE TIME ONLY FUNDING			-	401,451	-
45	AMOUNT FROM EXPANSION SET ASISDE			4,009,950	2,929,135	-
46	AMOUNT FROM CHILD CARE SCHOLARSHIPS			5,161,422	3,909,117	-
47	AMOUNT FROM NEW CAPACITY FOR HIGH NEEDS			2,900,000	1,360,861	1,206,658
48	AMOUNT FROM OTHER HEALTH ACCESS			3,960,903	1,475,786	1,227,741
49	AMOUNT FROM OTHER HEALTH ACCESS -HEALTH PR			225,000	48,052	42,500
50	AMOUNT FROM MAINTAIN HEALTH ACCESS			1,700,000	1,579,446	-
51	AMOUNT FROM EMERGENCY FUND			893,244	532,111	-
52	AMOUNT FROM COMMUNITY RESPONSE FUND			929,348	1,287,795	-
53	AMOUNT FROM PREPAID RESTRICTION			900	-	-
54	AMOUNT FOR MINIMUM FUND BALANCE			-	-	7,128,496
55	TOTAL FROM FUND BALANCE RESERVES			\$ 28,323,695	\$ 22,226,197	\$ 13,792,985
56	ADJUSTED NET INCOME/(LOSS)			\$ 495,702	\$ 3,809,290	\$ (17,823,332)
57	Beginning Fund Balance			\$ 57,402,086	\$ 60,069,309	\$ 41,652,402
58	Net Surplus/(deficit)			\$ 495,702	\$ 3,809,290	\$ (17,823,332)
59	Net Change to Committed Fund Balance			\$ (28,323,695)	\$ (22,226,197)	\$ (13,792,985)
60	Total Fund balance			\$ 29,574,093	\$ 41,652,402	\$ 10,036,085
61	Total Uncommitted Fund Balance					\$ 2,907,589
62	Commit to PFA for FY12/13					\$ (863,138)
63	Commit to MHI for FY12/13					\$ (2,044,451)
64	Total Unassigned Fund Balance					\$ -

AB 109 Percentages

Prepared By:	Sandy Duncan	Administration	9.9%
Date Prepared:	4/26/2011	Evaluation	2.1%
Date Printed:	4/26/2011	Program	88.0%
Time Printed:	3:00 PM	Total	100.0%

Riverside County Children and Families Commission
 FISCAL YEAR 2010/2011 BUDGET - APPROVED RESOLUTION 11-14
 Business Unit = CFARC / DeptID = 938001 / Fund = 25800

Agenda Item E
 Resolution 11-14
 Attachment B

DESCRIPTION	ACCOUNT	PROGRAM	APPROVED BUDGET FOR FISCAL YEAR FY 2010/2011	MAR PROJECTIONS THRU 6/30/2011	PROPOSED BUDGET FOR FISCAL YEAR FY 2011/2012
REVENUES:					
1 Interest-Invested Funds	740020		\$ 635,942	\$ 440,876	\$ 426,265
2 ST Surplus Monetary Inv Fund (SMIF)	740021		55,160	15,732	15,000
3 CA-Tobacco Tax Prop 10	754000		22,064,145	22,474,157	21,385,489
4 School Readiness (State)	755760	81600	2,176,070	2,014,114	902,098
5 Cares Plus	755760	81220	-	-	300,000
6 Rebates & Refunds	781120		-	10,886	-
7 Other Misc Revenue	781360		5,000	205	-
8 Other Misc Revenue (RCCCC)	781360		85,000	85,000	85,000
9 TOTAL REVENUES			\$ 25,021,317	\$ 25,040,970	\$ 23,113,852
EXPENSES:					
11 Regular Salaries	510040		\$ 1,885,209	\$ 1,747,541	\$ 1,710,608
12 Payoff Permanent-Seasonal	510200		2,000	3,483	5,000
13 TAP Salaries	510330		143,817	104,958	-
14 Overtime	510420		800	544	800
15 Overtime Holiday	510421		500	-	-
16 Annual Leave Buydown	510440		18,000	24,361	18,000
17 Bilingual Pay	510520		7,308	6,021	7,350
18 Shift Differential	510620		100	1	50
19 Holiday Pay	510700		200	-	-
20 Retirement - Misc	513000		300,684	321,669	234,605
21 Retirement Debt Svc - Misc	513001		66,554	62,031	45,531
22 Retirement Misc - Temp	513020		-	203	-
23 Social Security	513120		114,305	109,885	103,482
24 Medicare Tax	513140		27,335	27,099	24,804
25 Flex Benefit Plan	515040		245,231	232,879	243,527
26 Life Insurance	515100		3,757	2,380	3,918
27 Long Term Disability	515120		10,207	8,978	9,181
28 Optical Insurance	515160		1,587	1,597	1,551
29 Retiree Health Ins	515200		3,000	3,144	3,000
30 Short Term Disability	515220		3,837	3,915	3,721
31 Unemployment Insurance	515260		14,309	13,960	10,315
32 Workers Comp Insurance	517000		10,210	16,292	22,639
33 Def Comp Ben Mgmt & Conf	518010		13,000	12,623	13,000
34 Flexible Spending Account Fees	518020		200	205	200
35 LUINA Pension Plan	518060		1,457	1,953	1,344
36 SEIU Pension Plan	518120		2,704	3,258	2,472
37 SEIU Training	518140		271	244	247
38 LIUNA Health & Safety	518150		146	143	134
39 Other Post Employment Benefits	518180		7,795	3,642	2,627
40 TOTAL SALARIES & BENEFITS			\$ 2,884,523	\$ 2,713,009	\$ 2,468,106
41 Communications	520200		46,600	35,891	32,000
42 Insurance - Liability	520930		7,500	15,020	15,072
43 Maint - Other	521560		144,600	103,659	108,632
44 Miscellaneous Expenses	523230		3,500	2,107	3,700
45 Special Events	523270		103,000	23,320	13,000
46 Administrative Expenses	523350		118,650	78,643	39,601
47 Office Equipment Non Fixed Asset	523680		53,950	39,759	45,568
48 Office Supplies	523700		74,500	40,512	31,700
49 Printing/Binding	523800		95,500	50,348	44,000
50 Administrative Support-Indir	524520		-	-	(40,000)
51 Auditing and Accounting	524560		16,400	16,400	20,900
52 Payroll Services	524561		3,200	3,606	3,200
53 County Counsel	524700		65,000	73,953	75,000
54 Legal Services	525020		10,000	-	20,000
55 Personnel Services	525140		23,750	21,627	23,738
56 Oasis Processing-Financials	525300		18,000	15,698	20,519
57 Oasis Processing-HRMS	525310		7,200	5,712	7,106
58 RMAP Services	525330		-	-	1,500
59 Temporary Help Services	525340		25,000	-	-
60 Professional Services	525440		322,000	185,471	108,000
61 Advertising	526420		310,000	33,629	75,500
62 Rent - Lease Buildings	526700		265,100	262,693	267,537
63 Special Program Expense	527780		10,000	-	4,000
64 Conference/Registration Fees	528140		8,000	4,581	5,000
65 Car Pool Expense	528920		3,000	1,716	3,000
66 Miscellaneous Travel Expense	529000		26,000	30,000	28,000
67 Private Mileage Reimbursement	529040		18,500	11,315	12,000
68 Utilities	529540		50,000	48,473	46,080
69 TOTAL OPERATING EXPENSES			\$ 1,828,950	\$ 1,104,133	\$ 1,014,353
70 Advertising-MMI	526420	80000	\$ 520,000	\$ 254,996	\$ 335,830
71 Special Program FAF Contracts	527780	81470	642,456	455,533	-
72 Contracts - Other Programs	527980	80000	50,000	122,726	25,000
73 Contracts - Emergency Fund	527980	80000	893,244	532,111	-
74 Contracts - Community Response Fund	527980	80000	929,348	1,287,795	-
75 Contracts - Scholarships	527980	80000	5,161,422	3,909,117	-
76 Contracts - New Capacity for High Needs	527980	80000	2,900,000	1,877,328	1,206,658
77 Contracts - Other Health Access	527980	80000	4,185,903	1,475,786	1,227,741
78 Contracts - Maintain Health Services	527980	80000	1,700,000	1,579,446	1,169,928
79 Contracts - AmeriCorps	527980	81100	82,000	82,000	82,000
80 Contracts - CARES (Local) *	527980	81150	2,342,534	2,342,534	-
81 Contracts - Cares Plus (Local)	527980	81170	-	-	782,609
82 Contracts - Cares Plus (State)	527980	81220	-	-	260,870
83 Contracts - Evaluation *	527980	81250	245,150	843,645	220,150
84 Contracts - Healthy Kids (Local) *	527980	81300	2,000,000	12,704,014	850,000
85 Contracts - Operational	527980	81400	13,236,798	436,775	8,625,165

Riverside County Children and Families Commission
 FISCAL YEAR 2010/2011 BUDGET - APPROVED RESOLUTION 11-14
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Agenda Item E
 Resolution 11-14
 Attachment B

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REVENUES:						
86	Contracts - Mental Health Initiative	527980	81400	3,383,098	3,130,513	3,165,425
87	Contracts - Expansions	527980	81400/81600	4,009,950	2,929,135	-
88	Contracts - Preschool for All	527980	81460	929,176	1,004,879	686,335
89	Contracts - School Readiness (Local) *	527980	81550	2,198,692	1,859,324	1,465,066
90	Contracts - School Readiness (State)	527980	81600	2,226,066	2,067,928	902,098
91	Contracts - Special Needs (Local) *	527980	81600	500,000	500,000	-
92	Contracts - System Change and Capacity Building	527980	TBD	-	-	242,835
93	TOTAL CONTRACTS			\$ 48,135,837	\$ 39,640,735	\$ 21,247,710
	SUBTOTAL EXPENSES PRIOR TO STATE DIVERSION			\$ 52,849,310	\$ 43,457,877	\$ 24,730,169
94				\$ -	\$ -	\$ 30,000,000
95	Extraordinary Expense	530XXX		-	-	-
96	TOTAL EXTRAORDINARY EXPENSE			\$ -	\$ -	\$ 30,000,000
97	TOTAL EXPENDITURES			\$ 52,849,310	\$ 43,457,877	\$ 54,730,169
98	NET INCOME/(LOSS)			\$ (27,827,993)	\$ (18,416,907)	\$ (31,616,317)
99	AMOUNTS FROM FUND BALANCE COMMITMENTS:					
100	Amount for State Initiatives School Readiness			\$ 2,784,197	\$ 2,485,932	\$ -
101	Amount for State Initiatives Healthy Kids			2,000,000	843,645	-
102	Amount for State Initiatives CARES			1,166,250	1,166,250	-
103	Amount for State Initiatives Special Needs			500,000	500,000	-
104	AMOUNT FROM PY MENTAL HEALTH INITIATIVE ALLOCATION			(265,865)	1,426,438	3,501,255
105	AMOUNT FROM PFA INITIATIVE			929,176	260,673	686,335
106	AMOUNT FROM PY CAPACITY BUILDING INITIATIVE			1,184,020	1,011,043	-
107	AMOUNT FROM EVALUATION			245,150	241,615	-
108	AMOUNT FROM ONE TIME ONLY FUNDING			-	401,451	-
109	AMOUNT FROM EXPANSION SET ASISDE			4,009,950	2,929,135	-
110	AMOUNT FROM CHILD CARE SCHOLARSHIPS			5,161,422	3,909,117	-
111	AMOUNT FROM NEW CAPACITY FOR HIGH NEEDS			2,900,000	1,360,861	1,206,658
112	AMOUNT FROM OTHER HEALTH ACCESS			3,960,903	1,475,786	1,227,741
113	AMOUNT FROM OTHER HEALTH ACCESS -HEALTH PR			225,000	48,052	42,500
114	AMOUNT FROM MAINTAIN HEALTH ACCESS			1,700,000	1,579,446	-
115	AMOUNT FROM EMERGENCY FUND			893,244	532,111	-
116	AMOUNT FROM COMMUNITY RESPONSE FUND			929,348	1,287,795	-
117	AMOUNT FROM PREPAID RESTRICTION			900	117,793	-
118	AMOUNT FOR MINIMUM FUND BALANCE			-	-	7,128,496
119	TOTAL FROM FUND BALANCE RESERVES			\$ 28,323,695	\$ 21,577,143	\$ 13,792,985
120	ADJUSTED NET INCOME/(LOSS)			\$ 495,702	\$ 3,160,236	\$ (17,823,332)
121	Beginning Fund Balance			\$ 57,402,086	\$ 60,069,309	\$ 41,652,402
122	Net Surplus/(deficit)			\$ 495,702	\$ 3,160,236	\$ (17,823,332)
123	Net Change to Committed Fund Balance			\$ (28,323,695)	\$ (21,577,143)	\$ (13,792,985)
124	Total Fund balance			\$ 29,574,093	\$ 41,652,402	\$ 10,036,085
125	Total Uncommitted Fund Balance					\$ 2,907,589
126	Commit to PFA for FY12/13					\$ (863,138)
127	Commit to MHI for FY12/13					\$ (2,044,451)
128	Total Unassigned Fund Balance					\$ -

Prepared By: Sandy Duncan
 Date Prepared: 4/26/2011
 Date Printed: 4/26/2011
 Time Printed: 3:02 PM

AB 109 Percentages

Administration	9.9%
Evaluation	2.1%
Program	88.0%
Total	100.0%